

TUALATIN VALLEY FIRE AND RESCUE

TRAINING DIVISION

SECTION 5

<u>SECTION</u>		<u>PAGE</u>
5.1	Training Division Functions and Activities	2
5.2	Academy Programs	3
5.3	Testing and Evaluating Programs	4
5.4	Continuing Education Programs	5
5.5	Career Development / Promotional Program.....	6
5.6	DELETED 9/26/2017	
5.7	Approval	7

The Training Division shall develop and administer education and training programs to ensure personnel are properly trained. To accomplish this, the following programs and activities are authorized and approved by the Fire Chief or the Fire Chief's designee(s):

A. Training Division Functions (Programs)

1. Academy Programs (career and volunteer)
2. Probationary Programs
3. Testing and Evaluation Programs
4. Continuing Education Programs
5. Career Development/Promotional Programs
6. Enterprise Programs

DATE: September 24, 1996

REVISED: November 18, 2025

REVIEWED: November 18, 2025

The Training Division shall offer academy programs to ensure that a core minimum knowledge and qualification level is achieved prior to filling fire service related positions at Tualatin Valley Fire & Rescue.

DATE: September 24, 1996

REVISED: October 23, 2006

REVIEWED: November 18, 2025

SECTION 5.3

TESTING AND EVALUATING PROGRAMS

The Training Division shall develop and administer, on a continuing basis, testing and evaluation programs designed to measure the readiness and preparedness of District functions and services. Functions and services with low proficiency are to be corrected.

DATE: September 24, 1996

REVISED: October 23, 2006

REVIEWED: November 18, 2025

The Training Division shall develop and implement continuing education programs.

A. Programs could include:

1. On-going in-service training and maintenance programs
2. Classes and/or practical programs to keep personnel aware of new technologies
3. Fire District mandates, local, state, and federal compliance training
4. Use of external resources/programs to support continuing education

DATE: September 24, 1996

REVISED: May 25, 2010

REVIEWED: November 18, 2025

The Training Division, in cooperation with the Organizational Health department, shall create and maintain a career development program to foster the growth and development of the District and its employees.

DATE: September 24, 1996

REVISED: September 28, 2021

REVIEWED: November 18, 2025

SECTION 5.7 POLICY APPROVAL

This is to certify that Training Division, Section 5, policies 5.1 – 5.6, were duly adopted and approved by Board action on:

Justin J. Dillingham, President of the Board

Clark I. Balfour, Secretary of the Board

APPROVED: November 18, 2025