

## Article I.

Section 1. The officers shall consist of the following; President, Vice-President, Secretary-Treasure and his assistant.

Section 2. It shall be the duty of the President to preside and maintain order at all meetings, and to appoint all committees, unless otherwise ordered by the Department; to make all decisions with justice and impartiality and to work for the good of the department.

Section 3. It shall be the duty of the Secretary-Treasure, to keep an accurate record of all meetings and roll calls; to keep a record of all alarms; to take care of all correspondence; to receive all bills and money and pay all bills when so ordered by the department; and to keep an accurate record of all properties of the department.

Section 4. Election of officers shall be held on the first regular meeting of the year and vote shall be by ballot. When a vacancy occurs the presiding officer shall call for an election at any regular meeting to fill such vacancy.

## Article II.

Section 1. All questions before the department shall be settled by a majority verbal vote, except upon the request by any member for a written ballot. In case of a tie, the presiding officer may cast the deciding vote or may call for a revote on the question.

Section 2. It shall be necessary to have a quorum before voting on membership or amending the by-laws. A quorum shall consist of two thirds of the total membership.

## Article III.

Section 1. Voting on membership shall be by written ballot. A two-thirds majority of votes cast are required to accept a candidate. A quorum must be present.

Section 2. Candidates elected to membership shall qualify by taking the initiatory degree.

Section 3. Each new member shall be considered as on probation until he has served six months, at which time he shall be voted on according to the rules in Section 1. of this article.

Section 4. Members absent from three roll calls in succession without proper excuse will be subject to suspension.

## Article IV.

Section 1. Permanent committees shall consist of a finance committee of three members, and a degree committee; both to be appointed annually by the president.

The finance committee shall investigate and O.K. or reject all bills against the department and O.K. the annual report of the Secretary-Treasure.

The degree committee shall have charge of all initiatory work.

## Article V

Section 1. Hats, caps, badges, coats etc, purchased by the department shall be furnished the members but shall not be furnished paid firemen, employed by the city.

Section 2. The cap and badge shall become the permanent property of each fireman after he has given one year of satisfactory service. Satisfactory service shall be determined by a majority vote of the department.

## Article VI

Section 1. The club rooms shall be open only to members of the department and their invited guests when accompanied by a member. Properties of the department must not leave the club rooms without the consent of the members.

## Article VII

Section 1. A suggested order of business is as follows:

Roll call- Roll call of fires.  
Reading of the minutes  
Sec't.-Treas. Report  
Report of committees  
Communications and bills  
Election of candidates to membership  
Vote on probationary numbers  
Unfinished business  
New business  
Initiation  
Cap and badge ceremony  
Election of Officers  
Good of the department  
Clean up committee  
Adjournment

## Article VIII

Section 1. These by-laws may be amended by submitting the proposed amendment at one meeting and casting a two-thirds majority vote in favor of the amendment at the next regular meeting. The votes shall be cast by secret ballot and a quorum must be present at both meetings.

Section 2. These revised by-laws shall be in effect immediately after their approval and adoption by the department.

Adopted January 19th, 1934

Dec 12, 1934

## BEAVERTON VOLUNTEER FIRE DEPARTMENT

BEAVERTON, OREGON

9/1950

### SOCIAL BY-LAWS

BE IT RESOLVED THAT ARTICLE III of the Social By-Laws be amended by adding an additional section to be known as Section 6 by prescribing the qualifications of members as follows:

SECTION 6. No person holding an elective office in the City of Beaverton or the Recorder of the City of Beaverton shall be eligible to become or remain a member of the Beaverton Fire Department.

SIGNED

A handwritten signature in cursive ink that reads "Frank E. Zimmerman".

## BEAVERTON VOLUNTEER FIRE DEPARTMENT

BEAVERTON, OREGON

### SOCIAL BY-LAWS

BE IT RESOLVED THAT ARTICLE III OF THE Social By-Laws be amended by adding an additional section to be known as Section 5 by prescribing the qualifications of members and fixing the age limit to read as follows:

SECTION 5. The age limit during which anyone may become or remain a member of the Beaverton Fire Department shall be from 21 years to 60 years and any member attaining the age of 60 years shall thereupon automatically cease to be ~~a member~~ <sup>an active member and be</sup> thereafter to ~~be~~ <sup>be</sup> a honorary member of the Beaverton Fire Dept.

SIGNED

Frank E. Jimbick

BEAVERTON FIRE DEPARTMENT

SOCIAL BY-LAWS

Article I

Section 1. The Officers shall consist of the following: President, Vice-President, Secretary-Treasurer and his assistant.

Section 2. It shall be the duty of the President to preside and maintain order at all meetings, and to appoint all committees, unless otherwise ordered by the Department; to make all decisions with justice and impartiality and to work for the good of the Department.

Section 3. It shall be the duty of the Secretary-Treasurer to keep an accurate record of all meetings and roll calls; to keep a record of all alarms; to take care of all correspondence; to receive all bills and money and pay all bills when so ordered by the Department; and to keep an accurate record of all properties of the Department.

Section 4. Election of Officers shall be held on the last regular meeting of each year and vote shall be by ballot. When a vacancy occurs, the presiding Officer shall call for an election at any regular meeting to fill such vacancy.

Article II

Section 1. All questions before the Department shall be settled by a verbal majority vote, except upon the request by any member for a written ballot. In case of a tie, the presiding Officer may cast the deciding vote or may call for a re-vote on the question.

Section 2. It shall be necessary to have a quorum before voting on membership or amending the by-laws. A quorum shall consist of two-thirds of the total membership.

Article III

Section 1. Voting on membership shall be by written ballot. A <sup>two</sup> ~~two~~-thirds majority of votes cast are required to accept a candidate. A quorum must be present.

Section 2. Candidates elected to membership shall qualify by taking the initiatory degree.

Section 3. Each new member shall be considered as on probation until he has served six months, at which time he shall be voted on according to the rules in section 1 of this article.

Section 4. Members absent from three roll calls in succession without proper excuse will be subject to suspension.

Section 5. The age limit during which anyone may become or remain a member of the Beaverton Fire Department shall be from 21 years to 60 years and any member attaining the age of 60 years shall thereupon automatically cease to be an active member and thereafter be an honorary member of the Beaverton Fire Department.

Section 6. No person holding an elective Office in the City of Beaverton or the Recorder of the City of Beaverton shall be eligible to become or remain a member of the Beaverton Fire Department.

Article IV

Section 1. Permanent committees shall consist of a finance committee of three members, and a degree committee; both to be appointed annually by the President. The finance committee shall investigate and O.K. or reject all bills against the Department and O.K. the annual report of the Secretary-Treasurer. The degree committee shall have charge of all initiatory work.

Article V

Section 1. Hats, caps, badges, coats, etc., purchased by the Department shall be furnished the members but shall not be furnished paid firemen employed by the City.

Section 2. The cap and badge shall become the permanent property of each fireman after he has given one year of satisfactory service. Satisfactory service shall be determined by a majority vote of the Department.

## Article VI

Section 1. The club rooms shall be open only to members of the Department and their invited guests when accompanied by a member. Properties of the Department must not leave the club rooms without the consent of the members.

## Article VII

Section 1. A suggested order of business is as follows:

- Roll call--roll call of fires
- Reading of the minutes
- Secretary-Treasurer's report
- Report of Committees
- Communications and bills
- Election of candidates to membership
- Vote on probationary members
- Unfinished business
- New business
- Initiation
- Cap and badge ceremony
- Election of Officers
- Good of the Department
- Clean-up committee
- Adjournment

## Article VIII

Section 1. These by-laws may be amended by submitting the proposed amendment one meeting and casting a two-thirds majority vote in favor of the amendment at the next regular meeting. The votes shall be cast by secret ballot and a quorum must be present at both meetings.

Section 2. These revised by-laws shall be in effect immediately after their approval and adoption by the Department.

Adopted December 12, 1934.

## Article IX

Section 1. Effective at once, a Captain shall be elected from the membership of the Department whose term of office shall expire December 31, 1942, and a successor shall be elected at the last meeting in December each year to hold office for the following calendar year.

# Membership Committee

## BEAVERTON VOLUNTEER FIRE DEPT. BY-LAWS

### Article I. NAME

Section 1. The name of this department shall be "The Beaverton Volunteer Fire Department."

### Article II. MEMBERSHIP

Section 1. Membership in the department shall consist of such persons as may be appointed by the Beaverton Fire Chief, and voted upon by the membership of the department.

Section 2. Members must be male citizens residing within the boundaries of the City of Beaverton, or within the boundaries of the Beaverton Fire Protection District, preferable property owners whose business activities are normally within the confines of a reasonable distance of the City and Rural Fire Protection District, and who have telephones in their homes.

Section 3. The age limit during which anyone may become or remain a member of the department shall be from 21 to 65 years, and any member attaining the age of 65 shall thereupon automatically cease to be an active member and thereafter be an honorary member.

Section 4. Voting on Probationary and Permanent Membership shall be by written ballot. A two-thirds majority of votes cast are required to accept a candidate. A quorum must be present.

Section 5. Each new member shall be considered as on probation until he has served six months, at which time he shall be voted on according the rules set forth in section 4 of this article.

Section 6. No person holding an elective office in the City of Beaverton shall eligible to become or remain a member of the Department.

Section 7. Physicals shall be required once every two years for the volunteers and paid men.

### Article III. OFFICERS

Section 1. The officers shall consist of the following: President, Vice-President, Secretary, and Treasurer.

Section 2. It shall be the duty of the President to preside and maintain order at all meetings; to appoint all committees, unless otherwise ordered by the department; to make all decisions with justice and impartiality; and to work for the good and betterment of the department.

Section 3. It shall be the duty of the vice-president to assume the duties of the president in his absence. He shall direct and coordinate such programs as are authorized by the Department.

Section 4. It shall be the duty of the secretary to maintain an accurate record of all meetings and roll calls, and to take care of all correspondence.

Section 5. It shall be the duty of the treasurer to maintain the financial records; direct all fund-raising programs; advise the department on fiscal policies; and receive all bills and money, and pay all bills when so ordered by the department.

Section 6. Election of officers shall be held on the last regular business meeting of each calendar year and vote shall be by secret ballot. When a vacancy occurs, the presiding officer shall call for an election at the next regular meeting to fill such vacancy. Any nominee should be in good standing before running for office.

Section 7. The above officers shall be nominated one meeting prior to their election.

Section 8. All members, except those on probation, are eligible to hold office in the Department unless the above may be better qualified.

Section 9. The functions and duties of the Department's Officers shall in no way interfere with those of the regular department officers who are charged with responsibility for fire service activities of the department.

### ARTICLE IV. EXECUTIVE COMMITTEE

Section 1. The executive Committee shall consist of the following: President, Vice-President, Secretary, Treasurer, Beaverton Fire Chief, Fire Marshall, and Captains.

## Article V. MEETINGS

Section 1. Meetings of the Department will be held the first Tuesday of every month from 7:30 to 9:30 unless otherwise directed by the President. Drills will be held the second, third, and fourth Tuesdays from 7:30 to 9:30.

Section 2. Special meetings may be called when deemed necessary by the President. On drill night a special meeting may be called without previous announcement if a quorum is present.

Section 3. Attendance at meetings and drills is compulsory unless excused by the Fire Chief, Assistant Fire Chief, or the President. Members absent from three meetings and drills in succession without being excused will be subject to suspension.

Section 4. All questions before the Department shall be settled by a majority verbal vote, except upon the request by any member for a written ballot. In case of a tie, the presiding officer may cast the deciding vote or may call for a re-vote of the question.

Section 5. It shall be necessary to have a quorum before voting on a membership or amending the by-laws. A quorum consists of two-thirds of the total membership.

Section 6. Probationary members of the Department shall be the only members not allowed a vote.

## Article VI. FINANCES

Section 1. The Treasurer of the Department shall receive and pay all bills when told to do so by a vote of the membership.

Section 2. The social fund shall be in the direction of an appointee.

## Article VII. UNIFORMS AND EQUIPMENT (See Revisions, page 4)

Section 1. Coats, pants, shirts, ties, etc., purchased by the Department shall be furnished for the members.

Section 2. The uniform, except for the cap and cap badges, badges and patches, shall shall become the permanent property of each fireman after he has given one year of satisfactory service following his probationary period. Satisfactory service shall be determined by a majority vote of the Department.

Section 3. Members of the Department shall wear the regulation uniform only when attending meetings of on duty, or when proceeding to or from their homes and the fire station, or when otherwise directed by proper authority for special assignment.

Section 4. No buttons, emblems or insignia of any kind whatsoever, other than those that are a part of the regulation uniform, shall be worn by any member while in uniform.

## Article VIII. COMMITTEES

Section 1. The President shall appoint the following standing committees: Toy; Publicity; Membership; and Athletic.

Section 2. The President shall appoint any other committees as he deems necessary for the good and betterment of the Department.

## Article IX. DUES AND ASSESSMENTS

Section 1. Members shall be assessed twenty-five cents for failing to wear the regulation uniform when attending meetings of the Department without a proper excuse or when otherwise directed by proper authority.

Section 2. Members shall be assessed twenty-five cents for appearing late at any meeting or drill without being excused beforehand.

## Article X. HONORARY MEMBERS

Section 1. Honorary members shall be given an honorary badge. They may also attend all meetings and social functions of the Department.

## Article XI. DUTIES OF MEMBERS

Section 1. Members shall thoroughly familiarize themselves and be subject to all the rules, regulations, and orders of the Department and such City Ordinances as pertaining to the Fire Department.

Article XI continued

Section 2. Members shall respond to all fire calls whenever possible.

Section 3. Continuance or advancement in the Department shall depend solely upon merit, character and good conduct.

Section 4. Members shall keep the Chief and President advised of all matters of interest to the Department that they feel should be brought to their attention, and may offer suggestions and recommendations such as they consider worthy of adoption.

Section 5. Members shall be responsible for the proper care and safekeeping of all Fire Department property, and no department property shall be loaned to any outside parties without permission of the Chief.

Section 6. Members when leaving the area for longer than a day shall report such to the Fire Department with the probable time of return.

Section 7. In matters pertaining to the service of the Department members shall render prompt, unquestioned obedience to the orders of Department officers.

#### Article XIII. AWARDS AND COMENDATIONS (See revisions page 4)

Section 1. Firemen of The Year Award.

#### Article XIV. RESIGNATIONS AND EX VISIOS

Section 1. Any member intending to resign from the Department shall file a written notice to that effect with the Fire Chief. Such notices shall be submitted at least five days in advance of the date of resignation.

Section 2. Pending an investigation, The Fire Chief shall have full authority to suspend any member of the Department when in his judgment circumstances warrant such action.

#### Article XIV. ORDER OF BUSINESS

Section 1. The order of business of the Department is as follows:

Call to order.  
Pledge to the flag.  
Roll call - roll call of fires.  
Secretaries report.  
Treasurer's report.  
Communications and bills.  
Report of committees - report of county meeting.  
Election of candidates to membership.  
Vote on probationary membership.  
Unfinished business.  
New business.  
Election of officers.  
Discussion of good and betterment of the Department.  
Fire Chief's report.  
Clean-up committee.  
Adjournment.

Section 2. The authority in all questions of parliamentary law where not in conflict with these by-laws shall be Robert's Rule of Order, Revised.

#### Article XV. AMENDMENTS

Section 1. These by-laws may be amended by submitting the proposed amendment one meeting and casting a two-thirds majority vote in favor of the amendment at the next regular meeting. The votes shall be cast by secret ballot and a quorum must be present at both meetings.

Section 2. These revised by-laws shall be in effect immediately after their approval and adoption by the Department.

Date Revised \_\_\_\_\_

Date Proposed October 1, 1962

Date Accepted December 1, 1962

Approval by Fire Chief R.C. Wickam

Beaverton Volunteer Fire Department  
Beaverton, Oregon

## Article VII. UNIFORMS AND EQUIPMENT

Section 1. Coats, pants, shirts, ties, etc., purchased by the Department shall be furnished for the members.

Section 2. (Amended 8-4-64) (A.) The uniform shall become the permanent property of each fireman after one year of satisfactory service, following probationary period. Exceptions are cap, cap badge, badge, and patches. Satisfactory service shall be determined by majority vote of the Department.

(B) Windshield stickers and Bumper plates will be the property of the Fire Department. Membership Committee shall be responsible that said property is returned, if member is suspended or resigns.

## Article XII. AWARDS AND COMMENDATIONS

### Section 1. Fireman of the Year Award. (Amended 10-6-64)

- (A) The fireman of the year shall be nominated at the 13th regular business meeting of the calendar year. A written secret ballot will be taken at the 12th regular business meeting of the year and the ballots placed in an envelope and sealed. This sealed envelope will be given to the Secretary. The Secretary will type an explanatory letter to accompany the secret ballots and see that the Mayor receives them. The ballots will be counted by the Mayor and returned to the Fire Chief within one week. The Chief will notify the Secretary as to the name of the honored Fireman. The Secretary shall be responsible that the honored Fireman's name be engraved upon the "Mayors Trophy" also the applicable year. This trophy to remain at the Fire Station after presentation. In addition, the Secretary shall purchase a small trophy to be given to the Fireman of the Year. This trophy is the permanent possession of the honored Fireman.
- (B) Any volunteer fireman who has served 1 year with the Department may be nominated and elected for this award.
- (C) Probationary members are not eligible to nominate or vote for this award.
- (D) Paid personnel not eligible to receive this award.