

# Tualatin Valley Fire & Rescue

A Rural Fire Protection District, Oregon



## Annual Budget Document

Fiscal Year 2023-24

TVF&R proudly serves the cities of Beaverton, Durham, King City, Newberg, North Plains, Rivergrove, Sherwood, Tigard, Tualatin, West Linn, and Wilsonville in addition to portions of Washington, Clackamas, Multnomah, and Yamhill counties.



# Tualatin Valley Fire & Rescue

## A Rural Fire Protection District

### Oregon



## Annual Budget - Fiscal Year 2023-24

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[www.tvfr.com](http://www.tvfr.com)

# Budget Award

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Tualatin Valley Fire & Rescue, Oregon, for its annual budget for the fiscal year beginning July 1, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

## *Distinguished Budget Presentation Award*

PRESENTED TO

**Tualatin Valley Fire & Rescue District  
Oregon**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morrell*

Executive Director

# Table of Contents

## Introduction

### District Overview

Message from the Fire Chief .....	1
District Overview .....	7
Budget Committee and District Staff .....	13
Organizational Chart .....	14

### Strategic Plan

Mission Statement .....	15
Vision .....	15
Values .....	15
Strategic Goals .....	17

### Financial Overview

Message from the Chief Financial Officer .....	21
Analysis of Tax Rate and Collections .....	29
Fund Summaries for All Funds .....	30
Financial Forecast .....	33

### Budget Policies

Budget Policies .....	35
Policy Statements .....	43
Capital Program .....	45
Debt Policies .....	49

### Salary Administration

Salary Administration .....	51
Non-Represented Salary Grade Charts .....	53
Bargaining Unit Employees' Hourly and Monthly Wage Schedules .....	55

## General Fund

General Fund Operations .....	61
Requirements by Budget Categories .....	64
Budget Summary by Directorate .....	65
Personnel Summary .....	66
District Non-Allocated .....	67

## Command Directorate

Board of Directors .....	71
Civil Service Commission .....	73
Fire Chief's Office .....	77

## Business Directorate

Business Strategy .....	81
Organizational Health .....	85
Behavioral Health .....	91
Occupational Health/Wellness .....	93
Logistics Administration .....	97
Fleet Maintenance .....	101
Facilities Maintenance .....	105
Supply .....	109

## Finance Directorate

Finance .....	113
Information Technology .....	117
Communications .....	121

## Operations Directorate

Operations Administration .....	125
Relief Pool Personnel .....	135
Technical Rescue Team .....	137
Hazardous Materials Team .....	141
Water Rescue Team .....	145

### Stations

Station 17 – North Plains .....	147
Station 19 – Midway .....	151
Station 20 – Downtown Newberg .....	155
Station 21 – Springbrook .....	159
Station 33 – Sherwood .....	163
Station 34 – Tualatin .....	167
Station 35 – King City .....	171
Station 39 – McEwan Road .....	175
Station 50 – Walnut .....	179
Station 51 – Tigard .....	183
Station 52 – Wilsonville .....	187
Station 53 – Progress .....	191
Station 54 – Charbonneau .....	195
Station 55 – Rosemont .....	199



**Operations, continued**

Station 56 – Elligsen Road .....	203
Station 57 – Mountain Road .....	207
Station 58 – Bolton .....	211
Station 59 – Willamette .....	215
Station 60 – Cornell Road .....	219
Station 61 – Butner Road .....	223
Station 62 – Aloha .....	227
Station 64 – Somerset .....	231
Station 65 – West Slope .....	235
Station 66 – Brockman Road .....	239
Station 67 – Farmington Road .....	243
Station 68 – Bethany .....	247
Station 69 – Cooper Mountain .....	251
Station 70 – Raleigh Hills .....	255
Station 72 – Skyline .....	259
Volunteers/Chaplains .....	261
Emergency Medical Services .....	265
Training .....	269
Recruits .....	273
Emergency Management .....	275
Incident Management Team .....	279

**Community Services Directorate**

Fire & Life Safety .....	281
Government and Public Affairs .....	285
Media Services .....	289

**Special Revenue Funds**

Apparatus & Vehicle Fund .....	293
Capital Improvements Fund .....	297
MERRC Fund .....	303
Grants and Donations Fund .....	305

**Debt Service Fund**

Debt Service Fund .....	307
-------------------------	-----

**Capital Projects Fund**

Property & Building Fund .....	311
Capital Projects Activity Map .....	313
Capital Projects Fund .....	315

**Proprietary Fund**

Insurance Fund .....	317
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**Fiduciary Funds**

Pension Trust Fund .....	321
Volunteer LOSAP Fund .....	323
Custodial Fund .....	325

**Supplemental Data****Statistics**

Property Tax Levies and Collections .....	327
Assessed and Market Value of Taxable Property .....	328
Principal Taxpayers .....	329
Demographic and Economic Statistics .....	330

**Miscellaneous**

Apparatus & Vehicle Replacement Schedule .....	331
Chart of Accounts .....	333
Glossary .....	337
Legal Notices .....	347
Index .....	351
Resolution to Adopt Budget .....	Appendix
Resolution to Levy Taxes .....	Appendix

# Message from the Fire Chief



May 11, 2023

Budget Committee Members and Residents of  
Tualatin Valley Fire & Rescue  
Washington, Clackamas, Yamhill, and Multnomah Counties, Oregon

**Dear Budget Committee Members and Residents:**



I am pleased to submit the 2023-24 budget for Tualatin Valley Fire & Rescue, a Rural Fire Protection District (District). Consistent with the District's mission statement and the 2023-24 updated and revised strategic plan, we have prepared this budget with the priorities and resources necessary to accomplish the District's goals, expectations, strategies, and organizational tactics.

The three goals are as follows:

## Health

- I. Advance a healthy organization through a unified mission, effective communication, resilient people, and responsible resource management.

## Performance

- II. Advance a high-performing organization and workforce with particular focus on the core functions that improve fast and effective emergency response and community risk reduction.

## Opportunities

- III. Carefully evaluate and then execute, or dismiss, emerging opportunities.

## The Year in Review

The 2023-24 budget year presented challenges and opportunities. Returning to normal operations as the COVID-19 pandemic subsided, it continues to have an impact on our staff and our community. We are truly empathetic to those negatively affected by the pandemic. The District began implementing projects for the \$122 million dollar bond to upgrade fire stations, apparatus, and the training center that voters passed in November 2021. **We are truly thankful for that support.**

Each budget year, we strive to provide the most effective emergency response and prevention services to our residents, while maintaining excellent fiscal stewardship. This commitment drives our budget process.

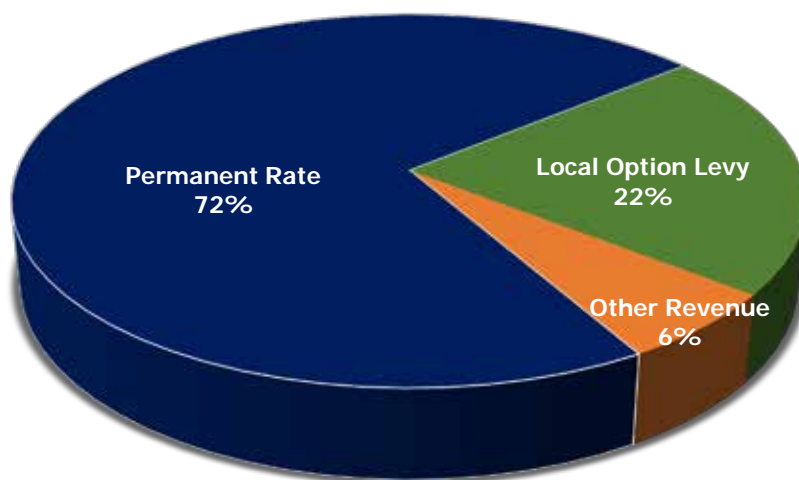
We continue to meet the goals set by the District's voters when they renewed the levy on May 21, 2019, and election with an 82% approval rate, which will provide operational support through the 2024-25 year. The fiscal year 2023-24 budget provides for continued deployment of fully staffed trucks, engines, rescues, cars, and medic units.

The District has long operated with the philosophy of responding with the right resource, and the work continues to operationally evaluate the best deployment of existing emergency response apparatus and personnel as the District's population grows. The 2023-24 budget year reflects a focus on providing our residents with high-quality services through investments in our employees, training, equipment, and facilities.

## Taxation and Valuation

The local economy experienced low unemployment levels and high residential and commercial real estate growth. Accordingly, the District's financial forecast for 2023-24 and beyond includes modest increases in the growth rate of assessed value (the key measure for property tax revenue) of 4.2%. Past voter initiatives have delinked the assessed value (AV) from the real market value (RMV) of property, and now AV is generally significantly lower than RMV.

Sources of District Revenue



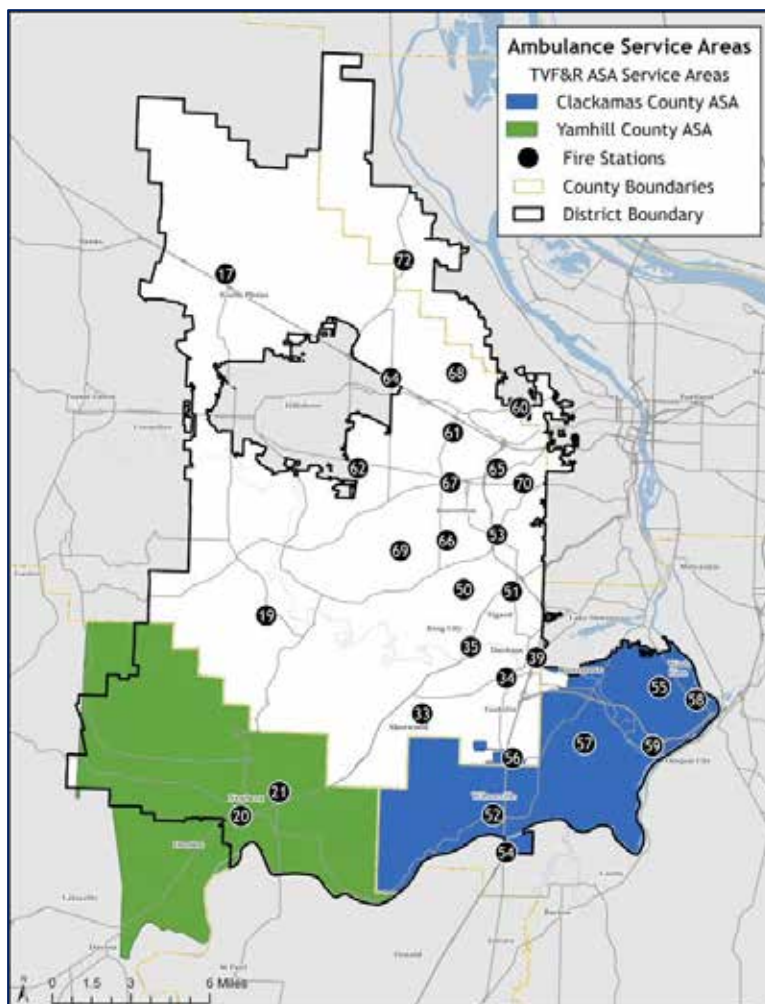
Total assessed valuation of the District among all four counties in which we levy taxes grew 4.14% in 2022-23 on AV that our permanent tax rate is levied upon and 4.07% for AV that our local option levy is levied upon. Forecasted future increases of 4.2% are slightly more, as we estimate continued growth offset by the increasing impact of urban renewal districts and compression losses. Our cities' use of urban renewal districts serves to reduce the assessed value our permanent rate can be levied upon by freezing the growth of AV inside urban renewal districts during their existence. The District's assessed value for its local option levy rate was more than \$1.6 billion than the AV utilized by our county assessors to levy our permanent rate of \$1.52 per \$1,000 of AV in 2022-23.

In addition to our permanent tax rate, the District relies upon a local option levy of 45 cents per \$1,000 of AV. The local option levy was first approved in 2000 at a rate of 25 cents per \$1,000 of assessed value. The levy was renewed in 2004 and 2008 at the same rate. In the May 2014 election, the replacement levy of 45 cents per \$1,000 of AV was approved to support additional firefighter paramedics, apparatus, and to purchase land for new stations. A levy renewal was approved by voters in May 2019, for an additional five-year renewal to support additional firefighters and station operations.



Accomplishments since the replacement levy was first approved include the opening of Station 70, multiple station improvements, the opening of Station 55 staffed by 12 firefighters, continued funding of additional firefighters originally hired as part of a two-year grant process, opening of McEwan Road Station 39, Station 54 in Charbonneau and the Logistics Service Center in Tualatin as well as the purchases of land for future stations 38, 62, and 71, and ongoing assessment and negotiations for additional sites throughout the District for stations 31, 63, and a permanent Station 54. Additionally, stations 72, 64, and 69 were seismically remodeled and reopened in fiscal year 2018. Additional response cars and units were deployed, and a tiller truck for Station 55 was funded from the enhanced local option levy. Since the original local option levy was first requested, the levy continues to support more than 92 firefighters and paramedics providing emergency response throughout the entire District.

The overall collection rate for property taxes has remained relatively consistent over time as the District's property tax revenue is predominately from residential property (73%) and most tax payments are from bank escrow accounts. Collections are forecasted at 95.4% for the coming year. We will continue to proactively monitor our collection rates and will review actual assessed valuation percentage change results in late October 2023, when we receive AV data for the 2023-24 budget year. Those results provide the information to adjust the transfers to Apparatus Fund, Capital Improvement Fund, or Property and Building ensure we work toward meeting our target of five months of ending fund balance at the end of each year. Our current financial reserves, strong tax base, and growing transport revenues, coupled with continued conservative fiscal management, will allow us to support the enhanced operations of the District to provide essential services to our residents.



## Program Revenue

Fire and emergency response services in the Newberg Ambulance Service Area (ASA) allows for the District to bill and receive direct payment of the transport responses as part of the Yamhill County ASA assignment. The District is the assigned provider of ambulance transport within that portion of Yamhill County. Additional program revenue includes estimated revenue from transport billings in Clackamas County, where the District serves as a provider under an assigned ASA. The combined revenues are budgeted at \$3,943,956.

## Budget Overview

The proposed 2023-24 budget is organized by the operations of the District in five directorates:

### *Command • Business • Finance • Operations • Community Services*

The **Command Directorate** represents the Fire Chief's Office, as the management team for all District operations, including strategic planning and emergency management.

The **Business Directorate** includes the functions of Organizational Health, Behavioral Health, and Occupational Health and Wellness; Business Strategy, including records management, analysis, and planning; and Logistics, including Fleet Maintenance, Facility Maintenance, and Supply as well as capital construction management.

The **Finance Directorate** manages all financial, tax, payroll, and audit functions of the District as well as Information Technology and Communications.

The **Operations Directorate** manages the emergency response operations of the District, including all fire stations, specialty response teams, EMS, Training, Incident Management Teams, volunteers, and chaplains.

The **Community Services Directorate** manages the District's Fire and Life Safety functions, including all fire prevention and public education for community risk reduction; connectivity to the community, its 11 cities, and other government agencies through Government Affairs; and its ability to implement community risk-reduction programs; and Media Services.

District personnel continue to focus on creating safer communities through education and outreach. The District and Local 1660 continue to team up with PulsePoint Foundation and Philips Healthcare to support our Verified Responder Pilot Program that activates off-duty, professional firefighters to respond to nearby cardiac arrest calls in both public and private settings. Additional targeted efforts include:

- Working with apartment landlords, senior care facilities, and business owners to reduce false alarms and improve site safety.
- Partnering with local students to teach hands-only CPR to thousands of residents.
- Coordinating with law enforcement agencies to respond to cardiac emergencies with automated external defibrillators (AEDs).
- Conducting mass media campaigns to raise awareness about the symptoms of heart attacks and sudden cardiac arrest as well as the importance of emergency preparedness.
- Working with cities, counties, and Oregon Department of Transportation to prioritize transportation improvements that support emergency response.



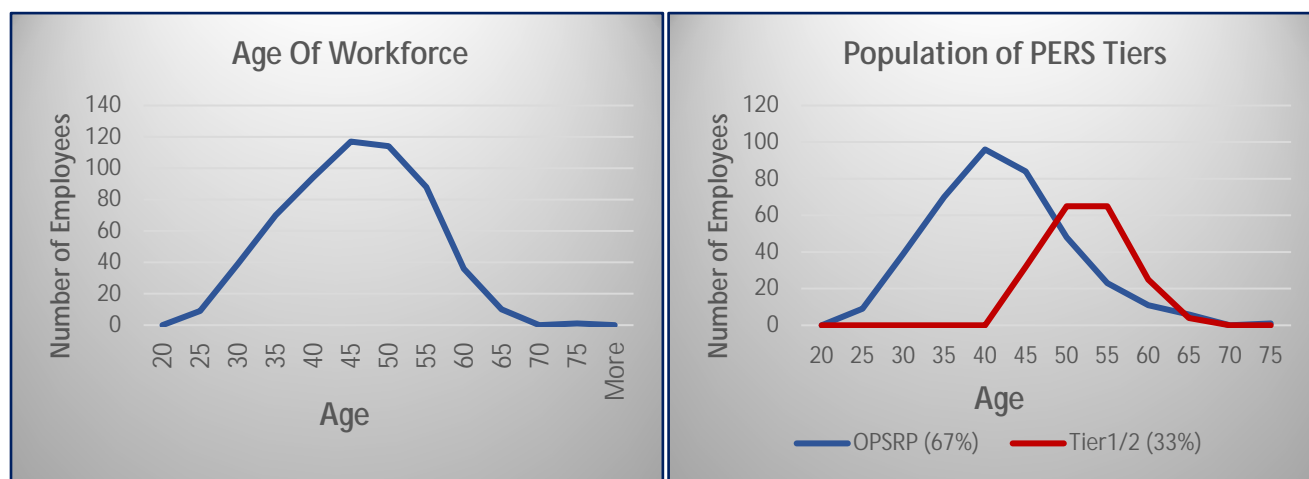
We leverage social media, traditional media, community events, and our PulsePoint smartphone app to connect with our community beyond 911 response. Our social media platforms, including PulsePoint subscribers, have more than 69,000 followers and our public safety stories and advertisements garner millions of views.

Total District personnel in the General Fund is **605 FTE** down from 609 the prior year. This is due to staffing with two recruit academies in 2023-24, being smaller than the previous year. The District's battalion chiefs, firefighters, paramedics, training officers, deputy fire marshals, and investigators are represented by Local 1660. The current labor contract extends through June 30, 2026. Fleet maintenance technicians and Supply and Facilities personnel are also newly represented by Local 1660 in a separate bargaining unit, called Logistics, with a current contract extending through June 30, 2024.

Relief positions fund requirements for contractual time off for firefighters. The actual number of relief firefighters fluctuates during the year due to retirements, on- and off-duty injuries, and other absences such as military deployments until hiring of recruits and completion of their academy training each year. Upon graduation from the recruit training program, these new firefighters and paramedics are assigned to fill vacant positions. The District employs a constant staffing model, whereby a response unit is always staffed to respond to emergencies and meet the needs of our communities.

The District has budgeted medical insurance cost increases for the proposed budget year at 5%, and a 7% increase for non-union personnel. All non-union and most union employees contribute to their monthly health insurance premium costs and are partners in our ongoing attention to the cost of healthcare.

For line personnel, the District has budgeted a blended contribution rate for the Oregon Public Employee's Retirement System (PERS) of 25.33% for line personnel, but not 6% mandatory employee contributions as line employees now pick up their own employee contributions, and 31.35% for non-line personnel. (including 6% mandatory employee contributions), based on the blend of contribution rates paid on behalf of each employee in the various PERS plans. Because line personnel are regularly reassigned to fill the District's constant staffing model, the District budgets salaries at top step for union personnel and utilizes blended rates for benefits. For non-union personnel — who generally remain in one department — salaries and benefits are budgeted at expected actual rates. The 2023-25 biennium PERS rates were set actuarially, after the completion of the December 31, 2021, actuarial valuation. Rate increases were limited due to legislative changes made in 2019, however increases are expected for at least the next two biennia of rate cycles. The next rate cycle will be set in the fall of 2024 for the 2025-27 biennium.



The District's budget for 2023-24 reflects the published rates for non-line personnel and blended budgeted rate for line personnel. Future District financial forecasts include the effects of expected rate increases.



We continue to focus on succession planning and leadership development for our next generation of managers through continued work and investment in the Talent Management Program. We believe this is a continual process to ensure competent leaders at every level are available to integrate into the operation when and where they are needed. Because the normal retirement age for firefighters under state PERS is age 55 for Tier 1/2 or 60 for OPSRP or earlier for both plans with 25 years of service because of the physically demanding nature of the profession, the District constantly seeks to develop its employees as future leaders.

### Significant Budget Items

**Personnel.** This budget represents a total of 605 personnel in the General Fund. In addition to emergency response, training, fire and life safety, fleet, and support personnel, the budget includes staffing for strong fiscal and project management of the local option levy and capital projects funded with bond and levy proceeds.

**Apparatus Investment.** We have budgeted for the replacement purchase of four medic replacements.

**Capital Improvements.** The budget reflects the purchase of land for the last three identified future fire station sites. Plus, the implementation of the voter-approved bond program.

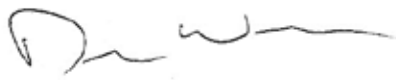
### Budget Summary

This budget proposes our permanent tax rate of \$1.5252 per \$1,000 (AV), the local option levy of \$0.45 per \$1,000 (AV), and an estimated total of \$0.1341 per \$1,000 (AV) levy for the debt service of outstanding bond issues. We anticipate tax receipts of the levies at a 95.4% collection rate and an assessed value growth of approximately 4.2%.

The proposed budget allows us to continue to deliver outstanding emergency fire, medical, rescue, and transport services to our residents in a fiscally conservative and prudent manner. I present the 2023-24 budget to you.

Sincerely,

Tualatin Valley Fire & Rescue



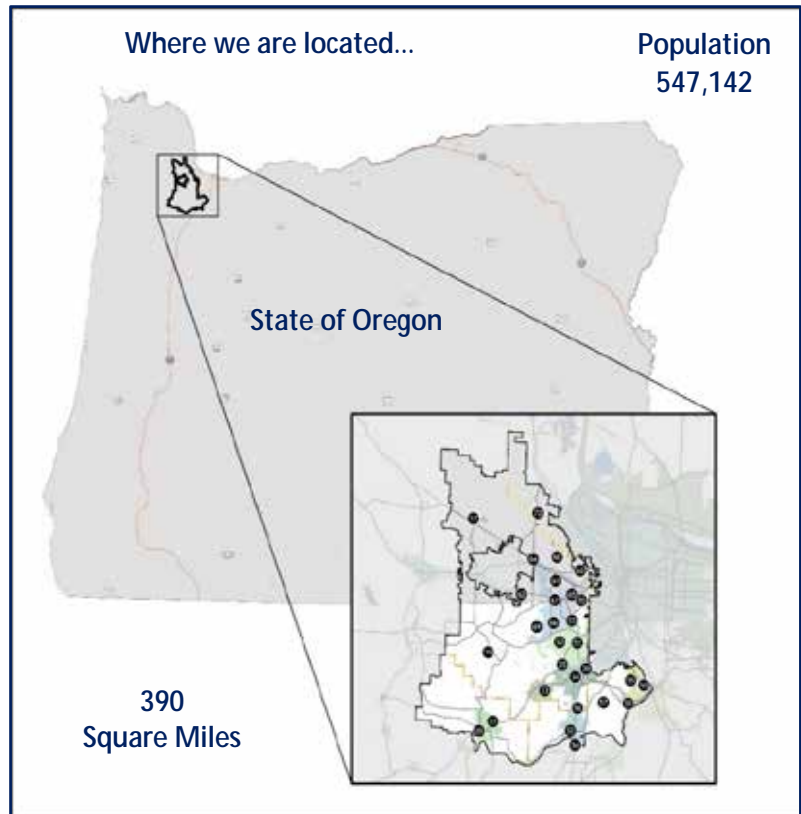
Deric C. Weiss  
Fire Chief/Administrator

# District Overview

## Tualatin Valley Fire & Rescue

Tualatin Valley Fire & Rescue (District) operates under Oregon Revised Statutes Chapter 478 as a separate municipal corporation and is managed by an elected Board of Directors comprised of a president and four directors, who include a vice-president and a secretary-treasurer. The Board hires a fire chief/administrator to manage the day-to-day operations of the District. The governing board appoints members of the community to serve on boards and commissions, which include the Budget Committee and the Civil Service Commission.

Tualatin Valley Fire & Rescue, a Rural Fire Protection District, was originally formed in 1989 through the legal merger of Washington County Fire Protection District No. 1 and Tualatin Rural Fire Protection District. Subsequently, the District has expanded its service area through annexation to include the city of Beaverton Fire Department, Valley View Water District, and the Rosemont Fire District and the mergers of Multnomah County Fire Protection Districts No. 4 and 20. The city of West Linn was legally annexed on July 1, 2004, after the District provided services to the city's residents through a fire protection contract. Washington County Rural Fire Protection District 2 (District 2) was annexed effective July 1, 2017, after District 2 voters approved the annexation into the District. The city of Newberg and Newberg Rural Fire Protection District were legally annexed on July 1, 2018.



## Quick Facts



60,745  
Annual  
Incidents



605  
Employees



29 Fire  
Stations

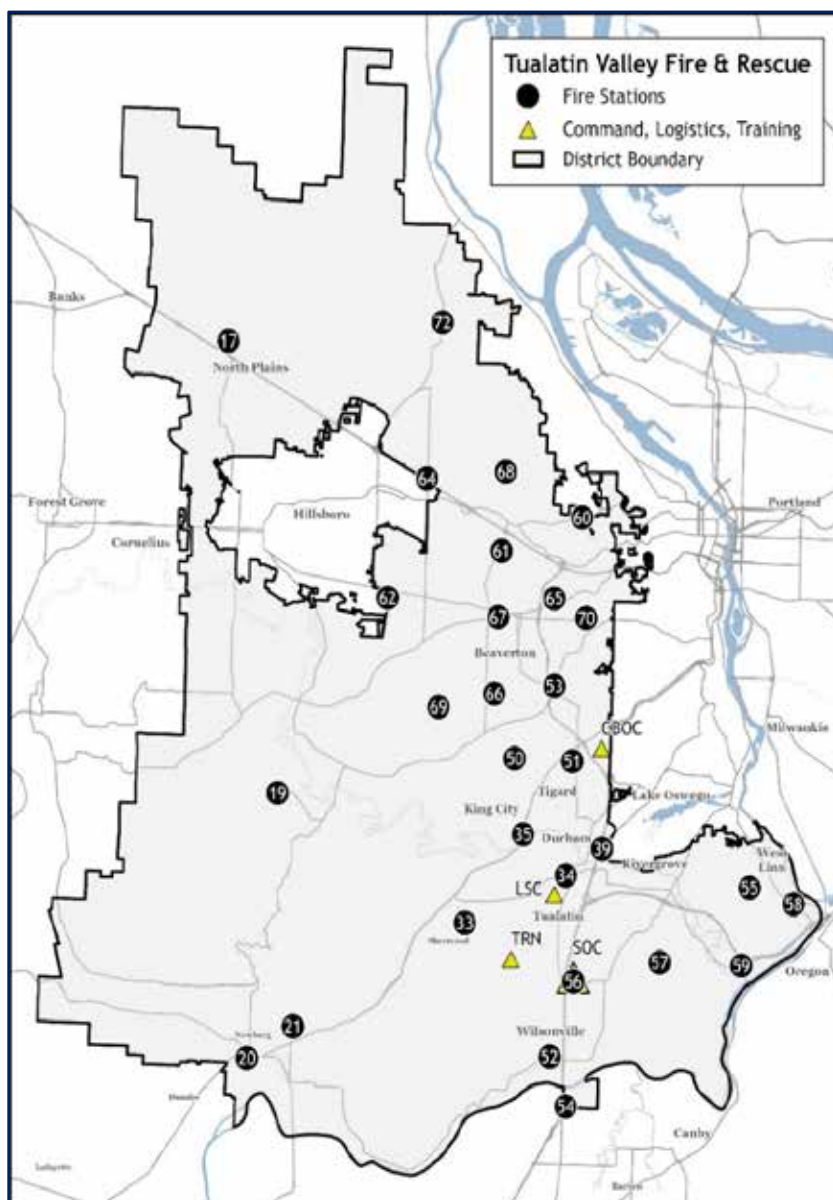


Tax Rate  
\$2.11

## The District

The District's total combined service area encompasses approximately 390 square miles. It provides services to northeast Washington County, northwest Clackamas County, the western edge of Multnomah County, and portions of Yamhill County. The District is a special service district supported by the property owners within its boundaries, currently serving an estimated 2021 total population of 547,142.

The District will have approximately 605 employees (604.59 FTE), supplemented by approximately 60 volunteers. The area served in portions of four counties includes the cities of *Beaverton, Durham, King City, Newberg, North Plains, Rivergrove, Sherwood, Tigard, Tualatin, West Linn, and Wilsonville*. The District lies within one of the fastest growing regions of the state of Oregon. It is an area encompassing densely populated suburbs, rural farmlands, retail, and commercial establishments, and growing industrial complexes. The service area also covers significant agricultural areas of Oregon, including important winegrowing regions contributing to the state economy.



Fire stations are placed strategically throughout the District to protect property and area residents. The District uses defined response-time standards, projected population densities, and urban growth, as well as actual and planned traffic conditions to determine the best station sites to optimize response times. The District continues to implement operational improvements in order to accomplish its strategic goals. The local option levy has allowed additional response stations and units to be added throughout the District. The Operations Directorate provides direction and service management to all our residents through each of our fire stations.

As a result of the high quality of services provided, training standards, equipment, staffing, and related support functions, the District is among the leaders in Oregon. The majority of our service area has obtained a favorable classification rating out of a scale of 1-10. This classification results in very-low premium rates for fire insurance to homeowners within the District.



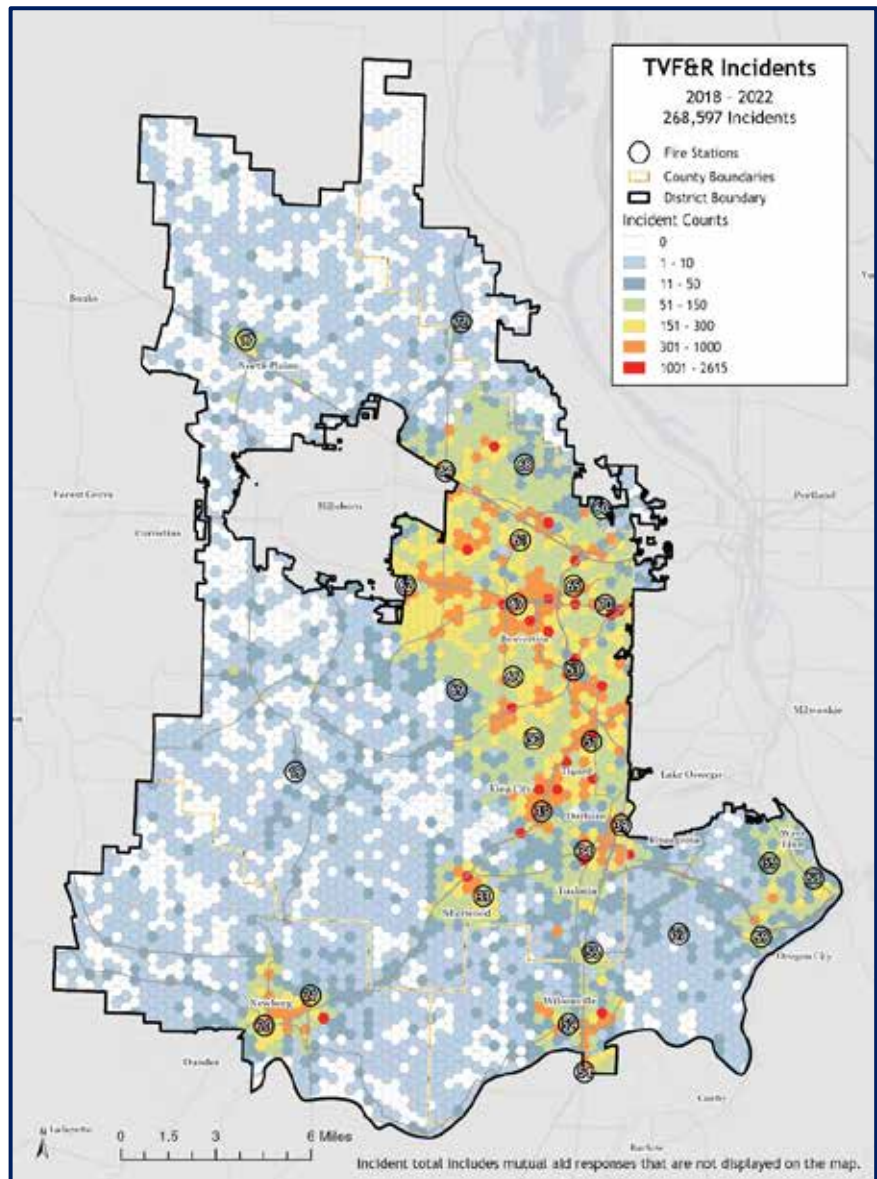
## Multi-Service

TVF&R is a multi-service district with services and programs tailored to meet the needs of the community. *The District is committed to creating safer communities through education, prevention, preparedness, and emergency response.* Emergency services include **fire suppression, emergency medical services, water rescue, and heavy and high-angle rescue.** The District also serves as a **Regional Hazardous Materials Response** provider for the state of Oregon, with a service response area ranging from the city of Portland boundary on the east to the Pacific Ocean on the west, and from the District's northern boundary in Multnomah County southwest to Marion County.

The District's **Fire and Life Safety (F&LS)** staff create safer communities through the investigation of fires, inspection of buildings, review of new construction projects, and education of the residents within its boundaries. F&LS staff inspect schools, day cares, industrial

facilities, and other buildings to ensure critical safety features are maintained; review construction projects to ensure firefighting access, water supplies, and other fire safety features are adequate; provide award-winning safety education such as the Landlord Training Program; and coordinate hundreds of community events ranging from fire station tours, school visits, hands-only CPR training and large community events.

To deal with emergencies, both fire and medical, the District staffs a team of professional firefighters and paramedics 24 hours a day, with skills and equipment necessary to address an array of emergencies. The District has approximately **276** professional firefighters and paramedics certified as **advanced life support (ALS)** while **100% of the remaining fire suppression personnel** are certified as either the basic or intermediate emergency medical technician levels. Under the guidance of physician advisors, emergency medical service personnel maintain a highly certified skill level through several specialized programs.



## Training

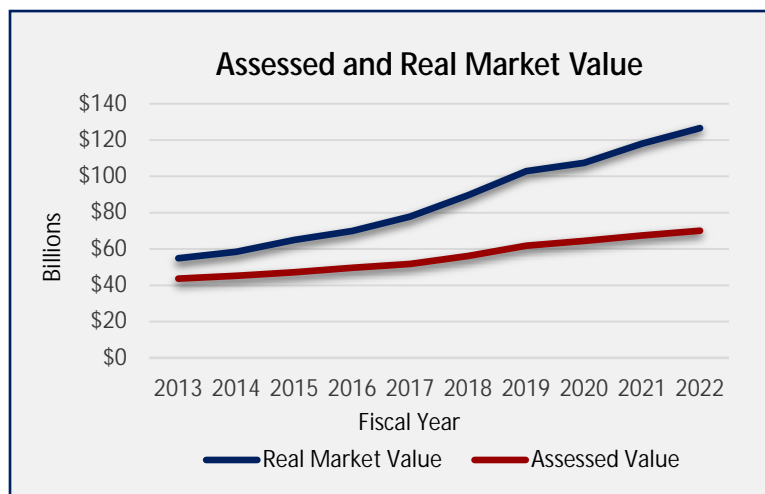
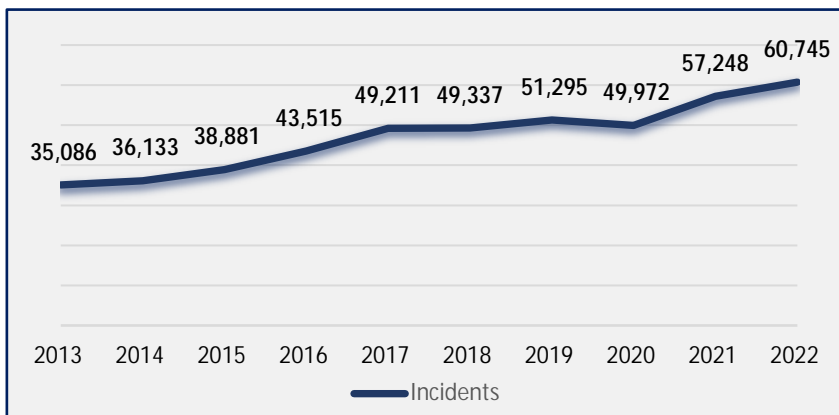
The Training Center, which was constructed in several phases using public funding and private donations, provides advanced training opportunities through a variety of different props. The District's 19-acre training facility includes a six-story training tower, live-fire training structure, and several open areas designed for hazardous materials and technical rescue training. These are utilized to provide personnel continual training to maintain and improve their skills to the highest level possible. With the annexation of the city of Newberg, TVF&R acquired a small training facility located at Station 21 that includes a four-story training tower. This will help with the District's long-term strategy of offering alternative training sites to the District's main training center.

## Emergency Incidents

The District's responses to emergency incidents over the past 10 calendar years are reflected in the graph shown.

In March 2018, regional dispatch centers, Columbia 9-1-1 Communications District (C911CD), Clackamas County Department of Communications (C-COM), Lake

Oswego Communications Center (LOCOM), and Washington County Consolidated Communications Agency (WCCCA)—upgraded their computer aided dispatch (CAD) software to a system that utilizes automated vehicle location (AVL) technology. AVL technology utilizes Global Positioning System (GPS) to identify the closest response unit to a dispatched incident. Through the regional approach, fire agencies came together and agreed that regardless of service area, the closest unit should be dispatched to emergent incidents. This has resulted in more utilization of automatic aid responses between neighboring jurisdictions for these higher-priority incidents. The incident type trends within the dataset remain consistent with much of the call volume centering on emergency medical services (EMS) at almost 70% of the total calls. Focused code enforcement, prevention efforts, and educational campaigns continue to influence call volume, while the District also recognizes the impacts of modern fire-protection systems and building technologies that are present in a large portion of the District's building inventory.



## Assessed and Real Market Value

By law, increases in assessed valuation of existing property are generally limited to 3% a year. Accordingly, growth beyond 3% in the District's assessed valuation must come from development within its service boundaries.

Assessed value grew in 2022-23, a total of 4.07%. The District expects continued commercial and residential development with a forecasted 4.2% future growth rate.

## Population

The District's population is expected to continue to grow over the next decade. Staff is working proactively and cooperatively with other governments and regional planning groups to ensure continued ability to serve this future population. This includes neighborhood and street planning, emergency access, and road construction, as well as evaluating and working across jurisdictional boundaries to ensure closest-force response to population centers, regardless of city and county boundaries. This is one reason the District has purchased land for future fire station sites and is actively seeking additional sites utilizing local option levy funding.

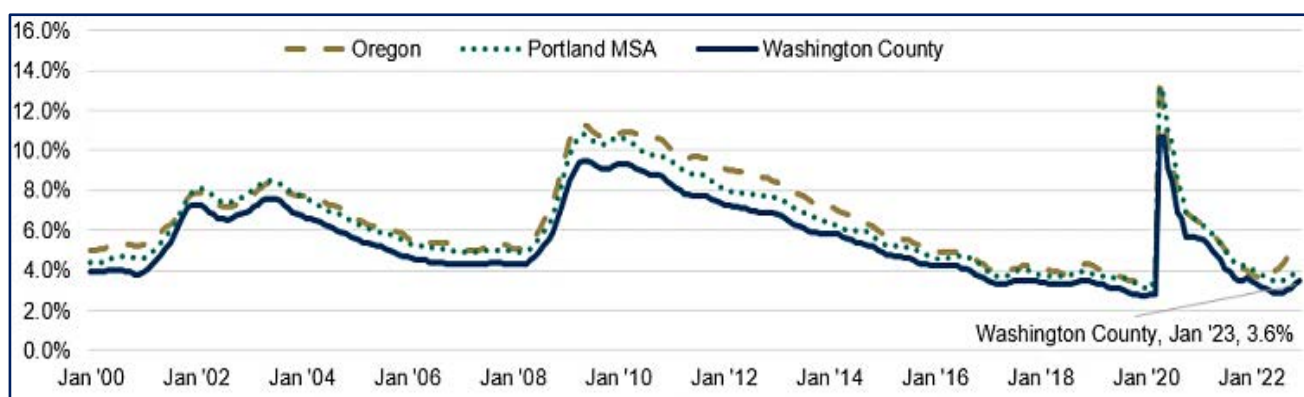
## Economy

The area serves as the home to companies such as Nike, Columbia Sportswear, Reser's Fine Foods Inc., Flir Systems Inc., CUI Global, A-dec Inc., Touchmark, and Digimarc, in addition to several fast-growing private companies such as Dealership Performance CRM LLC, Swickard Auto Group, Good Feet, and Terra Firma<sup>1</sup>. Top metropolitan-area employers include Intel, Providence Health & Services, Fred Meyer, Oregon Health & Science University, U.S. Bank, Wells Fargo, Portland General Electric, Comcast, and Nike, among others. Intel has continued to invest in multi-million-dollar facility expansions to manufacture state-of-the-art computer chips, largely in the city of Hillsboro and Washington County.

The District, through its broad geographic area, serves a strong part of Oregon's economic base. Washington County's unemployment rate was 3.6% in February 2023. The rate is .2% higher than it was in February 2022. The County's unemployment rate has shown remarkable improvement since April 2020. While modest, it's promising to see industries begin to recover from the hardships faced over the last year with the pandemic<sup>2</sup>.

### Unemployment in Washington County has Slowly Increased

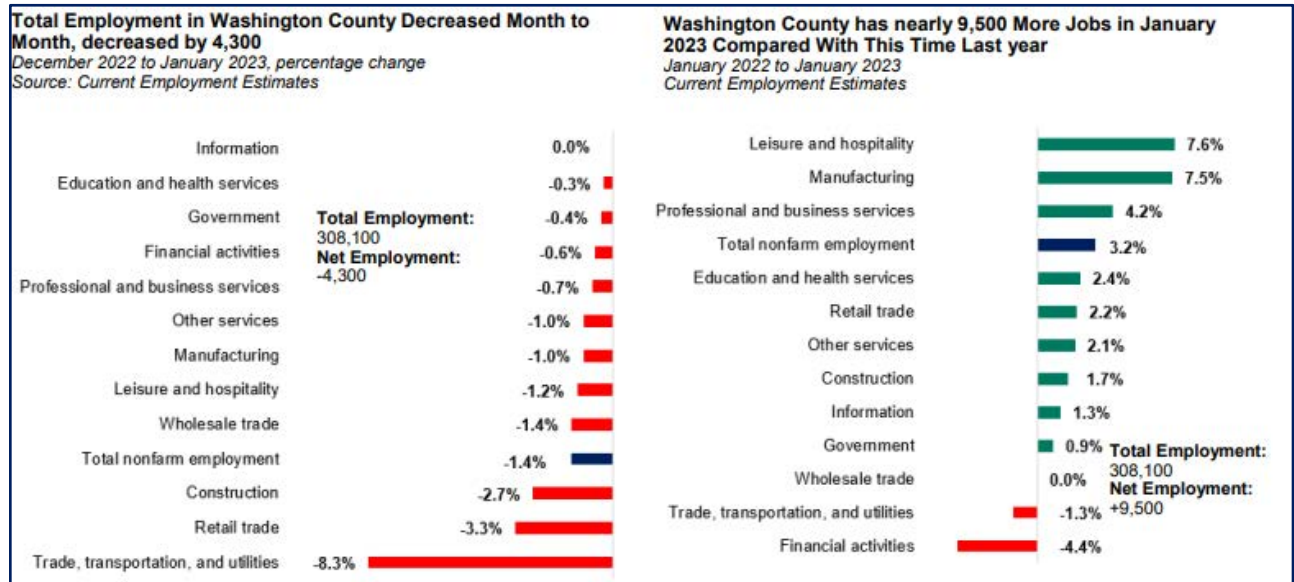
January 2000 to January 2023, seasonally adjusted  
Local Area Unemployment Statistics



<sup>1</sup> Portland Business Journal, Book of Lists 2020-21.

<sup>2</sup> Washington County Economic Indicators March 2023, Qualityinfo.org





## Creating Safer Communities

Tualatin Valley Fire & Rescue's mission is to prevent, prepare for, and respond to situations that threaten the communities it serves. This means not only responding to emergencies as they occur, but continuously looking for ways to strategically prevent or reduce the effects of those emergencies.



## Board Policies

The District operates under a comprehensive **Board Policy Manual**, which is adopted, annually reviewed, and as required, revised by the Board of Directors. Each section of the Board Policy Manual provides policy direction concerning the day-to-day operations of the District and specifically addresses the following areas:

- District Board Operations
- Bylaws of the Board
- Budget and Finance
- Personnel Policy
- Training
- Fire Chief's Role and Executive Functions
- Operations
- Prevention
- Purchasing
- Maintenance
- Community Services
- Business Operations

## Budget Committee as of June 30, 2023

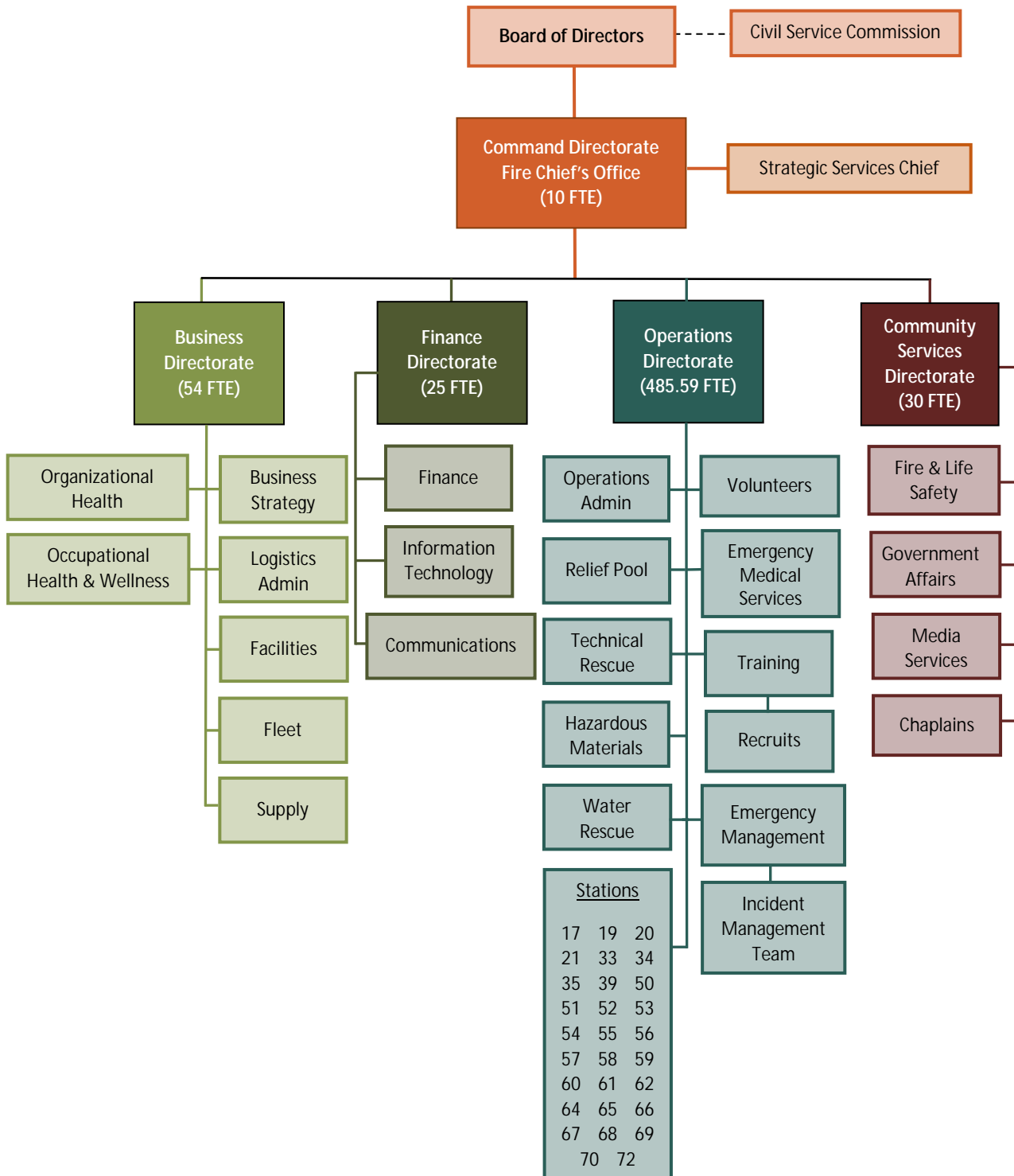
Board Members	<u>Term Expiration</u>
Randy J. Lauer, President	June 30, 2023
Justin J. Dillingham, Vice President	June 30, 2023
Robert C. Wyffels, Secretary-Treasurer	June 30, 2025
Gordon L. Hovies, Director	June 30, 2025
Clark I. Balfour, Director	June 30, 2025

Appointed Members	<u>Term Expiration</u>
Angie R. Fong, Member	June 30, 2024
Paul A. Leavy, Member	June 30, 2024
Michael T. Mudrow, Member	June 30, 2025
James W. Petrizzi, Member	June 30, 2023
Michael D. Smith, Member	June 30, 2025

## District Staff

- **Deric C. Weiss**, Fire Chief/Administrator
- **Tim C. Collier**, Chief Financial Officer
- **Kenny M. Frentress**, Deputy Chief
- **Laura E. Hitt**, Deputy Chief
- **Patrick M. Fale**, Assistant Chief

## Organizational Chart



# TVF&R 2023-2028 Strategic Plan

TVF&R's Strategic Plan serves as a guideline for managers as they develop and prioritize annual work plans and supporting budgets. It should not be viewed as a rigid or all-inclusive list of the District's initiatives. The mission, vision, and values statements outlined below define TVF&R's purpose and intention. The plan also outlines organization-wide goals and corresponding strategies proposed to move the agency toward the stated vision. Divisional/departmental tactics, developed and published by managers in line with their annual budgets, further focus the organization's work toward achieving its priorities.

## MISSION

Tualatin Valley Fire & Rescue is committed to creating safer communities through prevention, preparedness, and effective emergency response.

## VISION

Developed jointly with the Board of Directors, the statements below comprise our shared vision for optimal safety in our community. We invite community members and partner governmental agencies to help us advance a community with the following attributes:

- Protection from fire, medical, and other emergencies is achieved through targeted, proactive risk-reduction strategies. When emergencies do happen, skilled personnel provide fast and effective response services.
- Education delivered to residents and businesses motivates their active role in emergency prevention, preparedness, and resilience measures. Our personnel take steps to ensure this in their own lives as well.
- Cooperative resource sharing and collaborative partnerships ensure a highly effective and efficient emergency response system.
- Integration of best practices in diversity, equity, and inclusion is prioritized and optimizes services to the community.

## VALUES

A plan cannot anticipate every decision that we will make, and no amount of training can cover every situation that will confront personnel of our organization. That is one reason why we have defined three core principles – known to the personnel of Tualatin Valley Fire & Rescue as the “Chief’s Bull’s-Eye” – as a reminder to all personnel of our organization that excellence is achieved only when decisions are made consistent with these cornerstones:



## Safety and Performance:

We value a culture of safety. Employee and volunteer safety shares top priority with getting the job done well. We will create safer communities by reducing the risk of emergencies through risk reduction and preparedness programs. Despite our best efforts of prevention, when response is required, it will be effective and purposeful. Everyone is expected to perform their jobs at the highest level possible. We will seek innovations and external partnerships to increase efficiencies and maximize resources and will serve as role models for implementing change in our industry.

## Professionalism and Inclusion:

We are accountable to the public we serve and will be good stewards of the finances and resources entrusted to us. We will conduct ourselves in a manner that brings credit to the organization and the fire service while both on and off duty. We put people first, treating our residents and coworkers with honesty, dignity, and respect. We work to create an environment of mutual respect, trust, and commitment where everyone can contribute to the District's mission, based on their unique talents and backgrounds. We will engage collaboratively to build an understanding and appreciation for the challenges and opportunities that a more diverse workforce offers to the organization and in serving an increasingly diverse community. When diverse opinions emerge, we are consensus builders who do what is best for our community and organization. In the same manner, we strive to maintain collaborative labor management relations.

## Customer Service:

Serving our community is a privilege. Whether it's a true emergency or a situation where a resident has simply exhausted their personal resources, we will seek opportunities for outreach to and exceed the expectations of our community. This also reflects the value we place on engagement with our coworkers and the services we provide to each other.

To deliver the District's mission and values for our constituents and personnel, a set of three overarching goals and underlying strategies have been developed. This, in combination with the "Chief's Bull's-Eye," will ensure we are on the right path to continue to deliver outstanding services that are expected by our constituents and personnel.



# 1. HEALTH

Advance a healthy organization through a unified mission, effective communication, resilient people, and responsible resource management.

**STRATEGY 1.A:** Actively support an inclusive work environment through employee education, guidance, and engagement.

**STRATEGY 1.B:** Implement processes focused on the principles of reliability, availability, and maintainability to maximize systems and customer service.

**STRATEGY 1.C:** Identify workplace health risks and implement associated mitigation or prevention measures.

**STRATEGY 1.D:** Conduct proactive and focused business, financial, and capital planning to inform resource decisions.

**STRATEGY 1.E:** Continue to identify and implement District-wide improvements in workplace and technology security.

**STRATEGY 1.F:** Develop, implement, and sustain a Diversity, Equity and Inclusion Plan that informs practices and policies in all facets of our services, both internally and externally.

## Intended Results:

- § All personnel understand organizational priorities and are working in a cohesive, strategic direction.
- § Information flows between and is consumed by all levels so that individuals and teams are connected.
- § Individual and organizational health/wellness, safety/security, and preparedness are maximized.
- § Potential risks and subsequent impacts are considered before taking action that involves personnel, financial, and physical resources.
- § Personnel develop an understanding of the DEI plan, District's commitment to the plan and their individual role in contributing to an inclusive supportive workplace to better serve the diverse community.



## 2. PERFORMANCE

Advance a high-performing organization and workforce with particular focus on the core functions that improve fast and effective emergency response and community risk reduction.

**STRATEGY 2.A:** Conduct workforce planning and support career development to prepare for future staffing needs and sustain employee expertise.

**STRATEGY 2.B:** Develop or refine tools and processes to monitor and evaluate performance to ensure data-informed resource management and service delivery decisions.

**STRATEGY 2.C:** Advance performance with an emphasis on consistency, predictability, and accountability to achieve and deliver effective services.



### Intended Results:

- Organizational performance improves as a result of exemplary individual and team performance.
- Common hazards are understood and mitigated through sustained, targeted efforts.
- Business tools and technologies inform performance targets and strategic decision-making.
- System and infrastructure modifications are optimized through ongoing, data-informed deployment modeling.
- Managers clearly communicate expectations, track individual and team performance, and acknowledge their contributions.
- A skilled workforce, aligned with short- and long-term demands, is maintained through:
  - Training and development programs to support organizational performance and succession planning,
  - Outreach and hiring initiatives,
  - Sustainable total rewards.



### 3. OPPORTUNITIES

Carefully evaluate and then execute, or dismiss, emerging opportunities.

**STRATEGY 3.A:** Advocate for and participate in initiatives for risk reduction and system improvement in cooperation with partners, agencies, and groups.

**STRATEGY 3.B:** Continually monitor and assess the implications of emerging local, state, and regional initiatives on the District's resources and its strategic direction.

**STRATEGY 3.C:** Apply lessons learned from past events and engage in planning initiatives to maximize organizational resiliency and continuity during crises and emergencies.

**STRATEGY 3.D:** Enhance public engagement and outreach efforts with our diverse population, including the expansion of outreach to our non-English speaking community members.



#### Intended Results:

Action on emerging opportunities contributes positively toward:

- § Fast and effective emergency response.
- § Improved community health and safety.
- § Equitable communication and customer service.
- § Optimized performance, efficiency, financial resilience, and sustainability.
- § Reduced organizational risk and improved ability to remain nimble when changes to growth, land-use planning, legislation, policy, and public health and safety standards occur.
- § Cooperative partnerships, resource sharing, and integrated regional service delivery.





# Message from the CFO



May 11, 2023

Budget Committee Members and Residents of  
Tualatin Valley Fire & Rescue  
Washington, Clackamas, Yamhill, and Multnomah Counties, Oregon



**Dear Budget Committee Members and Residents:**

## Introduction

In compliance with the State of Oregon Local Budget Law and Tualatin Valley Fire & Rescue (District) policies as authorized in Section 3 of the Board Policy Manual, the annual budget for Tualatin Valley Fire & Rescue for the fiscal year 2023-24, beginning July 1, 2023, and ending June 30, 2024, is submitted for your approval. As prepared and submitted, the annual budget is intended to serve as a:

- **Financial plan** for the next fiscal year, outlining the forecasted expenditure requirements and the proposed means for financing these requirements.
- **Operational plan** for the use and deployment of personnel, materials and services, and other resources during the 2023-24 fiscal year.
- **Operations guide** for program and department goals and objectives.

## Budgetary Accounting Basis

All the funds are budgeted using the modified accrual basis of accounting in accordance with budgetary practices. For generally accepted accounting principles basis reporting, the budgeted General Fund combines with the Apparatus & Vehicle Fund and Capital Improvements Fund under Governmental Accounting Standards Board (GASB), Statement 54. The accounts of the District are organized on the basis of funds, each of which is considered a separate budgetary and accounting entity. Within the annual budget, the District's various funds are grouped into the fund types indicated below:

**Governmental funds**, which include the General Fund (a major fund); the *special revenue fund types*: Apparatus & Vehicle Fund, Capital Improvements Fund, MERRC Fund, and Grants Fund; the Debt Service Fund; and the *capital projects fund type*: Property and Building Fund.

**Proprietary fund**, which includes the *internal service fund type*: Insurance Fund.

**Fiduciary funds**, which include *trust and agency funds*, cover the Pension Trust Fund, Volunteer LOSAP Fund and the Custodial Fund.

The budget is prepared on the generally accepted accounting principles basis, with all governmental funds accounted for using the modified accrual basis of accounting, with revenues being recorded when measurable and available, and expenditures being recorded when the goods or services are received. The District's trust and agency funds are maintained on the accrual basis of accounting. For pension trust funds, the measurement focus is on the determination of net income and capital maintenance. All fund assets and liabilities, current and non-current, are accounted for within the funds.

Strategic goals and ongoing financial models provide the foundation for communication of our overall budgetary goals to department managers, who develop the budget after preparation and identification of key performance objectives for their department and program. Overall guidance and philosophy are outlined by the fire chief and executive staff.

The District prepares a budget for all funds that are subject to the budget requirements of state law, including the legal requirement for a **balanced budget**; meaning that total beginning fund balance, revenues, and other financing sources are equal to the total of expenditures, other financing uses, contingency, and ending fund balance.

$$\boxed{\begin{array}{c} \text{Beginning Fund Balance +} \\ \text{Revenues +} \\ \text{Other Financing Sources} \end{array}} = \boxed{\begin{array}{c} \text{Expenditures + Other} \\ \text{Financing Uses + Contingency} \\ \text{+ Ending Fund Balance} \end{array}}$$

The budgeting process includes public input through various stages of preparation, public hearings, and approval of the original budget by the Board of Directors.

### Budget Summary for Requirements

Expenditures	2022-23 Budget	2023-24 Budget	Increase (Decrease)
Personnel Services	135,506,723	143,907,356	8,400,633
Materials & Services	19,323,933	18,743,851	(580,082)
Capital Outlay	54,079,708	58,262,181	4,182,473
Debt Service	9,670,427	9,956,250	285,823
Transfers Out	2,234,000	1,010,800	(1,223,200)
Contingency	9,961,900	10,000,000	38,100
Ending Fund Balance	46,847,719	46,176,835	(670,884)
<b>Total Requirements</b>	<b>277,624,410</b>	<b>288,057,273</b>	<b>10,432,863</b>

The budget requirements for fiscal year 2023-24 for all funds total \$288,057,273, which is an increase of \$10,432,863 more than the adopted \$277,624,410 in the current year. Increases in Personnel Services are largely due to wage increases and continued double recruit academies.

The Capital Outlay budget was increased by \$4,182,473 reflecting in the appropriations of the \$122 Million bond measure passed by voters in November of 2021. Transfers Out to capital funds are decreased as funding for large apparatus are now funded with bond dollars. Comparative data on individual funds may be obtained by reviewing financial summaries presented within individual funds.

## 2023-24 Significant Changes

### Personnel Services



Personnel Services increased 6.199% over all funds or \$8,400,633. This increase includes an increase in contractual wage and benefit increases were budgeted as well as FTE and recruit academy time. The total FTE count in the General Fund is 605.

### Materials and Services



Materials and Services decreased \$592,582 overall, which is largely due to the decrease in one-time items from the previous year.

### Capital Outlay



Capital Outlay increased \$4,182,473 to a total of \$58,262,181. The Capital projects fund represents most of the increase. This fund includes both construction projects, such as station 62, and major apparatus replacements. For the 2023-24 fiscal year, the purchase of land for future fire stations are included, that were previously budgeted in this fund remain. The Apparatus & Vehicle Fund's scheduled emergency response apparatus and staff vehicle replacements reflect the year-over-year scheduled apparatus replacement for 2023-24 several staff vehicles and non-heavy assets.

### Debt Service



Total budgeted debt service expenditures are budgeted at \$9,956,250 to meet estimated principal and interest obligations associated with general obligation debt outstanding. The District has completed all \$77.5 million bond issuances as authorized by our voters in 2006. In November of 2021, the District's Voters passed a \$122 million general obligation bond, with the District issuing the first \$49 million of authorization in March of 2022.

### Transfers



Transfers decreased by \$1,223,000, to \$1,010,800. Transfers are made to the Apparatus & Vehicle Fund, Capital Improvements Fund, Grant Fund, Property and Building Fund, and the Pension Trust Fund. The Apparatus & Vehicle Fund will receive \$500,000 toward continued scheduled vehicle replacement, the Capital Improvements Fund will receive \$500,000 for future equipment replacement. Finally, the Pension Trust Fund will receive \$10,800 from the General Fund to meet pension obligations for pre-1973 and 1976 retirees. Plan assets for the pension plan have been exhausted, and the District continues to transfer enough funds each payroll to meet monthly pension obligations for these closed plans.



## Contingencies



Contingencies across all funds are budgeted at \$10,000,000 for 2023-24, an increase of \$38,100 from the prior year. The contingency budget in the General Fund is \$4,000,000, \$900,000 in the Property and Building Fund, and \$3,100,000 in the Capital Projects Fund. Under Oregon law, Ending Fund Balance may not be appropriated for use during the year, so the contingency appropriation provides for flexibility in operations should an unexpected major natural disaster occur, a major apparatus failure, construction project completion progress changes across fiscal years, or other such event occur that cannot be anticipated. Accordingly, the District budgets contingency at a higher level than anticipated to be utilized. All unused contingency reverts to Ending Fund Balance.

## Ending Fund Balance



Most amounts for Ending Fund Balance are related to the General Fund, \$40,006,510; the Apparatus & Vehicle Fund, \$681,200; the Capital Improvements Fund, \$2,153,261; the MERRC Fund, \$2,400,000; and the Property and Building Fund, \$824,064. The District seeks a stable General Fund balance proportionate to the cost of operations and conservatively forecasts the actual Ending Fund Balance to be approximately \$54,685,000 Million, which equates to approximately 4.4 months of operating funds.

## Debt Administration

Debt outstanding consists of Series 2015 Advance Refunding and New General Obligation Bonds, Series 2017 Advance Refunding Bonds, Series 2020 General Obligation Refunding Bonds, and Series 2022 New General Obligation Bonds. The District's legal debt limit is approximately \$1,582,293,418, with remaining debt capacity of \$1,504,619,700 as of June 30, 2022. We utilize capital planning in conjunction with financial forecasting to determine what level of capital funding we can continue to make while managing our resources under our legal tax base. Our largest future variables will be the siting of future fire stations. Because station siting and relocation planning are dependent upon factors such as land-use laws, transportation routes, placement of neighboring jurisdictions' stations, incident count, and population and development growth, we continue to work extensively on a regional basis to ensure the best service to our residents. Our goal is to locate stations for the most effective emergency response and allow continued alternative staffing configurations depending on the region's call types and run volumes.

The replacement local option levy funded continued land purchases for new fire stations, the construction of new fire stations, and the reconstruction and seismic improvements of several older fire stations.

In the future, to complete construction of the remaining station sites, improve training facilities, and continue investment in emergency response apparatus, the District requested its voters support further construction of new station sites with additional general obligation bonds, which was approved in 2021-22.

## Budget Summary for Revenues

Total revenues for all funds for the current budget year and the ensuing fiscal year are shown below:

Revenues	2022-23 Budget	2023-24 Budget	Increase (Decrease)
Beginning Fund Balance	124,019,269	126,512,666	2,493,397
Property Tax, Current Year	143,742,706	150,080,050	6,337,344
Property Tax, Prior Year	1,244,923	1,381,856	136,933
Taxes in Lieu	184,967	121,004	(63,963)
Interest on Investments	487,025	2,105,775	1,618,750
Interest on Taxes	79,250	132,202	52,952
Program Revenue & Fees	4,592,916	5,267,800	674,884
Forest Revenue	150,000	398,920	248,920
Donations and Grants	175,404	170,500	(4,904)
Rental Revenue	60,000	77,900	17,900
Insurance Refund	350,000	500,000	150,000
Surplus Property	25,000	25,000	-
Other Revenues	278,950	272,800	(6,150)
Transfers from Other Funds	2,234,000	1,010,800	(1,223,200)
<b>Total Revenues</b>	<b>277,624,410</b>	<b>288,057,273</b>	<b>10,432,863</b>

### Beginning Fund Balance

Beginning Fund Balance has increased 2.01%, to \$126,512,666 for all funds. The General Fund's budgeted beginning fund balance was decreased by \$1,992,732 to \$55,240,502; our General Fund has a targeted goal to provide five months of operating funds before we receive our tax collections in late November of each year. The beginning fund balance in the Apparatus & Vehicle Fund increased by \$810,806, this is mainly due to carrying over funds from the prior year to purchase those vehicles in the current year. The Capital Improvement Fund's budgeted beginning fund balance increased \$1,974,438 reflecting the delay in purchasing capital items due to supply chain issues in 2022-23. The MERRC Fund's beginning fund balance increased an estimated \$243,995 reflecting program fees in excess of expenditures in 2022-23. The Debt Service Fund beginning fund balance increased by \$86,325 based on future cash flow needs for this fund. The Property and Building Fund's beginning fund balance increased by \$218,985 as the District has not been able to construct station 22 and land. The Capital Projects Fund beginning fund balance increased \$1,395,000 as spending was lower than originally anticipated in 2022-23, however construction on station 62 is beginning in spring of 2023.

### Property Taxes – Current Year

The increase in property tax revenue is a result of growth over all assessed value of 4.2% over the previous year's combined values. General operating property taxes are based upon the District's assigned "permanent tax rate" of \$1.5252, multiplied by the assessed valuation within the District, and supplemented by a local option levy. The local option levy of \$0.45 per \$1,000 of assessed valuation for the five years from 2020-2021 through 2024-25 was approved by voters in the May 21, 2019, election.

Under current law, assessed value is generally significantly less than market value and is based upon the relationship of other similar properties. For 2022-23, the Washington County assessor reported assessed value was 53.2% of District Measure 5 (M5) market value of \$107,447,454,158, and a similar relationship exists for our other counties in which we levy taxes. Unless M5 market value falls near assessed value and potentially restricts the levy of taxes, the spread between market value and assessed value indicates we can expect to collect the majority of the property taxes levied. For purposes of our 2023-24 budget, we assumed a 4.2% assessed valuation increase for property in our service area.

Our projections for assessed valuation growth are based on our analysis of residential real estate trends, the local economy, and current property tax collections. A collection rate of 95.4% was assumed. Tax levies for general obligation bonds are exempt from the property tax limitation measures and accordingly, the District levies the total dollar amount necessary in the fiscal year for payment of the general obligation bonds.

### **Assessed Value Growth**

Taxes levied at \$1.5252 for general operations against an estimated \$71.0 billion in assessed valuation are expected to provide approximately \$108.2 million in collections. The local option levy of \$0.45 per \$1,000 of assessed valuation on an estimated \$76.0 billion of assessed value is expected to provide collections of \$32.2 million. Urban renewal creates the difference in assessed value that is reported by each county assessor versus the value used to levy the District's permanent tax rate and the assessed value that is used to levy the local option levy and bonded debt levy. We will also levy \$10,199,214 for general obligation bonds. This bond levy is expected to result in a levy rate of 13.4 cents per \$1,000 of assessed valuation and \$9,730,050 in collections.

### **Property Tax – Prior Year**

Total taxes outstanding totaled \$2,709,144 for the District at the fiscal year ended June 30, 2022. Of the District's June 30, 2022, amount, \$1,573,373 was for taxes levied during that fiscal year, while \$1,135,771 was related to prior years' tax levies. Delinquent tax collections are estimated on an average collection rate based upon the forecasted June 30, 2023, receivables.

### **Interest on Investments**

Interest on short-term investments has been budgeted to reflect short-term interest rates projected at an estimated 0.5% interest. The governmental fund types and capital funds are invested in the Oregon Local Government Investment Pool to investment limits, a bank Jumbo Money Market account for governments and an investment portfolio of treasuries and commercial paper. Investments are regulated by Board Policy and permitted investment products include the Oregon Local Government Investment Pool, which is a diversified portfolio, commercial paper, bankers' acceptances, and United States Government Treasury and Agency securities, among others. Certain funds are designated for longer-term investing by the Board of Directors and may be invested for terms up to 18 months. Oregon law does not allow leveraged investing, and the Oregon Local Government Investment Pool does not use derivative securities. The Volunteer LOSAP Fund is managed as a separate trust fund and has its own investment policy, including the above investments and additional permissible investments in equity investments appropriate for long-term pension funding. Their investments are actuarially expected to earn 5% annually by investment policy. However, due to the turbulent equity market, short-term investment projections for 2023-24 are estimated at 4.0%.

### **Program Revenue & Fees**

Program revenues increased \$674,884 and are primarily from transport revenue throughout the District, primarily in the assigned Yamhill County Ambulance Service Area (ASA) and in Clackamas County assigned areas. Fees that are related to mobile emergency responder radio communications program of \$200,000, have been included in the MERRC Fund, and committed to communications technology enhancements and improvements. The General fund also includes \$891,848 in GEMT fees, which includes both fees for service program and managed care in the general fund.

### **Rental Income**

The District earns rental income from cellular companies sitting equipment on District towers.

**Insurance Refunds**

The District budgets to receive dividends from our workers compensation insurance and amounts expected to be turned in by employees to restore a portion of time-off leave accruals during injury leaves.

**Donations and Grants**

Donations are sought from community partners to increase safety messaging, community education, and support important programs. Grant revenue in the Grant Fund includes the funding of other smaller projects. The District actively pursues grant funding for projects and equipment, such as MACC grants.

**Surplus Property**

Used equipment surplus sales are budgeted in 2023-24.

**Other Revenues**

Other revenues include estimated EMS supply reimbursement and is similar to current year actuals.

**Transfers from Other Funds**

A revenue source for four funds is, correspondingly, also a requirement for one fund. In the Non-Allocated category section in the General Fund, transfers are listed as a requirement of \$1,010,800. Monies are transferred from this fund to four funds, where they are listed as a resource. These transfers provide operating resources to the Apparatus & Vehicle Fund, the Capital Improvements Fund, the Property & Building Fund, and the Pension Trust Fund.

**Summary**

The budget for fiscal year 2023-24 continues to afford the District a high level of service to our community and service areas, while continuing to meet our long-term performance standards. The year 2023-24 promises to be a year that we will have to ensure that we closely monitor our revenue and expense trends, to make sure that we can continue to meet the District's needs with ever tightening resources.

Recognition is given to all staff members, division leaders, and worksite managers who have appropriately devoted their time and energy toward the development of the annual budget. Please be assured that the same degree of effort will be devoted to the effective administration of the 2023-24 budget.

Sincerely,

**Tualatin Valley Fire & Rescue**



Timothy C. Collier, CPA

Chief Financial Officer





# Financial Overview

## Tax Rates – estimated \$2.11/\$1,000 of assessed value

General Fund – Permanent Rate		General Fund – Local Option Tax Levy		Bonded Debt	
Expected Assessed Valuation:	\$74,339,659,371	Expected Assessed Valuation:	\$75,973,211,432	Expected Assessed Valuation:	\$76,068,211,432
Tax Rate Levied:	\$1.5252/\$1,000	Tax Rate Levied:	\$0.45/\$1,000	Estimated Tax Rate:	\$0.1341/\$1,000
Estimated General Fund Total Levy:	\$113,382,848	Estimated Net Local Option Levy less M5 Compression:	\$33,772,437	Bonded Debt Total Levy:	\$10,199,214
Expected Collection Rate:	95.40%	Expected Collection Rate:	95.40%	Expected Collection Rate:	95.40%
Expected Collections:	\$108,167,237	Expected Collections:	\$32,198,906	Expected Collections:	\$9,730,050

## Property Tax Levies and Collections – last 10 fiscal years

Fiscal Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected	Delinquent Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy
2022	\$145,699,054	\$139,769,702	95.93%	\$1,720,549	\$141,490,251	97.11%
2021	\$140,534,690	\$134,850,257	95.96%	\$1,619,942	\$136,470,199	97.11%
2020	\$131,557,299	\$126,047,012	95.81%	\$1,469,160	\$127,516,172	96.93%
2019	\$126,534,993	\$121,288,887	95.85%	\$3,918,100	\$125,206,987	98.95%
2018	\$114,934,595	\$109,683,057	95.43%	\$1,252,062	\$110,935,119	96.52%
2017	\$106,867,213	\$101,985,120	95.43%	\$1,358,642	\$103,343,762	96.70%
2016	\$102,942,662	\$98,293,871	95.48%	\$1,378,066	\$99,671,937	96.82%
2015	\$87,970,033	\$83,994,211	95.48%	\$1,694,488	\$85,688,699	97.41%
2014	\$84,922,515	\$80,738,959	95.07%	\$1,824,068	\$82,563,027	97.22%
2013	\$82,413,293	\$78,548,654	95.31%	\$1,446,400	\$79,995,054	97.07%

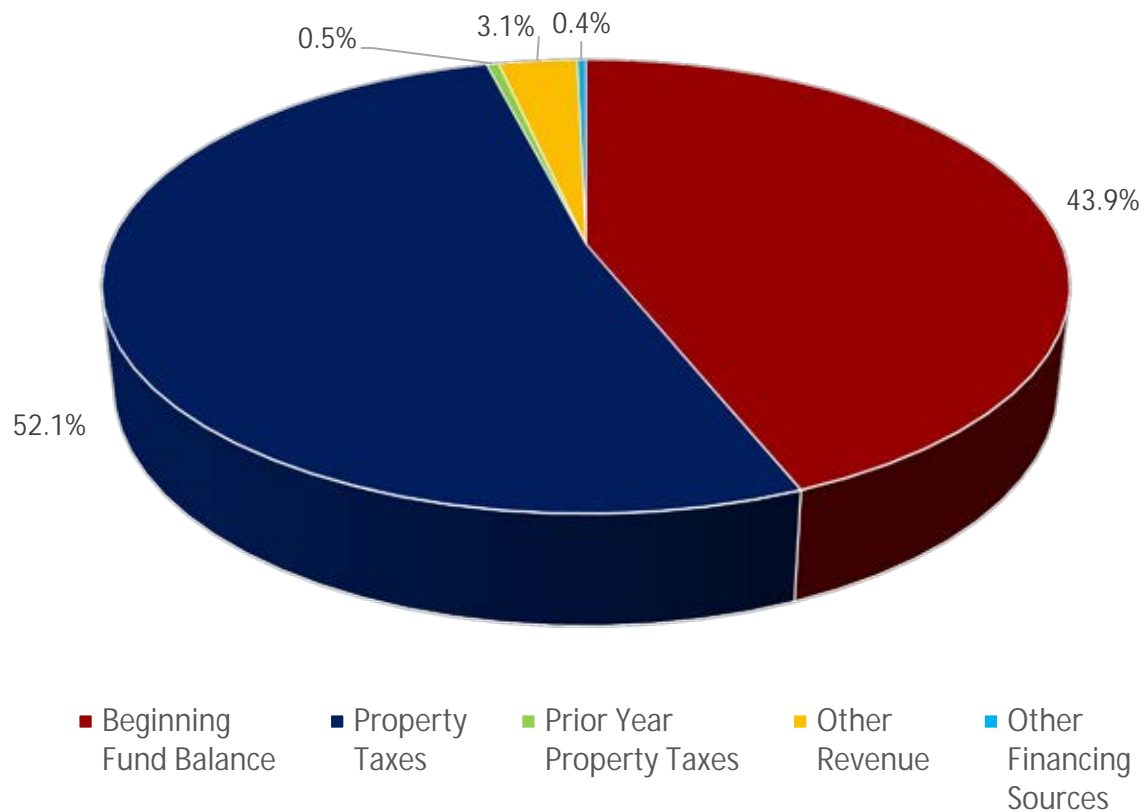
### Historical Assessed Values vs. Tax Collections



2023-24 Budgeted Resources – *all funds*

Resources	Beginning Fund Balance	Property Taxes	Prior Year Property Taxes	Other Revenue	Other Financing Sources	2023-24 Proposed Budget
General	55,240,502	140,350,000	1,336,856	7,766,126	-	204,693,484
Apparatus	3,400,000	-	-	50,000	500,000	3,950,000
Capital Improvements	5,100,000	-	-	75,000	500,000	5,675,000
MERRC	2,800,000	-	-	300,000	-	3,100,000
Grants	85,000	-	-	110,000	-	195,000
Bonded Debt Service	255,500	9,730,050	45,000	50,000	-	10,080,550
Insurance	610,000	-	-	7,625	-	617,625
Property and Building	3,685,064	-	-	65,000	-	3,750,064
Capital Projects	54,800,000	-	-	600,000	-	55,400,000
Pension Trust	-	-	-	-	10,800	10,800
Volunteer LOASP	371,600	-	-	13,150	-	384,750
Custodial	165,000	-	-	35,000	-	200,000
<b>Total 2023-24 Budgeted Resources</b>	<b>126,512,666</b>	<b>150,080,050</b>	<b>1,381,856</b>	<b>9,071,901</b>	<b>1,010,800</b>	<b>288,057,273</b>
Total 2022-23 Budgeted Resources	124,019,269	143,742,706	1,244,923	6,383,512	2,234,000	277,624,410
Total 2021-22 Actual Resources	70,674,281	140,061,652	1,369,036	11,838,783	64,518,449	288,462,201

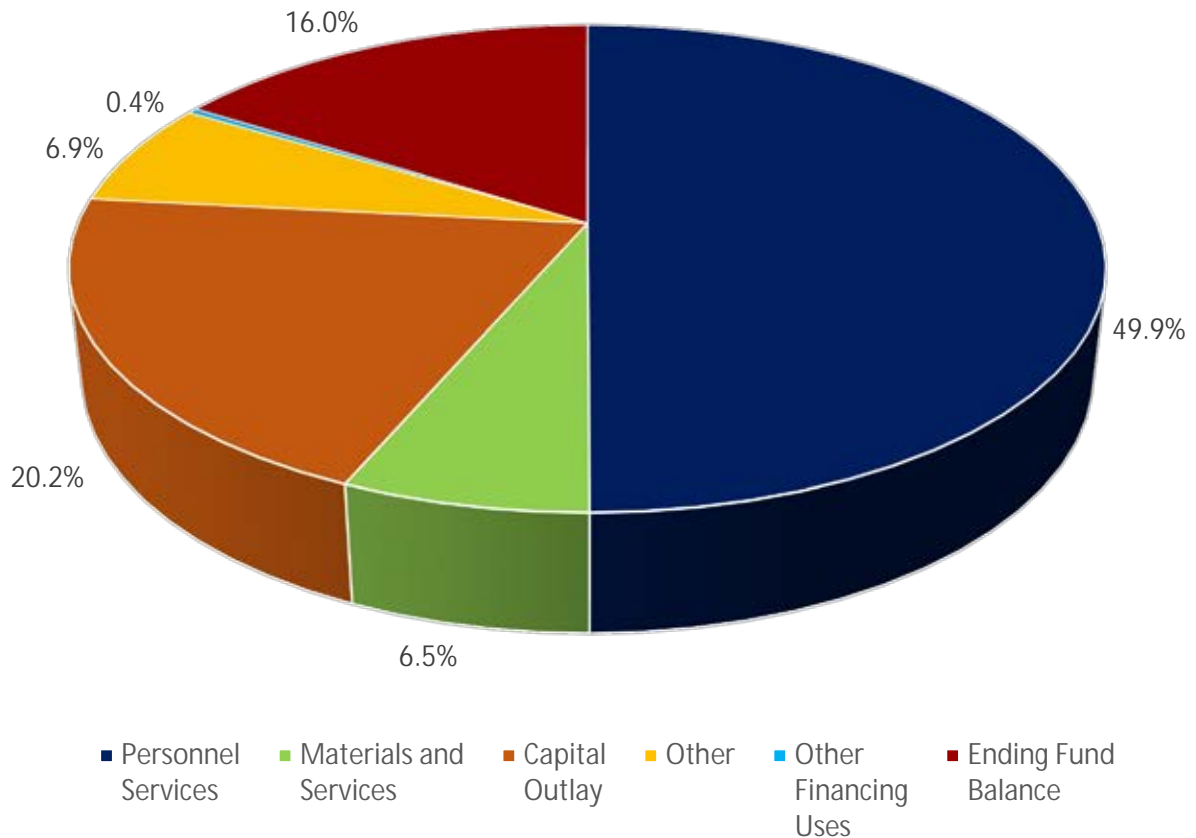
## Total 2023-24 Budgeted Resource



2023-24 Budgeted Requirements – *all funds*

Requirements	Personnel Services	Materials and Services	Capital Outlay	Other	Other Financing Uses	Ending Fund Balance	2023-24 Proposed Budget
General	143,511,806	16,164,368	-	4,000,000	1,010,800	40,006,510	204,693,484
Apparatus	-	1,000	2,767,800	500,000	-	681,200	3,950,000
Capital Improvements	-	1,345,858	1,188,381	1,000,000	-	2,140,761	5,675,000
MERRC	-	-	200,000	500,000	-	2,400,000	3,100,000
Grants	-	165,000	30,000	-	-	-	195,000
Bonded Debt Service	-	-	-	9,956,250	-	124,300	10,080,550
Insurance	-	617,625	-	-	-	-	617,625
Property and Building	-	-	2,026,000	900,000	-	824,064	3,750,064
Capital Projects	-	250,000	52,050,000	3,100,000	-	-	55,400,000
Pension Trust	10,800	-	-	-	-	-	10,800
Volunteer LOASP	384,750	-	-	-	-	-	384,750
Custodial	-	200,000	-	-	-	-	200,000
<b>Total 2023-24 Budgeted Requirements</b>	<b>143,907,356</b>	<b>18,743,851</b>	<b>58,262,181</b>	<b>19,956,250</b>	<b>1,010,800</b>	<b>46,176,835</b>	<b>288,057,273</b>
Total 2022-23 Budgeted Requirements	135,506,723	19,323,933	54,079,708	19,632,327	2,234,000	46,847,719	277,624,410
Total 2021-22 Actual Requirements	123,864,058	14,481,873	6,895,794	9,720,983	5,105,333	128,394,160	288,462,201

## Total 2023-24 Budgeted Requirements





## 2023-24 Budgeted Fund Balances – *all funds*

Funds	Beginning Fund Balance	Contingency	Ending Fund Balance	Change in Fund Balance	% Change in Fund Balance
General	55,240,502	4,000,000	40,006,510	(15,233,992)	-27.6%
Apparatus	3,400,000	500,000	681,200	(2,718,800)	-80.0%
Capital Improvements	5,100,000	1,000,000	2,140,761	(2,959,239)	-57.8%
MERRC	2,800,000	500,000	2,400,000	(400,000)	-14.3%
Grants	85,000	-	-	(85,000)	-
Bonded Debt Service	255,500	-	124,300	(131,200)	-51.4%
Insurance	610,000	-	-	(610,000)	-100.0%
Property and Building	3,685,064	900,000	824,064	(2,861,000)	-77.6%
Capital Projects	54,800,000	3,100,000	-	(54,800,000)	-100.0%
Volunteer LOASP	371,600	-	-	(371,600)	-
Custodial	165,000	-	-	(165,000)	-100.0%
<b>Total 2023-24 Budgeted Fund Balance</b>	<b>126,512,666</b>	<b>10,000,000</b>	<b>46,176,835</b>	<b>(80,335,831)</b>	<b>-63.5%</b>
Total 2022-23 Budgeted Fund Balance	124,019,269	9,961,900	46,847,719	(77,171,550)	-62.2%
Total 2021-22 Actual Fund Balance	70,674,281	-	128,394,160	57,719,879	81.7%

The District budgets for a sizeable contingency in several funds that will revert to ending fund balance if not used. This is consistent with TVF&R's emergency preparedness philosophy because ending fund balance is not legally available for appropriation, but contingency can be appropriated with Board of Director approval.

The District expects to return to fund balance the majority of any contingency budgeted unless it were to experience a catastrophic emergency event. The District budgets for a significant decrease in fund balance in the General Fund while not expecting the decrease to occur from actual operations. Within the General Fund, actual personnel services are expected to be 5-7% less than budgeted, materials and services to be 12-18% under budget, and ending fund balance to slightly decrease toward the District's goal of carrying five months of operational costs in ending fund balance. The forecasted result of General Fund operations for 2023-24 and in the future is depicted on the following page based on a conservative revenue scenario. The Property and Building Fund will be utilized for the purchase land for future fire station sites that were previously earmarked as a part of the local option levy projects. Accordingly, that fund's reserves have been expected to decline.

The District has budgeted for some apparatus purchases in the Apparatus & Vehicle Fund, such that the fund will continue to maintain its fund balance for reserve for future purchases.

The Capital Improvements Fund's fund balance is expected to increase after unused contingency is returned to fund balance. Based on long-term planning, a higher portion in the first few years of the enhanced local option levy was transferred to capital funds to accomplish stated objectives of purchasing response apparatus and future fire station sites. As staffing of additional units and improved staffing have been implemented, reduced funding of the capital funds was intended until such time as additional bond proceeds are requested and approved. Our long-term goal is to fund 5 years of the capital improvement plan, to ensure consistent execution and planning in our capital program.

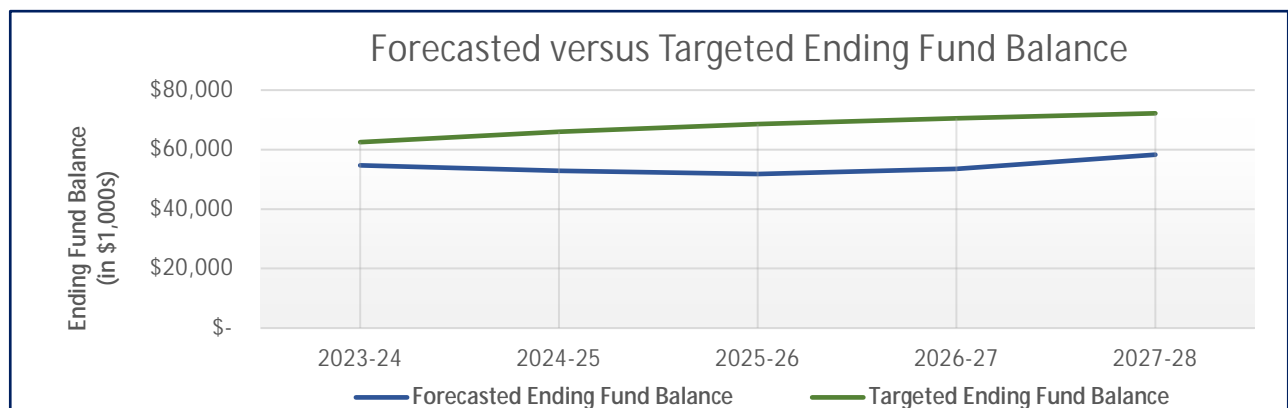
The Capital Projects Fund is for bond related projects. This year's budget includes funds for station 62 and capital improvements to station 35, plus apparatus purchases, potential land purchases and training center improvements.

The Insurance Fund is expected to remain level; however, for purposes of budgeting for a disaster, the fund is appropriated to allow for self-insurance needs should such a catastrophic event occur. The Volunteer LOSAP Fund is appropriated to be able to meet the obligations of paying pension benefits of prior plans, as well as continue funding of future benefits.

### Financial Forecast – (in \$1,000s)

General Fund	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	55,185	54,685	52,835	51,785	53,535
Property Tax Revenue	141,650	148,000	155,000	162,000	169,000
Investment & Interest	1,200	1,200	1,200	1,200	1,200
Charges for Services	5,100	5,600	5,800	6,000	6,200
Insurance Refunds	500	500	500	500	500
Miscellaneous	1,050	1,050	1,050	1,050	1,050
<b>Total Revenues</b>	<b>204,685</b>	<b>211,035</b>	<b>216,385</b>	<b>222,535</b>	<b>231,485</b>
Personnel Costs	136,000	142,000	148,000	152,000	156,000
Materials and Services	13,000	14,200	14,600	15,000	15,200
Transfers Out	1,000	2,000	2,000	2,000	2,000
<b>Total Expenditures</b>	<b>150,000</b>	<b>158,200</b>	<b>164,600</b>	<b>169,000</b>	<b>173,200</b>
<b>Forecasted Ending Fund Balance</b>	<b>54,685</b>	<b>52,835</b>	<b>51,785</b>	<b>53,535</b>	<b>58,285</b>
Months of Forecasted Fund Balance	4.4	4.0	3.8	3.8	4.0
<b>Targeted Ending Fund Balance</b>	<b>62,500</b>	<b>66,000</b>	<b>68,600</b>	<b>70,500</b>	<b>72,200</b>
Months of Targeted Fund Balance	5.0	5.0	5.0	5.0	5.0

The District prepares financial forecasts on an ongoing basis to provide staff and policymakers with the most current projected results of operational and economic variables. The District constantly evaluates its projected property tax growth rates, property tax levy collection rates, interest rates, projected labor inflation rates, PERS rate increases, medical insurance cost projections, and the desired local option levy-supported enhanced service levels in Operations. The above forecast reflects the current local option levy staffing configuration with modest property tax growth. The above scenario represents conservative growth in District assessed value and no further firefighter staffing additions and growing PERS, healthcare, and dispatch costs. The District also will utilize Transfers Out to capital funds as a balancing technique in order to avoid fund balance decreases. The District's management seeks to constantly monitor operations – both response and economically – in order to constantly adjust to the best outcome and avoid the projected fund balance decrease.





# Budget Policies

## Operating Budget Policies

Tualatin Valley Fire & Rescue is committed to providing high-quality services to the community at an acceptable level of taxation. Specific policies that drive the budget preparation are:

- The District will maintain high service levels in emergency services operations, which include responses to fire and medical emergencies. These services receive the highest priority for funding.
- The District will avoid adopting budgetary procedures that result in balancing current operational costs at the expense of future years' operations. The District's budget will be prepared within the framework of the District's long-term financial plan.
- The District will maintain a budgetary control system to ensure compliance with the adopted budget, especially with regard to the State of Oregon Budget Law, and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts. The Board receives monthly "budget to actual" financial statements on the funds and programs.
- Performance measurement and productivity indicators shall be integrated into the budget as outlined in stated goals and objectives. The divisions then must report regularly to the Fire Chief's Office on the status of these goals. The budget highlights key performance objectives and performance against the District's prior goals. The budget is designed to educate the community about TVF&R's objectives, priorities, and the strategic goals set for the organization. It is also designed to serve the needs of District employees by providing budgetary accounts and descriptions of funded programs.
- The District's **balanced budget policy** is that a budget is considered balanced when the funds' total resources of beginning fund balance, revenues, and other financing sources are equal to the total of expenditures, other financing uses, and ending fund balance.

## The Budget as a Policy Document

**The Budget Process:** Prior to the budget process each year, staff updates the multi-year **financial forecast**. The forecast and variables are reviewed with managers and set the tone for the budget process and long-term financial planning. Staff analyzes ongoing and long-term capital needs and future staffing requirements and models potential bonded debt or local option levy requirements as response units are needed within our growing district. These forecasts are performed with consideration of future economic variables, including labor costs, PERS rate projections, healthcare, interest, and inflation rates. Additionally, in 2013-14, the District finalized its long-term forecasts to plan for station and response unit additions with associated firefighters and support staff to address current and projected response challenges as the call volume, traffic congestion, and population in the District continue to increase. These forecasts were the basis of the replacement local option levy. The replacement local option levy began with the budget year 2015-16, and the District committed to its voters to not increase the levy request for at least 10 years.

The 2023-24 annual budget is designed to reflect the District's **Strategic Plan** for the 2023-24 fiscal year. Reference is frequently made to the performance within the budget document, which is developed to serve as the financial plan to carry out these desired goals and objectives. Staff attempts to focus their performance objectives on significant changes and improvements they wish to make over and above "daily operations".

Accounting and budget policies are similar to the prior year. The **strategic goals and outcomes** provide a measurable tool for directing the plans and programs that have been set in place. The most significant plans or programs are outlined within individual divisions or program budgets. During the budget review process, staff will analyze performance against the goals and objectives.

## The Annual Budget Cycle

The budget, or financial plan, begins each fall, with the executive staff review of the **budget calendar** and a review of issues to address in the budget preparation. In October, updated 10-year capital replacement plans are presented for apparatus, facilities, information technology, communications, and operational equipment, among other areas, for use in updating the financial forecast that is then reviewed with the executive staff so budget development will be performed in the context of the longer-term financial plan. The budget process officially kicks off in December, with presentations to division staff. The **base budgets** are reviewed by the various divisions in January and submitted to the budget officer in early March. Budget presentations are then made by each assistant/deputy chief to the executive staff regarding the status of current year division tactics and proposed tactics for the 2023-24 budget year in the context of the requested budget.

Each worksite manager completes the **budget addition requests (BAR)** form, if requesting items above their **base** budget, which this year was the 2022-23 budget with no increase. This information is reviewed by the respective assistant/deputy chief before submitting it to the budget officer. The department manager also includes backup information related to requested line-item accounts.

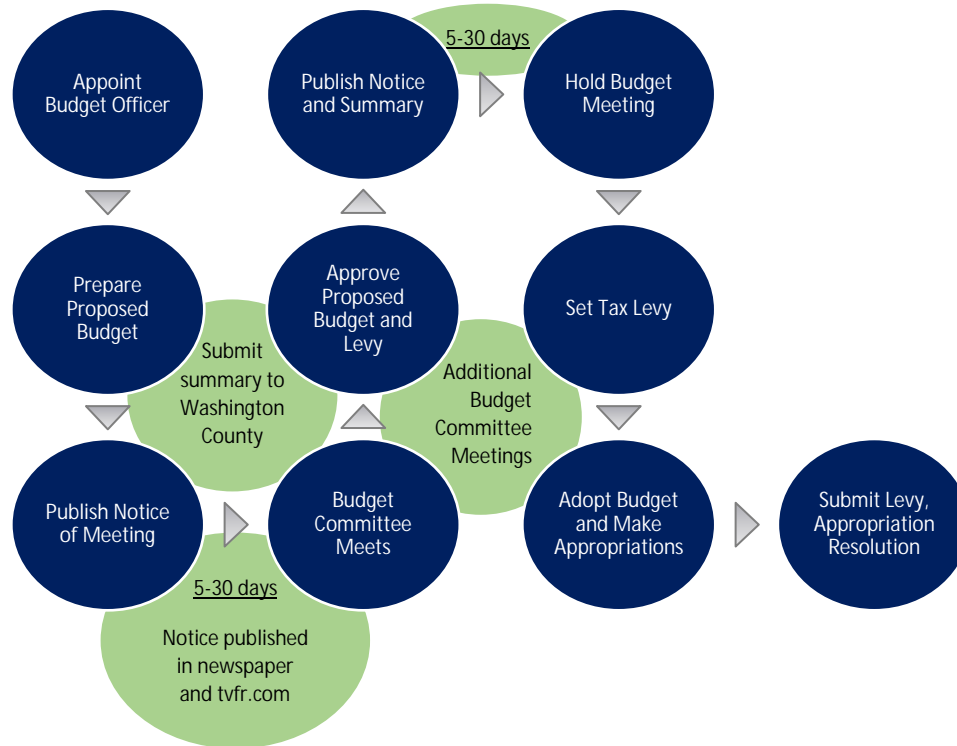
The assistant/deputy chiefs review each of their department's budgets and then in the executive team the entire budget is reviewed and finalized through intensive review and discussion. From this revised budget, the budget officer and executive staff ensure the budget meets both key strategic goals in program funding and in overall financial health of the District.



	<b>July – August:</b> Taxes certified by July 15 <sup>th</sup> to all 4 assessors; Implement new budget and monitor throughout the year
	<b>September – October:</b> Strategic Plan work; Budget Calendar; update Budget Instructions; Capital planning; Revenue forecasting
	<b>November – December:</b> Capital Plans due; Educational Plans due; Budget managers begin developing Budget and BAR budget
	<b>January – February:</b> Base and BAR budgets due; status of current and future Performance Tactics; Master Fee Schedule
	<b>March – April:</b> Budget officer reviews all budget items, Interim Budget Committee meeting held; Proposed Budget document
	<b>May – June:</b> Budget Committee meeting to approve budget; Budget Hearing to adopt budget and levy taxes



## The Oregon Budget Process



## Budget Adoption

A **final budget** was developed in **April 2023**. From this adjusted data, the Finance Division prepares the annual budget document, which was then assembled for presentation to the **Budget Committee**. Changes to the budget due to new information and Budget Committee recommendations may be incorporated through the **June 28, 2023, adoption of the budget** by the governing Board.

## Budget Amendments

The process for **amending the budget** is provided for by Board policy contained in the Board Policy Manual and by state budget laws as outlined in Chapter 294 of the Oregon Revised Statutes. The governing body's spending authority within existing appropriations is set by the levels in the adopting resolution found in the Appendix and may be increased by (1) transferring amounts among appropriations in the same fund, or (2) transferring from an appropriation in the General Fund to an appropriation category in another fund. The governing body must enact a resolution providing for the transfer. This enactment must be made before any over-expenditure has occurred. Once a transfer is authorized, increased expenditures can occur.

## Supplemental Budgets

By transferring appropriations, the District usually has enough flexibility to carry out the programs prescribed in the adopted budget. There may be times when an adopted budget gives no authority to make certain expenditures or when revenues are received for which the governing body has no previous knowledge. In these cases, it is possible to use a **supplemental budget** to authorize expenditures or spend additional revenues in a current fiscal year. Supplemental budgets cannot be used to authorize a tax levy.

The governing Board of Directors may adopt a supplemental budget through a resolution if the supplemental budget does not exceed 10 percent of the fund's most recent amended budget appropriation. For supplemental budgets greater than that or that do not meet a legal budget law exception, a longer process is required. A special hearing must be held by the governing body, and the proposed supplemental budget must be published before this hearing.

The District may utilize budget transfer resolutions during the year as more information becomes available.



## The Budget Document as an Operational Guide

It has been the philosophy of the Board of Directors to have enough resources on hand at the beginning of the fiscal year to carry the District up to the time when tax turnovers are received from the county tax assessors' offices. This tax collection turnover generally begins in the third week of November. The District anticipates that it will receive approximately **95.4** cents of each tax dollar in the year in which it is levied.

The District's operations are generally accounted for as departments within the General Fund. The District accounts for its program operations under five directorates, which then have department cost centers that range from individual stations to support departments. The individual cost centers are included for day-to-day management by the individual captains and program managers, who are responsible for their assigned budgets. Each manager will also manage capital requests from the capital funds, ranging from the Apparatus & Vehicle Fund to the Property and Building Fund.

## The Budget as a Financial Plan

The budget document was developed to serve as the **financial plan** required to carry out the goals and objectives for the ensuing fiscal year. It is intended to provide financial guidelines for programs and functions within the Fire District. Separate summary pages are presented for these areas, and each summary page includes data for:

	<b>Personnel Services</b> – includes the salaries and fringe benefits of full-time and part-time employees.
	<b>Materials and Services</b> – includes supplies, maintenance, and repairs, rent, utilities, and contracts for professional services, such as for the District's 911 dispatch services, supervising physician, communication or IT professionals, legal counsel, audits, and insurance.
	<b>Capital Outlay</b> – includes the costs of land, buildings and improvements, furniture, and equipment.
	<b>Other Expenditures</b> – includes special appropriations not included in the above categories such as interfund operating transfers, debt service, and contingency funds.

Funds included in the annual budget document are *governmental*, *proprietary*, and *fiduciary funds*. Included in the former are those funds that require a tax levy such as the **General Fund** and the **Debt Service Fund**. The **Apparatus & Vehicle Fund**, **Capital Improvements Fund**, **MERRC Fund**, **Grants and Donations Fund**, **Property & Building Fund**, and **Capital Projects Fund**, which are *governmental fund types*, do not require a tax levy. Rather, the sources of revenues for these funds are largely transfers from the General Fund and interest earnings on unexpended cash on hand. The **MERRC Fund** receives contributions by building developers.

The **Pension Trust Fund**, the **Volunteer LOSAP Fund** and the **Custodial Fund** are budgeted as *fiduciary funds*. The **Insurance Fund** is a *proprietary fund*.

Fund Structure	Governmental			Proprietary	Fiduciary
	General Fund	Special Revenue	Debt Service	Capital Projects	
General Fund *	X				
Apparatus & Vehicle Fund		X			
Capital Improvements Fund		X			
MERRC Fund		X			
Grants and Donations Fund		X			
Debt Service Fund *			X		
Insurance Fund				X	
Property & Building Fund				X	
Capital Projects Fund				X	
Pension Trust Fund					X
LOSAP Fund					X
Custodial Fund					X

\* requires tax levy

Capital expenditures within the **Capital Improvements Fund** were proposed while keeping in mind the effect these items would have upon operations and operating expenditures. Budgeted within the Capital Improvements Fund are replacement items as well as new capital items to provide District personnel with the tools to perform their tasks in an efficient, productive, and cost-effective manner. Items budgeted in the capital funds are compared with the long-term capital plan, where their replacement and expected lives must be estimated. Not all items in the **Capital Plan** can be funded, but it will also provide a frame of reference for decisions. Because the majority of items are capital replacement, there is usually no significant operating budget effect that must be planned for. Certain new equipment funded as part of the local option levy will require planning as to operating budget effects to incorporate into the District's overall capital replacement plan. The budget justification process for new items includes consideration of replacement timelines and ongoing operational support.

The District's policy is to annually inventory all capital assets, which are generally capitalized when over \$5,000.

## Basis of Accounting

The *governmental fund types* are budgeted and accounted for on the **modified accrual basis** of accounting, whereas revenues are recorded in the accounting period in which they become measurable and available, and expenditures are recorded at the time liabilities are incurred, except for:

- Interfund transactions for services, which are recorded on the accrual basis.
- Interest expense on general obligation bonds, which is recorded as due.

Significant revenues, which are measurable and available on June 30 under the modified accrual basis of accounting, will be property tax revenues, which are collected within 45 days subsequent to year end.

The Pension Trust Fund, Volunteer LOSAP Fund, and Custodial Fund are budgeted on the **accrual basis** of accounting, whereas revenue is recognized when earned, and expenses are recognized when incurred.

The basis of accounting described above is in accordance with generally accepted accounting principles.

## Fund Summaries

The purpose of this section and the following summary is to outline the financial structure of the District. Listed are the primary funds, the respective major sources of revenue for those funds, and the types of services provided within the fund.

<i>Fund Summary</i>	<i>Sources of Funds</i>	<i>Uses of Funds</i>
<p><b>General Fund</b></p> <p>The General Fund accounts for the basic financial operations of the District that are not accounted for in other funds. It is considered a major fund.</p>	<ul style="list-style-type: none"> <li>§ Property taxes</li> <li>§ Interest on cash and investments</li> <li>§ Program fees and revenues</li> <li>§ Miscellaneous and other revenues</li> </ul>	<ul style="list-style-type: none"> <li>§ Board of Directors and Civil Service Commission</li> <li>§ Command</li> <li>§ Business Strategy</li> <li>§ Organizational Health</li> <li>§ Occupational Health/Wellness</li> <li>§ Logistics, Fleet, Facility, and Supply</li> <li>§ Finance, IT, and Communications</li> <li>§ Operations</li> <li>§ EMS</li> <li>§ Training</li> <li>§ Emergency Management, Volunteers</li> <li>§ Fire and Life Safety</li> <li>§ Government Affairs</li> <li>§ Media Services</li> <li>§ Transfers to other funds</li> </ul>
<p><b>Apparatus &amp; Vehicle Fund</b></p> <p>The Apparatus &amp; Vehicle Fund accounts for the acquisition of emergency response vehicles. This fund was established to accumulate funds for the purchase of high-cost apparatus, which includes fire engines, fire trucks, heavy brush units, hazardous materials, and other specialized response units such as emergency medical, high-angle, water, and cave-in rescue units. Resources are supplied by beginning working capital, transfers from the General Fund with property tax resources provided from the local option levy, sales of surplus apparatus, and interest on invested funds.</p>	<ul style="list-style-type: none"> <li>§ Transfers from the General Fund</li> <li>§ Interest on cash and investments</li> <li>§ Sales of surplus apparatus</li> </ul>	<ul style="list-style-type: none"> <li>§ Purchase of emergency response vehicles, including fire and rescue apparatus and hazardous materials vehicles</li> <li>§ Purchase of staff and other vehicles</li> </ul>

<i>Fund Summary</i>	<i>Sources of Funds</i>	<i>Uses of Funds</i>
<b>Capital Improvements Fund</b> The Capital Improvements Fund accounts for the resources provided for and expenditures related to capital assets having a useful life of more than one year and a dollar value in excess of a predetermined amount. Nearly all of the resources of this fund are the result of working capital on hand at the beginning of the fiscal year and transfers from other funds. Other revenues are provided by interest on investments. Resources are earmarked for the acquisition of furniture, fixtures, and equipment. The District budgets amounts for expected capital replacements as well as ongoing new capital needs. The impacts, if any, on the operating budgets due to these purchases are identified in the requesting department's General Fund operating budget.	§ Transfers from the General Fund § Interest on invested cash § Revenues from sales of surplus property	§ Acquisition of furniture, fixtures, and equipment as outlined in the District's capital program
<b>MERRC Fund</b> The Mobile Emergency Responder Radio Coverage (MERRC) Fund accounts for charges to newly constructed commercial buildings in lieu of typical fixed in-building emergency radio equipment.	§ Program fees and revenues § Interest on invested cash	§ Mobile emergency responder radio coverage approved equipment
<b>Grants and Donations Fund</b> The Grants Fund accounts for grants awarded to the District and for managing the flow of funds and associated audit requirements.	§ Grant revenues	§ Acquisition of personnel services and items approved to be funded through the awarded grant
<b>Debt Service Fund</b> The Debt Service Fund accounts for the accumulation of resources and payment of general long-term debt principal and interest. Like the General Fund, the resources required for operations of this fund are derived from taxes levied.	§ Property taxes § Interest on cash and investments	§ Payment of maturing principal and interest on general long-term debt
<b>Insurance Fund</b> The Insurance Fund was established for the purpose of accounting for revenues and expenses for claims associated with insurance retention and risk management.	§ Proceeds from claims handling § Interest on cash and investments	§ Satisfy claims presented § Claims handling administrative costs § Safety requirements



<i>Fund Summary</i>	<i>Sources of Funds</i>	<i>Uses of Funds</i>
<b>Property &amp; Building Fund</b> This fund, a <i>capital projects fund type</i> , accounts for the expenditures for building site acquisition and construction projects. It may be considered a major fund.	§ Transfers from the General Fund § Interest on cash and investments § Revenues from sales of surplus property	§ Major infrastructure repairs or maintenance § Land for fire stations, new fire stations, and seismic reconstruction of older stations § Purchase of facilities for District operational support
<b>Capital Projects Fund</b> This fund, a <i>capital projects fund type</i> , accounts for the expenditures for General Obligation bond capital projects. It may be considered a major fund.	§ Proceeds from sale of General Obligation bonds § Interest on cash and investments § Revenues from the sale of surplus property	§ Major infrastructure repairs or maintenance § Land for fire stations, new fire stations, and reconstruction of older stations § Purchase of facilities for District operational support § Apparatus purchases
<b>Pension Trust Fund</b> The Pension Trust Fund accounts for the activities related to the in-house management of the District's pension plan for its pre-1981 retirees.	§ Transfers from the General Fund	§ Retiree benefit payments § General benefits administration
<b>Volunteer LOSAP Fund</b> The Volunteer LOSAP Trust Fund accounts for the activities related to the in-house management of the District's length of service award program for its volunteer firefighters.	§ Interest on invested funds § Transfers from the General Fund § Gains and losses on investments (realized and unrealized)	§ Retiree benefit payments § Investment purchases § General benefits administration
<b>Custodial Fund</b> The Custodial Fund is a fiduciary-type fund that has been established to account for the activities of the Tualatin Valley Fire & Rescue Volunteer Firefighters, a 501(c)4 non-profit organization, as well as other activities that are funded through community donations for social and community engagement.	§ Donations	§ Fundraising events § Support for TVF&R Volunteer Firefighters § Donations to other Social & Welfare Organizations

# Policy Statements

Effective financial management of available resources requires that budgetary plans for any one fiscal year be consistent with intermediate and long-range plans. Because capital acquisitions and programs generally require a well-developed plan covering a span of several years, a capital program and related budget should be developed. The District has an evolving multi-year capital replacement plan in place that forecasts capital needs and related budget requirements for each projected fiscal year. The District's primary focus is to maintain the vehicle replacement schedule, identify years in which station land purchases and construction should be performed, as well as perform ongoing equipment capital replacement based upon estimated population increases and commercial and planned community developments.

Specific budgetary and operating policies are as follows:

## Ending Fund Balance Policies



- The General Fund balance goal is to maintain five months of fund balance in order to meet operating requirement before receipt of property taxes.
- The Property and Building fund balance shall retain fund balance sufficient to accomplish planned station and site acquisitions and station construction.

## Contingency Policies



- Unused contingency is expected to revert to fund balance.
- The Board of Directors will approve any request for use of contingency and follow budget laws to appropriate.

## Apparatus Policies



- Standardize new vehicle purchases to the maximum extent possible.
- Utilize a rotation system to maximize the useful lives of apparatus.
- Purchase response vehicles designed for a specific and planned use.
- Consider future service, planning, and demographic trends.
- Consider "life cycle costing" in the initial purchase evaluation. Perform ongoing and regular preventative maintenance on apparatus to maximize the longest effective and useful life.
- Maintain a fleet with an average age not to exceed 15 years.

## Facility Policies



- Construct fire stations according to the stage of surrounding development.
- Construct 50-year facilities in areas that are largely developed.
- Proactively place facilities in areas that are rapidly developing and may have road condition and population shifts as the areas develop.
- Employ data analysis to determine the most appropriate station design to serve the community's needs.
- Incorporate community rooms into fire stations where appropriate to assist the communities, cities, and law enforcement agencies with achieving community-oriented goals not specific to the fire service.
- Consider "life cycle costing" in the design of new facilities.
- Utilize cooperative relationships with other governments, where possible, to jointly site facilities and share in construction costs.
- Construct facilities in the spirit of inclusion that considers accommodations for a diverse workforce.
- Achieve "good neighbor" relationships when designing, developing, and working out of fire stations.
- Provide regular preventative maintenance on facilities to ensure longest useful life.
- Consider apparatus, potential personnel deployment, and response times effect of standardization when designing facilities.
- Consider environmental policy initiatives in facility design, repair, and maintenance.

## Equipment Policies



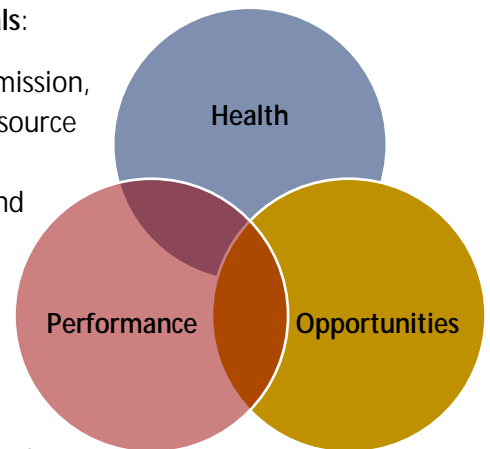
- Equip District firefighters with the tools and equipment necessary to maximize the margin of safety and survivability in an inherently dangerous job.
- Consider safety, training ease, life cycle costing, and length of useful life when evaluating equipment purchases.
- Standardize equipment where possible to save training costs, improve safety, and support the mobile workforce working throughout the fire station system.
- Provide regular preventive maintenance and provide resources for replacement of equipment with predictable useful lives.
- The District's Capital Program identifies capital expenditures necessary to accomplish long-range objectives and meet the needs of the area for which services are provided.

# Capital Policies

## Capital Budget Program

The District's **Capital Program** and policies encompass the entire area of capital purchasing. The District's Capital Program operates under the purview of the **three strategic goals**:

- **Health** – Advance a healthy organization through a unified mission, effective communication, resilient people, and responsible resource management.
- **Performance** – Advance a high-performing organization and workforce with particular focus on the core functions that improve fast and effective emergency response and community risk reduction.
- **Opportunities** – Carefully evaluate and then execute, or dismiss, emerging opportunities.



Tualatin Valley Fire & Rescue strongly believes in building and funding the primary response system to accomplish its mission of saving lives and preventing emergency incidents. The response system's impact is enhanced by a well thought out supporting infrastructure to the District's primary and most important resource – its people.

While personnel are the District's most important tool in achieving its primary mission to serve the public as their fire, rescue, EMS, and emergency preparedness agency, those personnel must be equipped with the response and prevention tools to ensure their safety and success. These tools include:

- **Standardized and quality** fire apparatus and fire and medical equipment.
- **A technologically current** voice and data communications link to the dispatch agency and other responding agencies.
- **Strategically placed fire stations**, which allow responding personnel the ability to reach the most residents possible within targeted timeframes.
- **A well-developed and constantly reevaluated deployment** and planning process that considers current and projected demographics, technological changes, and industry trends.

Because the equipment and capital infrastructure to support quality service to the District's residents is expensive, staff must plan for its best utilization considering cost of ownership, expected useful life, ease of use and training, and its funding. Our long-term practice to *"create a fully accountable system of performance management at all levels of the organization, with particular focus on the core functions that improve fast and effective emergency response"* drives the objective of standardizing as much of the District's firefighting and support equipment as possible. Standardizing fire apparatus, tools, and support equipment reduces training costs, maintenance costs, inventory support costs, and can reduce initial purchase costs.

Because the practice of *“ensuring ongoing financial and business operations stability and predictability”* drives the District’s financial planning policies, long-term financial forecasts are regularly prepared that consider funding sources, personnel, and capital infrastructure needs, among other areas. The District utilizes this planning process for apparatus, station construction, and other capital requirements to set aside reserve funds for these ongoing projects. Because of the costs of these items, the capital budget could range from a low of \$1.2 million a year to almost \$60 million a year. Accordingly, the District plans funding on a multi-year plan to ensure residents’ needs are met.

The District, which was formed through the combination of several smaller fire departments, is a regional service provider, serving 11 cities and regions in four counties in Oregon. Until 1998, the District was able to utilize its previous tax base and operating efficiencies achieved from the mergers to set aside reserve funds to fund the majority of its capital needs. However, in 1997, the Oregon voters passed Measure 50, which significantly affected the District’s primary revenue source – property taxes. The measure reduced 1997-98 property tax revenues by over 16.5% and restricted the growth of tax collections in future years below prior legal levels. In 1998, voters overwhelmingly approved a \$10 million bond to be issued in two phases to provide capital funding.

In addition, voter approval was achieved to supplement operating requirements through a local option tax levy that ended 2004-05 and was consecutively renewed through November 2014-15. Proceeds of this levy were utilized to add additional firefighters, support personnel, and to provide supplemental capital funding. In November 2006, TVF&R asked its voters for approval of a series of bond issues to be made to provide construction, station renovation, and response apparatus funding. The District received voter approval in the amount of \$77.5 million of general obligation bonds authority, which funded capital projects through fiscal year 2017. The replacement five-year local option levy beginning in fiscal year 2015-16, included funding for projects and firefighting equipment, and additional firefighters, response units, and land for future fire stations. A renewal of the five-year levy was approved by the voters on the May 21, 2019, election and went into effect in the 2020-21 year. In November of 2021, the District’s voters approved a \$122 million-dollar general obligation bond to remodel and rebuild stations, improve the training center, purchase land and heavy apparatus.

The District utilizes several **reserve funds**, as defined under Oregon law for purposes of managing capital purchases. These include the Apparatus Fund, Capital Improvements Fund, the MERRC Fund, and the Property and Building Fund. The **Apparatus & Vehicle Fund** has been utilized to fund fire engines, fire trucks, special rescue and hazardous materials response apparatus, water tenders, brush units, and other specialized fire response apparatus, as well as automobiles and light trucks.

The **Capital Improvements Fund** has accounted for items or projects generally costing more than \$5,000. This has included firefighting equipment, fire hose, office equipment and furniture, building equipment that includes appliances as well as physical fitness items, information technology software and equipment, communications equipment, and emergency medical services equipment. Purchases in this fund are also items largely considered to be non-bondable capital items.




The **MERRC Fund** holds committed revenues and program expenditures for mobile emergency responder radio coverage needs.

Within the **Property and Building Fund**, land acquisitions and improvements are accounted for, as well as building improvements and construction. The **Capital Projects Fund** holds the proceeds and expenditures from the 2022 \$122 Million General Obligation Bond passed by voters in November of 2021. The District issues the bonds in phases, with the first phase and \$59 million in proceeds issued in March of 2022. Expenditures in this fund are for station upgrades, replacement stations, replacement apparatus, training center upgrades and land purchases.



## Capital Categorization

The Capital Program is categorized by the type of capital outlay or expenditure within the individual capital funds alluded to above as follows:

	<b>Public Safety</b> vehicles - includes automobiles, light trucks, firefighting apparatus, special purpose units and staff vehicles.
	<b>Equipment</b> – includes firefighting, building and office equipment, as well as emergency medical services and voice/data communications equipment.
	<b>Property and Building</b> – Includes land acquisition, land improvements, building construction, and major building improvements.

## Capital Project Summary

The summary of 2023-24 approved capital projects is as follows. Detailed **capital outlay** descriptions, as well as the operating impact from each project, can be found within the individual funds.

## Relationship of Capital Budget to Annual Operating Budget

When a capital project is developed, the **new operating or maintenance costs** associated with that new project are determined, and this impact on the Operating Budget is considered as part of the District's **budget process**. Any savings to the Operating Budget are also considered when developing a new capital project. The seismic construction of a fire station may generate increased maintenance costs, for example, because the new facility may be larger than the old facility, requiring more telecommunication and computer services. However, these increased costs may be offset by reduced utility costs, resulting from energy-efficient lighting, doors, windows, and construction materials.

Capital projects impacting the Operating Budget are considered either routine in nature or non-recurring projects. Routine or recurring projects usually include projects that receive funding on an annual or regular cycle to conduct ongoing capital initiatives such as equipment or fleet replacement.

Capital Outlay by Fund	2023-24
<b>Apparatus &amp; Vehicle Fund</b>	
Vehicles & Apparatus	2,761,300
Communications Equipment	6,500
<b>Total Apparatus &amp; Vehicle Fund</b>	2,767,800
<b>Capital Improvements Fund</b>	
Vehicles & Apparatus	54,800
Firefighting Equipment	48,700
EMS Equipment	26,000
Office Equipment & Furniture	150,617
Building Equipment	60,000
Physical Fitness Equipment	35,764
Shop Equipment	10,000
Communications Equipment	717,500
Data Processing Software	85,000
<b>Total Capital Improvements Fund</b>	1,188,381
<b>MERRC Fund</b>	
Communications Equipment	200,000
<b>Total MERRC Fund</b>	200,000
<b>Grants Fund</b>	
Monument	30,000
<b>Total Grants Fund</b>	30,000
<b>Property and Building Fund</b>	
Land	2,026,000
<b>Total Property and Building Fund</b>	2,026,000
<b>Capital Projects Fund</b>	
Land	2,500,000
Building & Bldg. Improvements	48,650,000
Vehicles & Apparatus	900,000
<b>Total Property and Building Fund</b>	52,050,000
<b>Total Capital Outlay for 2023-24</b>	<b>\$52,262,181</b>

Non-recurring projects do not receive annual appropriations in the Capital Projects Funds and are typically one-time or stand-alone projects. The construction of a new fire station could be considered a non-recurring capital project that will have impact on the Operating Budget. The District considers as significant, in both budgeting and its long-term forecasts, the costs of additional firefighting or other supporting personnel, as well as new station operating costs.

The District maintains long-term capital replacement schedules for all equipment, facilities, and apparatus, which are incorporated into the District's long-term financial forecasts. As new equipment, software, or other apparatus are planned, the District's processes require identification of annual operating costs, life expectancy, and/or any additional labor costs, to be identified.

*Because costs of personnel and operating new stations are our most financially significant operating costs, we plan these additional capital projects to coincide with the financial resources in the Operating Budget to support the cost of firefighting and paramedic personnel to operate additional response units and stations.*



# Debt Policies

## Debt Policies



**Debt financing** for long-term capital projects or equipment items is based upon the “pay-as-you-use” method, which in its purest form means that every long-term item or project is financed by a serial debt issue with maturities arranged so that the retirement of debt coincides with the depreciated or expected life of that item or project. Under this “pay-as-you-use” method of financing, the interest and debt retirement charges paid by each generation of taxpayers should coincide with their use of the physical assets or improvements and parallel the productivity of the item or improvement.

In contrast to what often occurs under “pay-as-you-go” or “pay-as-you-acquire” financing methods, under “pay-as-you-use,” desirable or urgently needed capital items or projects need not be delayed until sufficient funds can be accumulated. Moreover, no one is forced to provide what is essentially free use of capital projects or items for a future generation of users, or taxpayers, or to contribute funding to a governmental unit in which he or she will not live. Furthermore, new members to the District will not be able to enjoy the fruits of capital acquisitions without having contributed to their financing. In actual practice, the District has used a mix of these two basic methods to finance its capital program. Specific **debt policies** are:

- Long-term borrowing is confined to meeting the needs outlined in the capital program.
- Long-term capital projects may not be financed by the issuance of debt obligations for periods longer than the projected useful life of the project or item.
- Revenue sources that will be used to pay long-term debt will be conservatively forecasted to ensure that such debt is adequately financed.
- Long-term debt will be used only when it has been determined that future generations of residents and/or taxpayers will derive benefit from the improvement.
- The District’s total general obligation debt will not exceed 1.25% of the true cash value of assessed property.
- The District will continue to maintain effective communications with bond rating agencies to keep them informed of its financial condition, and to obtain a review of its bond rating when it is indicated that a regrade would be prudent.
- The District will maintain its policy of full financial disclosure on financial reports and any bond prospectus.
- A separate debt service fund will be maintained for the District’s bonded obligations.



# Salary Administration

The District's salary administration systems are regularly reviewed and maintained to comply with applicable federal and state employment laws.

## Represented Employees

The District negotiates two collective bargaining agreements. The current four-year contract with line firefighter, prevention, and emergency medical personnel will expire on June 30, 2026. The three-year contract with Logistics personnel will expire on June 30, 2024. Employees covered by the collective bargaining agreements between IAFF Local 1660 and Tualatin Valley Fire & Rescue are paid according to the applicable contract. The scheduled rates for bargaining unit positions follow this summary.

## Non-Represented Employees

The District's compensation program is designed to attract, retain, motivate, and reward a diverse, highly skilled workforce; promote equity among similarly situated employees; consider market conditions; represent fiscal responsibility; and provide pay increases contingent upon the District's financial position and meeting performance expectations.

## Components of Salary Administration

The District's non-represented salary administration program consists of the following:

**Base Wages:** The District's base wage model represents a two-tiered model for managerial and administrative support personnel.

- **Management:** Management includes positions at the M1 level and above. Most of these positions are unique to the organization in their scope of duties and responsibilities; and therefore, base wages are established using primarily internal factors. (The fire chief is not included on this chart as their salary is determined by contract.)
- **Administrative Support:** The administrative support positions include all other non-represented positions. These positions are more closely related to outside comparators. Salary ranges are determined based on external and internal comparators. This group includes 15 salary ranges. An employee's position within the range is generally reflective of seniority, experience, performance, and qualifications consistent with the Oregon Equal Pay Act. Generally, employees are not paid below the minimum of their salary grade or above the maximum of their salary grade. The Organizational Health Division is responsible for placement of any new positions into the salary grade structure and reclassification of any current positions.

- **Performance and Annual Step Increases:** The non-represented pay system includes the opportunity for an annual performance-based step increase. An employee meeting or exceeding performance expectations adds value to the organization and is rewarded through performance-based step increases. This program is tied to the performance management system. The employee's performance is documented via ongoing performance coaching. Employees who are not meeting performance expectations do not receive a step pay increase.
- **Salary Range Adjustments:** Traditionally, Tualatin Valley Fire & Rescue has adjusted the non-represented salary ranges annually based on a review of several factors, including published salary surveys, comparable organizations, consumer price index, and the bargaining unit salary adjustments.



The District supports a total rewards strategy, which includes salary, employer-paid benefits, deferred compensation match, employer's PERS contribution, and the value of leave accruals. The value of the employee's compensation package is the total of direct compensation and the value of other benefits.

Rating	Entry	1 year	2 year	3 year	4 year	5 year
Meets/exceeds Expectations	Step advance	Step advance	Step advance	Step advance	Step advance	Top Step
Opportunity for Improvement	No step advance	No step advance	No step advance	No step advance	No step advance	Top Step



**Non-Represented Monthly Salary Grade Chart (July 1, 2023 – June 30, 2024)\*****Management**

Grade	Entry	Year 1	Year 2	Year 3	Year 4	Year 5	Position
M4	13,896	14,762	15,684	16,661	17,699	18,800	Deputy Chief of Administration, Deputy Chief of Operations
M3	12,632	13,420	14,258	15,146	16,089	17,090	Assistant Chief, Chief Financial Officer
M2	12,032	12,781	13,578	14,422	15,322	16,278	Controller, Director of Organizational Health, Director of Government & Public Affairs, Director of Logistics, Director of Technology Services, District Chief of Operations, Division Chief of EMS, Division Chief of Training, Fire Marshal
M1	10,393	11,042	11,730	12,462	13,237	14,063	Assistant Fire Marshal, Medical Services Chief, Strategic Services Chief

**Administration**

Grade	Entry	Year 1	Year 2	Year 3	Year 4	Year 5	Position
12	8,748	9,293	9,872	10,487	11,142	11,836	Fleet Maintenance Manager, Human Resources Manager, IT Infrastructure Manager
11	8,137	8,645	9,184	9,756	10,364	11,007	Construction Projects Manager, Finance Manager, Payroll Manager
10	7,570	8,043	8,545	9,078	9,645	10,240	Communications Manager, Community Risk Reduction Manager, Emergency Management Program Manager, Facilities Maintenance Manager, Medical Billing Manager, OHW Manager, Procurement and Contracts Administrator, Public Affairs Manager, Senior HRIS Analyst, Strategic Program Manager, Supply Manager, Senior Systems Administrator
9	7,042	7,480	7,946	8,443	8,970	9,528	Fleet Technician Supervisor, Media Services Manager, Records Manager, Talent Acquisition Program Lead
8	6,552	6,959	7,394	7,856	8,347	8,862	Business Analyst, Deployment and Staffing Coordinator, Operations Analyst, Public Affairs Officer, Systems Administrator
7	6,094	6,473	6,878	7,307	7,763	8,245	Communication Technician, Employment Recruiter, Financial Analyst, Public Affairs Coordinator, Senior Accountant
6	5,669	6,021	6,397	6,797	7,219	7,668	EMS Analyst, GIS Program Coordinator, Health and Wellness Coordinator, Logistics Administrative Supervisor, Multimedia Specialist, Operations Administrative Supervisor, Senior Payroll Specialist
5	5,273	5,603	5,952	6,323	6,719	7,133	Executive Assistant, Service Desk Specialist II
4	4,904	5,211	5,535	5,881	6,248	6,637	Accounting Specialist, Athletic Trainer, Community Affairs Specialist, Organizational Health Specialist, OHW Certified Medical Assistant, Records Specialist
3	4,565	4,849	5,153	5,472	5,815	6,173	Logistics Assistant, Organizational Health Assistant, Training Division Specialist
2	4,245	4,509	4,792	5,091	5,410	5,744	Administrative Assistant, Finance Clerk, Medical Billing Specialist, Payroll Assistant
1	3,949	4,196	4,458	4,738	5,033	5,341	
Entry	3,673	3,903	4,148	4,406	4,680	4,968	Front Desk Administrative Assistant

\*4.25% pay increase

**Logistics Union Employees' Wage Schedules (July 1, 2023 – June 30, 2024)\*****Fleet Employees 40-Hour Schedule**

Based on Annual Hours 2,080 (Monthly 173.34, Pay Period 86.67)

Classification	Entry	Step 1	Step 2	Step 3	Step 4	Step 5
Fleet Technician hourly <i>Monthly</i>	35.1563 <i>6,094</i>	37.3428 <i>6,473</i>	39.6792 <i>6,878</i>	42.1541 <i>7,307</i>	44.7848 <i>7,763</i>	47.5655 <i>8,245</i>
Respiratory Protection Program Coordinator hourly <i>Monthly</i>	35.1563 <i>6,094</i>	37.3428 <i>6,473</i>	39.6792 <i>6,878</i>	42.1541 <i>7,307</i>	44.7848 <i>7,763</i>	47.5655 <i>8,245</i>
Fleet Parts & Small Engine Technician hourly <i>Monthly</i>	26.3355 <i>4,565</i>	27.9739 <i>4,849</i>	29.7277 <i>5,153</i>	31.5680 <i>5,472</i>	33.5468 <i>5,815</i>	35.6121 <i>6,173</i>
Fleet Utility Worker hourly <i>Monthly</i>	22.7818 <i>3,949</i>	24.2068 <i>4,196</i>	25.7182 <i>4,458</i>	27.3336 <i>4,738</i>	29.0354 <i>5,033</i>	30.8123 <i>5,341</i>

Classification	Entry	Step 1	Step 2	Step 3	Step 4	Step 5
Facilities Maintenance Technician-LME hourly <i>Monthly</i>	35.1563 <i>6,094</i>	37.3428 <i>6,473</i>	39.6792 <i>6,878</i>	42.1541 <i>7,307</i>	44.7848 <i>7,763</i>	47.5655 <i>8,245</i>
Facilities Maintenance Technician hourly <i>Monthly</i>	32.7045 <i>5,669</i>	34.7352 <i>6,021</i>	36.9043 <i>6,397</i>	39.2120 <i>6,797</i>	41.6465 <i>7,219</i>	44.2368 <i>7,668</i>
Facilities Utility Worker hourly <i>Monthly</i>	22.7818 <i>3,949</i>	24.2068 <i>4,196</i>	25.7182 <i>4,458</i>	27.3336 <i>4,738</i>	29.0354 <i>5,033</i>	30.8123 <i>5,341</i>

Classification	Entry	Step 1	Step 2	Step 3	Step 4	Step 5
Supply Procurement Specialist hourly <i>Monthly</i>	28.2912 <i>4,904</i>	30.0623 <i>5,211</i>	31.9315 <i>5,535</i>	33.9275 <i>5,881</i>	36.0448 <i>6,248</i>	38.2889 <i>6,637</i>
Medical Equipment Technician hourly <i>Monthly</i>	28.2912 <i>4,904</i>	30.0623 <i>5,211</i>	31.9315 <i>5,535</i>	33.9275 <i>5,881</i>	36.0448 <i>6,248</i>	38.2889 <i>6,637</i>
Inventory Control Specialist hourly <i>Monthly</i>	26.3355 <i>4,565</i>	27.9739 <i>4,849</i>	29.7277 <i>5,153</i>	31.5680 <i>5,472</i>	33.5468 <i>5,815</i>	35.6121 <i>6,173</i>
Supply Assistant hourly <i>Monthly</i>	22.7818 <i>3,949</i>	24.2068 <i>4,196</i>	25.7182 <i>4,458</i>	27.3336 <i>4,738</i>	29.0354 <i>5,033</i>	30.8123 <i>5,341</i>

\*4.25 Pay Increase

**49 HR Bargaining Unit Employees' Wage Schedules (July 1, 2023 – June 30, 2024)\***

49-Hour (24-on/48-off) Schedule (Kelly Shift 1 every 9 shifts), 4.25% Increase

Based on Annual Hours 2,597.28 (Monthly 216.44, Pay Period 108.22)

*Paramedic position*

Classification	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Paramedic hourly *	28.9518	30.3757	31.8745	33.4523	35.1131	36.8613
Monthly	6,729.55	7,060.52	7,408.91	7,775.65	8,161.68	8,568.04

*Single role EMT position*

Classification		Step 1	Step 2	Top Step
Single Role EMT hourly *	Single Role EMT position has 3 steps^	20.2490	22.0898	23.9306
Monthly		4,706.67	5,134.55	5,562.43

^ Steps based on top step (5 years) firefighter: Step 1 = 55% of FF, Step 2 = 60% of FF, Top Step = 65% of FF

*Line positions (FF to BC)*

Classification	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Firefighter hourly	27.7810	32.4482	34.1372	35.8263	37.6266	39.5379
Monthly	6,012.92	7,023.09	7,388.65	7,754.25	8,143.91	8,557.58
Apparatus Operator hourly	29.6700	34.6041	36.4041	38.2933	40.2269	42.1827
Monthly	6,421.77	7,489.72	7,879.31	8,288.20	8,706.71	9,130.03
Lieutenant hourly	31.9815	37.3599	39.3824	41.2492	43.4273	45.5610
Monthly	6,922.09	8,086.18	8,523.93	8,927.97	9,399.41	9,861.22
Captain hourly	35.2484	41.1381	43.3161	45.4719	47.8499	50.1392
Monthly	7,629.17	8,903.93	9,375.33	9,841.94	10,356.62	10,852.12
Battalion Chief hourly	Entry level Battalion Chief starts at 4 Year Pay Step (90% of Top Step)				61.1035	64.3152
Monthly					13,225.25	13,920.39

*All Premiums based on Firefighter position*

Premiums	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Paramedic hourly (12%)	3.3337	3.8938	4.0965	4.2992	4.5152	4.7445
Monthly	721.55	842.77	886.64	930.51	977.27	1,026.91
EMT Intermediate hourly (7.5%)	2.0836	2.4336	2.5603	2.6870	2.8220	2.9653
Monthly	450.97	526.73	554.15	581.57	610.79	641.82
Hazmat Spec (6%), Tech Resc (6%), Water Resc (6%), or Adv Practice Comm PM hourly (6%)	1.6669	1.9469	2.0482	2.1496	2.2576	2.3723
Monthly	360.78	421.39	443.32	465.25	488.63	513.45
EMT Advanced hourly (5%)	1.3891	1.6224	1.7069	1.7913	1.8813	1.9769
Monthly	300.65	351.15	369.43	387.71	407.20	427.88
Hazmat Tech hourly (4%)	1.1112	1.2979	1.3655	1.4331	1.5051	1.5815
Monthly	240.52	280.92	295.55	310.17	325.76	342.30
FTO hourly (3%)	0.8334	0.9734	1.0241	1.0748	1.1288	1.1861
Monthly	180.39	210.69	221.66	232.63	244.32	256.73
Internship FTO hourly (1%)	0.2778	0.3245	0.3414	0.3583	0.3763	0.3954
Monthly	60.13	70.23	73.89	77.54	81.44	85.58

\* Hourly rate for 49hr Single role positions (PM, EMT) is based upon negotiated calculations. Please contact HR or Local 1660 with specific questions.

**40 HR Bargaining Unit Employees' Wage Schedules (July 1, 2023 – June 30, 2024)\***

40-Hour Schedule, 4.25% Increase

Based on Annual Hours 2,080 (Monthly 173.34, Pay Period 86.67)

*Paramedic position*

Classification	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Paramedic hourly *	38.8228	40.7322	42.7421	44.8578	47.0848	49.4291
Monthly	6,729.55	7,060.52	7,408.91	7,775.65	8,161.68	8,568.04

*Single role EMT position*

Classification		Step 1	Step 2	Top Step
Single Role EMT hourly *	Single role EMT position has 3 steps^	27.1528	29.6213	32.0897
Monthly		4,706.67	5,134.55	5,562.43

^ Steps base on top step (5 years) firefighter: Step 1 = 55% of FF, Step 2 = 60% of FF, Top Step = 65% of FF

*Line and Day positions (FF to BC, plus TO, DFM, FI)*

Classification	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Firefighter hourly	34.6886	40.5163	42.6252	44.7343	46.9823	49.3688
Monthly	6,012.92	7,023.09	7,388.65	7,754.25	8,143.91	8,557.58
Apparatus Operator hourly	37.0472	43.2082	45.4558	47.8147	50.2291	52.6712
Monthly	6,421.77	7,489.72	7,879.31	8,288.20	8,706.71	9,130.03
Lieutenant hourly	39.9336	46.6493	49.1746	51.5055	54.2253	56.8894
Monthly	6,922.09	8,086.18	8,523.93	8,927.97	9,399.41	9,861.22
Captain hourly	44.0128	51.3669	54.0863	56.7782	59.7474	62.6060
Monthly	7,629.17	8,903.93	9,375.33	9,841.94	10,356.62	10,852.12
Fire Inspector	Entry level Fire Inspector starts at 4 Year Pay Step				50.2291	52.6712
Monthly					8,706.71	9,130.03
Deputy Fire Marshal 1	39.9336	46.6493	49.1746	51.5055	54.2253	56.8894
Monthly	6,922.09	8,086.18	8,523.93	8,927.97	9,399.41	9,861.22
Deputy Fire Marshal 2	44.0128	51.3669	54.0863	56.7782	59.7474	62.6060
Monthly	7,629.17	8,903.93	9,375.33	9,841.94	10,356.62	10,852.12
Training Officer / MSO	44.0128	51.3669	54.0863	56.7782	59.7474	62.6060
Monthly	7,629.17	8,903.93	9,375.33	9,841.94	10,356.62	10,852.12
Battalion Chief	Entry level Battalion Chief starts at 4 Year Pay Step (90% of Top Step)				76.2966	80.3068
Monthly					13,225.25	13,920.39

\*Hourly rate for 40hr Single role positions (PM, EMT) is based upon negotiated calculations. Please contact HR or Local 1660 with specific questions.

**40 HR Bargaining Unit Employees' Wage Schedules (July 1, 2023 – June 30, 2024)\* (continued)**

40-Hour Schedule, 4.25% Increase

Based on Annual Hours 2,080 (Monthly 173.34, Pay Period 86.67)

*All Premiums based on Firefighter position*

Premiums	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Paramedic hourly (12%)	4.1626	4.8620	5.1150	5.3681	5.6379	5.9243
<i>Monthly</i>	<i>721.55</i>	<i>842.77</i>	<i>886.64</i>	<i>930.51</i>	<i>977.27</i>	<i>1,026.91</i>
EMT Intermediate hourly (7.5%)	2.6016	3.0387	3.1969	3.3551	3.5237	3.7027
<i>Monthly</i>	<i>450.97</i>	<i>526.73</i>	<i>554.15</i>	<i>581.57</i>	<i>610.79</i>	<i>641.82</i>
Hazmat Spec (6%), Tech Resc (6%), Water Resc (6%), or Adv Practice Comm PM hourly (6%)	2.0813	2.4310	2.5575	2.6841	2.8189	2.9621
<i>Monthly</i>	<i>360.78</i>	<i>421.39</i>	<i>443.32</i>	<i>465.26</i>	<i>488.63</i>	<i>513.45</i>
EMT Advanced hourly (5%)	1.7344	2.0258	2.1313	2.2367	2.3491	2.4684
<i>Monthly</i>	<i>300.65</i>	<i>351.15</i>	<i>369.43</i>	<i>387.71</i>	<i>407.20</i>	<i>427.88</i>
Hazmat Tech hourly (4%)	1.3875	1.6207	1.7050	1.7894	1.8793	1.9748
<i>Monthly</i>	<i>240.52</i>	<i>280.92</i>	<i>295.55</i>	<i>310.17</i>	<i>325.76</i>	<i>342.30</i>
FTO hourly (3%)	1.0407	1.2155	1.2788	1.3420	1.4095	1.4811
<i>Monthly</i>	<i>180.39</i>	<i>210.69</i>	<i>221.66</i>	<i>232.63</i>	<i>244.32</i>	<i>256.73</i>
Internship FTO hourly (1%)	0.3469	0.4052	0.4263	0.4473	0.4698	0.4937
<i>Monthly</i>	<i>60.13</i>	<i>70.23</i>	<i>73.89</i>	<i>77.54</i>	<i>81.44</i>	<i>85.58</i>

\*Hourly rate for 40hr Single role positions (PM, EMT) is based upon negotiated calculations. Please contact HR or Local 1660 with specific questions.



**42 HR Bargaining Unit Employees' Wage Schedules (July 1, 2023 – June 30, 2024)\***

42-Hour Schedule, 4.25% Increase

Based on Annual Hours 2,184 (Monthly 182.00, Pay Period 91.00)

*Paramedic position*

Classification	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Paramedic hourly *	35.4187	37.1606	38.9943	40.9245	42.9562	45.0949
Monthly	6,729.55	7,060.52	7,408.91	7,775.65	8,161.68	8,568.04

*Single role EMT position*

Classification		Step 1	Step 2	Top Step
Single Role EMT hourly *	Single role EMT position has 3 steps^	24.7719	27.0239	29.2759
Monthly		4,706.67	5,134.55	5,562.43

^ Steps base on top step (5 years) firefighter: Step 1 = 55% of FF, Step 2 = 60% of FF, Top Step = 65% of FF

*Line and Day positions (FF to BC)*

Classification	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Firefighter hourly	33.0380	38.5884	40.5970	42.6058	44.7467	47.0197
Monthly	6,012.92	7,023.09	7,388.65	7,754.25	8,143.91	8,557.58
Apparatus Operator hourly	35.2844	41.1523	43.2929	45.5396	47.8391	50.1650
Monthly	6,421.77	7,489.72	7,879.31	8,288.20	8,706.71	9,130.03
Lieutenant hourly	38.0334	44.4296	46.8348	49.0548	51.6451	54.1825
Monthly	6,922.09	8,086.18	8,523.93	8,927.97	9,399.41	9,861.22
Captain hourly	41.9185	48.9227	51.5128	54.0766	56.9045	59.6270
Monthly	7,629.17	8,903.93	9,375.33	9,841.94	10,356.62	10,852.12
Battalion Chief	Entry level Battalion Chief starts at 4 Year Pay Step (90% of Top Step)				72.6662	76.4856
Monthly					13,225.25	13,920.39

\* Hourly rate for 42hr Single role positions (PM, EMT) is based upon negotiated calculations. Please contact HR or Local 1660 with specific questions.



**42 HR Bargaining Unit Employees' Wage Schedules (July 1, 2023 – June 30, 2024)\* (continued)**

42-Hour Schedule, 4.25% Increase

Based on Annual Hours 2,184 (Monthly 182.00, Pay Period 91.00)

*All Premiums based on Firefighter position*

Premiums	Entry	1 Year	2 Years	3 Years	4 Years	5 Years
Paramedic hourly (12%)	3.9646	4.6306	4.8716	5.1127	5.3696	5.6424
<i>Monthly</i>	<i>721.55</i>	<i>842.77</i>	<i>886.64</i>	<i>930.51</i>	<i>977.27</i>	<i>1,026.91</i>
EMT Intermediate hourly (7.5%)	2.4779	2.8941	3.0448	3.1954	3.3560	3.5265
<i>Monthly</i>	<i>450.97</i>	<i>526.73</i>	<i>554.15</i>	<i>581.57</i>	<i>610.79</i>	<i>641.82</i>
Hazmat Spec (6%), Tech Resc (6%), Water Resc (6%), or Adv Practice Comm PM hourly (6%)	1.9823	2.3153	2.4358	2.5563	2.6848	2.8212
<i>Monthly</i>	<i>360.78</i>	<i>421.39</i>	<i>443.32</i>	<i>465.26</i>	<i>488.63</i>	<i>513.45</i>
EMT Advanced hourly (5%)	1.6519	1.9294	2.0298	2.1303	2.2373	2.3510
<i>Monthly</i>	<i>300.65</i>	<i>351.15</i>	<i>369.43</i>	<i>387.71</i>	<i>407.20</i>	<i>427.88</i>
Hazmat Tech hourly (4%)	1.3215	1.5435	1.6239	1.7042	1.7899	1.8808
<i>Monthly</i>	<i>240.52</i>	<i>280.92</i>	<i>295.55</i>	<i>310.17</i>	<i>325.76</i>	<i>342.30</i>
FTO hourly (3%)	0.9911	1.1577	1.2179	1.2782	1.3424	1.4106
<i>Monthly</i>	<i>180.39</i>	<i>210.69</i>	<i>221.66</i>	<i>232.63</i>	<i>244.32</i>	<i>256.73</i>
Internship FTO hourly (1%)	0.3304	0.3859	0.4060	0.4261	0.4475	0.4702
<i>Monthly</i>	<i>60.13</i>	<i>70.23</i>	<i>73.89</i>	<i>77.54</i>	<i>81.44</i>	<i>85.58</i>

\* Hourly rate for 42hr Single role positions (PM, EMT) is based upon negotiated calculations. Please contact HR or Local 1660 with specific questions.





# General Fund

## Description

The General Fund budget is the operations budget for the District and is presented in this document by organizational totals first, followed by combined programs and departments. The individual cost centers are generally combined as they are operationally organized. Within each of the units, the following categories are presented where appropriate:



**Personnel Services, Materials and Services, Capital Outlay, Contingency, Transfers, and Ending Fund Balance.**

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	123,380,868	123,745,083	134,893,723	143,511,806
Materials and Services	12,689,187	12,798,320	16,383,722	16,164,368
<b>Capital Outlay</b>		941,151		
Operating Transfers Out	4,789,967	5,105,333	2,234,000	1,010,800
Operating Contingency	-	-	4,142,000	4,000,000
Ending Fund Balance	54,573,454	54,770,815	40,690,094	40,006,510
<b>Total Expenditures</b>	<b>195,433,476</b>	<b>197,360,702</b>	<b>198,323,539</b>	<b>204,693,484</b>

## 2023-24 Significant Changes

The General Fund personnel strength for the 2023-24 fiscal year is budgeted at 605 full-time equivalent (FTE) positions, a decrease of 4.33 FTE.

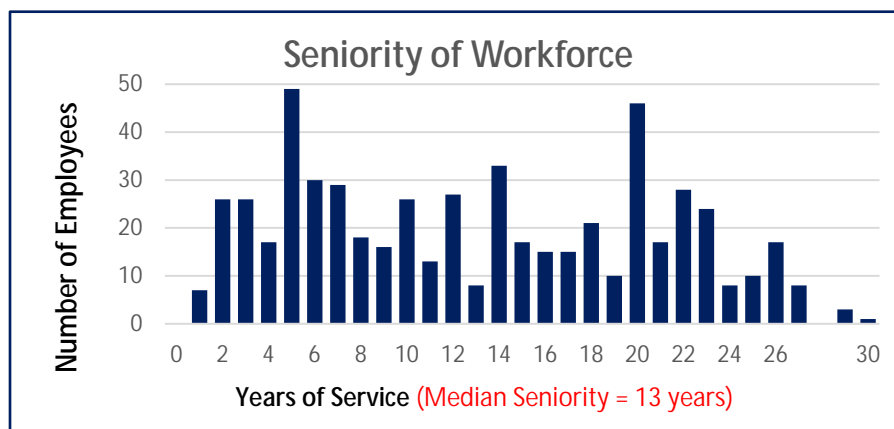
The General Fund's **personnel services** increased \$8,618,083 or 6.0% over the prior year. This increase was due to the increase of 4.25% on wages, PERS increases and an increase in medical premiums. A 16-person and 12-person recruit academy are also reflected.

Wages are budgeted to increase 4.25%, reflecting the union contract's projected range adjustment. A similar budget estimate was made to the non-union salary ranges.

Accounts 5015, 5016, and 5017 reflect an estimated amount of potential accrued leave payments as employees retire each year. Because the number of employees eligible is higher than may retire, any excess amount budgeted will revert to next fiscal year's beginning fund balance. *Deferred Compensation Match* accounts 5020 and 5021 reflect the growth of the workforce as the District continues to incentivize employees to save for their own retirement by the matching program.

Relief and overtime were formerly budgeted in accounts 5101 through 5121 reflect the expected costs of filling vacation and other shifts off due to the District's constant staffing model. However, due to the variance in budgeting and fluctuations year over year, the individual line items all union overtime is now budgeted in 5120 *Overtime Union*.

PERS costs are overall slightly decreased reflecting actual costs for non-line personnel and a stepped-in budgeted blended rate of 25.33% for line firefighters and paramedics. Beginning on July 1, 2022, the 6% employee portion that was paid by the district will be paid by line employees. The rates for OPSRP personnel range from a combined 24.81% for



OPSRP General Service personnel to 23.74% for OPSRP Police and Fire rates, up from 23.99% and 22.35%, respectively. The District used a large portion of its PERS rate reserve in 2021 to fund an employer side account that will help reduce the Unfunded Actuarial Liability over the next 20 years. Due to significant unfunded actuarial liabilities, PERS's actuaries project continued rate increases over several biennium. The District intends to utilize the remaining rate reserve funds to step into future biennium's increases. These projected increases are modeled in the District's long-term financial forecasts and are frequently reviewed in order to ensure that we can maintain our voter commitments to provide fast and effective emergency response with fully staffed units and stations.

Health care is budgeted to increase up to 5% for firefighters and 7% for non-union.

**Materials and services** expenditures decreased \$199,354 or -1.23% over the prior year's budget, reflecting flat department's base budget plus the removal of one-time items.

*EMS Supplies*, account 5320, reflects supplies used for emergency medical response as well as cadaver labs for recruit training. *Firefighting Supplies*, account 5321, includes monies to continue overall improvements to the hose program and to increase the on-hand inventory of wildland hose.

*Protective Clothing*, account 5325, includes helmets, SCBA masks, turnout coats, harness and pants, turnout boots, and wildland firefighter uniforms as needed.

*Software Licenses*, account 5340, includes all software for the District, including line staffing software, training software, inventory management software, Office 365 subscriptions, fire reporting, fleet diagnostic, all financial and human resources applications, cyber security software, GIS software licensing, ambulance billing, and project management software, among other items.

*Apparatus Fuel*, account 5350, reflects current fuel pricing and usage expectations.

*Maintenance and Repair*, account 5361, which provides for station and other facility maintenance and improvements. In addition to ongoing facility maintenance, the account includes training facility improvements, new egress and engine bay lighting at stations linked to the new tap out systems at the fire stations, and continued safety investment in installing roof tie-off points to stations over time.



*Vehicle Maintenance*, Account 5363, is for the District's in-house fleet maintenance reflecting the needs of District apparatus' regular and preventive maintenance.

Account 5365, *Maintenance and Repair of Firefighting Equipment*, accounts for chainsaws, portable generators, pumps, and fans as well as SCBA mask and pack maintenance, including cylinders and air monitor maintenance and repair, among other items. Account 5366, *Maintenance and Repair of EMS Equipment* largely covers the service contracts for EMS equipment. *Office Equipment Maintenance and Repair*, account 5367, includes copier leases, copy charges, and GIS plotter supply expenses for copiers throughout the District.

Account 5368, *Maintenance and Repair of Computer and Network Hardware* includes \$43,725 for laptop replacements, plus phone switching hardware, regular hard drives, and other maintenance items supporting District operations.

The budget for the District's property and liability coverage is paid from account 5400, *Insurance Premium* and this includes modest increase in costs to insure all property, cyber, and general liability risks through purchased policies. *General legal* is budgeted at projected actual expenditures for the fiscal year.

Account 5413, *Consultant Fees* largely represents the costs of contracts with the supervising physicians for the District's firefighters and paramedics, and consulting fees for legislative and other specialized consulting services. The 2023-24 budget includes fees to assist the District in creating a Diversity, Equity and Inclusion (DEI) plan. *Elections Expense* account 5574 reflects election costs for the May 2024 levy election.

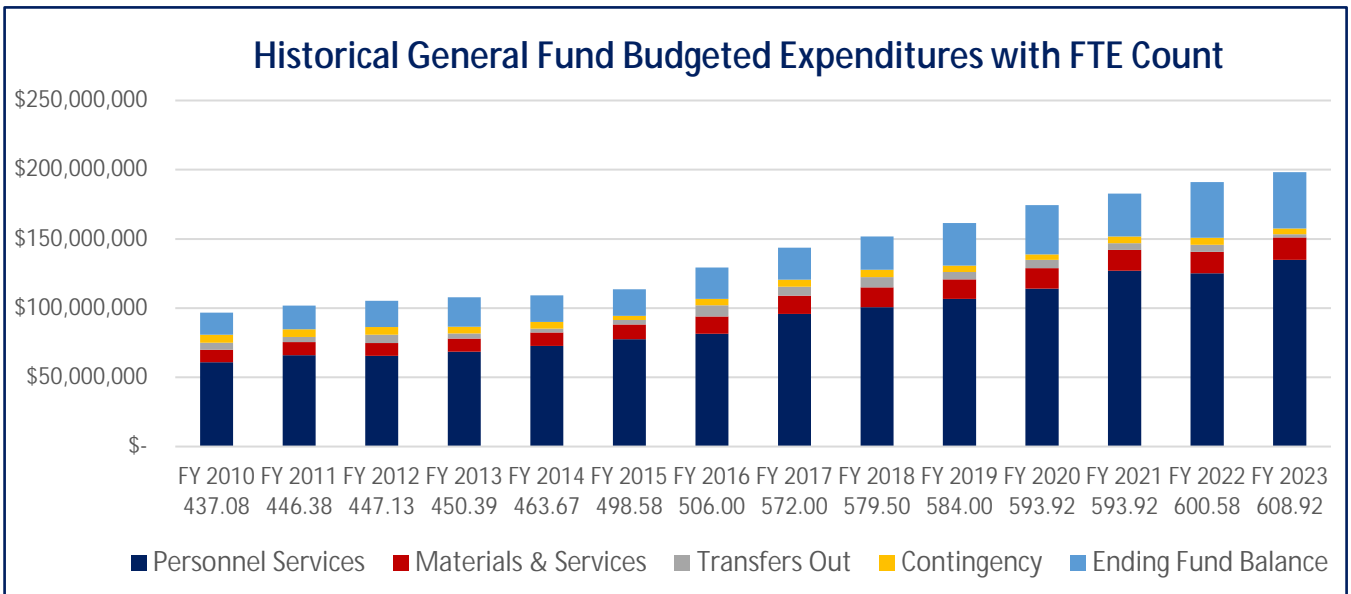
Account 5414, *Other Professional Services* includes physician services for all current employees' physicals and for new hire exams with associated laboratory services. It also includes \$354,251 for services to implement Paid Leave Oregon. Also included are for DEI consulting services, fees for investment advisory services, behavioral health services, land-use consultants for future station siting and planning as well as appraisal services,

background check investigations for volunteers and future employees, station security costs, and professional services for District-wide initiatives to support strategic and communications strategies.

Account 5416, Building Services, includes all annual irrigation and lawn care maintenance, annual generator testing, carpet cleaning and Sonitrol access and maintenance for all District buildings.

Dispatch fees reflect charges anticipated from Washington County Consolidated Communications Agency (WCCCA) and C800. Utility accounts reflect anticipated stations and energy utilization based on staffing by station. The District continues to plan for external training and education through accounts 5461 and 5462. Account 5575 reflects firefighter turnout cleanings performed and associated repairs.

Requirements	2023-24 Budget	Percent of Budget
Personnel Services	143,511,806	70.11%
Materials and Services	16,164,368	7.90%
Operating Transfers Out	1,010,800	0.49%
Operating Contingency	4,000,000	1.95%
Ending Fund Balance	40,006,510	19.54%
<b>Total Requirements</b>	<b>204,693,484</b>	<b>100.00%</b>





## 2023-24 Budget Summary by Directorate

Requirements	Personnel Costs	Materials & Services	Other	2023-24 Budget
<b>Command Directorate</b>				
Board of Directors	510	181,318	-	181,828
Civil Service Commission	298,793	90,480	-	389,273
Fire Chief's Office	3,083,120	836,409	-	3,919,529
<b>Total Command Directorate</b>	<b>3,382,423</b>	<b>1,108,207</b>	-	<b>4,490,630</b>
<b>Business Directorate</b>				
Business Strategy	993,719	108,220	-	1,101,939
Organizational Health	2,129,749	781,641	-	2,911,390
Occupational Health/Wellness	991,596	583,230	-	1,574,826
Logistics Administration	855,977	216,492	-	1,072,469
Fleet Maintenance	2,225,963	1,178,221	-	3,404,184
Facility Maintenance	1,535,224	1,084,294	-	2,619,518
Supply	958,012	220,757	-	1,178,769
<b>Total Business Directorate</b>	<b>9,690,240</b>	<b>4,172,855</b>	-	<b>13,863,095</b>
<b>Finance Directorate</b>				
Finance	2,237,730	1,180,435	-	3,418,165
Information Technology	1,803,898	2,348,302	-	4,152,200
Communications	553,683	2,762,589	-	3,316,272
<b>Total Finance Directorate</b>	<b>4,595,311</b>	<b>6,291,326</b>	-	<b>10,886,637</b>
<b>Operations Directorate</b>				
Operations Admin	5,017,511	411,016	-	5,428,527
Relief Pool Personnel	15,394,164	33,761	-	15,427,925
Specialty Teams	164,999	72,869	-	237,868
Stations	91,086,197	2,235,225	-	93,321,422
Volunteers/Chaplains	57,176	176,893	-	234,069
EMS	1,895,430	467,296	-	2,362,726
Training	2,998,134	353,722	-	3,351,856
Recruits	2,411,038	350,976	-	2,762,014
Emergency Management	216,163	36,593	-	252,756
Incident Management Team	205,778	5,244	-	211,022
<b>Total Operations Directorate</b>	<b>119,446,590</b>	<b>4,143,595</b>	-	<b>123,590,185</b>
<b>Community Services Directorate</b>				
Fire & Life Safety	4,303,027	133,255	-	4,436,282
Government Affairs	1,731,018	278,729	-	2,009,747
Media Services	363,197	36,401	-	399,598
<b>Total Community Services Directorate</b>	<b>6,397,242</b>	<b>448,385</b>	-	<b>6,845,627</b>
<b>Non-Organizational</b>				
Operating Transfers Out	-	-	1,010,800	1,010,800
Operating Contingency	-	-	4,000,000	4,000,000
Ending Fund Balance	-	-	40,006,510	40,006,510
<b>Total Requirements</b>	<b>143,511,806</b>	<b>16,164,368</b>	<b>45,017,310</b>	<b>204,693,484</b>

## 2023-24 Personnel Summary by Directorate

Program	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget	Increase (Decrease)	
<b>Command</b>						
Fire Chief's Office	10.00	10.00	9.00	10.00	1.00	<i>Strategic Services Chief Moved to Operations</i>
Emergency Management	1.00	1.00	1.00	-	(1.00)	
<b>Total Command</b>	<b>11.00</b>	<b>11.00</b>	<b>10.00</b>	<b>10.00</b>	<b>0</b>	
<b>Business</b>						
Business Strategy	6.00	6.00	6.00	6.00	-	
Organizational Health	9.00	9.00	9.00	9.00	-	
Occupational Health/Wellness	6.00	6.00	6.00	6.00	-	
Logistics	2.00	4.00	4.00	4.00	-	
Fleet Maintenance	13.00	13.00	13.00	13.00	-	
Facility Maintenance	9.00	9.00	9.00	9.00	-	
Supply	7.00	7.00	7.00	7.00	-	
<b>Total Business</b>	<b>52.00</b>	<b>54.00</b>	<b>54.00</b>	<b>54.00</b>	<b>-</b>	
<b>Finance</b>						
Finance	12.00	12.00	13.00	13.00	-	
Information Technology	8.00	8.00	8.00	8.00	-	
Communications	4.00	4.00	4.00	4.00	-	
<b>Total Finance</b>	<b>24.00</b>	<b>24.00</b>	<b>25.00</b>	<b>25.00</b>	<b>-</b>	
<b>Operations</b>						
Operations Admin	16.25	16.25	17.25	17.25	-	
Relief Pool Personnel	68.00	65.00	64.00	64.00	-	
Station 17 (North Plains)	12.00	12.00	12.00	12.00	-	
Station 19 (Midway)	12.00	12.00	12.00	12.00	-	
Station 20 (Springbrook)	18.00	24.00	24.00	24.00	-	
Station 21 (Downtown Newberg)	18.00	18.00	18.00	18.00	-	
Station 33 (Sherwood)	14.00	12.00	12.00	12.00	-	
Station 34 (Tualatin)	13.00	13.00	13.00	13.00	-	
Station 35 (King City)	18.00	18.00	18.00	18.00	-	
Station 39 (Rivergrove)	6.00	8.00	8.00	8.00	-	
Station 50 (Walnut)	12.00	12.00	12.00	12.00	-	
Station 51 (Tigard)	25.00	25.00	25.00	25.00	-	
Station 52 (Wilsonville)	12.00	12.00	12.00	12.00	-	
Station 53 (Progress)	14.00	12.00	12.00	12.00	-	
Station 54 (Charbonneau)	-	6.00	6.00	6.00	-	
Station 55 (Stafford)	12.00	12.00	12.00	12.00	-	
Station 56 (Elligsen Road)	12.00	12.00	12.00	12.00	-	
Station 57 (Mountain Road)	12.00	12.00	12.00	12.00	-	
Station 58 (Bolton)	12.00	12.00	12.00	12.00	-	
Station 59 (Willamette)	18.00	12.00	12.00	12.00	-	
Station 60 (Cornell Road)	12.00	12.00	12.00	12.00	-	
Station 61 (Butner Road)	13.00	14.00	14.00	14.00	-	
Station 62 (Aloha)	14.00	13.00	13.00	13.00	-	
Station 64 (Somerset)	13.00	13.00	13.00	13.00	-	
Station 65 (West Slope)	13.00	12.00	12.00	12.00	-	
Station 66 (Brockman Road)	13.00	12.00	12.00	12.00	-	
Station 67 (Farmington Road)	26.00	25.00	25.00	25.00	-	
Station 68 (Oak Hills)	12.00	12.00	12.00	12.00	-	
Station 69 (Cooper Mountain)	12.00	12.00	12.00	12.00	-	
Station 70 (Raleigh Hills)	2.00	6.00	6.00	6.00	-	
EMS	7.00	7.00	7.00	7.00	-	
Training	9.00	9.00	10.00	10.00	-	
Recruits	6.67	10.33	16.67	11.34	(5.33)	<i>Decrease in size of two academies Moved from Command to Ops</i>
Emergency Management	0	0	0	1.00	1.00	
<b>Total Operations</b>	<b>476.92</b>	<b>482.58</b>	<b>489.92</b>	<b>485.59</b>	<b>(4.33)</b>	
<b>Community Services</b>						
Fire & Life Safety	23.00	23.00	19.00	19.00	-	
Government Affairs	5.00	5.00	9.00	9.00	-	
Media Services	2.00	2.00	2.00	2.00	-	
<b>Total Community Services</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>-</b>	
<b>Total Full-Time Equivalents (FTE)</b>	<b>593.92</b>	<b>601.58</b>	<b>608.92</b>	<b>604.59</b>	<b>(4.33)</b>	<i>Net decrease.</i>

## Transfers

Transfers of \$1,010,800 are made to four funds to provide resources as seen in the table to the right:

### Contingency

The Contingency appropriation allows the District the ability to transfer appropriations into other appropriation categories during the year through either resolution or a supplemental budget process. The District, by law, is authorized to do so only for expenditures not anticipated or determinable at the time of budget adoption. The appropriation of Contingency allows for a measure of disaster preparedness. During 2023-24, the District expects remaining contingency will revert ending fund balance to carryover as beginning fund balance in fiscal year 2024-25.

Fund	2022-23 Budget	2023-24 Budget
Apparatus & Vehicle	500,000	500,000
Capital Improvements	1,500,000	500,000
Property and Building	150,000	-
Pension Trust	84,000	10,800
<b>Total Transfers</b>	<b>2,234,000</b>	<b>1,010,800</b>

### Ending Fund Balance

The Ending Fund Balance is budgeted at \$40,006,510. While listed as a requirement, it is a resource for the ensuing fiscal year and cannot be expended in this fiscal year. It is the District's philosophy to provide funding for the ensuing year's requirements until levied taxes are received, which is a period of approximately five months. When calculating the budgeted ending fund balance necessary, the District includes an expectation that a percentage of budgeted funds will not be expended based upon historical expenditure ratios. It is believed the actual ending fund balance will provide operating reserves in the fiscal year 2023-24.

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
56,947,497	54,573,455	57,157,454	Beginning Fund Balance	55,240,502	55,240,502	55,240,502
1,617,757	1,284,944	1,199,923	Prior Year Property Tax	1,336,856	1,336,856	1,336,856
177,448	112,941	184,617	Taxes In Lieu of Property Tax	117,504	117,504	117,504
313,886	383,429	150,000	Forest Revenues	398,920	398,920	398,920
302,116	273,696	255,000	Interest Income	1,200,000	1,200,000	1,200,000
57,188	55,425	34,000	Interest on Taxes	55,702	55,702	55,702
40,001	39,887	45,000	Unsegregated Tax Interest	75,000	75,000	75,000
6,534,076	6,915,373	4,342,916	Charges for Services	5,017,800	5,017,800	5,017,800
69,649	74,820	60,000	Rental Revenue	77,900	77,900	77,900
1,825,242	1,212,244	25,000	Donations and Grants	25,500	25,500	25,500
1,101,587	693,889	350,000	Insurance Refunds	500,000	500,000	500,000
63,994	11,002	25,000	Surplus Property	25,000	25,000	25,000
-	748,914	-	Proceeds From Lease Finance	-	-	-
283,346	329,530	278,950	Miscellaneous	272,800	272,800	272,800
69,333,788	66,709,549	64,107,860	Total Resources, Except Taxes	64,343,484	64,343,484	64,343,484
-	-	134,139,879	Taxes Necessary to Balance	140,350,000	140,350,000	140,350,000
126,099,689	130,651,153	-	Taxes Collected in Year Levied	-	-	-
<b>195,433,477</b>	<b>197,360,702</b>	<b>198,247,739</b>	<b>Total Resources</b>	<b>204,693,484</b>	<b>204,693,484</b>	<b>204,693,484</b>
<b>Requirements</b>						
123,380,868	123,745,083	134,893,723	Personnel Services	143,511,806	143,511,806	143,511,806
12,689,187	12,798,320	16,287,922	Materials and Services	16,164,368	16,164,368	16,164,368
-	941,151	-	Capital Outlay	-	-	-
4,789,967	5,105,333	2,234,000	Transfers Out	1,010,800	1,010,800	1,010,800
-	-	4,142,000	Contingency	4,000,000	4,000,000	4,000,000
54,573,455	54,770,815	40,690,094	Ending Fund Balance	40,006,510	40,006,510	40,006,510
<b>195,433,477</b>	<b>197,360,702</b>	<b>198,247,739</b>	<b>Total Requirements</b>	<b>204,693,484</b>	<b>204,693,484</b>	<b>204,693,484</b>

## General Fund Detail

		2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>General Fund</b>							
5001	Salaries & Wages Union	38,411,074	37,714,942	47,575,922	50,266,364	50,266,364	50,266,364
5002	Salaries & Wages Non-union	9,128,468	8,810,919	10,776,508	11,388,324	11,388,324	11,388,324
5003	Vacation Taken Union	5,577,121	6,612,661	6,679,215	7,058,276	7,058,276	7,058,276
5004	Vacation Taken Non-union	676,685	835,528	893,016	943,835	943,835	943,835
5005	Sick Leave Taken Union	2,304,656	1,944,085	1,834,613	1,937,527	1,937,527	1,937,527
5006	Sick Taken Non-union	159,580	252,590	242,255	255,589	255,589	255,589
5007	Personal Leave Taken Union	505,763	600,481	578,100	610,928	610,928	610,928
5008	Personal Leave Taken Non-union	67,042	79,795	89,400	94,484	94,484	94,484
5010	Comp Taken Non-union	13,259	10,916	-	0	0	0
5015	Vacation Sold	294,911	315,016	347,684	358,204	358,204	358,204
5016	Vacation Sold at Retirement	220,801	536,261	269,977	285,114	285,114	285,114
5017	PEHP Vac Sold at Retirement	460,534	831,954	627,307	662,441	662,441	662,441
5019	Comp Time Sold Non-union	9,642	6,272	-	0	0	0
5020	Deferred Comp Match Union	2,128,812	2,179,062	2,593,000	3,263,244	3,263,244	3,263,244
5021	Deferred Comp Match Non-union	606,172	606,579	763,863	796,252	796,252	796,252
5090	Temporary Services-Backfill	33,512	76,119	-	0	0	0
5101	Vacation Relief	6,002,669	7,287,907	-	0	0	0
5105	Sick Relief	2,043,761	1,545,467	-	0	0	0
5106	On the Job Injury Relief	464,389	692,412	-	0	0	0
5107	Short Term Disability Relief	110,350	36,507	-	0	0	0
5110	Personal Leave Relief	619,355	764,610	-	0	0	0
5115	Vacant Slot Relief	1,379,361	2,519,081	-	0	0	0
5117	Regular Day Off Relief	2,125,061	2,647,408	-	0	0	0
5118	Standby Overtime	55,883	75,117	-	0	0	0
5120	Overtime Union	2,717,035	1,647,558	14,287,700	14,884,899	14,884,899	14,884,899
5121	Overtime Non-union	240,140	132,275	36,958	48,783	48,783	48,783
5150	Pension Benefit	28,330	23,220	30,600	30,600	30,600	30,600
5201	PERS Taxes	24,841,919	21,668,187	21,267,511	23,548,243	23,548,243	23,548,243
5203	FICA/MEDI	5,242,761	5,360,680	6,683,934	7,116,063	7,116,063	7,116,063
5206	Worker's Comp	2,176,260	2,556,834	1,821,258	2,223,840	2,223,840	2,223,840
5207	TriMet/Wilsonville Tax	499,469	512,315	622,882	661,820	661,820	661,820
5208	OR Worker's Benefit Fund Tax	15,478	15,424	18,252	18,165	18,165	18,165
5210	Medical Ins Union	11,690,551	12,302,759	13,730,045	13,854,059	13,854,059	13,854,059
5211	Medical Ins Non-union	1,408,399	1,345,605	1,613,037	1,730,277	1,730,277	1,730,277
5212	Medical Ins Nonu VEBA	222,722	208,005	252,579	254,080	254,080	254,080
5220	Post Retire Ins Union	274,110	282,600	309,582	306,984	306,984	306,984
5221	Post Retire Ins Non-union	80,455	78,900	82,797	83,697	83,697	83,697
5230	Dental Ins Non-union	141,994	135,584	156,828	160,464	160,464	160,464
5240	Life/Disability Insurance	97,943	92,561	108,100	112,866	112,866	112,866
5250	Unemployment Insurance	754	0	18,000	18,000	18,000	18,000
5260	Employee Assist Insurance	1,203	24,603	23,016	23,016	23,016	23,016
5270	Uniform Allowance	159,961	262,717	406,524	367,268	367,268	367,268
5290	Employee Tuition Reimburse	54,490	36,097	73,940	73,940	73,940	73,940
5295	Vehicle/Cell Allowance	88,030	77,470	79,320	74,160	74,160	74,160
	<b>Personnel Services</b>	<b>123,380,868</b>	<b>123,745,083</b>	<b>134,893,723</b>	<b>143,511,806</b>	<b>143,511,806</b>	<b>143,511,806</b>
5300	Office Supplies	29,544	26,116	44,604	43,706	43,706	43,706
5301	Special Department Supplies	350,986	298,801	320,401	292,524	292,524	292,524
5302	Training Supplies	43,075	88,896	172,875	147,644	147,644	147,644
5303	Physical Fitness	15,848	15,500	20,260	20,568	20,568	20,568
5304	Hydrant Maintenance	-	0	4,162	4,162	4,162	4,162
5305	Fire Extinguisher	4,592	11,067	16,641	22,081	22,081	22,081
5306	Photography Supplies & Process	2,626	0	382	132	132	132
5307	Smoke Detector Program	2,958	2,289	10,380	10,380	10,380	10,380
5311	Haz Mat Response Materials	867	768	3,121	3,121	3,121	3,121

		2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
5320	EMS Supplies	723,154	593,143	704,724	629,191	629,191	629,191
5321	Fire Fighting Supplies	146,430	200,921	231,141	268,443	268,443	268,443
5325	Protective Clothing	165,394	253,651	563,172	613,653	613,653	613,653
5330	Noncapital Furniture & Equip	187,553	94,187	205,337	62,143	62,143	62,143
5340	Software Licenses/Upgrade/Host	1,005,736	1,160,990	1,555,219	1,508,538	1,508,538	1,508,538
5350	Apparatus Fuel/Lubricants	371,208	599,979	502,324	508,538	508,538	508,538
5361	M&R Bldg/Bldg Equip & Improv	459,720	346,603	367,400	356,512	356,512	356,512
5363	Vehicle Maintenance	915,076	918,156	1,094,526	1,053,526	1,053,526	1,053,526
5364	M&R Fire Comm Equip	15,103	22,590	95,112	34,021	34,021	34,021
5365	M&R Firefight Equip	105,629	130,756	129,912	136,460	136,460	136,460
5366	M&R EMS Equip	74,405	39,382	57,849	55,342	55,342	55,342
5367	M&R Office Equip	83,272	98,674	137,535	137,403	137,403	137,403
5368	M&R Computer & Network Hardware	187,947	41,174	303,971	201,033	201,033	201,033
5400	Insurance Premium	508,857	560,623	641,266	693,766	693,766	693,766
5410	General Legal	148,782	238,625	343,785	341,385	341,385	341,385
5411	Collective Bargaining	100,664	80,175	28,560	35,000	35,000	35,000
5412	Audit & Related Filing Fees	43,935	42,825	47,940	47,940	47,940	47,940
5413	Consultant Fees	187,158	174,510	302,307	242,950	242,950	242,950
5414	Other Professional Services	883,546	733,383	1,215,443	1,572,020	1,572,020	1,572,020
5415	Printing	39,018	33,622	49,677	49,641	49,641	49,641
5416	Building Services	639,829	649,679	829,677	654,579	654,579	654,579
5417	Temporary Services	142,008	189,832	130,855	100,765	100,765	100,765
5418	Trustee/Administrative Fees	172,903	220,063	310,660	265,100	265,100	265,100
5420	Dispatch	2,230,094	2,340,907	2,507,882	2,674,832	2,674,832	2,674,832
5421	BOD Allowance	8,150	9,400	9,435	9,435	9,435	9,435
5430	Telephone	321,722	341,946	385,230	385,230	385,230	385,230
5432	Natural Gas	135,619	145,641	155,412	155,269	155,269	155,269
5433	Electricity	523,219	539,903	536,051	536,111	536,111	536,111
5434	Water/Sewer	285,291	262,241	315,254	315,360	315,360	315,360
5436	Garbage	76,431	68,945	85,944	85,483	85,483	85,483
5437	Cable Access	195,527	185,387	226,624	196,324	196,324	196,324
5445	Rent/Lease of Building	204,434	32,501	230,928	235,402	235,402	235,402
5450	Rental of Equip	20,236	48,149	72,581	70,470	70,470	70,470
5461	External Training	24,963	52,917	216,562	209,095	209,095	209,095
5462	Travel and Per Diem	20,662	89,032	269,516	249,598	249,598	249,598
5471	Citizen Awards	776	704	2,940	2,940	2,940	2,940
5472	Employee Recog & Awards	34,546	28,033	41,400	42,085	42,085	42,085
5473	Employ Safety Pro & Incent	8,457	7,000	13,000	13,000	13,000	13,000
5474	Volunteer Awards Banquet	-	1,024	9,884	9,884	9,884	9,884
5480	Community/Open House/Outreach	597	13,187	37,498	37,498	37,498	37,498
5481	Community Education Materials	2,218	5,405	31,129	31,025	31,025	31,025
5484	Postage UPS & Shipping	60,008	68,965	104,881	106,570	106,570	106,570
5500	Dues & Subscriptions	56,885	58,835	82,950	89,444	89,444	89,444
5501	Volunteer Assn Dues	16,000	16,320	16,648	17,000	17,000	17,000
5502	Certifications & Licensing	62,510	9,506	21,720	80,855	80,855	80,855
5570	Misc Business Exp	326,850	54,032	121,850	104,171	104,171	104,171
5571	Planning Retreat Expense	3,041	3,532	13,472	14,376	14,376	14,376
5572	Advertis/Public Notice	91,689	64,362	83,077	94,961	94,961	94,961
5573	Inventory Over/Short/Obsolete	9,841	55,227	5,773	5,773	5,773	5,773
5574	Elections Expense	120,774	352,469	120,000	150,000	150,000	150,000
5575	Laundry/Repair Expense	89,996	74,546	129,063	129,910	129,910	129,910
	<b>Materials and Services</b>	<b>12,689,187</b>	<b>12,798,320</b>	<b>16,287,922</b>	<b>16,164,368</b>	<b>16,164,368</b>	<b>16,164,368</b>
5681	Lease Asset Building	-	642,007	-	-	-	-
5682	Lease Asset Equipment	-	106,907	-	-	-	-
5720	Lease Financing Principal	-	166,997	-	-	-	-
5721	Lease Financing Interest	-	25,239	-	-	-	-
	<b>Capital Outlay</b>	<b>-</b>	<b>941,151</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
5800	Transfers Out	4,789,967	5,105,333	2,234,000	1,010,800	1,010,800	1,010,800
	<b>Transfers Out</b>	<b>4,789,967</b>	<b>5,105,333</b>	<b>2,234,000</b>	<b>1,010,800</b>	<b>1,010,800</b>	<b>1,010,800</b>
5900	Contingency	-	-	4,142,000	4,000,000	4,000,000	4,000,000
	<b>Contingency</b>	<b>-</b>	<b>-</b>	<b>4,142,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>4,000,000</b>
5999	Budgeted Ending Fund Balance	54,573,454	54,770,815	40,690,094	40,006,510	40,006,510	40,006,510
	<b>Ending Fund Balance</b>	<b>-</b>	<b>-</b>	<b>40,690,094</b>	<b>40,006,510</b>	<b>40,006,510</b>	<b>40,006,510</b>
	<b>Total General Fund</b>	<b>195,433,476</b>	<b>197,360,702</b>	<b>198,247,739</b>	<b>204,693,484</b>	<b>204,693,484</b>	<b>204,693,484</b>





# Board of Directors

## Description

The governing board is comprised of five elected residents of the District who are responsible for the overall budgetary and policy direction of the District. The Board of Directors (Board) approves the scope and direction of the services to be provided to communities and ensures that the needs of the residents are met, in so far as possible, with available resources. In addition to setting policy and hiring the fire chief/administrator, the Board appoints committee and commission members, including the Budget Committee and the Civil Service Commission.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	246	-	510	510
Materials and Services	141,049	388,116	149,813	181,318
<b>Total Expenditures</b>	<b>141,294</b>	<b>388,116</b>	<b>150,323</b>	<b>181,828</b>

## Board of Directors



**Randy J. Lauer**  
President



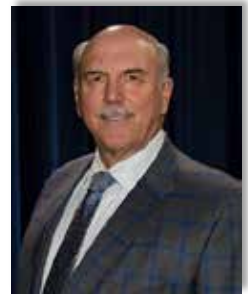
**Justin J. Dillingham**  
Vice-President



**Robert C. Wyffels**  
Secretary-Treasurer



**Gordon L. Hovies**  
Board Member



**Clark I. Balfour**  
Board Member

## Budget Highlights

Within Materials and Services, budgeted expenses include \$6,245 in legal expenses for monthly Board meetings and workshops, a \$9,435 allowance for Board member meeting reimbursements, \$4,845 in mileage reimbursements, travel, and per diem. Account 5574, *Elections Expense* includes \$150,000 for costs related to the May 2024 Local Option Levy election.

## Accomplishments

- Board members had a role in and attended in-person or via Zoom the TVF&R Meritorious Award Ceremonies, Promotional Ceremonies, TVF&R Open Houses, and several personnel retirement events.
- Filled Civil Service Commissioner vacancies with two reappointments: Donna Fowler, Jake Gartland and one new member, Stephen Mayer.

## 2023-24 Tactics

- Provide policy direction for the District based upon the three strategic goals.

Goal/Strategy: All

Timeframe: 12 months

Partner(s): All District divisions and departments

Budget Impact: None

Measured By: Engagement and commitment by Board members. Appropriate policy development that allows staff the ability to execute plans, processes, and programs that support the Districts strategic goals.

- Provide strategic direction and policy position on regional, economic, taxation, and land-use issues that have an impact on the District.

Goal/Strategy: All

Timeframe: 12 months

Partner(s): Fire Chief's Office

Budget Impact: None

Measured By: Participation in local, regional, and state forums that allows for the direct interaction and subsequent policy position statement on economic, taxation, and land-use processes.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10120 Board of Directors</b>						
5270 Uniform Allowance	246	-	510	510	510	510
<b>Personnel Services</b>	<b>246</b>	<b>0</b>	<b>510</b>	<b>510</b>	<b>510</b>	<b>510</b>
5300 Office Supplies	-	0	153	164	164	164
5301 Special Department Supplies	-	29	306	306	306	306
5410 General Legal	7,010	20,275	6,245	6,245	6,245	6,245
5421 BOD Allowance	8,150	9,400	9,435	9,435	9,435	9,435
5461 External Training	-	-	1,785	1,500	1,500	1,500
5462 Travel and Per Diem	187	492	4,845	4,845	4,845	4,845
5472 Employee Recog & Awards	-	84	-	-	-	-
5570 Misc Business Exp	300	317	2,550	2,110	2,110	2,110
5572 Advertis/Public Notice	4,627	5,051	4,494	6,713	6,713	6,713
5574 Elections Expense	120,774	352,469	120,000	150,000	150,000	150,000
<b>Materials and Services</b>	<b>141,049</b>	<b>388,116</b>	<b>149,813</b>	<b>181,318</b>	<b>181,318</b>	<b>181,318</b>
<b>Total Board of Directors</b>	<b>141,294</b>	<b>388,116</b>	<b>150,323</b>	<b>181,828</b>	<b>181,828</b>	<b>181,828</b>

# Civil Service Commission

## Description

This activity accounts for the District's employee Civil Service program. The budget supports the employment application processes, testing, job description reviews, and hearings processes for the positions covered by Civil Service, which are predominately union personnel and chief officers. The civil service examiner and five-person Civil Service Commission members are appointed by the Board of Directors.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	71,564	142,280	269,810	298,793
Materials and Services	12,811	90,357	88,278	90,480
<b>Total Expenditures</b>	<b>84,375</b>	<b>232,638</b>	<b>358,088</b>	<b>389,273</b>

## Civil Service Commission



**Tim Ashcroft**  
Chief Examiner



**Gary Rebello**  
Commissioner  
Seat 1  
Term expires 02/26



**Sue Lamb**  
Commissioner  
Seat 2  
Term expires 02/26



**Stephen Mayer**  
Commissioner  
Seat 3  
Term expires 02/27



**Jake Gartland**  
Commissioner  
Seat 4  
Term expires 02/27



**Donna Fowler**  
Commissioner  
Seat 5  
Term expires 02/27

## Budget Highlights

The 2023-24 budget provides for personnel costs to cover the cost of overtime relief for union line personnel participating in hiring and promotional interview processes. The District has planned for several promotional processes.

Materials and Services includes funding of \$74,246 in *Other Professional Services*, account 5414, for the contract with the chief examiner and to administer the open and continuous testing process as well as background investigations of new hires based on DPSST requirements and for psychological examinations. The District anticipates a significant rise in retirements which will result in an increase in promotions and entry hiring. The budget reflects the preparation and multiple assessment processes necessary to establish entrance and promotional lists to respond to the District's future staffing needs.

## Accomplishments

- Completed revisions to District's civil service rules.
- Recruited a new commissioner to fill a vacated seat.
- Took a number of significant steps toward a more effective outreach strategy for Firefighter, Firefighter-Paramedic, and Paramedic positions.

## Performance Measures/Activities

	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
Number of Civil Service selection processes completed (Chief's interviews)	7	7	22	10	12
Number of Civil Service examinations (to develop eligible lists)	6	7	9	8	8
Number of Civil Service Commission meetings	6	8	8	6	6
Number of appeals heard before Commission	0	0	1	0	0
Number of actions taken by Commission or other entities to address exam or selection irregularities or inaccuracies in classification specifications	0	0	***	***	***
Days to establish eligible list (from kick-off meeting)	*100	***	***	***	***
Days to fill vacancies – entry level firefighter (from pulling list)	182	***	***	***	***
Days to fill vacancies – all other Civil Service classifications (from department request)	**88	***	***	***	***
Number of classification specifications revised and approved by Commission	7	1	4	4	4
Percentage of employees hired into Civil Service classifications who completed trial service during period	82% 14 of 17	89% 16 of 18	0% 0 of 0	96% 27 of 28	98% 50 of 51
Percentage of employees promoted into Civil Service classification who completed trial service during period	100% 38 of 38	100% 22 of 22	100% 18 of 18	100% 34 of 34	100% 40 of 40
Number of applications processed	543	200	432	500	500

\* The increase due to the postponed AO assessment due to COVID-19.

\*\*Increase due to FFPM promotion and Paramedic processes.

\*\*\* No longer being tracked.



## 2023-24 Tactics

- Continued evaluation of candidate selection processes and tools to ensure identified vacancies for all civil service positions are filled with diverse, qualified candidates and in a fair, equitable, efficient, cost-effective manner.

Goal/Strategy: Goal 2

Timeframe: 24 months

Partner(s): Fire & Life Safety, Operations, Organizational Health

Budget Impact: Increase required

Measured By: Auditing the updated assessment tools and processes, as well as identifying and implementing additional tools and updates to the selection processes for entry firefighter, single-role paramedic, and other promotional positions.

- Continued development of the Outreach and Mentor teams to implement the workforce diversity recruitment elements outlined in the Strategic Outreach Plan.

Goal/Strategy: Goal 2

Timeframe: 24 months

Partner(s): Operations, Organizational Health

Budget Impact: None

Measured By: Participation on the Outreach and Mentor teams by trained, committed, internal uniformed personnel and in activities aligned with the Strategic Outreach Plan.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10110 Civil Service</b>						
5001 Salaries & Wages Union	6,619	-	-	-	-	-
5020 Deferred Comp Match Union	331	-	-	-	-	-
5120 Overtime Union	41,570	99,988	199,942	219,002	219,002	219,002
5201 PERS Taxes	14,886	30,248	48,466	55,473	55,473	55,473
5203 FICA/MEDI	3,664	7,420	15,296	16,754	16,754	16,754
5206 Worker's Comp	2,629	3,855	4,499	5,804	5,804	5,804
5207 TriMet/Wilsonville Tax	336	748	1,607	1,760	1,760	1,760
5208 OR Worker's Benefit Fund Tax	10	21	-	-	-	-
5210 Medical Ins Union	1,519	-	-	-	-	-
<b>Personnel Services</b>	<b>71,564</b>	<b>142,280</b>	<b>269,810</b>	<b>298,793</b>	<b>298,793</b>	<b>298,793</b>
5410 General Legal	1,170	10,070	7,140	7,140	7,140	7,140
5414 Other Professional Services	7,001	73,436	69,954	74,246	74,246	74,246
5484 Postage UPS & Shipping	-	305	51	433	433	433
5570 Misc Business Exp	2,546	2,814	6,123	6,651	6,651	6,651
5572 Advertis/Public Notice	2,094	3,733	5,010	2,010	2,010	2,010
<b>Materials and Services</b>	<b>12,811</b>	<b>90,357</b>	<b>88,278</b>	<b>90,480</b>	<b>90,480</b>	<b>90,480</b>
<b>Total Civil Service</b>	<b>84,375</b>	<b>232,638</b>	<b>358,088</b>	<b>389,273</b>	<b>389,273</b>	<b>389,273</b>





# Fire Chief's Office

## Description

This budget category includes the traditional operations of the Fire Chief's Office, including District command personnel. The Fire Chief's Office provides direction, supervision, coordination, and general support to the District's operations, as well as Strategic Plan and Long-Range Financial Forecast updates.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,792,107	2,715,532	2,664,627	3,083,120
Materials and Services	781,619	600,344	950,349	836,409
<b>Total Fire Chief's Office</b>	<b>3,573,726</b>	<b>3,315,876</b>	<b>3,614,976</b>	<b>3,919,529</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Budget	2022-23 Budget	2023-24 Budget
Fire Chief	1.00	1.00	1.00	1.00
Deputy Chief	-	2.00	2.00	2.00
Assistant Chief	4.00	2.00	1.00	1.00
Chief Financial Officer	1.00	1.00	1.00	1.00
Strategic Services Chief	-	-	-	1.00
Strategic Program Manager	1.00	1.00	1.00	1.00
Executive Assistant	3.00	3.00	3.00	3.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>10.00</b>	<b>10.00</b>	<b>9.00</b>	<b>10.00</b>

## Budget Highlights

The change in Personnel Services reflects expected salaries and wage increases of all employees. *PERS Taxes*, account 5201, reflects the actual published rates for employees; and medical insurance reflects the insurance premiums for employees in the Fire Chief's Office. Account 5121, *Overtime*, is budgeted at normal levels. Account 5290, *Employee Tuition Reimbursement*, includes approved Education Development Plans.

Materials and Services are in line with 2022-23 budgets. Facility costs for the Command and Business Operations (CBOC) facility that also house Operating Division personnel in addition to Business Strategy, Finance, Organizational Health, Technology Services, and other functions are included within this budget and include office supplies, copiers, and other supplies. The other line items in Materials and Services, account 5330, accounts for building furniture needs for department personnel. The Command and Business Operations Center building costs are included within the Fire Chief's Office budget, including utility accounts, 5432, 5433, 5434, and 5436. *Building Services* in account 5416 includes all custodial and security for CBOC. *Building Maintenance*. External training and per diem support for the fire chief and other chiefs' travel for national organization positions.



Within Materials and Services, *General Legal*, account 5410 provides funding for general counsel. *Consultant Fees* in account 5413 provide for the District's fire service lobbying contract and legislative assistance; and account 5414, *Professional Services*, reflects annual funding for public attitude research, strategic planning, land-use services, and other matters on issues as directed by the Board of Directors.

## Accomplishments

- Participated in EMS integration and strategic planning work groups in Washington and Clackamas counties, incident command teams for wildfire conflagration, state-level wildfire legislative and planning initiatives, state-wide 988 mental health initiative.
- Implemented organizational restructuring in support of succession planning and development for leadership positions.
- Hosted interactive virtual "Chat with the Chief" forums to sustain connectivity with the workforce while in the pandemic work environment.



## 2023-24 Tactics

- Participate in cooperative EMS forums to advocate for improved patient care standards, service delivery, and system integration, capacity, and reliability in Washington County.

Goal/Strategy: Goal 1 - Strategy 1.B and 1.D; Goal 2 - Strategy 2.A and 2.C

Timeframe: 24 months

Partner(s): All Washington County EMS service providers and the Washington County EMS alliance.

Budget Impact: None

Measured By: Improvements in overall Washington County EMS system, assisting with onboarding new Ambulance provider.
- Convey leadership-level direction on succession planning for key positions and/or leadership roles.

Goal/Strategy: Vision Statement/Bullet 1; Goal 1 - Strategy 1.B and 1.D; Goal 2 - Strategy 2.A and 2.C

Timeframe: 12 months

Partner(s): Organizational Health/Human Resources. All managers/supervisors.

Budget Impact: None

Measured By: Priorities and related direction identified and imparted to the appropriate responsible parties. Communications to the workforce by the leadership team. Implementable long-term plan.
- Prepare for a prospective 2024 replacement levy to fund operations and personnel. Key activities include conducting research to understand residents' attitudes about TVF&R's funding; informing recommendations to elected leaders; ensuring personnel understand TVF&R's funding; preparing a ballot title and measure; and providing information to key stakeholders (such as local government partners, elections offices, civic groups, and media).

Goal/Strategy: Goal 1 - Strategy 1.A and 1.D; Goal 2 - Strategy 2.A, 2.B, 2.C; Goal 3 - Strategy 3.B and 3.D

Timeframe: 12 months

Partner(s): Cities, counties, special districts in TVF&R's service area, residents, and research firm (not yet selected)

Budget Impact: None

Measured By: Successful referral of the levy to voters in May of 2024.
- Create a Diversity, Equity, and Inclusion (DEI) plan/roadmap for the organization with guidance on where we need to go and how best to get there.

Goal/Strategy: Goal 1 - Strategy 1.A and 1.F

Timeframe: 24 months

Partner(s): All Departments, DEI Work Group

Budget Impact: None

Measured By: Develop and approve DEI Plan, begin plan implementation.

## Budget Detail

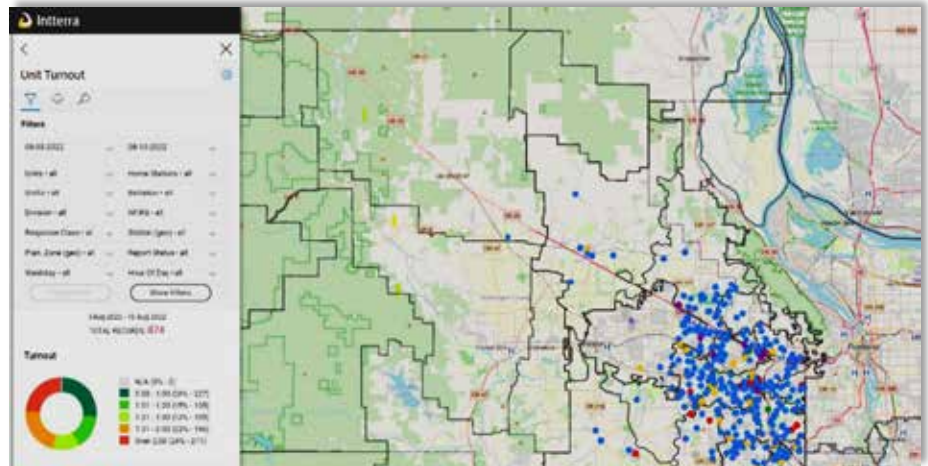
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10150 Fire Chief's Office</b>						
5002 Salaries & Wages Nonunion	1,427,784	1,340,758	1,346,902	1,578,940	1,578,940	1,578,940
5004 Vacation Taken Nonunion	133,768	128,739	112,405	131,814	131,814	131,814
5006 Sick Taken Nonunion	15,387	16,070	30,384	35,183	35,183	35,183
5008 Personal Leave Taken Nonunion	7,538	8,476	11,225	13,164	13,164	13,164
5010 Comp Taken Nonunion	936	489	-	0	0	0
5015 Vacation Sold	85,731	71,779	101,955	107,313	107,313	107,313
5016 Vacation Sold at Retirement	-	38,294	-	0	0	0
5017 PEHP Vac Sold at Retirement	-	150,962	-	0	0	0
5019 Comp Time Sold Nonunion	-	-	-	-	-	-
5021 Deferred Comp Match Nonunion	136,905	125,245	123,912	137,597	137,597	137,597
5121 Overtime Nonunion	1,855	2,794	1,654	1,654	1,654	1,654
5201 PERS Taxes	544,731	417,960	447,696	536,907	536,907	536,907
5203 FICA/MEDI	96,589	91,680	133,887	155,095	155,095	155,095
5206 Worker's Comp	30,048	38,984	22,314	25,849	25,849	25,849
5207 TriMet/Wilsonville Tax	12,975	12,623	13,716	15,889	15,889	15,889
5208 OR Worker's Benefit Fund Tax	195	173	379	408	408	408
5211 Medical Ins Nonunion	156,746	153,577	173,628	191,232	191,232	191,232
5212 Medical Ins Nonu VEBA	28,270	26,938	25,963	27,464	27,464	27,464
5221 Post Retire Ins Nonunion	9,042	7,391	8,100	9,000	9,000	9,000
5230 Dental Ins Nonunion	14,294	14,177	15,504	16,608	16,608	16,608
5240 Life/Disability Insurance	10,756	9,129	13,383	15,383	15,383	15,383
5270 Uniform Allowance	667	1,993	3,060	5,060	5,060	5,060
5290 Employee Tuition Reimburse	54,490	35,679	56,840	56,840	56,840	56,840
5295 Vehicle/Cell Allowance	23,400	21,620	21,720	21,720	21,720	21,720
<b>Personnel Services</b>	<b>2,792,107</b>	<b>2,715,532</b>	<b>2,664,627</b>	<b>3,083,120</b>	<b>3,083,120</b>	<b>3,083,120</b>
5300 Office Supplies	2,417	3,747	6,809	6,809	6,809	6,809
5301 Special Department Supplies	15,195	8,022	11,220	11,120	11,120	11,120
5302 Training Supplies	-	-	510	510	510	510
5320 EMS Supplies	-	251	255	255	255	255
5321 Fire Fighting Supplies	-	-	255	1,000	1,000	1,000
5325 Protective Clothing	4,630	5	510	5,510	5,510	5,510
5330 Noncapital Furniture & Equip	2,359	192	3,060	3,060	3,060	3,060
5350 Apparatus Fuel/Lubricants	4,862	4,741	6,120	6,120	6,120	6,120
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5367 M&R Office Equip	29,181	29,042	43,758	43,758	43,758	43,758
5400 Insurance Premium	1,636	1,805	6,120	6,120	6,120	6,120
5410 General Legal	123,750	147,445	310,000	303,000	303,000	303,000
5413 Consultant Fees	26,500	25,000	30,600	30,600	30,600	30,600
5414 Other Professional Services	22,446	25,478	107,508	162,725	162,725	162,725
5415 Printing	77	80	-	100	100	100
5416 Building Services	115,757	110,427	160,456	0	0	0
5432 Natural Gas	437	432	714	775	775	775
5433 Electricity	94,198	99,437	96,900	96,960	96,960	96,960
5434 Water/Sewer	22,345	24,497	26,010	26,116	26,116	26,116
5436 Garbage	4,157	4,548	3,972	3,972	3,972	3,972
5461 External Training	(1,064)	2,320	25,838	25,996	25,996	25,996
5462 Travel and Per Diem	1,357	13,796	49,374	45,758	45,758	45,758
5471 Citizen Awards	557	100	2,040	2,040	2,040	2,040
5472 Employee Recog & Awards	696	853	3,060	3,060	3,060	3,060
5480 Community/Open House/Outreach	147	3,517	-	0	0	0
5484 Postage UPS & Shipping	6,594	7,217	8,670	8,670	8,670	8,670
5500 Dues & Subscriptions	20,742	20,515	29,379	29,379	29,379	29,379
5502 Certifications & Licensing	-	-	302	335	335	335
5570 Misc Business Exp	282,450	5,867	11,809	6,981	6,981	6,981
5571 Planning Retreat Expense	158	1,344	5,100	5,680	5,680	5,680
5572 Advertis/Public Notice	36	-	-	-	-	-
5682 Lease Asset Equipment	-	57,600	-	-	-	-
5720 Lease Financing Principal	-	1,923	-	-	-	-
5721 Lease Financing Interest	-	142	-	-	-	-
<b>Materials and Services</b>	<b>781,619</b>	<b>600,344</b>	<b>950,349</b>	<b>836,409</b>	<b>836,409</b>	<b>836,409</b>
<b>Total Fire Chief's Office</b>	<b>3,573,726</b>	<b>3,315,876</b>	<b>3,614,976</b>	<b>3,919,529</b>	<b>3,919,529</b>	<b>3,919,529</b>



# Business Strategy

## Description

The Business Strategy department administers the line personnel staffing application, oversees station staffing forecast modeling, and analyzes GIS, incident, unit, and response data which lays the foundation for long-term deployment planning. The department manages the District and regional enterprise GIS system (EGIS/REGIS) which allows



personnel to view real-time incident situation status, building preplans, and crew performance. Records are managed by this department, which includes coordinating public and confidential medical records and crew interview requests, in addition to the administration of the incident records management system (RMS) and field application (2IS). The department is also responsible for the annual publication of the District's Standards of Cover (SOC).

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	803,338	882,590	949,104	993,719
Materials and Services	33,139	27,475	90,867	108,220
<b>Total Expenditures</b>	<b>836,477</b>	<b>910,066</b>	<b>1,039,971</b>	<b>1,101,939</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Records Manager	1.00	1.00	1.00	1.00
Records Analyst	1.00	1.00	1.00	1.00
Deployment & Staffing Coordinator	1.00	1.00	1.00	1.00
Operations Analyst	2.00	2.00	2.00	2.00
GIS Program Coordinator	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

## Budget Highlights

Within Personnel Services, wages and benefits are budgeted as projected for each employee, including PERS costs. Within Materials and Services, account 5414, *Other Professional Services*, \$31,212 is for access to a regional planning organization to assist in future station planning and unit deployment projections. *Temporary Services* covers records management assistance to assist with the ongoing project of preparing records to move to a new records location. Accounts 5461 and 5462 cover continuing education on records laws and management and GIS classes as well as local software classes.

## Accomplishments

- Continued product development for the 2iS incident reporting application. Including:
  - Launch of the Inspection Module – an iPad interface for Fire & Life Safety personnel to complete documentation of a fire inspection.
  - Development of the 2iS Inspection Portal – a web-based records management system which will store all fire inspection records and provide additional tools for scheduling and administration of inspections.
  - Fire Tactical Board – improvements to the command structure and interface, and new tools to pull data from the app to TVF&R leadership for quality improvement.
  - EMS Module – additional features for NEMSIS compliance and new training materials for recruit academy and annual trainings.
  - Transfer of Ownership – agreement to reassign ownership of the 2iS product to Emergent Healthcare and recover expenses paid by TVF&R for early product development.
- Added feature updates to EGIS/REGIS, including:
  - Deployed a wildland urban interface (WUI) module that allows crews to view current fires throughout the region and nation, weather radar, heat detection, and historical fire information.
  - A new tool was created and quickly launched in coordination with partner agencies to highlight properties with bi-directional amplifiers (BDAs). These systems had to be disconnected during the digital radio conversion and we needed to highlight the facilities to warn crews that they potentially would need to switch to SIMPLEX radio channels.
  - Worked with WCCCA, county EMS, and REGIS chiefs to add Metro West and AMR ambulance automatic vehicle location (AVL) into Intterra.
- Implemented a COVID-19 testing program in response to community-wide supply shortages and high demand for District COVID-19 testing during the Omicron variant outbreak. Business Strategy developed workflows and dashboards in collaboration with Organizational Health and Operations. New processes established:
  - Inventory receipt, storage, tracking, and distribution to District locations.
  - Test ordering, dispensing, and submission of test results.
  - Employee testing instructions via email and website.
  - Occupational Health and Wellness status dashboard for oversight.
  - Reporting test result data to the Oregon Health Authority.



## 2023-24 Tactics

- Research and evaluate new analytic tools to determine the best tool for providing information to end users.

Goal/Strategy: Goal 1 - Strategy 1.B and 1.D Goal 2 - Strategy 2.B and 2.C

Timeframe: 12 months

Partner(s): Finance, Information Technology, Operations, Organizational Health, EMS

Budget Impact: None

Measured By: Purchasing enhanced licensing to determine the structure of analysts and end users. Identify training to ensure maximum beneficial implementation.

- Analyze District-wide deployment influences to determine short-term movement of existing staff and units (no FTE increase) to maximize the impact on demand.

Goal/Strategy: Goal 1 - Strategy 1.D; Goal 2 - Strategy 2.C

Timeframe: 36 months

Partner(s): Operations, Finance, Fire & Life Safety, Fire Chiefs Office, Occupational Health and Wellness, Organizational Health

Budget Impact: Currently budgeted

Measured By: Implementation of new deployment schema in 2024 and plans for expanded schema in 2025.

- Train new staffing station personnel in staffing software administration and prepare for the deployment of alternate schedules.

Goal/Strategy: Goal 1 - Strategy 1.B and 1.D

Timeframe: 24 months

Partner(s): Finance, Government and Public Affairs, Operations, Organizational Health

Budget Impact: Currently budgeted

Measured By: Completion of Training Documentation for staffing station personnel. Implementation of 12-hour schedule in staffing software and participation in the discovery group for the alternative schedule.

- Conduct a records asset inventory to identify records with value to the District.

Goal/Strategy: Goal 1 - Strategy 1.B and 1.D

Timeframe: 36 months

Partner(s): All departments/divisions

Budget Impact: None

Measured By: Create a list of software systems and their general purpose or function to support the records locations. Organize information on record retention periods in a way that is easy to access and understand for TVF&R divisions.

- Explore, evaluate, and continue to integrate systems to maximize the use of collected data.

Goal/Strategy: Goal 1 - Strategy 1.B and 1.D; Goal 2 - Strategy 2.B

Timeframe: 36 months

Partner(s): Communications, EMS, Fleet, Information Technology, Operations

Budget Impact: Currently budgeted

Measured By: Establishing a connection to the data and integrating it into other software or analytic tools.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10500 Business Strategy</b>						
5002 Salaries & Wages Nonunion	432,314	462,507	520,695	542,731	542,731	542,731
5004 Vacation Taken Nonunion	31,622	43,793	43,590	45,434	45,434	45,434
5006 Sick Taken Nonunion	8,247	19,539	11,783	12,281	12,281	12,281
5008 Personal Leave Taken Nonunion	6,245	7,643	4,353	4,537	4,537	4,537
5010 Comp Taken Nonunion	297	40	-	-	-	-
5015 Vacation Sold	-	6,465	-	-	-	-
5021 Deferred Comp Match Nonunion	18,768	22,244	29,021	30,249	30,249	30,249
5121 Overtime Nonunion	1,776	1,717	-	0	0	0
5201 PERS Taxes	133,502	128,404	139,387	150,245	150,245	150,245
5203 FICA/MEDI	35,251	39,842	46,668	48,641	48,641	48,641
5206 Worker's Comp	8,804	11,786	7,778	8,107	8,107	8,107
5207 TriMet/Wilsonville Tax	3,589	4,110	4,781	4,983	4,983	4,983
5208 OR Worker's Benefit Fund Tax	113	112	175	175	175	175
5211 Medical Ins Nonunion	88,569	97,316	103,164	108,240	108,240	108,240
5212 Medical Ins Nonu VEBA	14,579	16,530	17,109	17,109	17,109	17,109
5221 Post Retire Ins Nonunion	5,937	5,400	5,400	5,400	5,400	5,400
5230 Dental Ins Nonunion	8,609	9,127	9,720	9,900	9,900	9,900
5240 Life/Disability Insurance	4,514	5,017	4,880	5,087	5,087	5,087
5295 Vehicle/Cell Allowance	600	1,000	600	600	600	600
<b>Personnel Services</b>	<b>803,338</b>	<b>882,590</b>	<b>949,104</b>	<b>993,719</b>	<b>993,719</b>	<b>993,719</b>
5300 Office Supplies	1,823	-	2,754	2,700	2,700	2,700
5301 Special Department Supplies	339	628	1,561	1,000	1,000	1,000
5330 Noncapital Furniture & Equip	1,030	-	-	0	0	0
5414 Other Professional Services	-	-	31,212	50,000	50,000	50,000
5415 Printing	-	-	520	520	520	520
5417 Temporary Services	27,284	24,259	35,360	35,360	35,360	35,360
5436 Garbage	2,277	-	2,040	1,500	1,500	1,500
5461 External Training	-	887	6,519	4,325	4,325	4,325
5462 Travel and Per Diem	-	1,317	10,465	11,550	11,550	11,550
5500 Dues & Subscriptions	385	385	436	225	225	225
5502 Certificates and Licensing				1,040	1,040	1,040
<b>Materials and Services</b>	<b>33,139</b>	<b>27,475</b>	<b>90,867</b>	<b>108,220</b>	<b>108,220</b>	<b>108,220</b>
<b>Total Business Strategy</b>	<b>836,477</b>	<b>910,066</b>	<b>1,039,971</b>	<b>1,101,939</b>	<b>1,101,939</b>	<b>1,101,939</b>

# Organizational Health

## Description

The District takes a holistic view of organizational health related to the strategic goals of health and performance. The Organizational Health division develops priorities and tactics centered on the overall well-being of our employees and volunteers, so personnel are prepared to fulfill the District's mission. The division provides a broad range of human resource services to support personnel.



Behavioral health is an important part of our wellness strategy and is embedded within the Organizational Health division. The division also includes the Occupational Health and Wellness department and the service measures for the department can be found within the respective program information.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	1,517,619	1,712,651	2,077,948	2,129,749
Materials and Services	201,350	282,085	510,333	781,641
<b>Total Expenditures</b>	<b>1,718,969</b>	<b>1,994,736</b>	<b>2,588,281</b>	<b>2,911,390</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Director of Organizational Health	1.00	1.00	1.00	1.00
Human Resources Manager	2.00	2.00	2.00	2.00
Senior HRIS Analyst	1.00	1.00	1.00	1.00
Talent Acquisition Program Lead	1.00	1.00	1.00	1.00
Employment Recruiter*	1.00	2.00	2.00	2.00
Organizational Health Specialist	1.00	1.00	1.00	1.00
Organizational Health Assistant	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

\* A second Employment Recruiter was added in Fiscal Year 2021-22.

## Budget Highlights

Within Personnel Services, wages and benefits are budgeted as projected for each employee, including PERS costs. *Union overtime* in 5120 provides for relief shift funding for union personnel to participate in inclusion, unconscious bias, and cultural competency training and diversity outreach initiatives, as well for relief shift funding for line positions during investigation leaves, participation in the Portland Fire Camp for Girls, and other events.



Within Materials and Services, account 5410, *General Legal*, for \$25,000; and account 5411, *Collective Bargaining*, \$35,000 are budgeted for ongoing labor negotiations and employment issues. *Other Professional Services* in 5414, reflects \$603,393 for Behavioral Health training, outsourcing compensation reviews and equity and inclusion training, as well as consulting services for a variety of assistance on issues such as online training development, investigations, and other areas.

## Accomplishments

- Local 1660 negotiations and ratified four-year contract.
- Successfully responding to complex employee relation cases.
- 'Mental Health Response for Leaders' training in April 2022 to day personnel supervisors and Company Officers in December 2022 to increase supervisory knowledge and understanding in the area of mental health.
- Created and implemented a plan to seek Behavioral Health Specialists to support the District and personnel.
- Re-initiated DEI work to select a consulting firm to assist the District in creating a DEI plan.
- Created and implemented a non-union employee benefits guide.
- Managed highest volume of promotional and hiring processes in District's history in very tight labor market.

Service Measure	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
Total number of employees	576	566	572	591	593
Union Fire	467	457	464	482	482
Union Logistics	9	10	23	23	23
Non-Union	100	99	85	86	88
Total number of volunteers	55	63	51	58	43
Number of employees hired	23	7	37	69	35
Volunteers on-boarded	0	18	1	21	0
Number of employee separations	16	9	12	21	15
Number of volunteer separations	18	10	13	14	15
Number of employee retirements	4	8	19	29	18
Number of employee promotions	25	22	47	53	40
Number of Workers' Compensation Claims processed	57	74	222**	126	130
Number of Family Medical Leave Requests Processed	75	44	65	88	100
Number of selection processes completed (Total)	16	16			
Civil Service	7	7	22	10	12
Non-Civil Service	9	9	28	44	30
Number of recognition events (Promotional ceremonies and Meritorious Awards)	3	3	7	7	4
Number of employees recognized (Meritorious Awards, Years of Service Pins, Promotions, Retirement Parties, Employee of the Quarter Awardees)	148	911*	241	172	206
Number of Employee of the Quarter nominations	9	3	7	4	4
Personnel Actions Processed	2,059	2,031	1992	2049	2000
Turnover rate (not including retirements)	2.8%	1.6%	2.1%	3.6%	2.5%
Turnover rate (including retirements)	3.5%	3.0%	5.4%	8.5%	5.6%
Number of non- Civil Service applications processed	226	214	443	400	400

\*There were 574 Campaign Ribbons given from the Chehalem Mountain-Bald Peak Wildfire.

\*\* There were 156 COVID-19 claims processed.

## 2023-24 Tactics

- Development of the outreach and mentor teams to implement the workforce diversity recruitment elements outlined in the Strategic Outreach Plan.

Goal/Strategy: Goal 1 - Strategy 1.A; Goal 2 - Strategy 2.A

Timeframe: 12 months

Partner(s): Operations, Line personnel

Budget Impact: Currently budgeted

Measured By: Development and deployment of training which would be required for all mentors and will significantly reduce organizational risks.



## 2023-24 Tactics (continued)

- Identify and facilitate learning opportunities to support the success of our current and future managers to ensure effective leadership and performance of the organization.

Goal/Strategy: Goal 1 - Strategy 1.B; Goal 2-Strategy 2.A

Timeframe: 12 months

Partner(s): Leadership team, Training Division content-SME's

Budget Impact: Currently budgeted

Measured By: Completion of training/presentation, priority development.

- Evaluate the Behavioral Health program and services to determine scope, delivery, and sustainability of the program.

Goal/Strategy: Goal 1 - Strategy 1.C

Timeframe: 18 months

Partner(s): Fire Chief's Office, Local 1660, Occupational Health and Wellness, Organizational Health, internal wellness committees.

Budget Impact: Currently budgeted

Measured By: Determining the District's Behavioral Health program due to the recent changes and develop a plan to bring together the various resources, including the Chaplain program, to serve our personnel.





## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10304 Organizational Health</b>						
5002 Salaries & Wages Nonunion	769,789	822,253	918,078	966,059	966,059	966,059
5004 Vacation Taken Nonunion	58,432	44,019	76,034	80,051	80,051	80,051
5006 Sick Taken Nonunion	8,067	59,595	20,553	21,638	21,638	21,638
5008 Personal Leave Taken Nonunion	7,257	6,680	7,593	7,994	7,994	7,994
5010 Comp Taken Nonunion	714	280	-	0	0	0
5015 Vacation Sold	36,001	31,887	38,457	40,478	40,478	40,478
5021 Deferred Comp Match Nonunion	50,144	50,116	59,287	62,404	62,404	62,404
5090 Temporary Services- Backfill	-	75,148	-	0	0	0
5120 Overtime Union	7,561	30,260	186,032	146,580	146,580	146,580
5121 Overtime Nonunion	2,287	3,863	2,300	2,300	2,300	2,300
5201 PERS Taxes	268,766	262,202	329,103	345,225	345,225	345,225
5203 FICA/MEDI	62,733	74,380	100,060	104,545	104,545	104,545
5206 Worker's Comp	15,625	24,197	16,677	17,424	17,424	17,424
5207 TriMet/Wilsonville Tax	6,761	8,010	10,251	10,710	10,710	10,710
5208 OR Worker's Benefit Fund Tax	161	186	291	291	291	291
5211 Medical Ins Nonunion	156,956	134,990	199,728	209,772	209,772	209,772
5212 Medical Ins Nonu VEBA	25,631	22,342	30,164	30,164	30,164	30,164
5221 Post Retire Ins Nonunion	7,275	8,475	8,100	8,100	8,100	8,100
5230 Dental Ins Nonunion	14,786	12,805	17,820	18,132	18,132	18,132
5240 Life/Disability Insurance	7,555	8,363	8,844	9,306	9,306	9,306
5250 Unemployment Insurance	754	0	18,000	18,000	18,000	18,000
5260 Employee Assist Insurance	1,203	24,603	23,016	23,016	23,016	23,016
5270 Uniform Allowance	-	390	-	-	-	-
5290 Employee Tuition Reimburse	-	-	-	-	-	-
5295 Vehicle/Cell Allowance	9,160	7,610	7,560	7,560	7,560	7,560
<b>Personnel Services</b>	<b>1,517,619</b>	<b>1,712,651</b>	<b>2,077,948</b>	<b>2,129,749</b>	<b>2,129,749</b>	<b>2,129,749</b>
5300 Office Supplies	312	360	700	500	500	500
5301 Special Department Supplies	492	586	500	500	500	500
5302 Training Supplies	31	625	1,445	425	425	425
5330 Noncapital Furniture & Equip	1,612	-	-	0	0	0
5400 Insurance Premium	157	132	204	204	204	204
5410 General Legal	16,853	60,835	20,400	25,000	25,000	25,000
5411 Collective Bargaining	100,664	80,175	28,560	35,000	35,000	35,000
5413 Consultant Fees	3,500	0	20,400	20,400	20,400	20,400
5414 Other Professional Services	29,890	33,383	345,613	603,393	603,393	603,393
5415 Printing	24	47	1,530	2,462	2,462	2,462
5417 Temporary Services	-	48,257	-	0	0	0
5437 Cable Access	-	25	-	0	0	0
5461 External Training	1,690	933	10,298	10,298	10,298	10,298
5462 Travel and Per Diem	72	314	8,300	8,300	8,300	8,300
5472 Employee Recog & Awards	28,664	26,877	32,835	33,185	33,185	33,185
5484 Postage UPS & Shipping	97	2,555	100	1,667	1,667	1,667
5500 Dues & Subscriptions	5,505	6,949	7,440	7,440	7,440	7,440
5570 Misc Business Exp	5,301	5,075	27,673	15,867	15,867	15,867
5572 Advertis/Public Notice	6,486	14,956	4,335	17,000	17,000	17,000
<b>Materials and Services</b>	<b>201,350</b>	<b>282,085</b>	<b>510,333</b>	<b>781,641</b>	<b>781,641</b>	<b>781,641</b>
<b>Total Organizational Health</b>	<b>1,718,969</b>	<b>1,994,736</b>	<b>2,588,281</b>	<b>2,911,390</b>	<b>2,911,390</b>	<b>2,911,390</b>



# Behavioral Health

## Description

This department has been consolidated into the Organizational Health (previously Human Resources) department in fiscal year 2021-22 and the Behavioral Health Specialist position was eliminated.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,705	-	-	-
Materials and Services	43,620	-	-	-
<b>Total Expenditures</b>	<b>46,325</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10310 Behavioral Health</b>						
5002 Salaries & Wages Non-union	-	-	-	-	-	-
5004 Vacation Taken Non-union	-	-	-	-	-	-
5006 Sick Taken Non-union	-	-	-	-	-	-
5016 Vacation Sold at Retirement	-	-	-	-	-	-
5017 PEHP Vac Sold at Retirement	-	-	-	-	-	-
5021 Deferred Comp Match Non-union	-	-	-	-	-	-
5120 Overtime Union	1,950	-	-	-	-	-
5201 PERS Taxes	609	-	-	-	-	-
5203 FICA/MEDI	132	-	-	-	-	-
5206 Worker's Comp	-	-	-	-	-	-
5207 TriMet/Wilsonville Tax	13	-	-	-	-	-
5208 OR Worker's Benefit Fund Tax	-	-	-	-	-	-
5211 Medical Ins Non-union	-	-	-	-	-	-
5221 Post Retire Ins Non-union	-	-	-	-	-	-
5230 Dental Ins Non-union	-	-	-	-	-	-
5240 Life/Disability Insurance	-	-	-	-	-	-
5295 Vehicle/Cell Allowance	-	-	-	-	-	-
<b>Personnel Services</b>	<b>2,705</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
5414 Other Professional Services	43,620	-	-	-	-	-
5461 External Training	-	-	-	-	-	-
5570 Misc Business Exp	-	-	-	-	-	-
<b>Materials and Services</b>	<b>43,620</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Behavioral Health</b>	<b>46,325</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



# Occupational Health/Wellness

## Description

The Occupational Health and Wellness department is part of the Organizational Health division (10304). Occupational health and wellness services are provided to employees and volunteers with an emphasis on line personnel due to their occupational exposure to health risks. The clinical health services include annual physicals for uniformed personnel, pre-employment examinations, lab screenings, immunizations, cardiac stress testing, OSHA related compliance programs, injury care, physical capacity testing, fitness assessments, fit-for-duty evaluations, return-to-work processes, and an employee exposure line. Staff also educate employees on prevention and risk reduction measures to support the District's culture of wellness and safety.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	700,214	674,865	944,388	991,596
Materials and Services	463,075	559,056	615,569	583,230
<b>Total Expenditures</b>	<b>1,163,289</b>	<b>1,233,921</b>	<b>1,559,957</b>	<b>1,574,826</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
OHW Manager	1.00	1.00	1.00	1.00
Wellness Program Coordinator	1.00	1.00	1.00	1.00
OHW Certified Medical Assistant	1.00	2.00	2.00	2.00
OHW Assistant	1.00	1.00	1.00	1.00
Occupational Health Nurse	1.00	-	-	-
Athletic Trainer	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

## Budget Highlights

Personnel Services reflects the projected salaries and wages of current employees and selected benefits. Union overtime represents funding for physicals, chest x-rays, and treadmill stress tests as well as Peer Fitness Trainer meetings and site visits to operating centers and stations.

The increase in Materials and Services relates primarily to contracting a Certified Medical Assistant (CMA) to fill a vacancy. The rent for the leased medical office building site is reflected largely in account 5545, *Rent/Lease of Building*, for \$135,802. *Physical Fitness* supplies for the fire stations and regular maintenance of the fitness equipment for a total of \$20,568. *EMS Supplies* account 5320



provides for the vaccines and immunizations provided by OHW personnel. Account 5414, *Other Professional Services*, of \$374,670 includes funding for physician services for employee physicals, return to work services and occupational health services, estimated lab services, for return to work fit for duty examinations, and OSHA Respiratory Protection Radiology requirements.

## Accomplishments

- Implemented return to work processes to better support employees returning from pregnancy and/or parental leave and requesting accommodations for expressing milk in the workplace.
- Completion of high number of past due annual medical surveillance for at-risk employees, accumulated as a result of the COVID-19 clinic closures and pause in OSHA routine medical surveillance.
- Quarterly wellness outreach presentations offering health, wellness, and risk reduction education on topics such as access to behavioral health resources and the proper use of physical fitness equipment.
- Developed and maintained COVID-19 exposure control protocols, consistent with the frequent updates to best public health practices.



## 2023-24 Tactics

- Evaluate workplace health hazards for the early identification of at risk personnel and implementation of control measures to prevent injury or illness.

Goal/Strategy: Goal 1 - Strategy 1.C

Timeframe: 24 months

Partner(s): All Career and Volunteer Personnel, IAFF Local 1660, NW Firefighter's Relief Foundation, Providence Health Plans, EAP, Oregon Occupational Medicine

Budget Impact: None

Measured By: 100% compliance with federal and state OSHA requirements, NIOSH, CDC and NFPA best practice standards for medical surveillance screening of applicable personnel. Data collected and analyzed data (i.e., surveys, screenings, aggregate reporting, claims data) to create a risk map of health behaviors and conditions with most prevalence to inform where resources should be invested.

- Establish meaningful workplace health metrics to collect and use data for program planning, evaluation, and training.

Goal/Strategy: Goal 1 - Strategy 1.C; Goal 2 - Strategy 2.B

Timeframe: 24 months

Partner(s): All Career and Volunteer Personnel, IAFF Local 1660, NW Firefighter's Relief Foundation, Providence Health Plans, EAP, Oregon Occupational Medicine

Budget Impact: None

Measured By: Identification of consistent data markers of health risk areas that require attention, observable trends, and measurable financial impact to organization.



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10470 Occupational Health/Wellness</b>						
5002 Salaries & Wages Nonunion	385,110	352,005	455,393	479,298	479,298	479,298
5004 Vacation Taken Nonunion	25,311	29,924	37,293	39,256	39,256	39,256
5006 Sick Taken Nonunion	6,535	10,815	10,081	10,611	10,611	10,611
5008 Personal Leave Taken Nonunion	1,047	291	3,724	3,920	3,920	3,920
5010 Comp Taken Nonunion	193	-	-	-	-	-
5015 Vacation Sold	-	-	-	-	-	-
5016 Vacation Sold at Retirement	9,767	5,292	-	-	-	-
5019 Comp Time Sold Nonunion	84	8	-	-	-	-
5021 Deferred Comp Match Nonunion	18,250	16,606	24,829	26,136	26,136	26,136
5120 Overtime Union	20,212	34,120	102,234	103,390	103,390	103,390
5121 Overtime Nonunion	1,026	6,909	2,825	2,825	2,825	2,825
5201 PERS Taxes	125,651	106,109	146,855	158,473	158,473	158,473
5203 FICA/MEDI	33,672	32,744	48,729	50,863	50,863	50,863
5206 Worker's Comp	9,249	10,967	8,121	8,477	8,477	8,477
5207 TriMet/Wilsonville Tax	3,419	3,344	4,992	5,211	5,211	5,211
5208 OR Worker's Benefit Fund Tax	109	103	175	175	175	175
5211 Medical Ins Nonunion	36,378	41,889	67,464	70,872	70,872	70,872
5212 Medical Ins Nonu VEBA	6,267	7,262	10,506	10,506	10,506	10,506
5221 Post Retire Ins Nonunion	4,575	3,600	5,400	5,400	5,400	5,400
5230 Dental Ins Nonunion	7,632	8,185	10,584	10,776	10,776	10,776
5240 Life/Disability Insurance	3,729	3,692	4,255	4,479	4,479	4,479
5270 Uniform Allowance	148	-	328	328	328	328
5295 Vehicle/Cell Allowance	1,850	1,000	600	600	600	600
<b>Personnel Services</b>	<b>700,214</b>	<b>674,865</b>	<b>944,388</b>	<b>991,596</b>	<b>991,596</b>	<b>991,596</b>
5300 Office Supplies	402	974	895	895	895	895
5301 Special Department Supplies	1,068	11,937	13,430	9,055	9,055	9,055
5302 Training Supplies	-	133	208	208	208	208
5303 Physical Fitness	15,836	15,500	20,260	20,568	20,568	20,568
5320 EMS Supplies	6,686	3,504	16,278	14,358	14,358	14,358
5321 Fire Fighting Supplies	90	-	-	-	-	-
5325 Protective Clothing	-	-	-	-	-	-
5330 Noncapital Furniture & Equip	445	22,500	-	-	-	-
5350 Apparatus Fuel/Lubricants	122	332	1,665	1,665	1,665	1,665
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5366 M&R EMS Equip	580	1,041	1,283	1,283	1,283	1,283
5367 M&R Office Equip	598	1,168	1,620	1,620	1,620	1,620
5414 Other Professional Services	284,039	339,471	372,750	374,670	374,670	374,670
5416 Building Services	23,899	23,356	28,372	0	0	0
5432 Natural Gas	484	463	708	504	504	504
5433 Electricity	3,713	3,951	4,248	4,248	4,248	4,248
5436 Garbage	880	2,286	2,076	2,076	2,076	2,076
5445 Rent/Lease of Building	121,603	20,292	131,328	135,802	135,802	135,802
5461 External Training	365	450	1,040	1,040	1,040	1,040
5462 Travel and Per Diem	99	383	5,782	5,782	5,782	5,782
5472 Employee Recog & Awards	-	-	2,565	2,600	2,600	2,600
5484 Postage UPS & Shipping	11	117	-	0	0	0
5500 Dues & Subscriptions	700	936	1,799	1,300	1,300	1,300
5502 Certifications & Licensing	548	2,558	5,988	4,050	4,050	4,050
5570 Misc Business Exp	450	784	2,754	1,506	1,506	1,506
5571 Planning Retreat Expense	-	0	416	-	-	-
5573 Inventory Over/Short	455	2,757	-	-	-	-
5575 Laundry/Repair Expense	-	-	104	-	-	-
5720 Lease Financing Principal	-	83,212	-	-	-	-
5721 Lease Financing Interest	-	20,949	-	-	-	-
<b>Materials and Services</b>	<b>463,075</b>	<b>559,056</b>	<b>615,569</b>	<b>583,230</b>	<b>583,230</b>	<b>583,230</b>
<b>Total Occupational Health/Wellness</b>	<b>1,163,289</b>	<b>1,233,921</b>	<b>1,559,957</b>	<b>1,574,826</b>	<b>1,574,826</b>	<b>1,574,826</b>

# Logistics Administration

## Description

The Logistics Administration department manages Supply, Fleet Maintenance, and Facilities Maintenance as well as oversees Capital Projects. The service measures for these departments are found within their respective program information. The three separate departments along with Communications are now housed under one roof in the new 40,000 square foot Logistics Service Center (LSC), which opened in January 2021.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	383,969	411,482	810,982	855,977
Materials and Services	143,256	225,333	438,311	216,492
<b>Total Logistics Administration</b>	<b>527,225</b>	<b>636,815</b>	<b>1,249,293</b>	<b>1,072,469</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Director of Logistics	1.00	1.00	1.00	1.00
Logistics Admin Supervisor	1.00	1.00	1.00	1.00
Capital Projects Manager	-	1.00	1.00	1.00
Capital Construction Control Specialist	-	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>2.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

## Budget Highlights

Personnel Services reflect projected salary and benefit costs for the assigned personnel, including the projected actual PERS rates. In 2021-22 a Capital Projects Manager position was added to assist with the next round of construction projects with the voters approving the next bond measure in November of 2021. The Capital Construction Control Specialist was previously funded out of the Property & Building fund.

Within Materials and Services, *Apparatus Fuel/Lubricants* covers fuel for the Logistics Administration and Capital Projects Administration assigned personnel. *Building Services* account 5416 and utility costs in accounts (5432, 5433, 5434 and 5436) are the result of transferring all utility costs from Supply, Facilities and Fleet to one centralized budget. *Non-Capital Furniture and Equipment* (account 5330) includes \$139,350 for additional security cameras and controllers for the District.

## Accomplishments

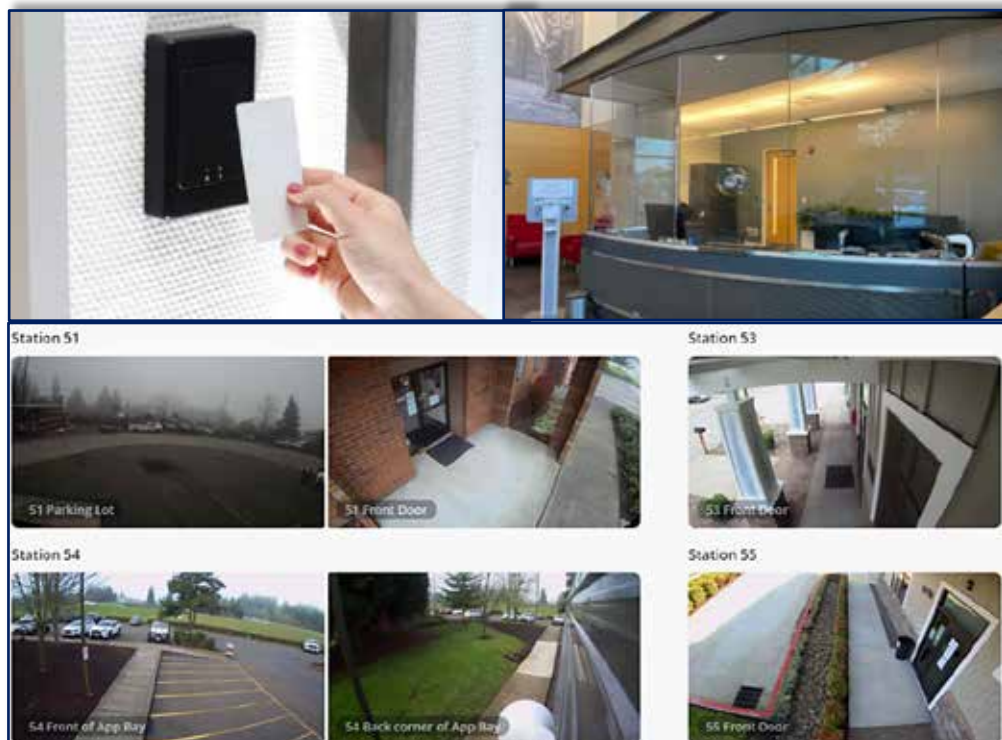
- Hired new Supply Chain Manager due to retirement.
- Continued completion of more than 80% of our stations and administration building to new access vendor. All stations and admin buildings have been converted except for LSC, 70, 54, and 72.
- Completed initial camera installation of minimum 1 camera per location including distribution to each station for camera viewing access.

## 2023-24 Tactics

- Complete transition and implementation of security access to new vendor.

Goal/Strategy: Goal 1 - Strategy 1.E  
Timeframe: 24 months  
Partner(s): Information Technology  
Budget Impact: Currently budgeted  
Measured By: Successful conversion from Sonitrol to Verkada for stations and administrative facilities.

### (SECURITY)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10170 Logistics Administration</b>						
5001 Salaries & Wages Union	42,326	-	-	-	-	-
5002 Salaries & Wages Nonunion	203,463	236,224	445,533	469,139	469,139	469,139
5004 Vacation Taken Nonunion	7,474	18,448	36,841	38,797	38,797	38,797
5006 Sick Taken Nonunion	4,542	3,443	9,958	10,487	10,487	10,487
5008 Personal Leave Taken Nonunion	823	1,047	3,577	-	-	-
5010 Comp Taken Nonunion	1,005	446	-	-	-	-
5015 Vacation Sold	-	-	-	-	-	-
5016 Vacation Sold at Retirement	-	-	-	-	-	-
5017 PEHP Vac Sold at Retirement	-	-	-	-	-	-
5019 Comp Time Sold Nonunion	-	618	-	-	-	-
5020 Deferred Comp Match Union	2,116	-	-	-	-	-
5021 Deferred Comp Match Nonunion	8,959	9,333	33,194	34,939	34,939	34,939
5121 Overtime Nonunion	273	3,333	1,695	0	0	0
5201 PERS Taxes	64,082	64,461	121,045	1,700	1,700	1,700
5203 FICA/MEDI	15,882	18,564	41,138	131,703	131,703	131,703
5206 Worker's Comp	4,244	9,991	6,856	43,282	43,282	43,282
5207 TriMet/Wilsonville Tax	2,037	2,092	4,214	7,214	7,214	7,214
5208 OR Worker's Benefit Fund Tax	36	42	146	4,434	4,434	4,434
5210 Medical Ins Union	6,279	-	-	146	146	146
5211 Medical Ins Nonunion	11,550	18,536	65,772	69,084	69,084	69,084
5212 Medical Ins Nonu VEBA	1,377	3,089	10,355	10,355	10,355	10,355
5220 Post Retire Ins Union	150	-	-	-	-	-
5221 Post Retire Ins Nonunion	450	2,509	3,600	3,600	3,600	3,600
5230 Dental Ins Nonunion	1,101	3,036	5,868	5,964	5,964	5,964
5240 Life/Disability Insurance	1,458	2,116	4,190	4,407	4,407	4,407
5270 Uniform Allowance	139	7,945	10,040	10,000	10,000	10,000
5295 Vehicle/Cell Allowance	4,200	6,210	6,960	6,960	6,960	6,960
<b>Personnel Services</b>	<b>383,969</b>	<b>411,482</b>	<b>810,982</b>	<b>855,977</b>	<b>855,977</b>	<b>855,977</b>
5300 Office Supplies	355	3,098	3,288	3,250	3,250	3,250
5301 Special Department Supplies	1,518	6,464	5,790	6,220	6,220	6,220
5320 EMS Supplies	-	109	1,704	500	500	500
5321 Fire Fighting Supplies	-	-	-	0	0	0
5330 Noncapital Furniture & Equip	2,849	7,111	115,550	25,350	25,350	25,350
5350 Apparatus Fuel/Lubricants	3,719	1,073	1,224	600	600	600
5361 M&R Bldg/Bldg Equip & Improv	7,620	650	-	0	0	0
5367 M&R Office Equip	-	5,779	11,232	11,100	11,100	11,100
5400 Insurance Premium	-	-	-	-	-	-
5413 Consultant Services	-	1,167	-	0	0	0
5414 Other Professional Services	50,305	1,531	20,808	20,750	20,750	20,750
5415 Printing	165	47	2,040	1,000	1,000	1,000
5416 Building Services	37,677	70,165	91,406	0	0	0
5417 Temporary Services	-	11,213	35,010	0	0	0
5432 Natural Gas	5,502	15,180	25,404	25,404	25,404	25,404
5433 Electricity	15,767	33,106	41,904	41,904	41,904	41,904
5434 Water/Sewer	13,562	24,987	37,944	37,944	37,944	37,944
5436 Garbage	3,797	4,011	8,100	8,100	8,100	8,100
5461 External Training	25	674	18,264	18,006	18,006	18,006
5462 Travel and Per Diem	13	8,260	15,022	12,172	12,172	12,172
5472 Employee Recog & Awards	-	-	-	300	300	300
5484 Postage UPS & Shipping	-	110	510	250	250	250
5500 Dues & Subscriptions	250	-	-	0	0	0
5570 Misc Business Exp	131	341	1,224	1,500	1,500	1,500
5571 Planning Retreat Expense	-	398	510	750	750	750
5575 Laundry/Repair Expense	-	640	1,377	1,392	1,392	1,392
5682 Lease Asset Equipment	-	28,207	-	-	-	-
5720 Lease Financing Principal	-	942	-	-	-	-
5721 Lease Financing Interest	-	69	-	-	-	-
<b>Materials and Services</b>	<b>143,256</b>	<b>225,333</b>	<b>438,311</b>	<b>216,492</b>	<b>216,492</b>	<b>216,492</b>
<b>Total Logistics Administration</b>	<b>527,225</b>	<b>636,815</b>	<b>1,249,293</b>	<b>1,072,469</b>	<b>1,072,469</b>	<b>1,072,469</b>







# Fleet Maintenance

## Description

The Fleet Maintenance section of the Logistics Department provides a full range of services for emergency apparatus, light trucks, automobiles, communications equipment, and self-contained breathing apparatus (SCBA). This department is responsible for delivering preventive and corrective maintenance services, mobile field repair, apparatus specifications, standardized vehicle setup, and computerized maintenance management to Tualatin Valley Fire and Rescue's vehicles. The maintenance procedures provided are specifically designed in keeping with fire industry standards to



preserve the investment in the apparatus and equipment and to ensure the operational capability to respond to emergencies. The Fleet Maintenance section is responsible for the annual testing and certification procedures conducted on fire pumps, SCBAs, aerial devices, lifting equipment, and for vehicle emissions. The Fleet department is now housed at the Logistics Service Center (LSC).

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	1,905,398	1,910,947	2,121,061	2,225,963
Materials and Services	1,055,486	1,028,800	1,244,221	1,178,221
<b>Total Fleet Maintenance</b>	<b>2,960,884</b>	<b>2,939,746</b>	<b>3,365,282</b>	<b>3,404,184</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Fleet Maintenance Manager	1.00	1.00	1.00	1.00
Fleet Technician Supervisor	1.00	1.00	1.00	1.00
Fleet Technician	7.00	7.00	7.00	7.00
Respiratory Protection Program Coordinator	1.00	1.00	1.00	1.00
Fleet Parts & Small Engine Technician	1.00	1.00	1.00	1.00
Fleet Utility Worker	1.00	1.00	1.00	1.00
Fleet Maintenance Assistant	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

## Budget Highlights

Personnel costs reflect the actual personnel in the department, including estimated salaries and benefits. The technicians and utility workers are represented by Local 1660. Materials and Services relates primarily to the expected vehicle maintenance and repair expenses.

## Accomplishments

- Completed the specification development, and purchase contract for two replacement TDA Aerial apparatus (T56 and T21).
- Completed the specification development, acquisition, and purchase of one Fire Rescue Watercraft (Boat 59).
- Maintained non-capital fleet maintenance costs at or below established benchmark.
  - Benchmark: \$2.68/Hour
  - Actual cost: \$2.40/Hour
- Annual Fleet Technician resource allocation; 91% chargeable / 9% non-chargeable.

## Performance Measures/Activities

Service Measures	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
<b>TVF&amp;R Fleet</b>					
Response Vehicles Maintained	156	156	155	157	157
Non-Response Vehicles Maintained	82	75	78	79	76
Total Vehicles Maintained	238	231	233	236	233
Maintenance Costs	2,181,490 <sup>1</sup>	2,107,467	2,230,302	2,226,880	2,227,000

<sup>1</sup> Reflects fully burdened labor rate of \$150/hour and GL 5363 costs.

## 2023-24 Tactics

- **Standardize the procurement, purchasing, storage and inventory of fleet inventoried parts.**
  - Goal/Strategy: Goal 2 - Strategy 2.C
  - Timeframe: 24 months
  - Partner(s): Supply
  - Budget Impact: None
  - Measured By: Full and complete inventory, ongoing maintenance, and standardized processes.
- **Improve unit reliability and reduce out-of-service time.**
  - Goal/Strategy: Goal 2 - Strategy 2.B and 2.C
  - Timeframe: 24 months
  - Partner(s): None
  - Budget Impact: None
  - Measured By: 1) Develop data metrics that show out of service frequency within the first 4 months. Phase2) review of data and evaluate limitations, consider opportunities to improve accuracy of data and ease of access.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10571 Fleet Maintenance</b>						
5001 Salaries & Wages Union	647,100	680,883	746,182	785,413	785,413	785,413
5002 Salaries & Wages Nonunion	257,752	238,315	281,619	296,426	296,426	296,426
5003 Vacation Taken Union	55,514	55,556	105,891	111,458	111,458	111,458
5004 Vacation Taken Nonunion	23,618	31,309	23,576	24,815	24,815	24,815
5005 Sick Leave Taken Union	47,395	31,178	21,814	22,961	22,961	22,961
5006 Sick Taken Nonunion	10,612	16,945	6,373	6,708	6,708	6,708
5007 Personal Leave Taken Union	8,149	7,338	9,273	9,761	9,761	9,761
5008 Personal Leave Taken Nonunion	2,935	1,902	2,354	2,478	2,478	2,478
5010 Comp Taken Nonunion	510	976	-	0	0	0
5015 Vacation Sold	11,037	19,616	11,709	12,325	12,325	12,325
5016 Vacation Sold at Retirement	-	21,013	-	0	0	0
5020 Deferred Comp Match Union	26,622	25,870	41,950	44,156	44,156	44,156
5021 Deferred Comp Match Nonunion	14,796	14,433	15,696	16,521	16,521	16,521
5090 Temporary Services-Backfill	15,127	2,199	-	0	0	0
5120 Overtime Union	19,660	24,705	28,249	28,249	28,249	28,249
5121 Overtime Nonunion	183	24	-	0	0	0
5201 PERS Taxes	309,529	268,225	323,046	350,680	350,680	350,680
5203 FICA/MEDI	81,737	85,517	99,089	104,183	104,183	104,183
5206 Worker's Comp	30,648	39,007	25,072	26,371	26,371	26,371
5207 TriMet/Wilsonville Tax	8,348	8,811	10,151	10,673	10,673	10,673
5208 OR Worker's Benefit Fund Tax	244	240	451	451	451	451
5210 Medical Ins Union	243,064	247,240	270,000	270,000	270,000	270,000
5211 Medical Ins Nonunion	60,846	62,835	69,948	73,464	73,464	73,464
5212 Medical Ins Nonu VEBA	9,797	9,401	10,355	10,355	10,355	10,355
5220 Post Retire Ins Union	5,400	6,050	6,000	6,000	6,000	6,000
5221 Post Retire Ins Nonunion	2,700	2,550	2,700	2,700	2,700	2,700
5230 Dental Ins Nonunion	5,716	5,628	6,228	6,336	6,336	6,336
5240 Life/Disability Insurance	2,810	2,681	2,735	2,879	2,879	2,879
5270 Uniform Allowance	2,946	-	-	-	-	-
5295 Vehicle/Cell Allowance	600	500	600	600	600	600
<b>Personnel Services</b>	<b>1,905,398</b>	<b>1,910,947</b>	<b>2,121,061</b>	<b>2,225,963</b>	<b>2,225,963</b>	<b>2,225,963</b>
5300 Office Supplies	919	-	-	-	-	-
5301 Special Department Supplies	31,366	40,470	37,081	37,100	37,100	37,100
5302 Training Supplies	-	-	520	520	520	520
5320 EMS Supplies	73	330	-	500	500	500
5321 Fire Fighting Supplies	1,100	58	-	500	500	500
5330 Noncapital Furniture & Equip	2,867	-	-	-	-	-
5350 Apparatus Fuel/Lubricants	19,811	19,395	26,010	27,600	27,600	27,600
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5363 Vehicle Maintenance	908,967	912,237	1,112,203	1,045,203	1,045,203	1,045,203
5365 M&R Firefight Equip	50,461	44,990	49,686	49,818	49,818	49,818
5367 M&R Office Equip	2,062	-	-	-	-	-
5414 Other Professional Services	-	-	-	-	-	-
5415 Printing	89	-	-	-	-	-
5416 Building Services	7,294	-	-	-	-	-
5432 Natural Gas	4,144	-	-	-	-	-
5433 Electricity	11,196	-	-	-	-	-
5434 Water/Sewer	4,815	-	-	-	-	-
5436 Garbage	1,181	-	-	-	-	-
5461 External Training	229	1,736	7,216	6,843	6,843	6,843
5462 Travel and Per Diem	1,071	1,678	1,730	362	362	362
5484 Postage UPS & Shipping	643	548	500	500	500	500
5500 Dues & Subscriptions	300	300	536	536	536	536
5502 Certifications & Licensing	207	128	728	728	728	728
5570 Misc Business Exp	85	158	-	-	-	-
5572 Advertis/Public Notice	80	-	208	208	208	208
5573 Inventory Over/Short	-	-	-	-	-	-
5575 Laundry/Repair Expense	6,527	6,770	7,803	7,803	7,803	7,803
<b>Materials and Services</b>	<b>1,055,486</b>	<b>1,028,800</b>	<b>1,244,221</b>	<b>1,178,221</b>	<b>1,178,221</b>	<b>1,178,221</b>
<b>Total Fleet Maintenance</b>	<b>2,960,884</b>	<b>2,939,746</b>	<b>3,365,282</b>	<b>3,404,184</b>	<b>3,404,184</b>	<b>3,404,184</b>



# Facilities Maintenance

## Description

Facilities Maintenance's primary responsibility in the Logistics division is to protect the public's investment in emergency services facilities and ensure effective and uninterrupted emergency response by maintaining the District's facilities and equipment through inspection and preventive maintenance. Facilities Maintenance manages the District's environmental compliance efforts, including improving overall energy efficiency within the facilities and equipment. Staff also supervises the design and construction of new facilities and seismic upgrades and renovation/remodel projects of existing District facilities. The Facilities department now operates out of the Logistics Service Center.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	1,161,695	1,303,017	1,452,904	1,535,224
Materials and Services	593,186	431,770	470,200	1,084,294
<b>Total Expenditures</b>	<b>1,754,881</b>	<b>1,734,787</b>	<b>1,923,104</b>	<b>2,619,518</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Facilities Maintenance Manager	1.00	1.00	1.00	1.00
Facilities Maintenance Technician LME	4.00	4.00	3.00	3.00
Facilities Maintenance Technician	2.00	2.00	3.00	4.00
Facilities Utility Worker	1.00	1.00	1.00	0.00
Facilities Maintenance Assistant	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

## Budget Highlights

Personnel Services reflects the current employees' expected wage and benefits increases. Beginning in fiscal year 2021-22, the technicians and utility worker are now represented by Local 1660.

Materials and Services reflects *Special Department Supplies*, account 5301, for hand tools, painting supplies, and other items used to maintain District facilities. Account 5361, *Maintenance and Repair* includes all facility and vacant land maintenance, access control for certain sites and the air conditioning HVAC computer system service agreement.

## Accomplishments

- Hired Facilities Maintenance Manager.
- Installed the new vendor access equipment.
- Installed the remaining 1<sup>st</sup> round of cameras at all stations and administration buildings.
- Secured a new landscaping contract.
- Moved all PM's into Munis working to standardize the PM process for all of logistics.
- Inclement weather prepping was completed in house reducing external resource cost.



## Performance Measures/Activities

Service Measure	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
Square footage maintained for facilities	406,071 <sup>1</sup>	419,191 <sup>2</sup>	419,191	419,191	419,191
District costs per square foot	\$5.79	\$7.24	\$6.64	\$6.23	\$6.23
Efficiency rating on completed work orders	86%	86%	80%	80%	80%
Average days to start corrective maintenance	6	5	6	6	6
Average days to complete corrective maintenance	6	5	8	8	8
Average percentage of labor charged to administrative	14%	12%	14%	14%	14%
Average travel hours per month by technicians	40	33			
Percentage of total available resource hours required to support capital bond projects	6%	5%		5%	5%

<sup>1</sup> Includes the addition of Station 39 (10,922 sq. ft.) and the removal of NOC Admin Building sold to Washington County (29,550 sq. ft.).

<sup>2</sup> Includes the addition of the Logistics Service Center (40,000 sq. ft.), and Station 54 (3,383 sq. ft.), and the removal of the remaining NOC facilities sold to Washington County (30,263 sq. ft.).

## 2023-24 Tactics

- Develop additional facilities work order efficiencies.

Goal/Strategy: Goal 2 - Strategy 2.B and 2.C

Timeframe: 36 months

Partner(s): Fleet

Budget Impact: Currently budgeted

Measured By: Reduction in staff vehicle mileage, overall ordering, and completion statistics.



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10582 Facilities Maintenance</b>						
5001 Salaries & Wages Union	408	255,380	-	773,100	773,100	773,100
5002 Salaries & Wages Nonunion	525,536	367,219	727,000	0	0	0
5003 Vacation Taken Union	-	24,421	-	64,719	64,719	64,719
5004 Vacation Taken Nonunion	60,447	45,502	60,860	0	0	0
5005 Sick Taken Union	-	11,989	-	17,494	17,494	17,494
5006 Sick Taken Nonunion	43,091	27,310	16,451	0	0	0
5007 Personal Leave Taken Union	-	2,938	-	6,463	6,463	6,463
5008 Personal Leave Taken Nonunion	6,016	6,314	6,078			
5010 Comp Taken Nonunion	5,319	4,051	-			
5015 Vacation Sold	-	8,715	-			
5016 Vacation Sold at Retirement	852	967	-			
5019 Comp Time Sold Nonunion	3,554	2,695	-			
5020 Deferred Comp Match Union	-	12,976	-	43,089	43,089	43,089
5021 Deferred Comp Match Nonunion	27,007	18,677	40,519			
5120 Overtime Union	-	2,819	36,000	36,000	36,000	36,000
5121 Overtime Nonunion	14,532	9,223	-	0	0	0
5201 PERS Taxes	199,694	194,234	220,318	240,897	240,897	240,897
5203 FICA/MEDI	48,713	57,575	67,848	71,976	71,976	71,976
5206 Worker's Comp	14,026	16,688	11,308	11,996	11,996	11,996
5207 TriMet/Wilsonville Tax	4,969	5,936	6,951	7,374	7,374	7,374
5208 OR Worker's Benefit Fund Tax	153	158	262	262	262	262
5210 Medical Ins Union	-	113,190	189,000	189,000	189,000	189,000
5211 Medical Ins Nonunion	150,299	80,446	50,592	53,136	53,136	53,136
5212 Medical Ins Nonu VEBA	25,480	14,548	7,504	7,504	7,504	7,504
5220 Post Retire Ins Union	-	2,100	4,200	4,200	4,200	4,200
5221 Post Retire Ins Nonunion	6,750	5,100	1,800	1,800	1,800	1,800
5230 Dental Ins Nonunion	14,381	7,424	4,488	4,560	4,560	4,560
5240 Life/Disability Insurance	6,261	3,070	1,725	1,654	1,654	1,654
5270 Uniform Allowance	1,607	-	-			
5295 Vehicle/Cell Allowance	2,600	1,350	-	0	0	0
<b>Personnel Services</b>	<b>1,161,695</b>	<b>1,303,017</b>	<b>1,452,904</b>	<b>1,535,224</b>	<b>1,535,224</b>	<b>1,535,224</b>
5300 Office Supplies	2,103	9	-	-	-	-
5301 Special Department Supplies	19,801	12,382	20,447	12,000	12,000	12,000
5305 Fire Extinguisher	4,592	11,067	10,404	16,000	16,000	16,000
5320 EMS Supplies	-	2	260	260	260	260
5321 Fire Fighting Supplies	136	91	260	260	260	260
5330 Noncapital Furniture & Equip	7,325	-	-	-	-	-
5350 Apparatus Fuel/Lubricants	21,421	33,482	20,400	24,000	24,000	24,000
5361 M&R Bldg/Bldg Equip & Improv	451,820	345,953	367,400	356,512	356,512	356,512
5367 M&R Office Equip	2,005	-	-	-	-	-
5414 Other Professional Services	26,181	-	5,202	5,202	5,202	5,202
5415 Printing	912	-	-	-	-	-
5416 Building Services	29,317	21,527	30,294	654,579	654,579	654,579
5432 Natural Gas	4,077	-	-	-	-	-
5433 Electricity	5,709	-	-	-	-	-
5434 Water/Sewer	5,866	-	-	-	-	-
5436 Garbage	3,849	-	-	-	-	-
5450 Rental of Equip	5,382	6,267	5,202	5,202	5,202	5,202
5461 External Training	470	100	4,651	4,651	4,651	4,651
5462 Travel and Per Diem	198	290	2,940	2,940	2,940	2,940
5484 Postage UPS & Shipping	24	-	-	-	-	-
5500 Dues & Subscriptions	604	40	1,290	1,238	1,238	1,238
5502 Certifications & Licensing	1,081	295	520	520	520	520
5570 Misc Business Exp	276	265	624	624	624	624
5571 Planning Retreat Expense	-	-	306	306	306	306
5572 Advertis/Public Notice	36	-	-	-	-	-
<b>Materials and Services</b>	<b>593,186</b>	<b>431,770</b>	<b>470,200</b>	<b>1,084,294</b>	<b>1,084,294</b>	<b>1,084,294</b>
<b>Total Facilities Maintenance</b>	<b>1,754,881</b>	<b>1,734,787</b>	<b>1,923,104</b>	<b>2,619,518</b>	<b>2,619,518</b>	<b>2,619,518</b>



# Supply

## Description

The Supply department, as part of the Logistics division, provides centralized purchasing of daily operating supplies and equipment and negotiates pricing, District-wide interdepartmental mail and delivery services, central inventory and fire equipment management, and management of surplus property. The Supply department is now housed at the Logistics Service Center.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	746,615	776,030	938,098	958,012
Materials and Services	203,533	210,286	249,665	220,757
<b>Total Supply</b>	<b>950,148</b>	<b>986,315</b>	<b>1,187,763</b>	<b>1,178,769</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Supply Manager	1.00	1.00	1.00	1.00
Supply Procurement Specialist	1.00	1.00	1.00	1.00
Medical Equipment Technician	1.00	1.00	1.00	1.00
Inventory Control Specialist	1.00	1.00	1.00	1.00
Supply Assistant	2.00	2.00	3.00	3.00
Supply Customer Service Clerk	1.00	1.00	-	-
<b>Total Full-Time Equivalents (FTE)</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

## Budget Highlights

The Personnel Services budget reflects the expected wages and benefits of current employees, including PERS rates. Beginning in 2021-22, all positions except the Supply Manager are represented by Local 1660.

Within Materials and Services, hose replacement is budgeted in *Firefighting Supplies* account 5321. *Maintenance and Repair, Fire Fighting Equipment*, account 5365, reflects hose and ladder testing requirements. Account 5575, *Laundry/Repair Expense*, for \$93,978, accounts for NFPA standard inspection and cleaning of all District firefighters' turnouts of their carcinogens and other particulates, as well as turnout repairs.

## Accomplishments

- Provided uniform and personal protective equipment (PPE) needs for recruit academies 23-01 and 23-02, volunteer academy 23-01, and 2023 intern program.
- Supported the changeover of supplies and implementation of the new automatic external defibrillators (LP 1000's and CR2's) and Sapphire Infusion Pumps.
- Supported changes due to multiple Operations Asset Management Program (AMP) projects including scene fans and Coaxsher wildland PPE which impact purchasing, warehousing, inventory control, and distribution.
- Hired a Procurement Specialist, Inventory Control Specialist, and two Supply Assistants to fill existing vacancies.
- Supported the ERP upgrade of Tyler Technologies Munis 2021 and the additional rollout of Purchasing Plus.

## 2022-23 Tactics

- Improve efficiencies in inventory and delivery of non- firefighting supplies.

Goal/Strategy: Goal 2 - Strategy 2.C

Timeframe: 24 months

Partner(s): Operations, Procurement

Budget Impact: None

Measured By: Guidelines and processes for supply replenishment and inventories.

- Optimize use of technology to improve supply deliveries and inventories

Goal/Strategy: Goal 2 - Strategy 2.B

Timeframe: 36 months

Partner(s): Facilities, Finance, Fleet

Budget Impact: None

Measured By: Identification of technology and its implementation for the supply environment.  
Focusing on reduction of paper and manual systems in warehouse processes.



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10220 Supply</b>						
5001 Salaries & Wages Union	-	146,001	-	-	-	-
5002 Salaries & Wages Nonunion	394,911	230,883	467,470	478,099	478,099	478,099
5003 Vacation Taken Union	-	13,417	-	-	-	-
5004 Vacation Taken Nonunion	29,806	46,015	39,134	40,024	40,024	40,024
5005 Sick Taken Union	-	8,275	-	-	-	-
5006 Sick Taken Nonunion	5,688	5,079	10,578	10,819	10,819	10,819
5007 Personal Leave Taken Union	-	2,291	-	-	-	-
5008 Personal Leave Taken Nonunion	3,689	4,917	3,908	3,997	3,997	3,997
5010 Comp Taken Nonunion	1,902	142	-	-	-	-
5015 Vacation Sold	-	-	-	-	-	-
5016 Vacation Sold at Retirement	-	520	-	-	-	-
5017 PEHP Vac Sold at Retirement	-	-	-	-	-	-
5019 Comp Time Sold Nonunion	1,243	171	-	-	-	-
5020 Deferred Comp Match Union	-	5,602	-	-	-	-
5021 Deferred Comp Match Nonunion	16,041	11,271	26,054	26,647	26,647	26,647
5090 Temporary Services-Backfill	13,132	-	-	-	-	-
5120 Overtime Union	-	265	-	-	-	-
5121 Overtime Nonunion	1,970	73	5,292	5,400	5,400	5,400
5201 PERS Taxes	127,351	109,843	133,051	137,848	137,848	137,848
5203 FICA/MEDI	32,489	33,555	42,261	43,213	43,213	43,213
5206 Worker's Comp	7,939	10,625	7,044	7,202	7,202	7,202
5207 TriMet/Wilsonville Tax	3,308	3,478	4,329	4,427	4,427	4,427
5208 OR Worker's Benefit Fund Tax	131	120	204	204	204	204
5210 Medical Ins Union	-	88,630	162,000	162,000	162,000	162,000
5211 Medical Ins Nonunion	80,538	40,960	25,296	26,568	26,568	26,568
5212 Medical Ins Nonu VEBA	10,857	4,290	3,752	3,752	3,752	3,752
5220 Post Retire Ins Union	-	1,200	3,600	3,600	3,600	3,600
5221 Post Retire Ins Nonunion	3,150	2,700	900	900	900	900
5230 Dental Ins Nonunion	7,789	3,793	2,244	2,280	2,280	2,280
5240 Life/Disability Insurance	4,124	1,914	981	1,032	1,032	1,032
5270 Uniform Allowance	558	-	-	-	-	-
<b>Personnel Services</b>	<b>746,615</b>	<b>776,030</b>	<b>938,098</b>	<b>958,012</b>	<b>958,012</b>	<b>958,012</b>
5300 Office Supplies	1,204	-	-	-	-	-
5301 Special Department Supplies	3,912	2,467	3,758	4,208	4,208	4,208
5320 EMS Supplies	189	689	458	725	725	725
5321 Fire Fighting Supplies	9,057	5,057	49,800	25,000	25,000	25,000
5325 Protective Clothing	20	2,480	71	75	75	75
5330 Noncapital Furniture & Equip	2,018	449	4,000	-	-	-
5350 Apparatus Fuel/Lubricants	5,060	8,321	6,800	7,668	7,668	7,668
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	52,600	52,600	52,600
5365 M&R Firefight Equip	40,749	43,619	48,103	6,500	6,500	6,500
5366 M&R EMS Equip	6,905	2,016	11,800	-	-	-
5367 M&R Office Equip	2,082	-	-	-	-	-
5416 Building Services	6,585	-	-	-	-	-
5432 Natural Gas	3,095	-	-	-	-	-
5433 Electricity	3,830	-	-	-	-	-
5434 Water/Sewer	8,422	-	-	3,200	3,200	3,200
5436 Garbage	5,165	3,912	3,121	-	-	-
5450 Rental of Equip	7,256	13,721	2,111	-	-	-
5462 Travel and Per Diem	-	1,159	-	-	-	-
5484 Postage UPS & Shipping	10,172	17,426	20,124	20,124	20,124	20,124
5500 Dues & Subscriptions	299	120	406	406	406	406
5570 Misc Business Exp	42	310	306	500	500	500
5573 Inventory Over/Short	9,428	52,519	5,773	5,773	5,773	5,773
5575 Laundry/Repair Expense	77,219	54,796	93,034	93,978	93,978	93,978
5576 Purchase Order Price Variance	825	1,224	-	-	-	-
<b>Materials and Services</b>	<b>203,533</b>	<b>210,286</b>	<b>249,665</b>	<b>220,757</b>	<b>220,757</b>	<b>220,757</b>
<b>Total Supply</b>	<b>950,148</b>	<b>986,315</b>	<b>1,187,763</b>	<b>1,178,769</b>	<b>1,178,769</b>	<b>1,178,769</b>





# Finance

## Description

The Finance Department provides financial accounting, budgeting, and reporting services; treasury and investment management; risk management; and strategic forecasting services. It manages debt issuance and legal services and provides full financial accounting administrative services for the Tualatin Valley Fire and Rescue Volunteer Association. It also administers the Pension and Volunteer LOSAP Trust Plan payments, Deferred Compensation Plans (457 and 401(a)), Post Employment Health Plans, and the Jeffrey D. Johnson Community Assistance Trust Fund, a non-profit entity.



Special Recognition: Tualatin Valley Fire and Rescue has received prestigious awards from the Government Finance Officers Association of the United States and Canada annually since 1987, for both its annual budget document and Comprehensive Annual Financial Report. The District was the first fire district in the nation to have ever received these distinguished awards and recognition. The District has also received annual awards for its Popular Annual Financial Report since 2013.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	1,925,047	2,023,283	2,197,037	2,237,730
Materials and Services	841,416	924,802	1,180,435	1,180,435
<b>Total Expenditures</b>	<b>2,766,464</b>	<b>2,948,085</b>	<b>3,377,472</b>	<b>3,418,165</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Controller	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Payroll Manager	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Procurement & Contracts Administrator	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00
Medical Billing Manager	1.00	1.00	1.00	1.00
Senior Payroll Specialist	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00
Payroll Assistant	-	-	1.00	1.00
Medical Billing Specialist	2.00	2.00	2.00	2.00
Finance Clerk	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>

## Budget Highlights

The Personnel Services budget reflects the projected wages and benefits for current and future staff based upon medical benefits and actual PERS rates. It also includes the addition of one payroll specialist position.

Within Materials and Services, Account 5400, *Insurance Premium*, provides funding for District-wide property and liability coverage is increased by 10% due to increases in premium costs. *Trustee Administration Fees* reflect bond administration fees, banking fees resulting from FDIC fees and low interest revenue available to offset banking fees, as well as third-party administration costs for the FSA and HRA benefit plans and credit card fees for the medical billing program. The largest portion (\$220,000) is the non-federal share and OHA admin fee required for participation in Ground Emergency Medical Transportation (GEMT).

## Accomplishments

- Awarded the "Certificate of Achievement for Excellence in Financial Reporting" from the Government Finance Officers Association (GFOA) for the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022.
- Received the "Award for Outstanding Achievement in Popular Annual Financial Reporting" from the GFOA for the Popular Annual Financial Report for the fiscal year ended June 30, 2022.
- Awarded the "Distinguished Budget Presentation Award" from the GFOA for the 2023 fiscal year.
- Executed the issuance of \$49.7 million in general obligation bonds to finance fire station construction, replacement of response vehicles, complete safety upgrades at the Training Center, and acquire land for future station construction.
- Provided leadership and coordination and completed the upgrade of the District's enterprise resource planning (ERP) program.



## Performance Measures/Activities

Service Measure	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
Accounts receivable invoices	345	387	310	344	350
Accounts payable checks	5,112	4,627	4,778	4,914	4,850
Accounts payable Electronic Funds (EFT) processed	2,233	1,944	1,926	2,005	2,150
Accounts payable transactions	15,967	13,996	14,982	14,552	14,650
Approvals through workflow	6,104	5,025	5,338	5,842	5,750
Cash receipts processed	1,408	1,306	1,186	1,252	1,275
Payroll pays issued	14,380	14,086	13,682	14,177	14,000
P-Card requisitions processed	3,030	2,492	2,714	2,876	2,850
Purchase orders processed	7,434	6,191	7,179	7,282	7,300
Requisitions processed	11,581	9,312	10,733	10,850	10,750
Ambulance transport trips	3,851	4,453	4,960	5,850	5,100
Ambulance transport invoices/claims	8,665	10,019	11,160	13,165	11,475
COVID-19 vaccine administration invoices/claims	0	16,045	54,182	0	0
Certificate of Achievement for Excellence in Financial Reporting	ü	ü	ü	ü	ü
Popular Annual Financial Reporting Award	ü	ü	ü	ü	ü
Distinguished Budget Presentation Award	ü	ü	ü	ü	ü

## 2023-24 Tactics

- Create an online payment portal accessible to the public for electronic payments.

Goal/Strategy: Goal 1 - Strategy 1.B

Timeframe: 12 months

Partner(s): IT, Media Services

Budget Impact: Currently budgeted

Measured By: Implementation of an on-line payment system.

- Conduct an investment assessment and utilization review of the Munis Enterprise Resource Planning system.

Goal/Strategy: Goal 1 - Strategy 1.B

Timeframe: 36 months

Partner(s): All departments

Budget Impact: Currently budgeted

Measured By: Conduct District system/process review documenting current utilization by key module (i.e., inventory, budgeting, capital assets) comparing intended/optimal use (as recommended by vendor) to actual use (by District); implement recommendations with measurable process improvement or enhancements and document any implementation barriers.



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10210 Finance</b>						
5002 Salaries & Wages Nonunion	1,079,204	1,062,848	1,195,305	1,227,836	1,227,836	1,227,836
5004 Vacation Taken Nonunion	58,357	68,411	98,419	101,069	101,069	101,069
5006 Sick Taken Nonunion	10,078	22,459	26,603	27,319	27,319	27,319
5008 Personal Leave Taken Nonunion	7,675	10,492	9,829	10,093	10,093	10,093
5010 Comp Taken Nonunion	1,032	514	-	0	0	0
5015 Vacation Sold	45,144	21,553	48,673	50,370	50,370	50,370
5016 Vacation Sold at Retirement	-	57,248		0	0	0
5017 PEHP Vac Sold at Retirement		84,927		0	0	0
5021 Deferred Comp Match Nonunion	65,156	66,297	74,191	76,397	76,397	76,397
5121 Overtime Nonunion	1,083	2,077	-	0	0	0
5201 PERS Taxes	371,363	321,866	377,153	365,755	365,755	365,755
5203 FICA/MEDI	86,454	91,909	111,643	114,708	114,708	114,708
5206 Worker's Comp	19,533	26,161	18,607	19,118	19,118	19,118
5207 TriMet/Wilsonville Tax	9,226	9,683	11,437	11,751	11,751	11,751
5208 OR Worker's Benefit Fund Tax	221	209	408	408	408	408
5211 Medical Ins Nonunion	108,564	114,446	151,992	159,456	159,456	159,456
5212 Medical Ins Nonu VEBA	17,068	19,188	24,312	24,312	24,312	24,312
5220 Post Retire Ins Union	420	-	480	480	480	480
5221 Post Retire Ins Nonunion	10,800	10,275	11,700	11,700	11,700	11,700
5230 Dental Ins Nonunion	14,431	15,378	18,348	18,708	18,708	18,708
5240 Life/Disability Insurance	10,278	9,902	11,577	11,890	11,890	11,890
5270 Uniform Allowance	-	-	-	-	-	-
5295 Vehicle/Cell Allowance	8,960	7,440	6,360	6,360	6,360	6,360
<b>Personnel Services</b>	<b>1,925,047</b>	<b>2,023,283</b>	<b>2,197,037</b>	<b>2,237,730</b>	<b>2,237,730</b>	<b>2,237,730</b>
5300 Office Supplies	3,803	2,930	5,100	4,500	4,500	4,500
5301 Special Department Supplies	24	215	325	325	325	325
5330 Noncapital Furniture & Equip	1,229	3,841	-	750	750	750
5400 Insurance Premium	506,487	558,279	632,850	685,350	685,350	685,350
5412 Audit & Related Filing Fees	43,935	42,825	47,940	47,940	47,940	47,940
5413 Consultant Fees	45,433	39,991	40,800	40,800	40,800	40,800
5414 Other Professional Services	50,844	28,133	90,765	90,775	90,775	90,775
5415 Printing	1,884	958	2,475	2,475	2,475	2,475
5417 Temporary Services		7,093		0	0	0
5418 Trustee/Administrative Fees	172,903	220,063	310,660	265,100	265,100	265,100
5461 External Training	3,989	4,845	13,690	10,030	10,030	10,030
5462 Travel and Per Diem	1,591	7,190	21,700	19,550	19,550	19,550
5484 Postage UPS & Shipping	-	26	-	0	0	0
5500 Dues & Subscriptions	3,775	3,305	4,155	3,900	3,900	3,900
5502 Certifications & Licensing	-	525	525	525	525	525
5570 Misc Business Exp	2,599	2,436	4,920	3,885	3,885	3,885
5571 Planning Retreat Expense	-	-	500	500	500	500
5572 Advertis/Public Notice	2,920	2,148	4,030	4,030	4,030	4,030
<b>Materials and Services</b>	<b>841,416</b>	<b>924,802</b>	<b>1,180,435</b>	<b>1,180,435</b>	<b>1,180,435</b>	<b>1,180,435</b>
<b>Total Finance</b>	<b>2,766,464</b>	<b>2,948,085</b>	<b>3,377,472</b>	<b>3,418,165</b>	<b>3,418,165</b>	<b>3,418,165</b>

# Information Technology

## Description

The Information Technology (IT) Department is responsible for supporting the District's computing infrastructure, including the Local Area Network, Wide Area Network, and Wireless Local Area Network. IT manages the District's servers and file systems, network infrastructure equipment, VoIP switches and phones, District-wide and site-specific landline phone systems, Internet access, databases, email resources and cybersecurity program. IT supports all computing devices District-wide. The department maintains proper licensing and maintenance contracts for District owned software and hardware. The Information Technology Department partners with all divisions to evaluate technology needs and determine the best solutions to meet immediate needs, as well as the District's long-term needs. IT provides support for District-owned technology via the IT Service Desk. IT also provides 24x7 technical support for Operations through an after-hours on-call rotation.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	1,171,564	1,317,018	1,605,546	1,803,898
Materials and Services	1,496,164	1,456,832	2,186,283	2,348,302
<b>Total Information Technology</b>	<b>2,667,728</b>	<b>2,773,850</b>	<b>3,791,829</b>	<b>4,152,200</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Director of Technology Services	1.00	1.00	1.00	1.00
IT Infrastructure Manager	1.00	1.00	1.00	1.00
Senior Systems Administrator	2.00	2.00	2.00	2.00
Business Analyst	-	1.00	1.00	1.00
Systems Administrator	2.00	2.00	2.00	2.00
Service Desk Specialist II*	2.00	1.00	1.00	2.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>

\* The Communications Program Assistant (FTE) moved from Communications to IT and a second Service Desk Specialist (FTE) was added for Fiscal Year 2023-24.



## Budget Highlights

The Personnel Services budget reflects the expected wages and selected benefits of existing employees.

In Materials and Services, account 5340, *Software Licenses/Upgrades* includes (\$72,930) for Talent Space software for Human Resources management, the time management system, Telestaff (\$67,500), Office 365 annual subscription (\$242,773), financial systems (\$182,050), among other items necessary for operating all systems of the District and continuing to enhance cyber security. Account 5368, *M&R Computer & Network Hardware*, includes scheduled laptop replacements, maintenance of switches, and wireless network, among other items.



## Accomplishments

- Fully staffed the Service Desk, hiring 2 new staff to backfill for a promotion and a resignation.
- Deployed laptops with docking stations to the remaining Administrative Staff (43) allowing for flexible working environments with improved business tools and connectivity options.
- CBOC Data Center Uninterruptible Power Supply replaced and upgraded to ensure Data Center continuity in the event of a power loss.
- Upgraded all network switching equipment (85) District-wide over the course of a multi-month project to ensure the best security and performance for the WAN.
- Installed, tested, and configured the next generation of software to support the Virtual Desktop environment to insure safe, fast, reliable access to District resources.





## Performance Measures/Activities

Service Measure	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-2023 Projected	2023-2024 Estimated
<b>Service Desk work orders</b>	1246	2190	2412	2666	2720
Business hours	1011	1997	2119	2347	2394
Non-business hours	235	193	293	319	326
<b>After-hours emergency alerts</b>	55	257	453	620	587
<b>Systems uptime target <sup>1</sup></b>	99.98%	99.98%	99.98%	99.98%	99.98%
<b>Network services</b>	100%	100%	100%	100%	100%
File and desktop services	99.99%	99.55%	99.99%	99.99%	99.99%
Critical applications <sup>2</sup>	99.99%	99.40%	99.99%	99.99%	99.99%
<b>Infrastructure Hardware</b>					
Virtual desktops in service	210	150	130	115	45
Physical Desktops	40	37	14	12	8
Laptops in service	120	142	140	140	140
iPads in service	135	148	199	208	238
Servers in production	78	81	83	80	78
Network switches	81	85	73	75	75
Printers in service	46	46	47	47	47
<b>Total shared data size (TB)</b>	40.0	38.0	42.0	40.0	40.0
<b>Offsite data protection (TB)</b>	35.0	50.0	50.0	50.0	50.0
Total database size (TB)	2.7	3.2	6.8	5.4	5.0

<sup>1</sup> Uptime target measures only unplanned outages for services.

<sup>2</sup> Critical application for this measure are Munis, OnSceneRMS, TeleStaff, and SharePoint.

## 2023-24 Tactics

- Develop station data independence through changes in overall network configuration.

Goal/Strategy: Goal 3 - Strategy 3.A and 3.C

Timeframe: 36 months

Partner(s): All Departments

Budget Impact: Currently budgeted

Measured By: Adjusting network configuration so that each station independently can access the internet.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10215 Information Technology</b>						
5002 Salaries & Wages Nonunion	642,760	713,389	863,741	970,020	970,020	970,020
5004 Vacation Taken Nonunion	33,886	46,588	71,757	80,627	80,627	80,627
5006 Sick Taken Nonunion	13,168	24,252	19,422	21,821	21,821	21,821
5008 Personal Leave Taken Nonunion	2,801	4,530	7,176	8,062	8,062	8,062
5015 Vacation Sold	23,128	26,430	24,535	25,824	25,824	25,824
5016 Vacation Sold at Retirement	-	9,373	-	-	-	-
5019 Comp Time Sold Non Union		81		-	-	-
5021 Deferred Comp Match Nonunion	25,047	42,179	56,503	62,855	62,855	62,855
5090 Temporary Services-Backfill	2,588	-	-	-	-	-
5121 Overtime Nonunion	6,452	768	-	-	-	-
5201 PERS Taxes	198,970	198,235	258,142	297,128	297,128	297,128
5203 FICA/MEDI	54,637	60,920	80,562	90,252	90,252	90,252
5206 Worker's Comp	16,045	20,082	13,427	15,042	15,042	15,042
5207 TriMet/Wilsonville Tax	5,567	6,437	8,253	9,246	9,246	9,246
5208 OR Worker's Benefit Fund Tax	129	136	262	291	291	291
5211 Medical Ins Nonunion	99,424	110,832	141,168	157,068	157,068	157,068
5212 Medical Ins Nonu VEBA	16,200	18,214	22,211	23,712	23,712	23,712
5221 Post Retire Ins Nonunion	4,500	7,541	7,200	8,100	8,100	8,100
5230 Dental Ins Nonunion	9,508	10,243	12,900	13,956	13,956	13,956
5240 Life/Disability Insurance	6,613	6,973	8,327	9,334	9,334	9,334
5270 Uniform Allowance	393	257	-	-	-	-
5295 Vehicle/Cell Allowance	9,750	9,560	9,960	10,560	10,560	10,560
<b>Personnel Services</b>	<b>1,171,564</b>	<b>1,317,018</b>	<b>1,605,546</b>	<b>1,803,898</b>	<b>1,803,898</b>	<b>1,803,898</b>
5300 Office Supplies	423	-	104	104	104	104
5301 Special Department Supplies	8,638	9,667	11,190	32,939	32,939	32,939
5302 Training Supplies	-	-	13,035	2,264	2,264	2,264
5330 Noncapital Furniture & Equip	49,350	1,795	2,081	5,681	5,681	5,681
5340 Software Licenses/Upgrade/Host	997,137	1,147,645	1,555,219	1,508,538	1,508,538	1,508,538
5368 M&R Computer & Network Hdwe	187,947	41,174	303,971	201,033	201,033	201,033
5413 Consultant Fees	4,200	1,437	48,492	0	0	0
5414 Other Professional Services	52,550	59,539	-	0	0	0
5430 Telephone				375,852	375,852	375,852
5437 Cable Access	195,527	185,362	226,624	196,324	196,324	196,324
5461 External Training	49	9,608	21,900	21,900	21,900	21,900
5462 Travel and Per Diem	137	402	2,627	2,627	2,627	2,627
5484 Postage UPS & Shipping	27	-	-			
5500 Dues & Subscriptions	-	-	208	208	208	208
5570 Misc Business Exp	141	203	208	208	208	208
5571 Planning Retreat Expense	-	-	624	624	624	624
5572 Advertis/Public Notice	38	-	-	-	-	-
<b>Materials and Services</b>	<b>1,496,164</b>	<b>1,456,832</b>	<b>2,186,283</b>	<b>2,348,302</b>	<b>2,348,302</b>	<b>2,348,302</b>
<b>Total Information Technology</b>	<b>2,667,728</b>	<b>2,773,850</b>	<b>3,791,829</b>	<b>4,152,200</b>	<b>4,152,200</b>	<b>4,152,200</b>

# Communications

## Description

The Communications Department ensures District-wide integration and coordination of all communication and technology applications. The department is responsible for support of the multitude of District-wide communications systems, including all emergency response portable, mobile, and base station radios; cell phones; pagers; and all mobile data computers (MDCs) in response apparatus and their requisite software and wireless communications systems.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	544,453	599,142	651,120	553,683
Materials and Services	2,614,694	2,730,856	3,069,300	2,762,589
<b>Total Expenditures</b>	<b>3,159,147</b>	<b>3,329,998</b>	<b>3,720,420</b>	<b>3,316,272</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Communications Manager	1.00	1.00	1.00	1.00
Communications Technician	2.00	2.00	2.00	2.00
Communications Program Assistant*	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

\* The Communications Program Assistant (FTE) moved to Information Technology (IT), adding another (FTE) to IT personnel.

## Budget Highlights

The Personnel Services budget reflects the expected wages and benefits of current employees, including PERS rates. Within Materials and Services, account 5301, *Special Department Supplies*, supports expendable supplies for communications equipment, WCCCA system pagers, and phone and tablet cases and accessories. Account 5330, *Noncapital Furniture & Equipment*, supports District-wide cell phones, Firecom headsets, communications lighting, radios, and fireground communications equipment. *Dispatch fees* reflect the charges from WCCCA (\$2,640,000) and Clackamas C800 dispatch and service fees. *Telephone*, account 5430, reflects the costs for District-wide telephone line and cellular costs.

## Accomplishments

- Completed OMG upgrade deployment.
- Purchased, programmed, and deployed GPS units to all units for Offline Mapping project.
- Completed MDC evaluation for upgrade.
- Installed Communications packages in two new pumpers, new boat, and AC rig.
- Completed Home button reprogramming on 747 Mobile, portable, and base station radios.

## Performance Measures/Activities

Technical Services Provided	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
Mobile, portable, base station, patch kits	740	784	747	750	753
Mobile data computers, OMGs, and cellular connectivity devices	188	192	190	194	193
Cell phones	6	6	6	6	6
Smartphones	130/45 <sup>1</sup>	130/45	130/45	130/45	130/45
Pagers	100	100	100	100	100
Satellite phones	10	10	10	10	10
Work orders completed	200	230	229	200	200
Preventative maintenance inspections	100	10	80	80	80
Standalone GPS units	33	33	33	102	102
Installations – apparatus and vehicles	4	3	3	4	5

<sup>1</sup> Represents stipend phones connected

<sup>2</sup> Represents new radios from grant deployed reducing PM's required

\* Represents D2 and Newberg excess radios being removed from the system, e.g., decommission of old apparatus.

## 2023-24 Tactics

- Implement procedure changes to improve radio coverage in all areas of the TVF&R district with specific focus on locations that have contributed to the MERRC fund.

Goal/Strategy: Goal 3 - Strategy 3.A and 3.C

Timeframe: 24 months

Partner(s): IT, Ops

Budget Impact: Currently budgeted

Measured By: Assessment of radio coverage issues. Evaluate technology solutions that meet suitability, implement ability and cost requirements. Implement solutions.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10175 Communications</b>						
5002 Salaries & Wages Nonunion	283,758	314,008	341,226	287,728	287,728	287,728
5004 Vacation Taken Nonunion	21,758	24,142	28,565	24,087	24,087	24,087
5006 Sick Taken Nonunion	5,352	9,651	7,721	6,511	6,511	6,511
5008 Personal Leave Taken Nonunion	2,249	3,627	2,853	2,405	2,405	2,405
5015 Vacation Sold	5,732	5,148	6,547	0	0	0
5016 Vacation Sold at Retirement	3,261	-	-	0	0	0
5019 Comp Time Sold Nonunion	-	-	-	0	0	0
5021 Deferred Comp Match Nonunion	13,125	14,242	19,018	16,037	16,037	16,037
5121 Overtime Nonunion	803	2,568	2,260	2,260	2,260	2,260
5201 PERS Taxes	87,598	84,924	93,650	80,283	80,283	80,283
5203 FICA/MEDI	23,893	26,540	31,318	25,982	25,982	25,982
5206 Worker's Comp	5,706	7,805	5,220	4,330	4,330	4,330
5207 TriMet/Wilsonville Tax	2,432	2,737	3,208	2,662	2,662	2,662
5208 OR Worker's Benefit Fund Tax	73	79	116	87	87	87
5211 Medical Ins Nonunion	63,877	75,734	80,340	76,488	76,488	76,488
5212 Medical Ins Nonu VEBA	10,860	12,325	12,757	11,256	11,256	11,256
5221 Post Retire Ins Nonunion	3,150	3,825	3,600	2,700	2,700	2,700
5230 Dental Ins Nonunion	6,233	7,140	7,536	6,840	6,840	6,840
5240 Life/Disability Insurance	2,962	3,347	3,257	2,699	2,699	2,699
5270 Uniform Allowance	429	100	728	728	728	728
5295 Vehicle/Cell Allowance	1,200	1,200	1,200	600	600	600
<b>Personnel Services</b>	<b>544,453</b>	<b>599,142</b>	<b>651,120</b>	<b>553,683</b>	<b>553,683</b>	<b>553,683</b>
5300 Office Supplies	-	-	306	306	306	306
5301 Special Department Supplies	11,604	16,746	39,897	13,019	13,019	13,019
5330 Noncapital Furniture & Equip	33,973	6,563	28,404	18,564	18,564	18,564
5350 Apparatus Fuel/Lubricants	1,404	1,548	1,561	1,561	1,561	1,561
5364 M&R Fire Comm Equip	15,103	22,590	95,112	34,021	34,021	34,021
5415 Printing	-	22	826	826	826	826
5420 Dispatch	2,230,094	2,340,907	2,507,882	2,674,832	2,674,832	2,674,832
5430 Telephone	321,722	341,946	385,230	9,378	9,378	9,378
5461 External Training	-	-	4,683	4,683	4,683	4,683
5462 Travel and Per Diem	351	-	4,743	4,743	4,743	4,743
5484 Postage UPS & Shipping		26		0	0	0
5500 Dues & Subscriptions	431	431	500	500	500	500
5570 Misc Business Exp	12	78	156	156	156	156
<b>Materials and Services</b>	<b>2,614,694</b>	<b>2,730,856</b>	<b>3,069,300</b>	<b>2,762,589</b>	<b>2,762,589</b>	<b>2,762,589</b>
<b>Total Communications</b>	<b>3,159,147</b>	<b>3,329,998</b>	<b>3,720,420</b>	<b>3,316,272</b>	<b>3,316,272</b>	<b>3,316,272</b>





# Operations Administration

## Description

This budget program accounts for managing personnel and materials and services supporting all of Operations.

The operations directorate includes Operations Administration, all station and specialty team personnel as well as Emergency Medical Services (EMS) and Training.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	9,549,806	4,787,370	4,489,233	5,017,511
Materials and Services	616,633	154,535	254,107	411,016
<b>Total Operations Admin</b>	<b>10,166,439</b>	<b>4,941,905</b>	<b>4,743,340</b>	<b>5,428,527</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
District Chief of Operations	1.00	1.00	1.00	2.00
Battalion Chiefs	9.00	9.00	9.00	10.00
Operations Administrative Supervisor	-	1.00	1.00	1.00
Administrative Assistant	3.00	3.00	3.00	2.00
Light Duty Positions	2.50	2.50	2.50	2.50
Professional Development FTE costs	0.75	0.75	0.75	.75
<b>Total Full-Time Equivalents (FTE)</b>	<b>16.25</b>	<b>17.25</b>	<b>17.25</b>	<b>17.25</b>

\* Change to Operations Administrative Supervisor in FY22-23.

## Budget Highlights

The Personnel Services budget reflects the projected wages and benefits for current and future staff based upon medical benefits and actual PERS rates. Account 5120, *Union Overtime*, reflects District-wide overtime for professional development training, honor guard meeting relief, new equipment research meetings and negotiated union relief payments. This account also reflects additional overtime for increased support for the Washington County Sheriff's Office Tactical Negotiation Team (TNT) program. Uniform Allowance, account 5270, includes funding for new midweight cold-weather jacket to uniform complement.

In Materials and Services, *Firefighting Supplies*, account 5321, includes deployment support for new Pumpers 9 and 10 as well as funding for high-rise packs, bailouts and other equipment and supplies for large-scale station and incident support. In *Noncapital Furniture and Equipment*, account 5330, field cameras are budgeted for BC units to capture incident footage to be used for post incident analysis and training.



## Accomplishments

- Significant time investment in building relationships with Local 1660 during the successful collective bargaining agreement process.
- Completed Incident Management Manual draft to ensure incident scalability in the all-hazards environment.
- Created wildland urban interface fire rescue protocol. Improved cooperator relationships with ODF, OSFM, and neighboring agencies.
- Completed approximately 75% of all Chehalem Mountain after-action items associated with operations.
- Instituted contaminant control and enhanced rehab procedures on all fire incidents. Dedicated resources to accomplish the mission on an ongoing basis.
- Through our AMP process Operations replaced or purchased:
  - Phase I of our electric fan (20" fan) deployed to all Trucks and the Training Division
  - Thermal imagers
  - Update to our hose complement to replace any future 2.5" hose needs with 2.25" hose
  - Dual bulk load retrofitting on remaining pumpers
  - Selected improved wildland PPE
- Four battalion chief promotions due to retirements on July 1, 2022.
- Five deployment changes due to the transport challenges faced in Washington County.
- Five wildland deployments in the state of Oregon, and one deployment through the State IMT team to Florida to support response to Hurricane Ian.

## 2023-24 Tactics

- Continued refinement and delivery of Command-and-Control Doctrine

Goal/Strategy: Goal 2 - Strategy 2.C

Timeframe: 24 months

Partner(s): Information Technology, Communications, Fleet, Logistics, Training, Emergency Management, Fire Defense Boards, City County Emergency Managers

Budget Impact: Increase required

Measured By: Year one roll out of ICS with focus on groups/division with the goals of:

1. Maintaining an adequate span of control on 80% of our incidents.
2. 100% accountability on all incidents.
3. Increased positive outcomes on post-incident analysis.

- Company officer and battalion chief development

Goal/Strategy: Goal 2 - Strategy 2.A and 2.C

Timeframe: 36 months

Partner(s): All Directorates

Budget Impact: Currently budgeted

Measured By: Cross-divisional evaluation of Company Officer Development program. Expansion from BC task book to BC developmental process. Implementation of the development program.

- Evaluation of operational response performance to meet current and future demand

Goal/Strategy: Goal 2 - Strategy 2.B

Timeframe: 12 months then ongoing






































Partner(s): Business Strategy, EMS, Organizational Health, Training

Budget Impact: None


Measured By: Create tools/processes to be operational goals of consistency, predictability, and reliability.




## Station FTE and Unit Deployment 2022-23

Station	FTE	Unit(s)	Unit Type
Station 17 (North Plains)	12.00		Engine
Station 19 (Midway)	12.00		Engine
Station 20 (Downtown Newberg)	24.00	  	Engine, Medic, Rescue
Station 21 (Springbrook)	18.00	 	Truck, Medic
Station 33 (Sherwood)	12.00		Engine
Station 34 (Tualatin)	12.00		Engine
Station 35 (King City)	18.00	 	Engine, Medic
Station 39 (McEwan Road)	8.00	 	Squad/Engine
Station 50 (Walnut)	12.00		Engine
Station 51 (Tigard)	24.00	 	Truck, Heavy Rescue
Station 52 (Wilsonville)	12.00		Engine
Station 53 (Progress)	12.00		Engine
Station 54 (Charbonneau)	6.00		Rescue
Station 55 (Rosemont)	12.00		Truck
Station 56 (Elligsen Road)	12.00		Truck
Station 57 (Mountain Road)	12.00		Engine
Station 58 (Bolton)	12.00		Engine
Station 59 (Willamette)	12.00		Engine
Station 60 (Cornell Road)	12.00		Engine
Station 61 (Butner Road)	12.00		Engine
Station 62 (Aloha)	12.00		Engine
Station 64 (Somerset)	18.00	 	Engine, Medic
Station 65 (West Slope)	12.00		Engine
Station 66 (Brockman Road)	14.00	 	Engine, Medic
Station 67 (Farmington Road)	24.00	 	Truck, Engine
Station 68 (Bethany)	12.00		Truck
Station 69 (Cooper Mountain)	12.00		Engine
Station 70 (Raleigh Hills)	6.00		Rescue

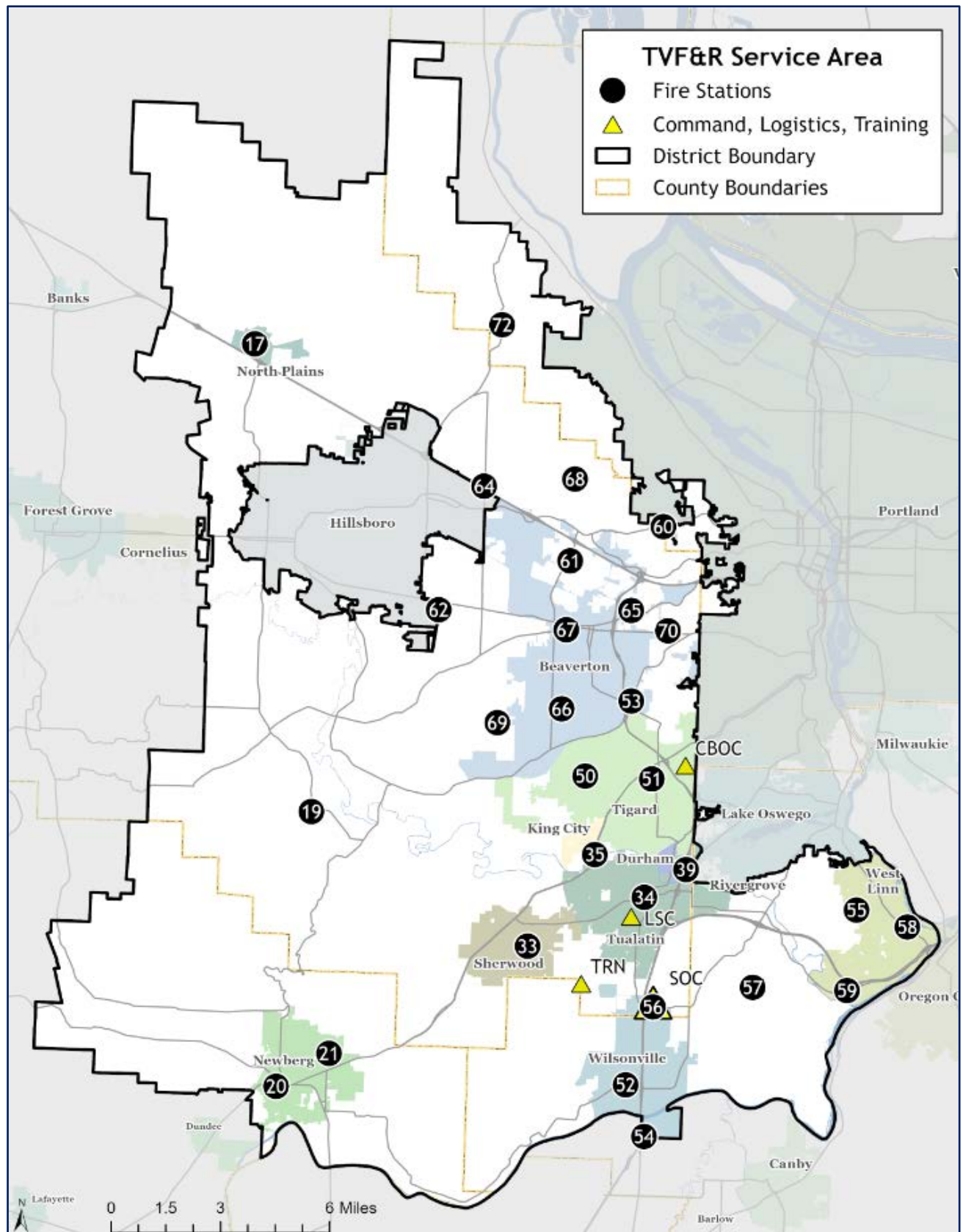
○ FTE per Unit

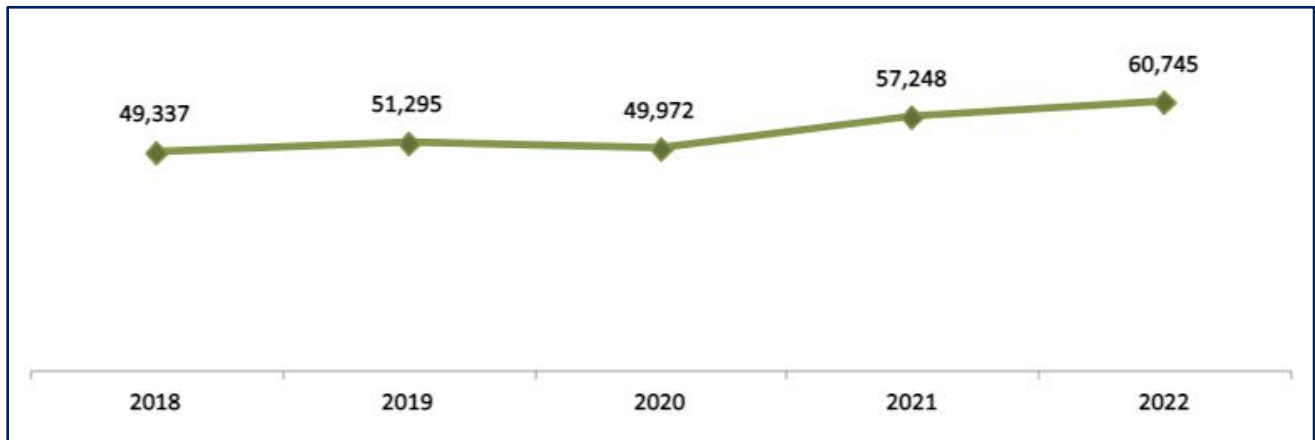
 49-Hour Unit: FTE per Unit x 3 = Total FTE

 40-Hour Unit: FTE per Unit x 1 = Total FTE



## District Service Area

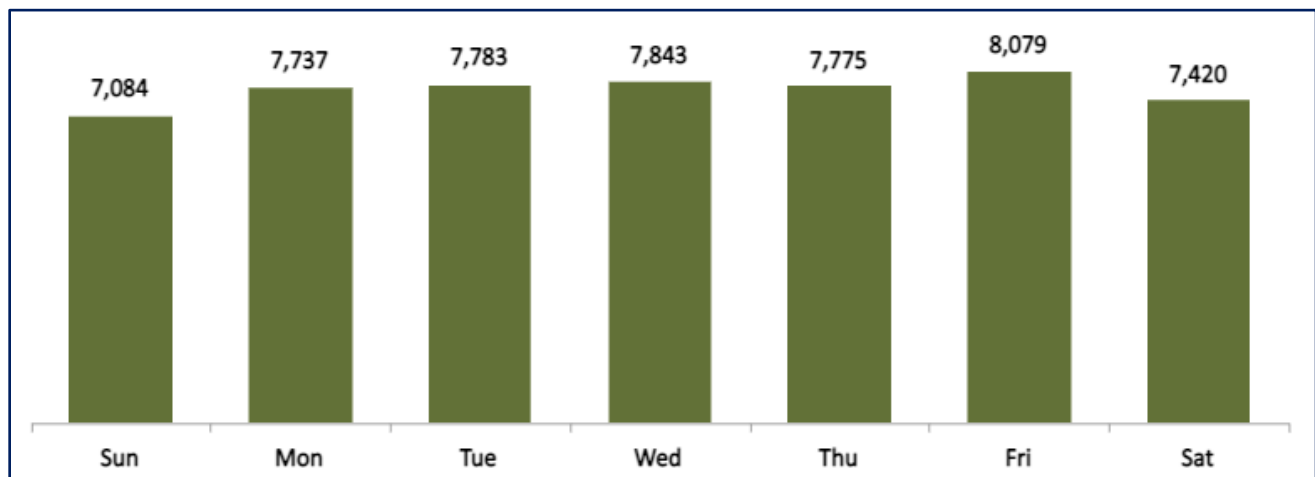


District Incident Count, Calendar Years<sup>1</sup> (2018 – 2022)

## District Incident Summary, Calendar Years (2018 – 2022)

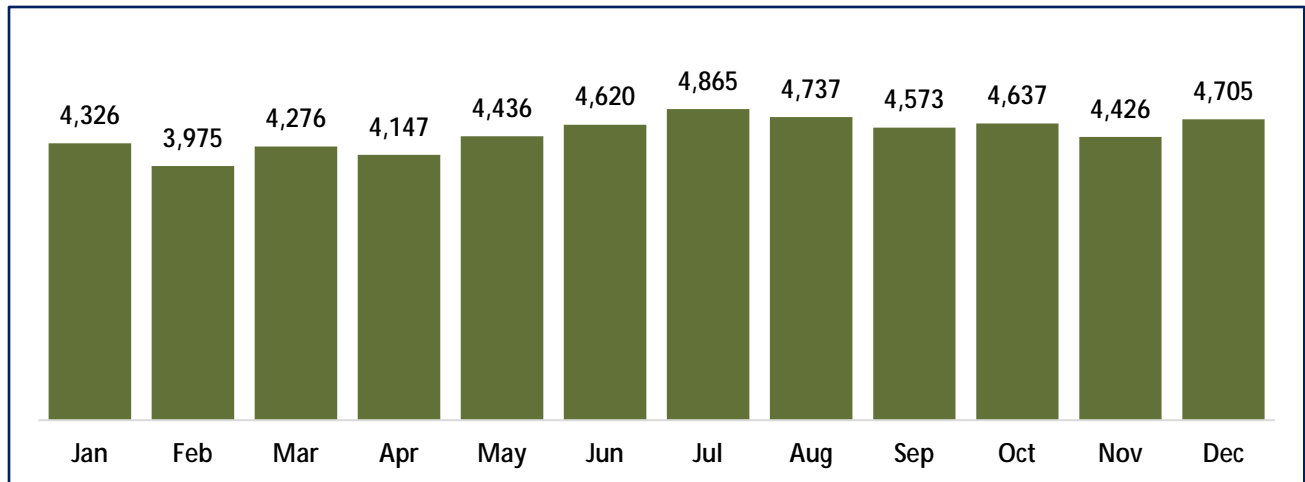
NFIRS Series	2018		2019		2020		2021		2022	
	Disp Call Type	Sit Found	Disp Call Type	Sit Found	Disp Call Type	Sit Found	Disp Call Type	Sit Found	Disp Call Type	Sit Found
Fire, Explosion	4,688	1,359	4,630	1,301	4,421	1,185	4,738	1,296	4,719	1,128
Overpressure	0	40	0	30	0	24	0	27	0	27
EMS/Rescue Call	39,542	33,663	41,025	34,556	40,281	33,904	46,613	40,675	49,987	44,521
Hazardous Condition	343	1,267	278	1,482	205	1,139	279	1,352	325	1,367
Service Call	4,721	3,447	5,327	3,644	5,065	3,447	5,618	2,718	5,705	2,673
Good Intent Call	0	6,897	0	7,438	0	7,621	0	8,394	0	7,950
False Call	0	2,654	0	2,840	0	2,635	0	2,769	0	3,070
Natural Condition	0	1	0	3	0	13	0	10	0	3
Other Situation	43	9	35	1	0	4	0	7	9	6
<b>Total</b>	<b>49,337</b>		<b>51,295</b>		<b>49,972</b>		<b>57,248</b>		<b>60,745</b>	

## District Annual Average Incident Count by Day of Week (2018 – 2022)

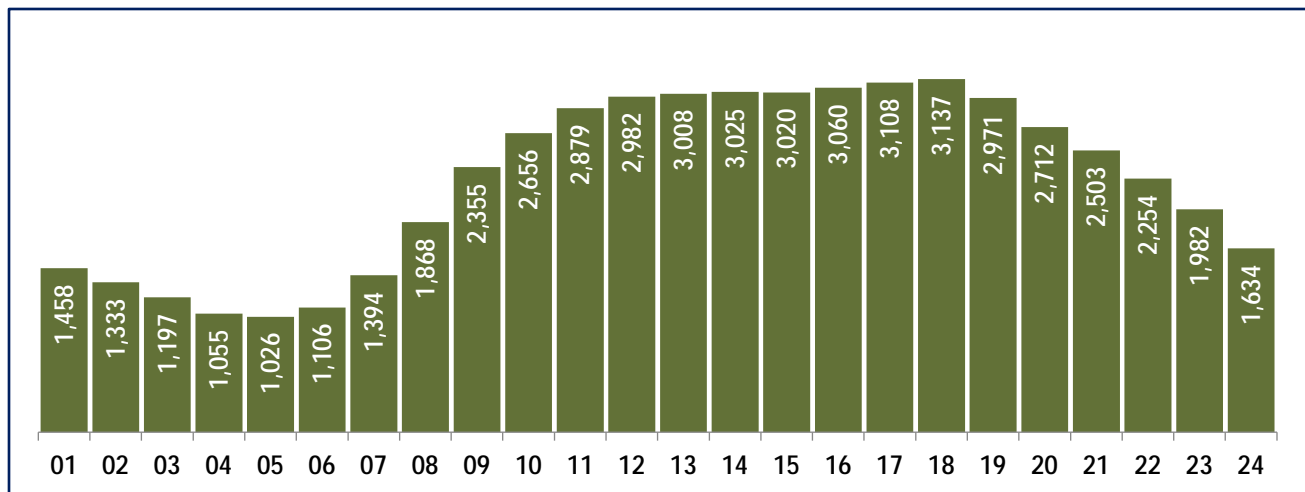
<sup>1</sup> Note: See Glossary for District-Wide Incident Count Definition



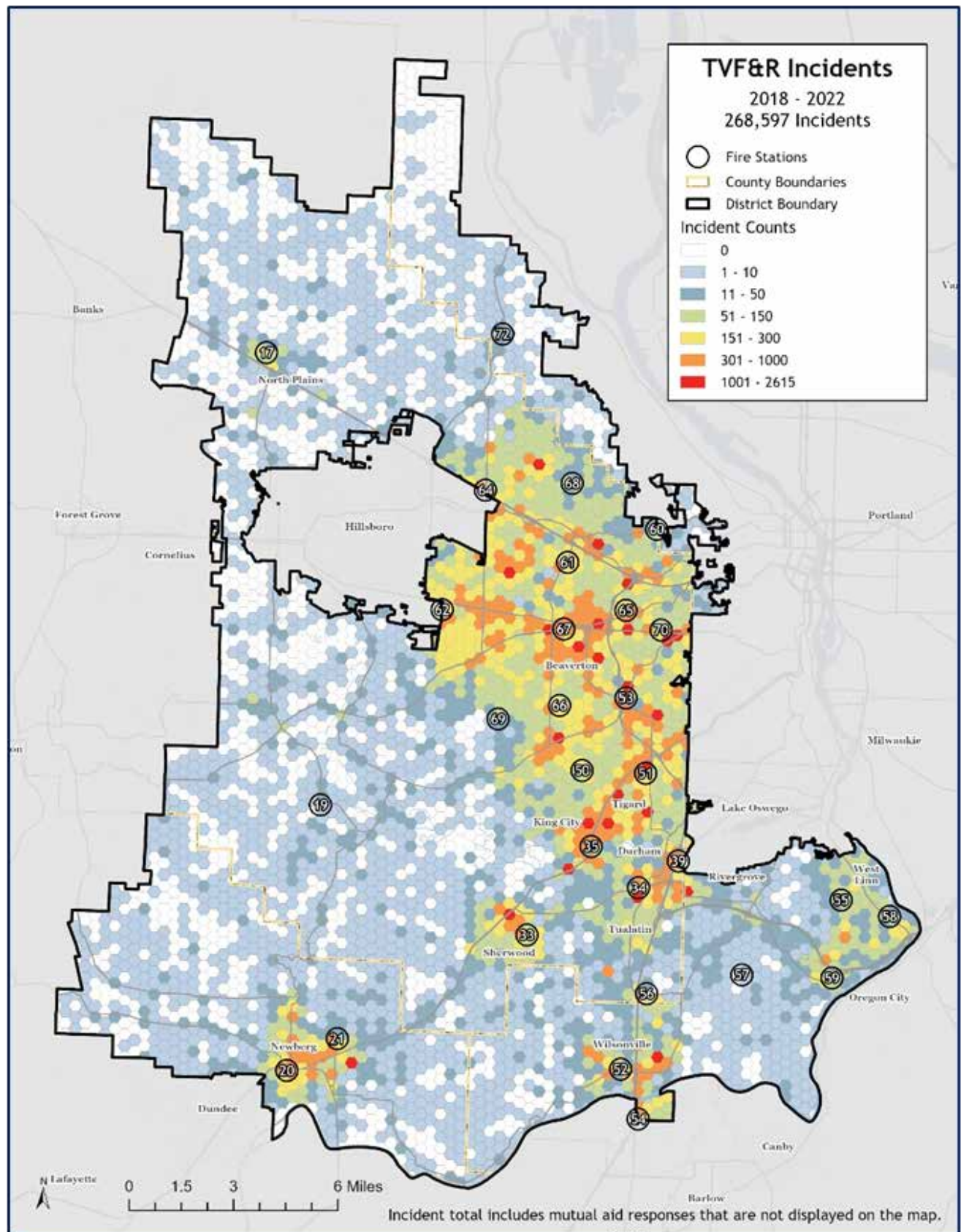
## District Average Incident Count by Month (2018 – 2022)



## District Average Incident Count by Hour of Day (2018 – 2022)



## Incident Density between (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10200 Operations Admin</b>						
5001 Salaries & Wages Union	1,726,128	986,016	1,442,192	1,657,559	1,657,559	1,657,559
5002 Salaries & Wages Nonunion	388,748	548,484	668,247	704,014	704,014	704,014
5003 Vacation Taken Union	190,493	309,587	200,508	231,071	231,071	231,071
5004 Vacation Taken Nonunion	14,390	39,287	53,338	56,195	56,195	56,195
5005 Sick Leave Taken Union	104,001	128,359	41,306	47,602	47,602	47,602
5006 Sick Taken Nonunion	2,563	3,709	15,121	15,931	15,931	15,931
5007 Personal Leave Taken Union	11,779	15,482	17,559	20,236	20,236	20,236
5008 Personal Leave Taken Nonunion	1,308	2,853	5,587	5,886	5,886	5,886
5010 Comp Taken Nonunion	226	105	-	0	0	0
5015 Vacation Sold	-	24,191	23,554	24,792	24,792	24,792
5016 Vacation Sold at Retirement	-	12,010	-	0	0	0
5017 PEHP Vac Sold at Retirement	55,589	-	13,734	14,456	14,456	14,456
5020 Deferred Comp Match Union	98,046	71,754	79,434	91,542	91,542	91,542
5021 Deferred Comp Match Nonunion	26,668	46,082	53,963	56,799	56,799	56,799
5090 Temporary Services-Backfill	2,665	43,659	-	-	-	-
5101 Vacation Relief	230,890	341,965	-	-	-	-
5105 Sick Relief	1,184,473	19,190	-	-	-	-
5106 On the Job Injury Relief	-	23,742	-	-	-	-
5107 Short Term Disability Relief	-	-	-	-	-	-
5110 Personal Leave Relief	13,205	20,388	-	-	-	-
5115 Vacant Slot Relief	12,186	3,991	-	-	-	-
5117 Regular Day Off Relief	47,931	60,121	-	-	-	-
5118 Standby Overtime	1,712	1,819	-	-	-	-
5120 Overtime Union	1,994,000	446,027	258,802	247,440	247,440	247,440
5121 Overtime Nonunion	202,518	93,328	-	0	0	0
5201 PERS Taxes	1,922,414	849,909	732,168	880,030	880,030	880,030
5203 FICA/MEDI	410,138	188,995	218,909	254,445	254,445	254,445
5206 Worker's Comp	327,835	79,371	54,974	63,473	63,473	63,473
5207 TriMet/Wilsonville Tax	45,352	23,340	22,426	26,067	26,067	26,067
5208 OR Worker's Benefit Fund Tax	1,215	437	677	713	713	713
5210 Medical Ins Union	356,974	222,351	333,102	359,750	359,750	359,750
5211 Medical Ins Nonunion	66,829	85,194	91,068	95,652	95,652	95,652
5212 Medical Ins Nonu VEBA	8,053	8,671	14,107	14,107	14,107	14,107
5220 Post Retire Ins Union	9,097	5,988	7,500	8,100	8,100	8,100
5221 Post Retire Ins Nonunion	2,443	2,483	2,700	2,700	2,700	2,700
5230 Dental Ins Nonunion	6,372	7,648	8,112	8,244	8,244	8,244
5240 Life/Disability Insurance	3,285	4,351	3,470	3,653	3,653	3,653
5270 Uniform Allowance	79,682	65,784	114,675	115,054	115,054	115,054
5290 Employee Tuition Reimburse	-	-	12,000	12,000	12,000	12,000
5295 Vehicle/Cell Allowance	600	700	-	0	0	0
<b>Personnel Services</b>	<b>9,549,806</b>	<b>4,787,370</b>	<b>4,489,233</b>	<b>5,017,511</b>	<b>5,017,511</b>	<b>5,017,511</b>
5300 Office Supplies	3,631	673	393	411	411	411
5301 Special Department Supplies	122,361	4,170	5,705	7,105	7,105	7,105
5302 Training Supplies	-	-	1,000	1,000	1,000	1,000
5320 EMS Supplies	212,186	783	-	0	0	0
5321 Fire Fighting Supplies	37,118	17,339	35,780	61,133	61,133	61,133
5325 Protective Clothing	10,034	11,784	89,778	227,120	227,120	227,120
5330 Noncapital Furniture & Equip	33,551	4,689	4,420	4,420	4,420	4,420
5340 Software Licenses/Upgrade/Host	8,599	13,345	-	0	0	0
5350 Apparatus Fuel/Lubricants	30,579	20,379	20,000	20,000	20,000	20,000
5361 M&R Bldg/Bldg Equip & Improv	230	-	-	-	-	-
5365 M&R Firefight Equip	3,692	14,552	9,050	9,050	9,050	9,050



## Budget Detail (continued)

		2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
5366	M&R EMS Equip	344	-	-			
5400	Insurance Premium	-	200	500	500	500	500
5414	Other Professional Services	60,467	5,396	-	0	0	0
5415	Printing	284	1,054	500	500	500	500
5417	Temporary Services	62,536	26,083	-	0	0	0
5461	External Training	1,100	3,086	18,497	17,507	17,507	17,507
5462	Travel and Per Diem	3,293	7,804	38,356	24,498	24,498	24,498
5473	Employ Safety Pro & Incent	8,457	7,000	13,000	13,000	13,000	13,000
5481	Community Education Materials	955	-	-			
5484	Postage UPS & Shipping	-	8	-	0	0	0
5500	Dues & Subscriptions	3,810	9,425	8,725	16,369	16,369	16,369
5570	Misc Business Exp	11,960	5,407	6,403	6,403	6,403	6,403
5571	Planning Retreat Expense	1,446	1,360	2,000	2,000	2,000	2,000
5572	Advertis/Public Notice	43	49	-	0	0	0
5573	Inventory Over/Short	(42)	(49)	-	0	0	0
	<b>Materials and Services</b>	<b>616,633</b>	<b>154,535</b>	<b>254,107</b>	<b>411,016</b>	<b>411,016</b>	<b>411,016</b>
	<b>Total Operations Admin</b>	<b>10,166,439</b>	<b>4,491,905</b>	<b>4,743,340</b>	<b>5,428,527</b>	<b>5,428,527</b>	<b>5,428,527</b>



# Relief Personnel

## Description

This cost center accounts for firefighter personnel who fill in for firefighters on scheduled days off work or on sick or personal leave. The Relief's budget includes funding for 65 FTEs, all of which are for relief shifts. These relief personnel provide staffing for scheduled Kelly days off and for position vacancies due to on-the-job injuries, military leave, and other time off.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	12,629,280	12,029,106	14,328,789	15,394,164
Materials and Services	15,173	17,223	33,714	33,761
<b>Total Relief</b>	<b>12,644,452</b>	<b>12,046,329</b>	<b>14,362,503</b>	<b>15,427,925</b>



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10280 Relief</b>						
5001 Salaries & Wages Union	4,724,252	4,217,931	5,995,680	6,375,083	6,375,083	6,375,083
5003 Vacation Taken Union	726,995	795,188	843,757	897,149	897,149	897,149
5005 Sick Leave Taken Union	575,019	468,885	238,111	253,179	253,179	253,179
5007 Personal Leave Taken Union	80,305	71,877	72,935	77,550	77,550	77,550
5016 Vacation Sold at Retirement	37,950	100,883	37,701	39,963	39,963	39,963
5017 PEHP Vac Sold at Retirement	14,250	76,429	85,683	90,825	90,825	90,825
5020 Deferred Comp Match Union	274,947	263,990	325,595	417,796	417,796	417,796
5101 Vacation Relief	667,247	702,120	-	-	-	-
5105 Sick Relief	85,223	154,454	-	-	-	-
5106 On the Job Injury Relief	59,561	64,083	-	-	-	-
5107 Short Term Disability Relief	17,773	2,863	-	-	-	-
5110 Personal Leave Relief	58,885	63,664	-	-	-	-
5115 Vacant Slot Relief	115,552	234,095	-	-	-	-
5117 Regular Day Off Relief	178,069	246,841	-	-	-	-
5118 Standby Overtime	6,373	8,853	-	-	-	-
5120 Overtime Union	21,318	18,736	1,713,661	1,816,505	1,816,505	1,816,505
5201 PERS Taxes	2,530,095	2,145,542	2,257,501	2,524,907	2,524,907	2,524,907
5203 FICA/MEDI	540,899	521,516	712,454	762,556	762,556	762,556
5206 Worker's Comp	218,607	301,157	209,545	264,153	264,153	264,153
5207 TriMet/Wilsonville Tax	56,187	55,339	74,850	80,113	80,113	80,113
5208 OR Worker's Benefit Fund Tax	1,533	1,424	1,828	1,828	1,828	1,828
5210 Medical Ins Union	1,595,772	1,474,040	1,705,482	1,738,598	1,738,598	1,738,598
5220 Post Retire Ins Union	36,911	33,257	38,400	38,400	38,400	38,400
5270 Uniform Allowance	5,557	5,940	15,606	15,559	15,559	15,559
<b>Personnel Services</b>	<b>12,629,280</b>	<b>12,029,106</b>	<b>14,328,789</b>	<b>15,394,164</b>	<b>15,394,164</b>	<b>15,394,164</b>
5321 Fire Fighting Supplies	628	1,447	1,561	1,561	1,561	1,561
5325 Protective Clothing	14,115	15,346	31,565	31,565	31,565	31,565
5415 Printing	-	-	27	27	27	27
5462 Travel and Per Diem	-	-	104	104	104	104
5500 Dues & Subscriptions	430	430	353	400	400	400
5575 Laundry/Repair Expense	-	-	104	104	104	104
<b>Materials and Services</b>	<b>15,173</b>	<b>17,223</b>	<b>33,714</b>	<b>33,761</b>	<b>33,761</b>	<b>33,761</b>
<b>Total Relief</b>	<b>12,644,452</b>	<b>12,046,329</b>	<b>14,362,503</b>	<b>15,427,925</b>	<b>15,427,925</b>	<b>15,427,925</b>



# Technical Rescue

## Description

Personnel at Station 51 serve as members of the District's **Technical Rescue Team**. The team is comprised of 30 members; Station 51 is staffed with 24 personnel, with an additional six associate members who backfill positions when needed. The team has minimum staffing requirements of six members per shift. The team is trained at the technician level in heavy vehicle and machinery extrication, high-angle rope rescue, confined space rescue, trench rescue, and structural collapse rescue.

**Heavy Rescue 51** and **USAR 51** (tractor and trailer, are equipped with tools and equipment to support the team's needs in various technical rescue situations. **Heavy Rescue 51** carries a heavy complement of extrication equipment and expands its capabilities with stabilization and lifting equipment (ability to lift 50 tons) for more complicated extrications. It also houses an extensive array of ropes (e.g., life safety, utility, webbing, harness) for high-angle rescues, as well as line-supplied air equipment that provides the ability for members to enter a confined space. **USAR 51** maintains equipment specific to breaking, cutting (torches), stabilizing, and lifting for structural collapse rescues. There are specialized cameras that allow members to see inside void areas, as well as listening devices to hear victims who may be trapped under a rubble pile. It is also equipped with shores and stabilization equipment for trench collapse situations. Resources on **USAR 51** can also be used to assist in complex extrications.



The team also serves as the primary **Rapid Intervention Team (RIT)** on all structure fires. The RIT provides an immediately ready force to perform firefighter rescue should someone become trapped while working inside a burning structure. The Technical Rescue Team is assigned this function because of their specialized rescue training and tools, while utilizing techniques and procedures developed specifically for this contingency.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	37,208	34,537	26,402	22,921
Materials and Services	25,101	44,663	45,766	30,706
<b>Total Expenditures</b>	<b>62,310</b>	<b>79,200</b>	<b>72,168</b>	<b>53,627</b>

## Budget Highlights

Account 5120 provides for overtime and or relief coverage for confined space, extrication and structural collapse, trench rescue, and rope training for team members as well as drill time coverage. Account 5321, *Firefighting Supplies*, provides for replacement equipment, lighting jacks and rope. Accounts 5461 and 5462 provide funding for two team members to attend an advanced techniques rope rescue course focusing on industrial rope rescue and three to attend a structural collapse class in Portland.

## Accomplishments

- Attended external training to validate and increase operational effectiveness in rope rescue, confined space, and large animal rescue.
- Applied and attained federal grant to enhance USAR capabilities.
- Completion of mandatory compliance training for all 30 members of technical rescue team.
- Completion of promotional probation for 4 technical rescue team Officers and one Driver.

## 2023-24 Tactics

- To assist Oregon Fire Marshal's office in updating, upgrading, and funding future State based Urban Search and Rescue operations.

Goal/Strategy: Goal 2 - Strategy 2.A and 2.C.; Goal 3, Strategy 3.A, 3.B and 3.C

Timeframe: 60 months

Partner(s): Operations, State of Oregon FM Office, OEM and Regional USAR agencies

Budget Impact: None

Measured By: Participate in Urban Search & Rescue subcommittee of the Governor's Fire Service Policy Council. 2. Determine TVF&R's current and future capabilities regarding USAR response. 3. Seek opportunities to further TVF&R's and the State of Oregon's goal of enhanced all hazard response.



	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10622 Technical Rescue Team</b>						
5120 Overtime Union	27,037	24,829	20,448	16,800	16,800	16,800
5201 PERS Taxes	7,367	7,228	4,130	4,255	4,255	4,255
5203 FICA/MEDI	2,059	1,773	1,304	1,285	1,285	1,285
5206 Worker's Comp	530	506	383	445	445	445
5207 TriMet/Wilsonville Tax	209	194	137	135	135	135
5208 OR Worker's Benefit Fund Tax	7	6	-	0	0	0
<b>Personnel Services</b>	<b>37,208</b>	<b>34,537</b>	<b>26,402</b>	<b>22,921</b>	<b>22,921</b>	<b>22,921</b>
5301 Special Department Supplies	343	955	520	556	556	556
5302 Training Supplies	1,518	127	2,739	2,800	2,800	2,800
5321 Fire Fighting Supplies	9,884	24,541	13,883	16,550	16,550	16,550
5325 Protective Clothing	4,516	5,593	5,790	6,500	6,500	6,500
5330 Noncapital Furniture & Equip	-	-	9,800	0	0	0
5350 Apparatus Fuel/Lubricants	191	219	255	300	300	300
5365 M&R Firefight Equip	2,477	1,952	2,081	4,000	4,000	4,000
5461 External Training	2,498	6,500	5,698	0	0	0
5462 Travel and Per Diem	3,656	4,763	5,000	0	0	0
5484 Postage UPS & Shipping	19	13	-	0	0	0
<b>Materials and Services</b>	<b>25,101</b>	<b>44,663</b>	<b>45,766</b>	<b>30,706</b>	<b>30,706</b>	<b>30,706</b>
<b>Total Technical Rescue Team</b>	<b>62,310</b>	<b>79,200</b>	<b>72,168</b>	<b>53,627</b>	<b>53,627</b>	<b>53,627</b>



# Hazardous Materials

## Description

The District's **Hazardous Materials (HazMat) Team** is comprised of 30 personnel who operate out of two stations (34 and 53). The stations are staffed with 12-personnel each, with an additional six associate members who backfill positions when needed. The team has minimum staffing requirements of seven members per shift across the two stations. The HazMat Team responds to fires, spills, and other incidents involving chemicals or toxic materials utilizing HazMat response units,



**HazMat 34** and **HazMat 53**. Members are trained to the technician level, allowing the team to perform Level-A entries in Immediately Dangerous to Life or Health (IDLH) hazardous environments.

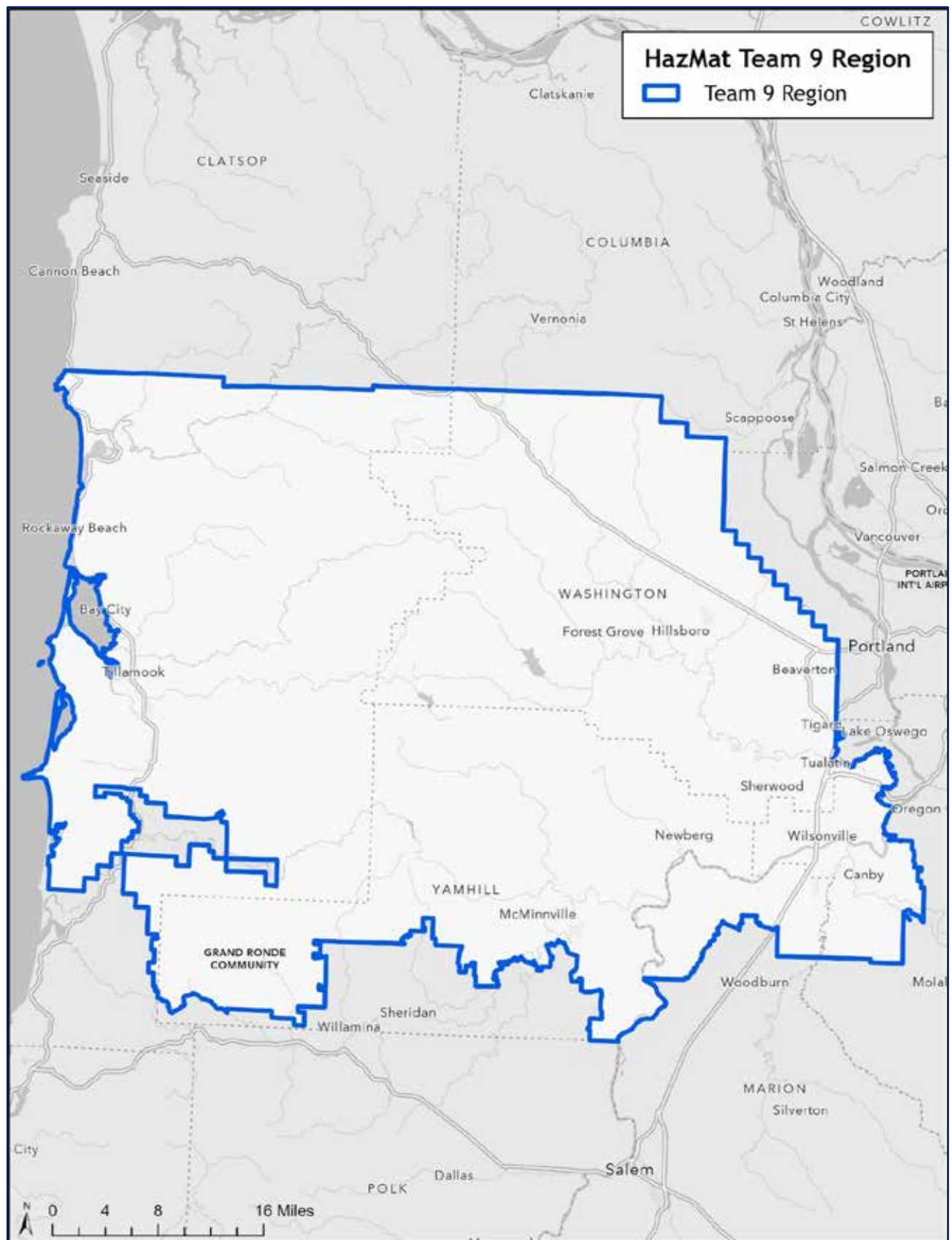
The team is one of 13 in Oregon's Regional Hazardous Materials Emergency Response Teams (RHMERT) program and is identified as HazMat Team 9. As a regional responder, TVF&R is responsible for hazardous materials incidents within **Region 9\***.

The team utilizes equipment that can predict the movement of hazardous materials released into the atmosphere, as well as detect IDLH or combustible environments. A computer application, PEAC, uses pre-planned information on quantities and locations of hazardous materials in Tier 2 HazMat facilities (facilities that are required by law to report to the state what hazardous materials they have onsite) to produce hazardous plume models in real time based on the worst-case scenario. This tool allows the team to rapidly determine the most accurate evacuation or shelter-in-place zones. The HazMat Team also has equipment that will ground/bond vessels, contain releases, and transfer hazardous products from leaking containers.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	7,255	45,792	109,985	111,176
Materials and Services	2,018	3,756	18,449	16,132
<b>Total Expenditures</b>	<b>9,273</b>	<b>49,548</b>	<b>128,434</b>	<b>127,308</b>





\*Region 9 map



## Budget Highlights

Overtime for team members' training classes, conferences, drills, and state quarterly meetings is budgeted in account 5120.

Additionally, the Team will partner with OSFM to plan for procuring additional/replacement Hazardous Material Response Apparatus (Approximately 2025). Potentially Light Squad/Rescue and Heavy HazMat Squad that will be consistent with the apparatus used by the other OSFM RHMERT. Budget funds will be provided by OSFM. Also, partnering with OSFM for procurement of replacement and additional training props purchased by the State with grant money. Finally, the Team will evaluate the potential for a traditional in person Technician Level Academy and development of an alternate method and curriculum for Hazardous Materials Technician Course that meets the needs of TVF&R, OSFM, and TVF&R Training Division which may require funds above and beyond the customary budgeted funds. Communication with all stakeholders will be paramount as we develop this program.

## Accomplishments

- Created a succession plan that will be resilient for the next two promotional cycles including training up 10 new members.
- Created, and delivered with approval from the State the Hybrid HazMat Technician Academy model.
- Worked with the Training Division to implement Task Performance Evaluations for certifying responders to the DPSST standard for certification at the operations and awareness and technician levels.
- Successful succession planning replacing one captain, two lieutenants, and one apparatus operator.

## 2023-24 Tactics

- Further develop and make available the Hybrid Hazmat Technician Part 1 course. A program providing high-quality training across all levels of fire districts and personnel.

Goal/Strategy: Goal 1 - Strategy 1.A

Timeframe: 24 months

Partner(s): Training, State Fire Marshall Office

Budget Impact: None

Measured By: Addition of Hybrid learning model in into agency SOG's and the development and implementation of the program.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10625 Hazardous Materials Team</b>						
5120 Overtime Union	3,931	31,703	81,504	81,488	81,488	81,488
5201 PERS Taxes	1,143	9,036	19,757	20,641	20,641	20,641
5203 FICA/MEDI	277	2,216	6,235	6,234	6,234	6,234
5206 Worker's Comp	1,873	2,594	1,834	2,159	2,159	2,159
5207 TriMet/Wilsonville Tax	30	235	655	655	655	655
5208 OR Worker's Benefit Fund Tax	1	8	-	0	0	0
<b>Personnel Services</b>	<b>7,255</b>	<b>45,792</b>	<b>109,985</b>	<b>111,176</b>	<b>111,176</b>	<b>111,176</b>
5301 Special Department Supplies	114	400	1,561	1,578	1,578	1,578
5302 Training Supplies	170	-	780	780	780	780
5311 Haz Mat Response Materials	696	160	3,121	3,121	3,121	3,121
5321 Fire Fighting Supplies	208	329	1,913	780	780	780
5325 Protective Clothing	328	746	1,561	1,561	1,561	1,561
5330 Noncapital Furniture & Equip	-	-	1,200	0	0	0
5350 Apparatus Fuel/Lubricants	365	1,580	2,435	2,435	2,435	2,435
5365 M&R Firefight Equip	119	495	5,202	5,202	5,202	5,202
5415 Printing	19	45	312	311	311	311
5570 Misc Business Exp	-	-	364	364	364	364
<b>Materials and Services</b>	<b>2,018</b>	<b>3,756</b>	<b>18,449</b>	<b>16,132</b>	<b>16,132</b>	<b>16,132</b>
<b>Total Hazardous Materials Team</b>	<b>9,273</b>	<b>49,548</b>	<b>128,434</b>	<b>127,308</b>	<b>127,308</b>	<b>127,308</b>



# Water Rescue

## Description

The District's 24-member **Water Rescue Team** is housed at Stations 20 and 59, servicing the Willamette, Tualatin, Molalla, Pudding, Yamhill, and Clackamas rivers. 22 personnel are assigned across Stations 20 and 59, with two additional associate members who backfill positions when needed. The team has minimum staffing requirements of three members at Station 59 and two members at Station 20 per shift. The Water Rescue Team is part of the Regional Water Rescue Consortium Team consisting of several fire departments and sheriff offices that



protect the waterways in Washington, Clackamas, Yamhill, and Multnomah counties. Members maintain Oregon Department of Public Safety Standards and Training (DPSST) marine awareness, deckhand, boat operator, rescue boat operator, and advanced surface and swift-water technician certifications.

**Water Rescue 59**, a tow/support apparatus, is equipped with tools to support the team's needs in various rescue and search situations. A few of the more frequently used tools include:

- Rapid Deployment Craft (inflatable boat), which is used for victim retrieval and transport, rapid searches of remote waterways, low-head dam rescues, swamp/mud rescue, boat-on-tether operations, and ice rescue.
- Extensive rope complement for gaining access and retrieving victims in perilous situations involving water.
- Night vision goggles for nighttime search and rescue operations.
- Underwater camera for searching in and under log jams and other hazardous areas where scuba divers would be at risk.
- 150 feet of hazardous materials boom that can be deployed via boat to assist in containing spills into waterways.

**Boat 59** is a 23-foot jet boat with a Ford Raptor motor and Hamilton 212 pump designed for rescue operations in all kinds of water found throughout the inland waterways. It is equipped with a Forward Looking Infra-Red (FLIR) camera used to search for missing persons in the water during nighttime hours. Dual-band sonar, complete with down-vision, is a tool used to locate persons or vehicles on the river bottom. It is also equipped with a high-pressure water pump for fire suppression with the ability to flow 200 GPM in the event of boat fires, floating home fires, or fires requiring access via water.

**Boat 20** was built in 2000 and serves as a rescue boat for Station 20. It is a 23-foot jet boat with twin 175 sport jets. This boat is well-suited for hauling heavy loads in shallow water, whether it be multiple rescuers, victims, rescue gear, or a combination of all three.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	7,329	6,703	31,043	30,902
Materials and Services	17,253	7,455	25,677	26,031
<b>Total Expenditures</b>	<b>24,582</b>	<b>14,159</b>	<b>56,720</b>	<b>56,933</b>

## Budget Highlights

The proposed budget includes overtime or relief staffing for team and associate team member compliance and a five-day rope rescue training class for three team members. Account 5325 provides for replacement of worn-out PPE and for new team members.

## Accomplishments

- Onboarding of new special team captain at station 59 along with 5 new members, and completion of rope rescue technician training for the nine newest members of the water rescue team.
- Replaced aging equipment including helmets and dry suits.
- Placed a new water rescue boat in-service, training members for its operations.
- Secured a Nautical Safety Foundation grant for 50 life jackets that will be distributed as part of a water safety initiative at local water way access points for the public.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10626 Water Rescue Team</b>						
5120 Overtime Union	4,993	4,743	23,004	22,650	22,650	22,650
5201 PERS Taxes	1,470	1,275	5,576	5,737	5,737	5,737
5203 FICA/MEDI	355	281	1,760	1,733	1,733	1,733
5206 Worker's Comp	470	366	518	600	600	600
5207 TriMet/Wilsonville Tax	39	36	185	182	182	182
5208 OR Worker's Benefit Fund Tax	1	1	-	0	0	0
<b>Personnel Services</b>	<b>7,329</b>	<b>6,703</b>	<b>31,043</b>	<b>30,902</b>	<b>30,902</b>	<b>30,902</b>
5301 Special Department Supplies	1,785	173	-	1,029	1,029	1,029
5302 Training Supplies	-	1,032	200	200	200	200
5321 Fire Fighting Supplies	5,278	593	1,561	1,561	1,561	1,561
5325 Protective Clothing	6,252	1,418	4,740	2,000	2,000	2,000
5330 Noncapital Furniture & Equip	-	-	4,538	3,538	3,538	3,538
5350 Apparatus Fuel/Lubricants	3,231	4,016	5,265	6,000	6,000	6,000
5364 M&R Fire Comm Equip	-	-	-	0	0	0
5365 M&R Firefight Equip	661	73	1,561	1,561	1,561	1,561
5461 External Training	-	-	5,000	5,000	5,000	5,000
5462 Travel and Per Diem	-	-	2,500	4,800	4,800	4,800
5484 Postage UPS & Shipping	17	-	-	0	0	0
5570 Misc Business Exp	29	151	312	342	342	342
<b>Materials and Services</b>	<b>17,253</b>	<b>7,455</b>	<b>25,677</b>	<b>26,031</b>	<b>26,031</b>	<b>26,031</b>
<b>Total Water Rescue Team</b>	<b>24,582</b>	<b>14,159</b>	<b>56,720</b>	<b>56,933</b>	<b>56,933</b>	<b>56,933</b>

# Station 17 – North Plains

## Description

**Station 17**, located in downtown North Plains on NW Commercial Street, was originally constructed around 1951 and rebuilt in 1998 by the former District 2. This 12,000-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Engine 17** and can also respond in **Brush Rig 17** when needed. At least one crewmember per shift is an EMT- Paramedic capable of providing advanced life support (ALS) treatment.

The 60.4 square miles of Station 17's station zone includes North Plains as well as a large portion of unincorporated Washington County north of Hillsboro and North Plains.

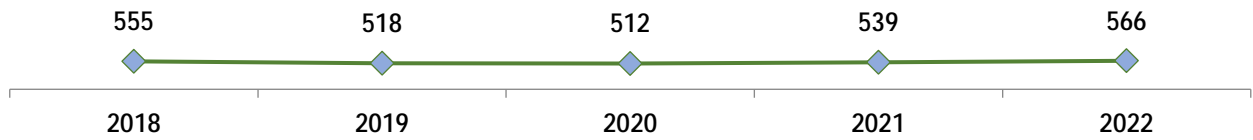
## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,478,184	2,745,216	2,691,490	2,874,858
Materials and Services	50,605	49,798	62,741	52,815
<b>Total Station 17 North Plains</b>	<b>2,528,790</b>	<b>2,795,014</b>	<b>2,754,231</b>	<b>2,927,673</b>



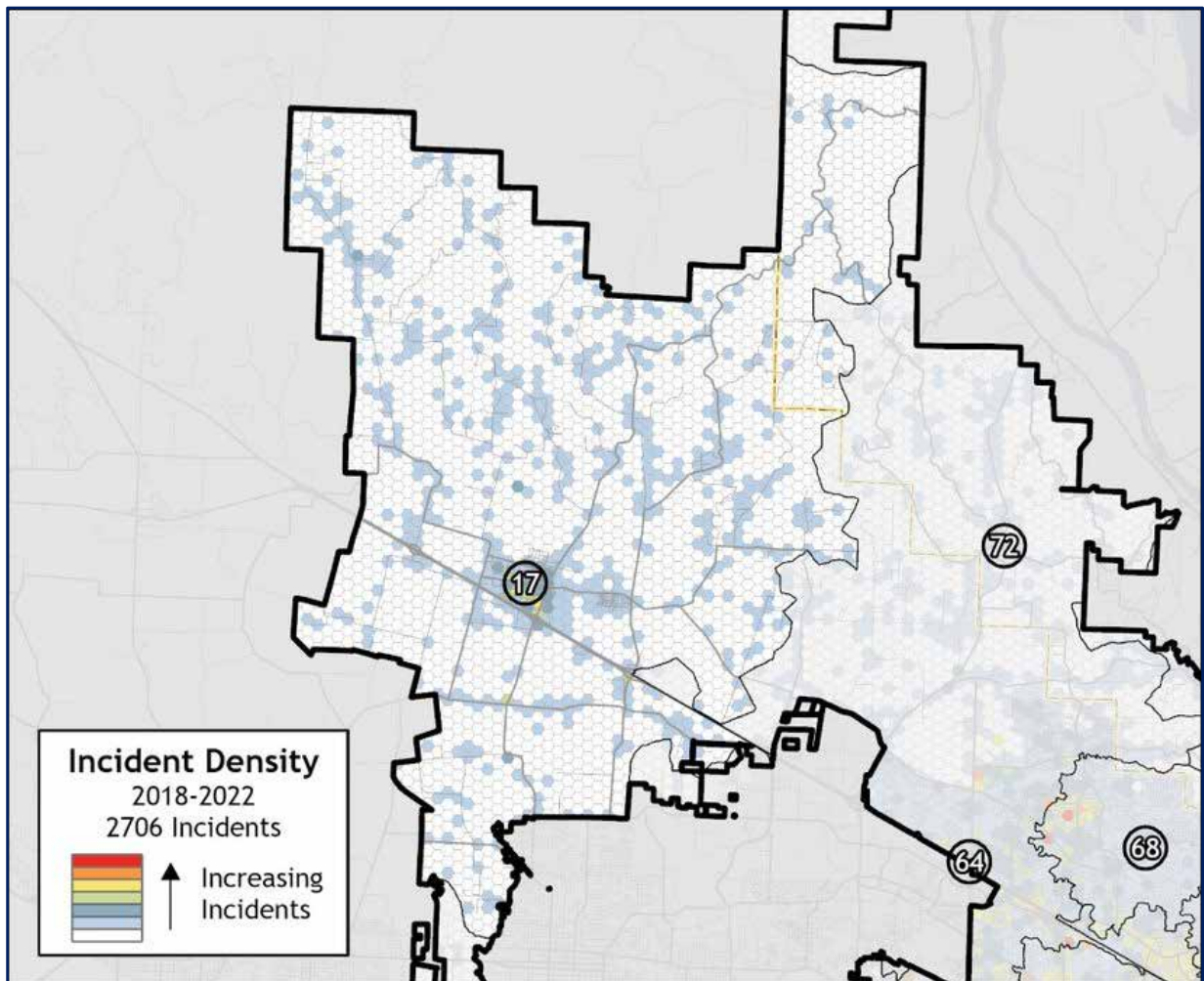


## Station 17 Zone Incident Count (Calendar Year)<sup>1</sup>



<sup>1</sup> Note: See Glossary for Station Zone Incident Count Definitions

## Incident Density (2018 - 2022)





## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10017 Station 17 North Plains</b>						
5001 Salaries & Wages Union	942,167	957,030	1,128,206	1,190,700	1,190,700	1,190,700
5003 Vacation Taken Union	143,863	166,177	158,770	167,564	167,564	167,564
5005 Sick Leave Taken Union	15,208	26,958	44,805	47,287	47,287	47,287
5007 Personal Leave Taken Union	7,472	13,167	13,724	14,484	14,484	14,484
5016 Vacation Sold at Retirement	15,171	59,607	7,222	7,621	7,621	7,621
5017 PEHP Vac Sold at Retirement	28,790	46,199	16,413	17,321	17,321	17,321
5020 Deferred Comp Match Union	53,360	58,013	62,371	79,675	79,675	79,675
5101 Vacation Relief	178,105	210,488	-	-	-	-
5105 Sick Relief	17,088	40,051	-	-	-	-
5106 On the Job Injury Relief	10,780	19,612	-	-	-	-
5107 Short Term Disability Relief	3,998	-	-	-	-	-
5110 Personal Leave Relief	16,942	27,358	-	-	-	-
5115 Vacant Slot Relief	22,743	55,468	-	-	-	-
5117 Regular Day Off Relief	67,757	78,833	-	-	-	-
5118 Standby Overtime	1,920	1,844	-	-	-	-
5120 Overtime Union	938	3,951	328,269	346,415	346,415	346,415
5201 PERS Taxes	511,563	506,306	426,571	473,941	473,941	473,941
5203 FICA/MEDI	106,108	117,240	134,623	143,137	143,137	143,137
5206 Worker's Comp	39,969	52,979	39,595	49,583	49,583	49,583
5208 OR Worker's Benefit Fund Tax	326	347	343	343	343	343
5210 Medical Ins Union	285,992	294,555	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	6,828	7,000	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,097	2,033	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,478,184</b>	<b>2,745,216</b>	<b>2,691,490</b>	<b>2,874,858</b>	<b>2,874,858</b>	<b>2,874,858</b>
5300 Office Supplies	144	73	480	480	480	480
5301 Special Department Supplies	3,541	2,930	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	-	-	200	200	200	200
5320 EMS Supplies	7,722	4,482	8,000	7,500	7,500	7,500
5321 Fire Fighting Supplies	1,837	1,216	3,300	3,300	3,300	3,300
5325 Protective Clothing	357	1,267	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	4,792	751	-	-	-	-
5350 Apparatus Fuel/Lubricants	5,225	6,350	8,500	8,500	8,500	8,500
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	49	-	200	200	200	200
5367 M&R Office Equip	501	1,653	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	108	250	250	250	250
5415 Printing	-	-	25	25	25	25
5416 Building Services	8,231	12,641	9,426	-	-	-
5432 Natural Gas	3,534	3,873	3,960	3,960	3,960	3,960
5433 Electricity	8,687	8,094	8,800	8,800	8,800	8,800
5434 Water/Sewer	4,536	4,670	6,500	6,500	6,500	6,500
5436 Garbage	1,095	1,229	1,200	1,200	1,200	1,200
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	35	-	250	250	250	250
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	290	464	600	600	600	600
5575 Laundry/Repair Expense	-	-	300	300	300	300
<b>Materials and Services</b>	<b>50,605</b>	<b>49,798</b>	<b>62,741</b>	<b>52,815</b>	<b>52,815</b>	<b>52,815</b>
<b>Total Station 17 North Plains</b>	<b>2,528,790</b>	<b>2,795,014</b>	<b>2,754,231</b>	<b>2,927,673</b>	<b>2,927,673</b>	<b>2,927,673</b>



# Station 19 – Midway

## Description

**Station 19**, located on SW Midway Road just off Highway 219, was constructed in the 1950s and rebuilt on a nearby site in 1995. This 14,200-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Engine 19** and can also respond in **Brush Rig 19** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

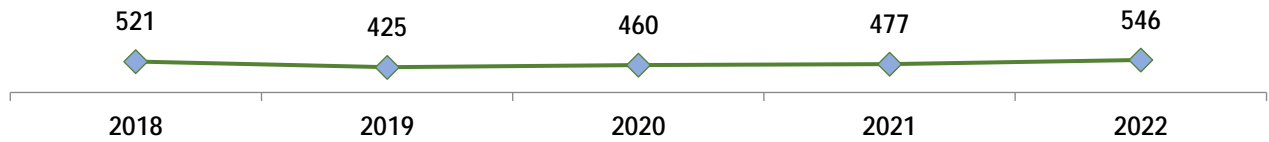
The 51.0 square miles of Station 19's station zone consists of a large portion of unincorporated Washington County south of Hillsboro which includes the unincorporated communities of Midway and Scholls and into the Chehalem Mountains in Yamhill County.

## Budget Summary

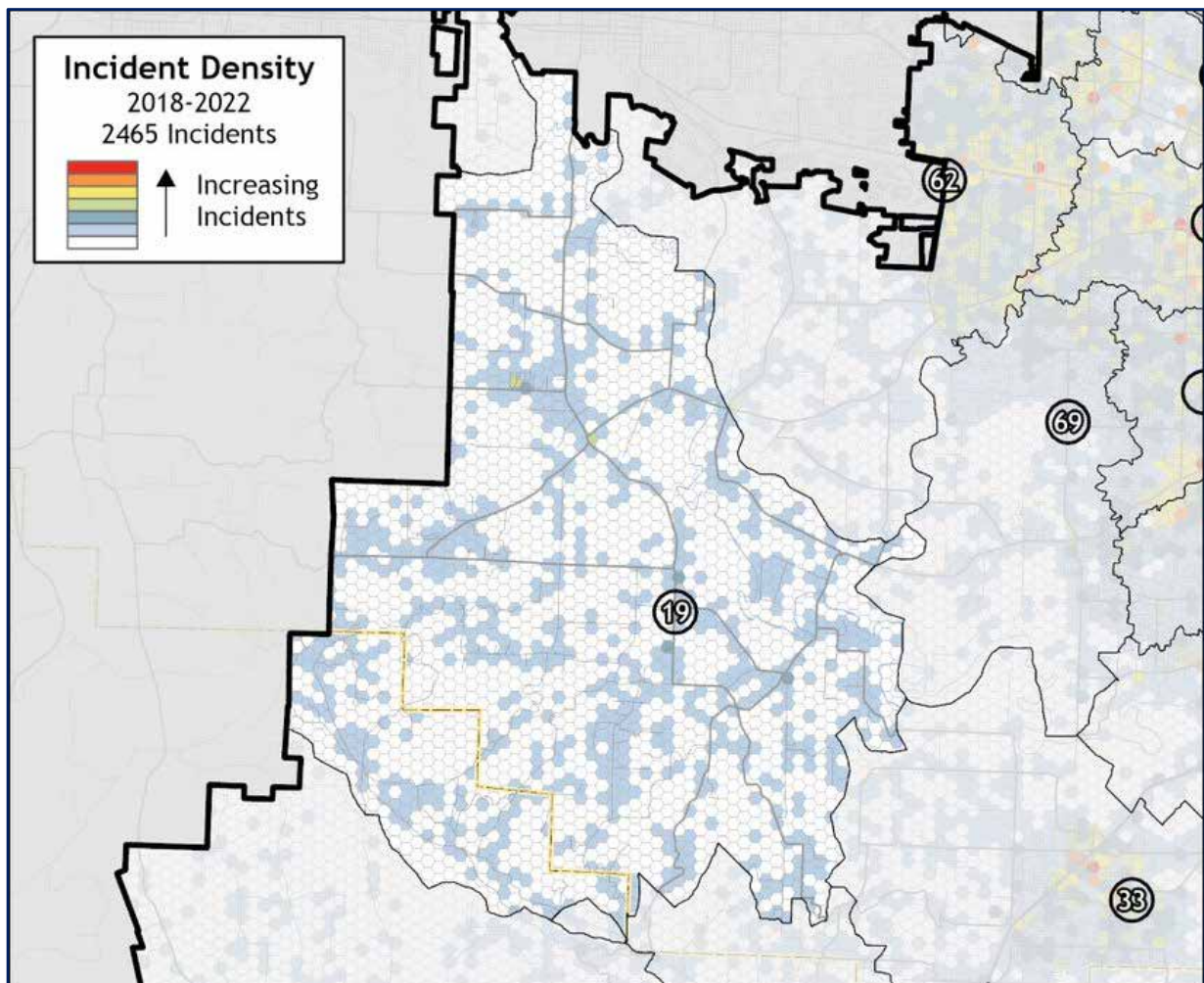
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,459,567	2,796,807	2,691,490	2,874,858
Materials and Services	62,884	70,446	75,122	61,115
<b>Total Station 19 Midway</b>	<b>2,522,451</b>	<b>2,867,254</b>	<b>2,766,612</b>	<b>2,935,973</b>



## Station 19 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10019 Station 19 Midway</b>						
5001 Salaries & Wages Union	967,916	888,653	1,128,206	1,190,700	1,190,700	1,190,700
5003 Vacation Taken Union	147,803	202,452	158,770	167,564	167,564	167,564
5005 Sick Leave Taken Union	23,477	52,359	44,805	47,287	47,287	47,287
5007 Personal Leave Taken Union	17,617	25,832	13,724	14,484	14,484	14,484
5016 Vacation Sold at Retirement	-	32,712	7,222	7,621	7,621	7,621
5017 PEHP Vac Sold at Retirement	(20,053)	53,784	16,413	17,321	17,321	17,321
5020 Deferred Comp Match Union	50,542	57,007	62,371	79,675	79,675	79,675
5101 Vacation Relief	155,867	224,935	-	-	-	-
5105 Sick Relief	22,817	54,920	-	-	-	-
5106 On the Job Injury Relief	14,133	20,863	-	-	-	-
5107 Short Term Disability Relief	1,506	-	-	-	-	-
5110 Personal Leave Relief	24,252	23,207	-	-	-	-
5115 Vacant Slot Relief	36,561	70,356	-	-	-	-
5117 Regular Day Off Relief	47,897	91,914	-	-	-	-
5118 Standby Overtime	2,135	2,506	-	-	-	-
5120 Overtime Union	3,203	5,549	328,269	346,415	346,415	346,415
5201 PERS Taxes	523,611	518,503	426,571	473,941	473,941	473,941
5203 FICA/MEDI	106,197	120,393	134,623	143,137	143,137	143,137
5206 Worker's Comp	41,991	55,601	39,595	49,583	49,583	49,583
5208 OR Worker's Benefit Fund Tax	297	349	343	343	343	343
5210 Medical Ins Union	282,504	285,245	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	6,934	6,917	7,200	7,200	7,200	7,200
5270 Uniform Allowance	2,361	2,749	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,459,567</b>	<b>2,796,807</b>	<b>2,691,490</b>	<b>2,874,858</b>	<b>2,874,858</b>	<b>2,874,858</b>
5300 Office Supplies	468	277	480	480	480	480
5301 Special Department Supplies	3,844	3,809	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	-	-	200	200	200	200
5320 EMS Supplies	7,414	9,176	8,000	8,000	8,000	8,000
5321 Fire Fighting Supplies	3,645	2,388	3,300	3,300	3,300	3,300
5325 Protective Clothing	1,557	912	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	3,034	3,100	2,109	-	-	-
5350 Apparatus Fuel/Lubricants	4,460	7,566	8,000	8,000	8,000	8,000
5365 M&R Firefight Equip	98	-	200	200	200	200
5367 M&R Office Equip	1,361	1,220	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	303	250	250	250	250
5415 Printing	21	-	25	25	25	25
5416 Building Services	10,433	11,434	11,898	-	-	-
5432 Natural Gas	11,644	14,582	11,600	11,600	11,600	11,600
5433 Electricity	11,144	11,008	11,600	11,600	11,600	11,600
5436 Garbage	1,986	2,330	2,750	2,750	2,750	2,750
5450 Rental of Equip	-	1	50	50	50	50
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	200	200	200	200
5484 Postage UPS & Shipping	-	6	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	1,744	2,335	3,610	3,610	3,610	3,610
5575 Laundry/Repair Expense	-	-	100	100	100	100
<b>Materials and Services</b>	<b>62,884</b>	<b>70,446</b>	<b>75,122</b>	<b>61,115</b>	<b>61,115</b>	<b>61,115</b>
<b>Total Station 19 Midway</b>	<b>2,522,451</b>	<b>2,867,254</b>	<b>2,766,612</b>	<b>2,935,973</b>	<b>2,935,973</b>	<b>2,935,973</b>





# Station 20 – Downtown Newberg

## Description

**Station 20**, located in downtown Newberg just off Highway 99W, was originally constructed in the 1940s with an extensive remodel in 2012. This 15,500-square-foot station houses a total of **24 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents utilizing **Engine 20** and can also respond in **Heavy Brush 20** or **Medic 20A** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment. Two Firefighter/EMT-Paramedics (on each 24-hour, three-shift schedule) respond to incidents utilizing **Rescue 20** and two EMT-Paramedics (on each 24-hour, three-shift schedule) respond to incidents utilizing **Medic 20** which also provide transport services in Yamhill County Ambulance Service Area #1.

Half of TVF&R's **Water Rescue Team** is housed at Station 20 (in conjunction with Station 59). Personnel at this station also assist with the management of TVF&R's wildland program by housing one of three wildland caches (in conjunction with Stations 52 and 62). This equipment is taken when a team is deployed as part of a Yamhill County deployment.

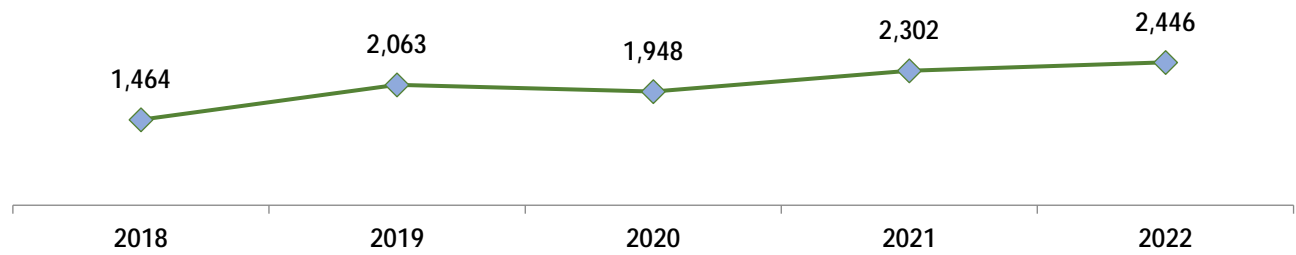
The 32.5 square miles of Station 20's station zone includes the west portion of Newberg and a large portion of unincorporated Yamhill County west of the city and north to the Chehalem Mountains.

## Budget Summary

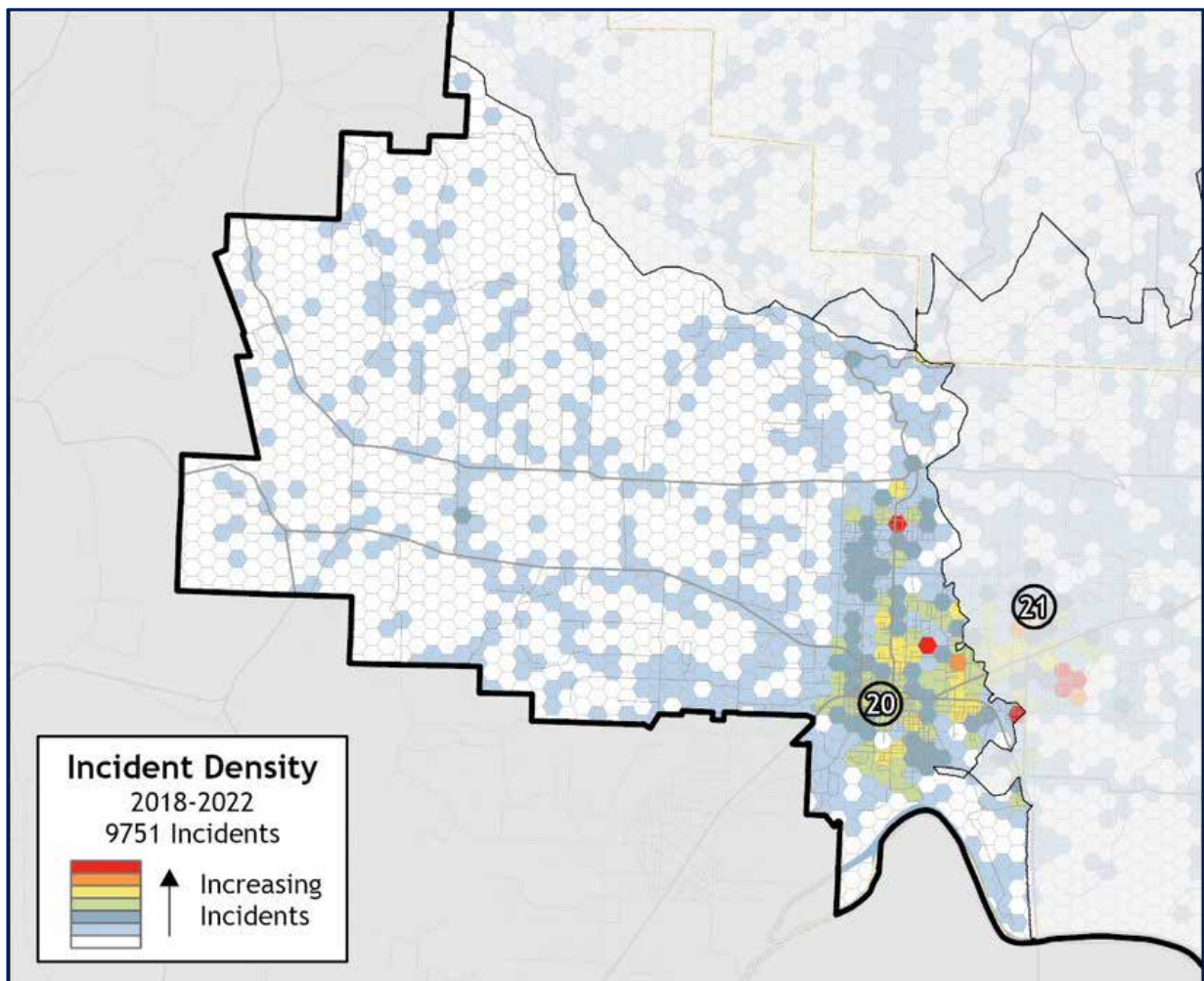
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	4,781,383	4,978,298	5,091,563	5,563,945
Materials and Services	121,668	136,906	135,516	128,010
<b>Total Station 20 Downtown Newberg</b>	<b>4,903,050</b>	<b>5,115,204</b>	<b>5,227,079</b>	<b>5,691,955</b>



## Station 20 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10020 Station 20 Downtown Newberg</b>						
5001 Salaries & Wages Union	1,791,269	1,835,973	2,125,119	2,294,753	2,294,753	2,294,753
5003 Vacation Taken Union	234,946	248,274	299,063	322,935	322,935	322,935
5005 Sick Leave Taken Union	92,059	76,486	84,396	91,133	91,133	91,133
5007 Personal Leave Taken Union	18,834	23,642	25,851	27,915	27,915	27,915
5016 Vacation Sold at Retirement	-	30,631	13,386	14,674	14,674	14,674
5017 PEHP Vac Sold at Retirement	2,409	2,920	30,423	33,350	33,350	33,350
5020 Deferred Comp Match Union	89,757	89,745	115,608	153,409	153,409	153,409
5101 Vacation Relief	227,332	273,599	-	-	-	-
5105 Sick Relief	33,009	62,049	-	-	-	-
5106 On the Job Injury Relief	18,531	31,078	-	-	-	-
5107 Short Term Disability Relief	3,465	-	-	-	-	-
5110 Personal Leave Relief	21,853	30,314	-	-	-	-
5115 Vacant Slot Relief	135,344	184,169	-	-	-	-
5117 Regular Day Off Relief	200,801	197,775	-	-	-	-
5118 Standby Overtime	3,308	5,671	-	-	-	-
5120 Overtime Union	33,809	39,451	608,466	666,996	666,996	666,996
5201 PERS Taxes	982,132	888,935	800,480	913,188	913,188	913,188
5203 FICA/MEDI	205,793	222,943	252,627	275,795	275,795	275,795
5206 Worker's Comp	79,828	105,601	74,302	95,537	95,537	95,537
5207 TriMet/Wilsonville Tax	2,679	388	-	0	0	0
5208 OR Worker's Benefit Fund Tax	686	699	686	686	686	686
5210 Medical Ins Union	588,150	609,214	639,556	651,974	651,974	651,974
5220 Post Retire Ins Union	13,296	14,742	14,400	14,400	14,400	14,400
5270 Uniform Allowance	2,090	3,998	7,200	7,200	7,200	7,200
<b>Personnel Services</b>	<b>4,781,383</b>	<b>4,978,298</b>	<b>5,091,563</b>	<b>5,563,945</b>	<b>5,563,945</b>	<b>5,563,945</b>
5300 Office Supplies	738	294	960	960	960	960
5301 Special Department Supplies	6,020	6,755	7,200	7,200	7,200	7,200
5302 Training Supplies	57	-	100	100	100	100
5303 Physical Fitness	12	-	-	-	-	-
5307 Smoke Detector Program	238	-	300	300	300	300
5320 EMS Supplies	50,797	52,546	45,000	45,000	45,000	45,000
5321 Fire Fighting Supplies	3,241	4,740	6,600	6,600	6,600	6,600
5325 Protective Clothing	3,264	4,806	10,200	10,200	10,200	10,200
5330 Noncapital Furniture & Equip	4,597	2,755	-	-	-	-
5350 Apparatus Fuel/Lubricants	17,560	28,688	22,000	22,000	22,000	22,000
5365 M&R Firefight Equip	-	196	200	200	200	200
5367 M&R Office Equip	1,461	1,346	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	9	100	100	100	100
5415 Printing	-	-	25	25	25	25
5416 Building Services	5,744	5,528	7,506	-	-	-
5432 Natural Gas	5,352	5,786	6,000	6,000	6,000	6,000
5433 Electricity	13,782	13,007	14,600	14,600	14,600	14,600
5434 Water/Sewer	7,432	8,493	10,000	10,000	10,000	10,000
5436 Garbage	-	-	525	525	525	525
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	270	361	750	750	750	750
5484 Postage UPS & Shipping	67	-	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	1,006	1,421	1,200	1,200	1,200	1,200
5575 Laundry/Repair Expense	-	175	300	300	300	300
<b>Materials and Services</b>	<b>121,668</b>	<b>136,906</b>	<b>135,516</b>	<b>128,010</b>	<b>128,010</b>	<b>128,010</b>
<b>Total Station 20 Downtown Newberg</b>	<b>4,903,050</b>	<b>5,115,204</b>	<b>5,227,079</b>	<b>5,691,955</b>	<b>5,691,955</b>	<b>5,691,955</b>



# Station 21 – Springbrook

## Description

**Station 21**, located on the corner of North Springbrook Road and Middlebrook Drive, was constructed in 1999 and includes a half-acre training area and a four-story training tower. This 10,675-square-foot station houses a total of **18 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents primarily utilizing **Truck 21** and can also respond in **Engine 21** and **Brush Rig 21** when needed. In addition to responses in the station zone, the truck serves as a resource for TVF&R's entire service area. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment. Two EMT-Paramedics (on each 24-hour, three-shift schedule) respond to incidents utilizing **Medic 21** which also provide transport services in Yamhill County Ambulance Service Area #1. **Battalion Chief (C7)** responds from and maintains quarters at Station 21.

The 26.8 square miles of Station 21's station zone includes the east portion of Newberg and unincorporated areas of Yamhill County north of the city into the Chehalem Mountains and east of the city near the Washington County border.

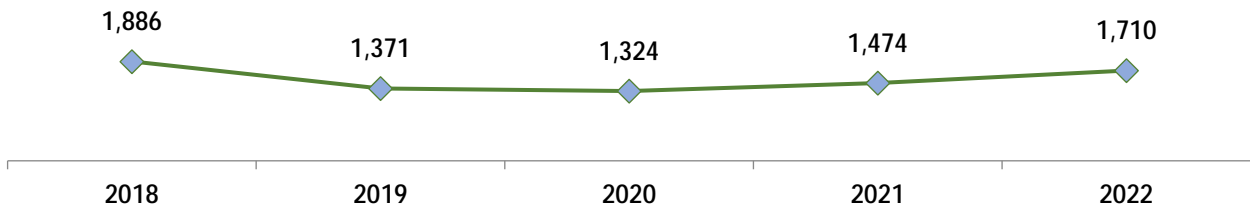
## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	3,312,467	3,383,199	3,895,457	4,275,450
Materials and Services	121,751	126,780	129,519	100,195
<b>Total Station 21 Springbrook</b>	<b>3,434,219</b>	<b>3,509,979</b>	<b>4,024,976</b>	<b>4,375,645</b>

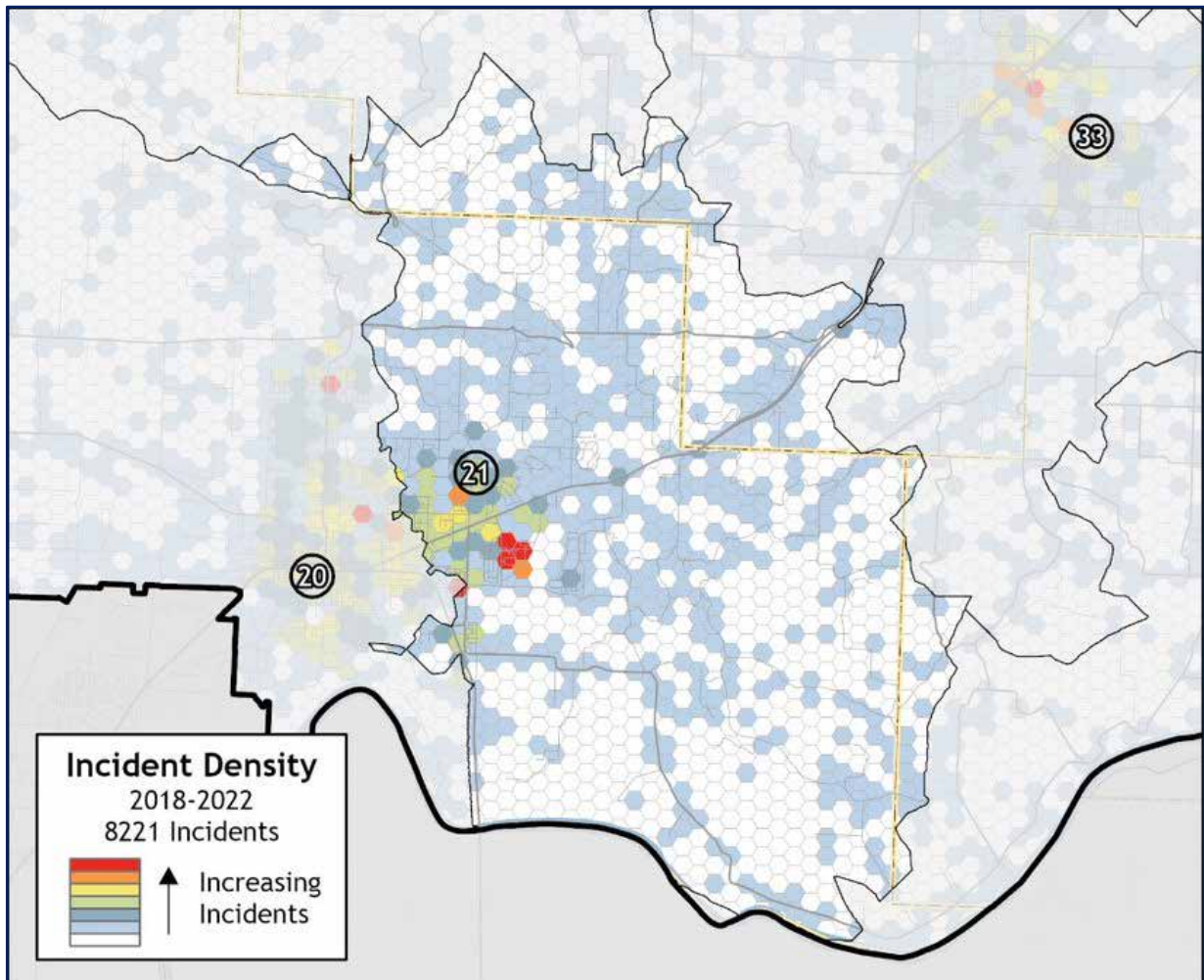




## Station 21 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)





## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10021 Station 21 Springbrook</b>						
5001 Salaries & Wages Union	1,181,329	1,173,783	1,632,120	1,768,868	1,768,868	1,768,868
5003 Vacation Taken Union	196,579	207,359	229,684	248,928	248,928	248,928
5005 Sick Leave Taken Union	66,368	67,445	64,818	70,248	70,248	70,248
5007 Personal Leave Taken Union	17,653	24,977	19,854	21,518	21,518	21,518
5016 Vacation Sold at Retirement	-	-	10,242	11,319	11,319	11,319
5017 PEHP Vac Sold at Retirement	2,239	-	23,277	25,725	25,725	25,725
5020 Deferred Comp Match Union	64,242	64,778	88,451	118,335	118,335	118,335
5101 Vacation Relief	185,070	216,965	-	-	-	-
5105 Sick Relief	47,551	52,828	-	-	-	-
5106 On the Job Injury Relief	21,445	27,623	-	-	-	-
5107 Short Term Disability Relief	4,365	-	-	-	-	-
5110 Personal Leave Relief	23,314	41,918	-	-	-	-
5115 Vacant Slot Relief	87,710	129,737	-	-	-	-
5117 Regular Day Off Relief	90,025	78,429	-	-	-	-
5118 Standby Overtime	2,573	3,287	-	-	-	-
5120 Overtime Union	32,038	35,273	465,531			
5201 PERS Taxes	662,062	577,744	614,236	704,032	704,032	704,032
5203 FICA/MEDI	145,942	153,147	193,849	212,627	212,627	212,627
5206 Worker's Comp	61,131	82,484	57,014	73,655	73,655	73,655
5208 OR Worker's Benefit Fund Tax	472	491	514	514	514	514
5210 Medical Ins Union	409,624	431,498	479,667	488,981	488,981	488,981
5220 Post Retire Ins Union	9,366	9,664	10,800	10,800	10,800	10,800
5270 Uniform Allowance	1,370	3,771	5,400	5,400	5,400	5,400
<b>Personnel Services</b>	<b>3,312,467</b>	<b>3,383,199</b>	<b>3,895,457</b>	<b>4,275,450</b>	<b>4,275,450</b>	<b>4,275,450</b>
5300 Office Supplies	308	1,060	720	720	720	720
5301 Special Department Supplies	4,868	3,928	5,400	5,400	5,400	5,400
5302 Training Supplies	50	44	100	100	100	100
5307 Smoke Detector Program	83	119	200	200	200	200
5320 EMS Supplies	29,035	28,886	33,000	33,000	33,000	33,000
5321 Fire Fighting Supplies	6,224	9,012	6,950	6,950	6,950	6,950
5325 Protective Clothing	12,975	11,652	7,650	7,650	7,650	7,650
5330 Noncapital Furniture & Equip	2,071	957	1,200	-	-	-
5350 Apparatus Fuel/Lubricants	12,293	23,246	15,000	15,000	15,000	15,000
5365 M&R Firefight Equip	486	280	750	750	750	750
5367 M&R Office Equip	1,939	1,798	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	0	100	100	100	100
5415 Printing	68	25	25	25	25	25
5416 Building Services	25,914	18,729	28,124	-	-	-
5432 Natural Gas	5,213	5,539	5,500	5,500	5,500	5,500
5433 Electricity	13,638	14,548	14,200	14,200	14,200	14,200
5434 Water/Sewer	5,895	6,055	6,300	6,300	6,300	6,300
5436 Garbage	38	-	800	800	800	800
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	400	400	400	400
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	624	902	900	900	900	900
5575 Laundry/Repair Expense	-	-	250	250	250	250
<b>Materials and Services</b>	<b>121,751</b>	<b>126,780</b>	<b>129,519</b>	<b>100,195</b>	<b>100,195</b>	<b>100,195</b>
<b>Total Station 21 Springbrook</b>	<b>3,434,219</b>	<b>3,509,979</b>	<b>4,024,976</b>	<b>4,375,645</b>	<b>4,375,645</b>	<b>4,375,645</b>



# Station 33 – Sherwood

## Description

**Station 33**, located on SW Oregon Street northeast of downtown Sherwood, was constructed in 1971 and remodeled in 2002. The 6,400-square-foot station houses a total of **12 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents primarily utilizing **Engine 33** and can also respond in **Brush Rig 33** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 33 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings. **Volunteer Company 333** is also located at Station 33, responding out of **Brush Rig 333**.

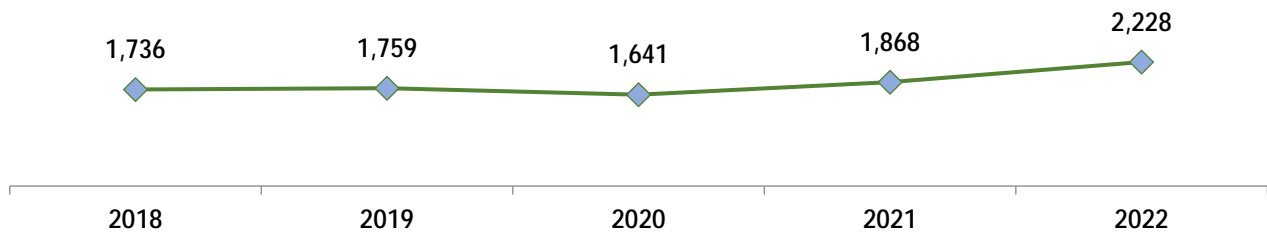
The 23.4 square miles of Station 33's station zone includes Sherwood and surrounding portions of Washington and Clackamas counties to the west and south of the city.

## Budget Summary

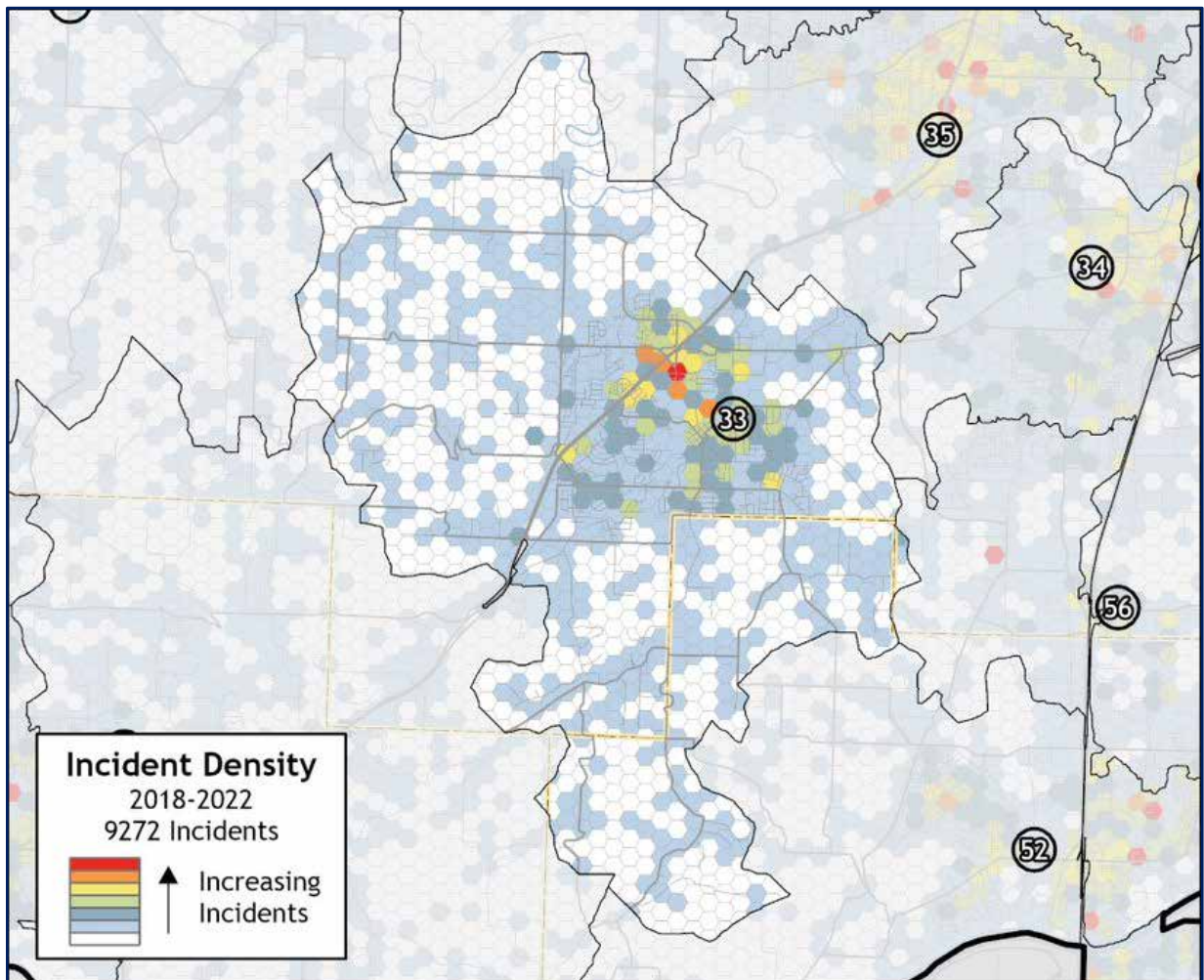
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,413,794	2,511,721	2,705,633	2,889,896
Materials and Services	58,311	73,741	87,020	75,755
<b>Total Station 33 Sherwood</b>	<b>2,472,105</b>	<b>2,585,462</b>	<b>2,792,653</b>	<b>2,965,651</b>



## Station 33 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10033 Station 33 Sherwood</b>						
5001 Salaries & Wages Union	926,632	927,109	1,128,206	1,190,700	1,190,700	1,190,700
5003 Vacation Taken Union	147,022	159,687	158,770	167,564	167,564	167,564
5005 Sick Leave Taken Union	60,275	56,347	44,805	47,287	47,287	47,287
5007 Personal Leave Taken Union	13,689	16,048	13,724	14,484	14,484	14,484
5016 Vacation Sold at Retirement	30,064	-	7,222	7,621	7,621	7,621
5017 PEHP Vac Sold at Retirement	17,477	-	16,413	17,321	17,321	17,321
5020 Deferred Comp Match Union	46,354	50,288	62,371	79,675	79,675	79,675
5101 Vacation Relief	136,548	170,130	-	-	-	-
5105 Sick Relief	15,789	41,877	-	-	-	-
5106 On the Job Injury Relief	10,092	19,501	-	-	-	-
5107 Short Term Disability Relief	3,152	-	-	-	-	-
5110 Personal Leave Relief	15,981	21,376	-	-	-	-
5115 Vacant Slot Relief	16,429	51,874	-	-	-	-
5117 Regular Day Off Relief	24,263	54,326	-	-	-	-
5118 Standby Overtime	736	1,650	-	-	-	-
5120 Overtime Union	2,891	2,639	328,269	346,415	346,415	346,415
5201 PERS Taxes	489,903	447,267	426,571	473,941	473,941	473,941
5203 FICA/MEDI	99,128	109,757	134,623	143,137	143,137	143,137
5206 Worker's Comp	43,267	53,301	39,595	49,583	49,583	49,583
5207 TriMet/Wilsonville Tax	10,843	11,887	14,143	15,038	15,038	15,038
5208 OR Worker's Benefit Fund Tax	312	337	343	343	343	343
5210 Medical Ins Union	294,217	307,435	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	6,822	7,000	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,912	1,885	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,413,794</b>	<b>2,511,721</b>	<b>2,705,633</b>	<b>2,889,896</b>	<b>2,889,896</b>	<b>2,889,896</b>
5300 Office Supplies	82	227	480	480	480	480
5301 Special Department Supplies	3,374	3,066	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	143	-	200	200	200	200
5320 EMS Supplies	11,407	15,767	17,000	17,000	17,000	17,000
5321 Fire Fighting Supplies	4,552	3,220	3,300	3,300	3,300	3,300
5325 Protective Clothing	576	1,800	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	-	3,604	1,800	-	-	-
5350 Apparatus Fuel/Lubricants	7,809	14,212	17,000	17,000	17,000	17,000
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	245	294	200	200	200	200
5366 M&R EMS Equip	-	36	-	-	-	-
5367 M&R Office Equip	1,147	1,107	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	420	500	500	500	500
5415 Printing	-	-	25	25	25	25
5416 Building Services	8,082	7,115	9,465	-	-	-
5432 Natural Gas	1,751	2,157	2,400	2,400	2,400	2,400
5433 Electricity	9,529	10,016	10,200	10,200	10,200	10,200
5434 Water/Sewer	7,713	8,331	9,700	9,700	9,700	9,700
5436 Garbage	1,788	1,817	2,000	2,000	2,000	2,000
5480 Community/Open House/Outreach	-	91	200	200	200	200
5481 Community Education Materials	-	-	800	800	800	800
5484 Postage UPS & Shipping	-	-	-	-	-	-
5500 Dues & Subscriptions	78	15	100	100	100	100
5570 Misc Business Exp	35	447	600	600	600	600
5575 Laundry/Repair Expense	-	-	600	600	600	600
<b>Materials and Services</b>	<b>58,311</b>	<b>73,741</b>	<b>87,020</b>	<b>75,755</b>	<b>75,755</b>	<b>75,755</b>
<b>Total Station 33 Sherwood</b>	<b>2,472,105</b>	<b>2,585,462</b>	<b>2,792,653</b>	<b>2,965,651</b>	<b>2,965,651</b>	<b>2,965,651</b>







# Station 34 – Tualatin

## Description

Station 34, located on SW 90<sup>th</sup> Court just off Tualatin Sherwood Road west of Boones Ferry Road, was constructed in 1990 and remodeled in 2010. The 9,500-square-foot station houses a total of **12 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents primarily utilizing **Engine 34** and can also respond in **Water Tenders 34A and 34B** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Half of TVF&R's **Hazardous Materials Team** is also housed at Station 34 (in conjunction with Station 53).

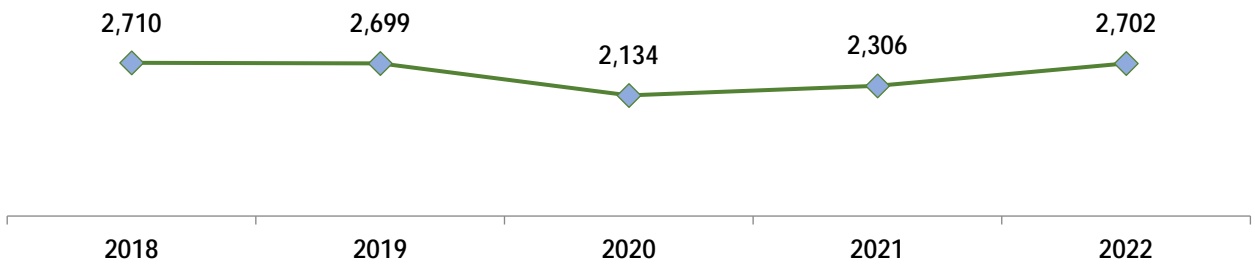
The 7.2 square miles of Station 34's first-due area includes most of Tualatin and a small southern portion of Durham.

## Budget Summary

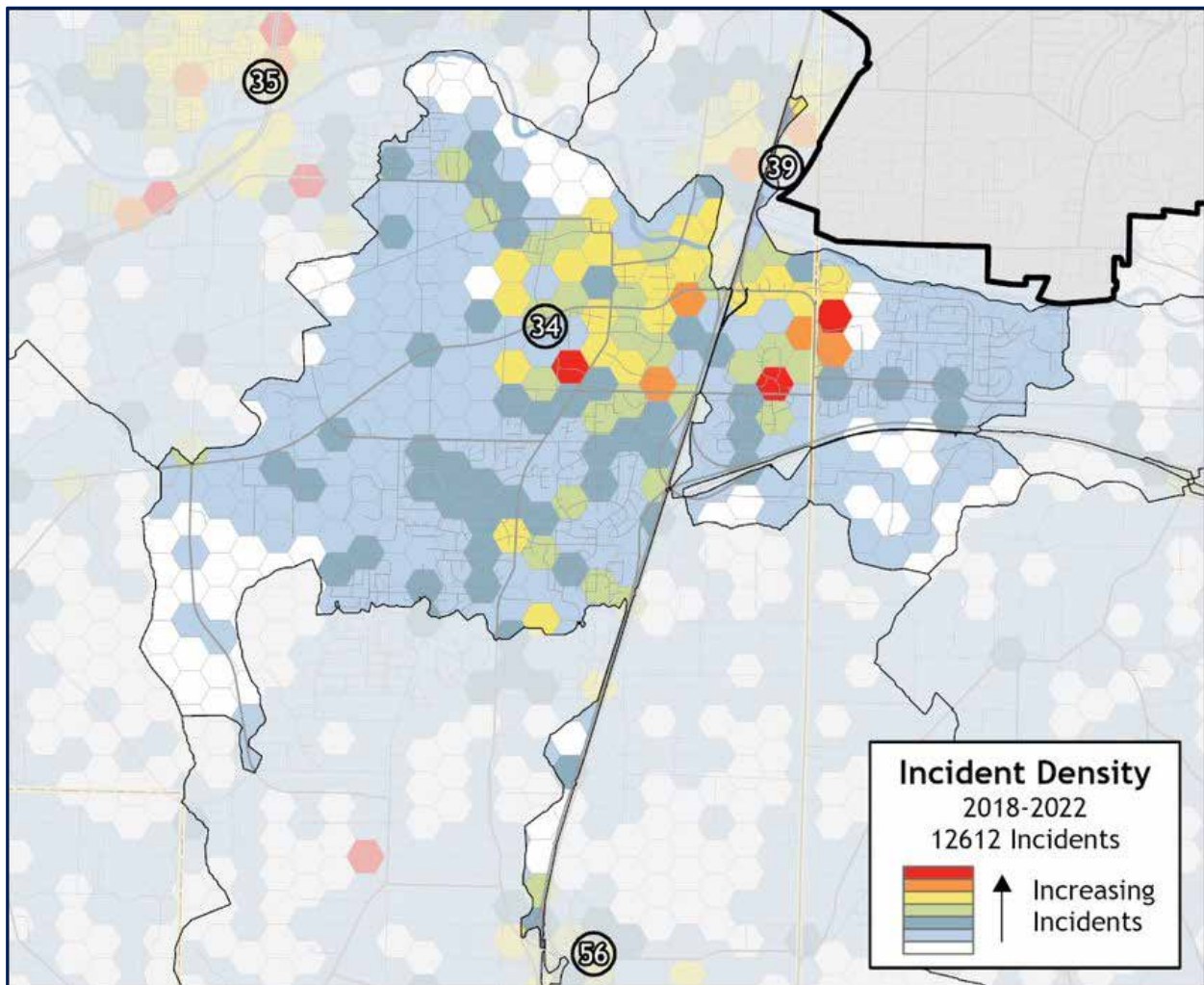
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,798,876	2,811,525	3,083,073	3,297,034
Materials and Services	66,136	89,210	88,452	75,795
<b>Total Station 34 Tualatin</b>	<b>2,865,012</b>	<b>2,900,735</b>	<b>3,171,525</b>	<b>3,372,829</b>



## Station 34 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10034 Station 34 Tualatin</b>						
5001 Salaries & Wages Union	1,106,236	1,063,419	1,294,091	1,367,037	1,367,037	1,367,037
5003 Vacation Taken Union	145,035	174,625	182,114	192,380	192,380	192,380
5005 Sick Leave Taken Union	74,192	40,145	51,393	54,290	54,290	54,290
5007 Personal Leave Taken Union	12,656	11,827	15,742	16,629	16,629	16,629
5016 Vacation Sold at Retirement	18,426	-	8,295	8,762	8,762	8,762
5017 PEHP Vac Sold at Retirement	-	-	18,853	19,914	19,914	19,914
5020 Deferred Comp Match Union	56,387	57,636	71,640	91,603	91,603	91,603
5101 Vacation Relief	148,541	193,233	-	-	-	-
5105 Sick Relief	22,245	40,165	-	-	-	-
5106 On the Job Injury Relief	21,822	13,524	-	-	-	-
5107 Short Term Disability Relief	4,885	1,423	-	-	-	-
5110 Personal Leave Relief	14,614	15,414	-	-	-	-
5115 Vacant Slot Relief	42,713	70,670	-	-	-	-
5117 Regular Day Off Relief	60,946	99,861	-	-	-	-
5118 Standby Overtime	672	1,131	-	-	-	-
5120 Overtime Union	5,449	3,274	377,052	398,274	398,274	398,274
5201 PERS Taxes	543,734	489,201	489,449	544,314	544,314	544,314
5203 FICA/MEDI	123,657	127,172	154,467	164,390	164,390	164,390
5206 Worker's Comp	50,828	62,246	45,432	56,946	56,946	56,946
5207 TriMet/Wilsonville Tax	12,824	13,307	16,228	17,271	17,271	17,271
5208 OR Worker's Benefit Fund Tax	355	368	371	371	371	371
5210 Medical Ins Union	322,648	323,213	346,246	353,153	353,153	353,153
5220 Post Retire Ins Union	7,712	7,467	7,800	7,800	7,800	7,800
5270 Uniform Allowance	2,301	2,203	3,900	3,900	3,900	3,900
<b>Personnel Services</b>	<b>2,798,876</b>	<b>2,811,525</b>	<b>3,083,073</b>	<b>3,297,034</b>	<b>3,297,034</b>	<b>3,297,034</b>
5300 Office Supplies	359	254	520	520	520	520
5301 Special Department Supplies	2,527	3,592	3,900	3,900	3,900	3,900
5302 Training Supplies	-	81	100	100	100	100
5307 Smoke Detector Program	-	-	200	200	200	200
5311 Haz Mat Response Materials	102	320	-	-	-	-
5320 EMS Supplies	13,213	16,266	18,000	18,000	18,000	18,000
5321 Fire Fighting Supplies	2,231	3,408	3,575	3,575	3,575	3,575
5325 Protective Clothing	528	9,065	5,525	5,525	5,525	5,525
5330 Noncapital Furniture & Equip	729	1,346	2,389	-	-	-
5350 Apparatus Fuel/Lubricants	7,712	12,649	10,000	10,000	10,000	10,000
5365 M&R Firefight Equip	147	49	200	200	200	200
5367 M&R Office Equip	1,410	1,388	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	347	500	500	500	500
5415 Printing	-	42	25	25	25	25
5416 Building Services	8,762	9,444	10,268	-	-	-
5432 Natural Gas	3,903	4,660	4,900	4,900	4,900	4,900
5433 Electricity	13,012	13,889	13,300	13,300	13,300	13,300
5434 Water/Sewer	8,789	9,170	8,900	8,900	8,900	8,900
5436 Garbage	2,262	2,313	2,300	2,300	2,300	2,300
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	49	217	750	750	750	750
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	133	428	650	650	650	650
5575 Laundry/Repair Expense	240	283	500	500	500	500
<b>Materials and Services</b>	<b>66,136</b>	<b>89,210</b>	<b>88,452</b>	<b>75,795</b>	<b>75,795</b>	<b>75,795</b>
<b>Total Station 34 Tualatin</b>	<b>2,865,012</b>	<b>2,900,735</b>	<b>3,171,525</b>	<b>3,372,829</b>	<b>3,372,829</b>	<b>3,372,829</b>





# Station 35 – King City

## Description

Station 35, located on Highway 99W just south of Durham Road, was constructed in 1972 and seismically upgraded in 2003. The 6,700-square-foot station houses a total of **18 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents utilizing **Engine 35** and can also respond in **Water Tenders 35A and 35B** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment. An additional two EMT-Paramedics (on each 24-hour, three-shift schedule) respond utilizing **Medic 35**.

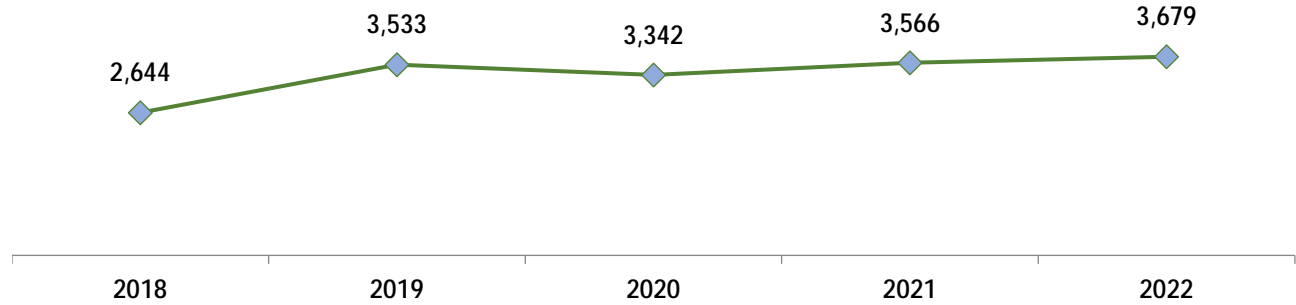
The 8.1 square miles of Station 35's station zone includes King City, portions of south Tigard and west Tualatin, and unincorporated territory in Washington County.

## Budget Summary

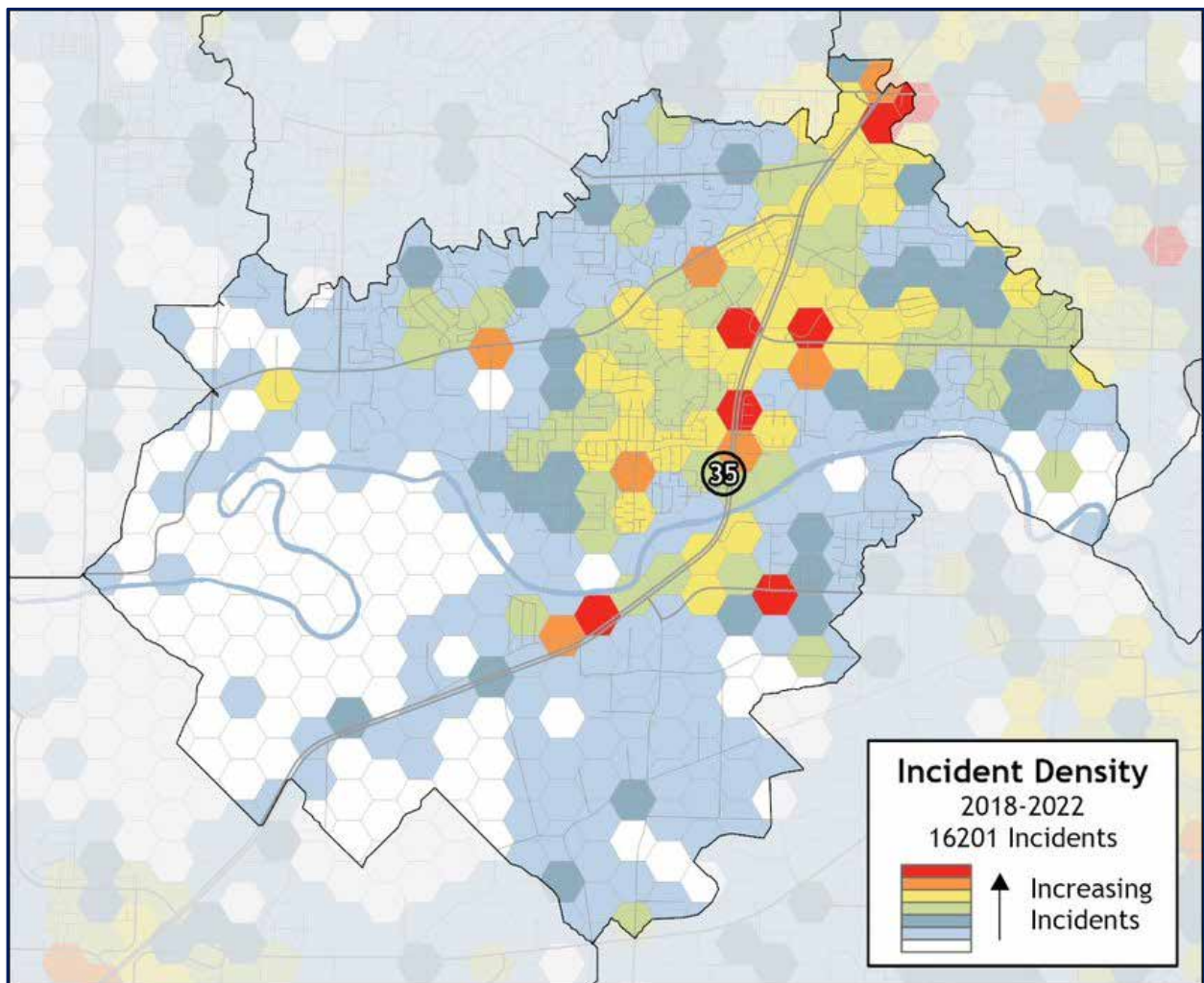
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	3,056,666	3,505,135	3,822,293	4,197,506
Materials and Services	84,312	91,282	101,207	98,885
Total Station 35 King City	3,140,978	3,596,417	3,923,500	4,296,391



## Station 35 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)





## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10035 Station 35 King City</b>						
5001 Salaries & Wages Union	1,145,817	1,293,838	1,587,942	1,722,371	1,722,371	1,722,371
5003 Vacation Taken Union	140,315	172,136	223,467	242,385	242,385	242,385
5005 Sick Leave Taken Union	69,715	48,511	63,063	68,402	68,402	68,402
5007 Personal Leave Taken Union	17,773	19,778	19,317	20,952	20,952	20,952
5016 Vacation Sold at Retirement	-	25,183	9,952	11,014	11,014	11,014
5017 PEHP Vac Sold at Retirement	2,205	5,451	22,618	25,032	25,032	25,032
5020 Deferred Comp Match Union	59,429	66,880	85,948	115,146	115,146	115,146
5101 Vacation Relief	170,334	210,184	-	-	-	-
5105 Sick Relief	20,546	39,994	-	-	-	-
5106 On the Job Injury Relief	10,692	22,065	-	-	-	-
5107 Short Term Disability Relief	6,898	1,309	-	-	-	-
5110 Personal Leave Relief	13,309	23,367	-	-	-	-
5115 Vacant Slot Relief	53,692	117,984	-	-	-	-
5117 Regular Day Off Relief	75,231	92,423	-	-	-	-
5118 Standby Overtime	1,711	2,785	-	-	-	-
5120 Overtime Union	27,003	43,379	452,359	500,636	500,636	500,636
5201 PERS Taxes	627,762	589,082	597,435	685,414	685,414	685,414
5203 FICA/MEDI	127,773	153,696	188,547	207,004	207,004	207,004
5206 Worker's Comp	61,939	79,803	55,455	71,707	71,707	71,707
5207 TriMet/Wilsonville Tax	13,540	16,521	19,809	21,748	21,748	21,748
5208 OR Worker's Benefit Fund Tax	451	538	514	514	514	514
5210 Medical Ins Union	397,872	460,731	479,667	488,981	488,981	488,981
5220 Post Retire Ins Union	8,934	11,612	10,800	10,800	10,800	10,800
5270 Uniform Allowance	3,724	7,885	5,400	5,400	5,400	5,400
<b>Personnel Services</b>	<b>3,056,666</b>	<b>3,505,135</b>	<b>3,822,293</b>	<b>4,197,506</b>	<b>4,197,506</b>	<b>4,197,506</b>
5300 Office Supplies	410	80	720	720	720	720
5301 Special Department Supplies	6,801	6,310	5,400	5,400	5,400	5,400
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	190	-	500	500	500	500
5320 EMS Supplies	27,402	35,314	29,000	34,000	34,000	34,000
5321 Fire Fighting Supplies	2,492	2,572	4,950	4,950	4,950	4,950
5325 Protective Clothing	5,187	1,257	7,650	7,650	7,650	7,650
5330 Noncapital Furniture & Equip	1,489	-	-	-	-	-
5350 Apparatus Fuel/Lubricants	12,370	13,722	18,500	18,500	18,500	18,500
5365 M&R Firefight Equip	310	49	200	200	200	200
5367 M&R Office Equip	1,207	1,170	1,650	1,650	1,650	1,650
5414 Other Professional Services	33	298	600	600	600	600
5415 Printing	-	-	25	25	25	25
5416 Building Services	5,610	8,300	7,322	-	-	-
5432 Natural Gas	2,292	2,763	3,500	3,500	3,500	3,500
5433 Electricity	9,727	10,420	9,840	9,840	9,840	9,840
5434 Water/Sewer	6,505	6,796	7,100	7,100	7,100	7,100
5436 Garbage	1,727	1,698	2,000	2,000	2,000	2,000
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	300	300	300	300
5484 Postage UPS & Shipping	16	-	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	466	496	900	900	900	900
5575 Laundry/Repair Expense	48	37	650	650	650	650
<b>Materials and Services</b>	<b>84,312</b>	<b>91,282</b>	<b>101,207</b>	<b>98,885</b>	<b>98,885</b>	<b>98,885</b>
<b>Total Station 35 King City</b>	<b>3,140,978</b>	<b>3,596,417</b>	<b>3,923,500</b>	<b>4,296,391</b>	<b>4,296,391</b>	<b>4,296,391</b>



# Station 39 – McEwan Road

## Description

**Station 39**, located on McEwan Road in Tualatin, opened its doors on January 21, 2020. This 10, 922-square-foot station houses a total of **eight full-time personnel**. Two personnel (on each 24-hour, three-shift schedule) respond to incidents utilizing **Squad 39**. Two additional personnel join the station (on a ten-hour, four day a week schedule) for a total of four crew members to respond out of **Engine 39**. The crew may also respond in **Rehab 39**, which serves as a resource for TVF&R's entire service area. At least one crewmember is an EMT-Paramedic capable of providing advanced life support (ALS) treatment. **Battalion Chief (C6)** also responds from and maintains quarters at Station 39.

Station 39 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings.

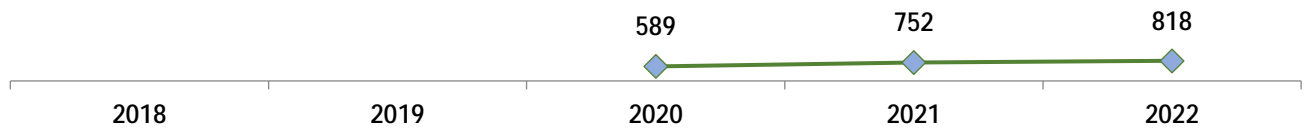
The 2.0 square miles of Station 39's station zone includes Rivergrove, most of Durham, and small portions of southeast Tigard and north Tualatin.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	1,263,731	1,773,156	1,905,265	2,041,336
Materials and Services	50,770	62,620	66,798	55,485
<b>Total Station 39 McEwan Road</b>	<b>1,314,501</b>	<b>1,835,776</b>	<b>1,972,063</b>	<b>2,096,821</b>

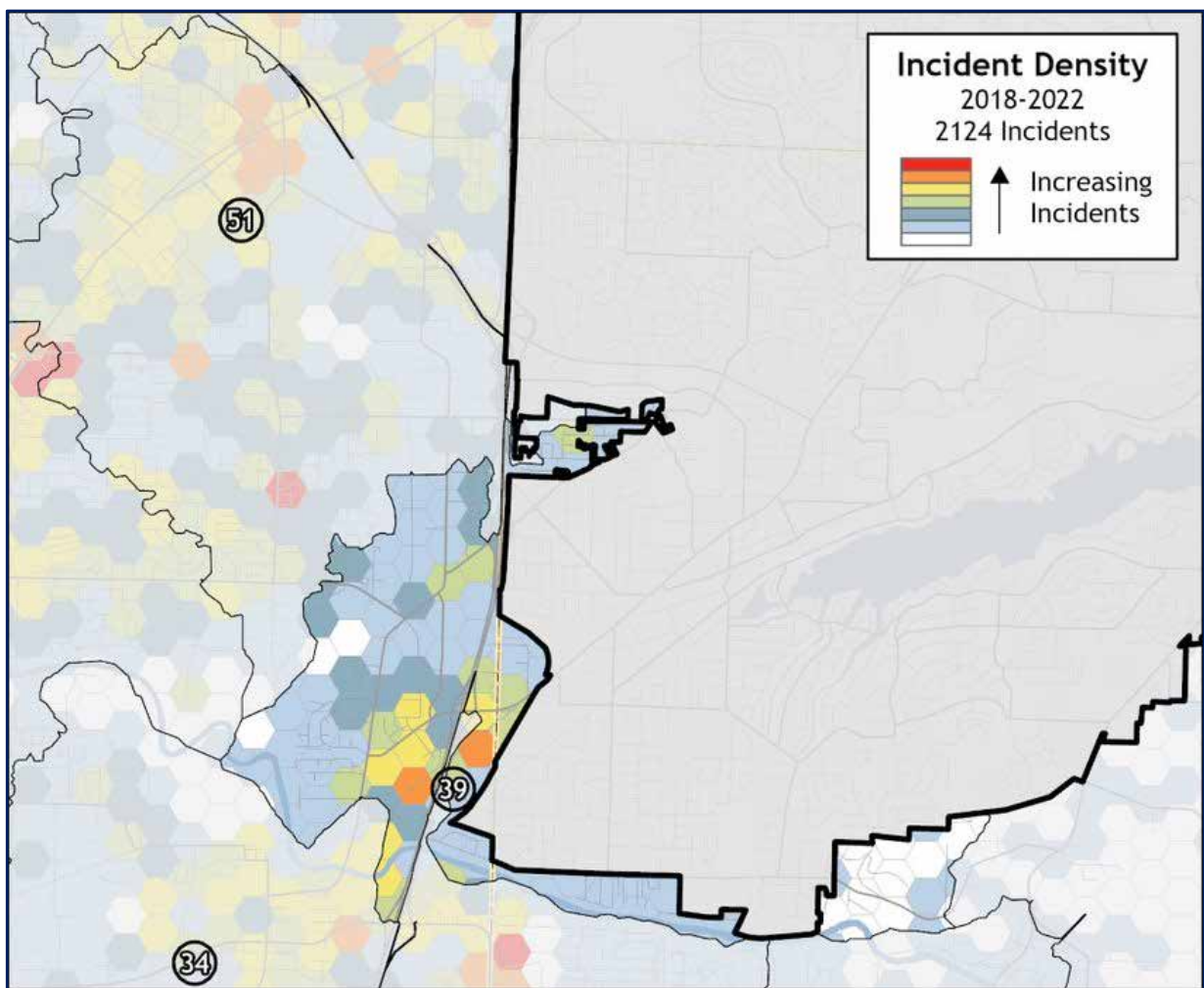


## Station 39 Zone Incident Count (Calendar Year)\*



\*Station 39 opened on January 21, 2020. Incident totals for the area serviced by Station 39 are included for all of 2020.

## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10039 Station 39 McEwan Road</b>						
5001 Salaries & Wages Union	491,238	603,910	800,085	846,999	846,999	846,999
5003 Vacation Taken Union	75,788	144,443	112,594	119,196	119,196	119,196
5005 Sick Leave Taken Union	14,884	23,891	31,774	33,638	33,638	33,638
5007 Personal Leave Taken Union	5,800	9,691	9,723	10,303	10,303	10,303
5016 Vacation Sold at Retirement	-	-	5,129	5,430	5,430	5,430
5017 PEHP Vac Sold at Retirement	-	41,050	11,657	12,340	12,340	12,340
5020 Deferred Comp Match Union	28,855	38,994	44,297	56,765	56,765	56,765
5101 Vacation Relief	78,766	144,725	-	-	-	-
5105 Sick Relief	6,042	16,727	-	-	-	-
5106 On the Job Injury Relief	6,564	16,194	-	-	-	-
5107 Short Term Disability Relief	-	1,505	-	-	-	-
5110 Personal Leave Relief	6,066	10,742	-	-	-	-
5115 Vacant Slot Relief	24,347	37,906	-	-	-	-
5117 Regular Day Off Relief	30,948	32,499	-	-	-	-
5118 Standby Overtime	890	2,321	-	-	-	-
5120 Overtime Union	493	2,645	233,142	246,805	246,805	246,805
5201 PERS Taxes	267,200	324,342	302,615	337,263	337,263	337,263
5203 FICA/MEDI	53,229	75,547	95,503	101,858	101,858	101,858
5206 Worker's Comp	20,002	37,335	28,089	35,284	35,284	35,284
5207 TriMet/Wilsonville Tax	5,674	8,204	10,033	10,701	10,701	10,701
5208 OR Worker's Benefit Fund Tax	156	200	229	229	229	229
5210 Medical Ins Union	142,138	194,098	213,185	217,325	217,325	217,325
5220 Post Retire Ins Union	3,378	4,450	4,800	4,800	4,800	4,800
5270 Uniform Allowance	1,271	1,736	2,400	2,400	2,400	2,400
<b>Personnel Services</b>	<b>1,263,731</b>	<b>1,773,156</b>	<b>1,905,265</b>	<b>2,041,336</b>	<b>2,041,336</b>	<b>2,041,336</b>
5300 Office Supplies	203	276	320	320	320	320
5301 Special Department Supplies	1,740	2,352	2,400	2,400	2,400	2,400
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	-	-	300	300	300	300
5320 EMS Supplies	4,701	7,524	10,000	10,000	10,000	10,000
5321 Fire Fighting Supplies	1,637	538	2,200	2,200	2,200	2,200
5325 Protective Clothing	673	1,948	3,400	3,400	3,400	3,400
5330 Noncapital Furniture & Equip	452	942	-	-	-	-
5350 Apparatus Fuel/Lubricants	6,708	8,176	10,000	10,000	10,000	10,000
5365 M&R Firefight Equip	49	49	200	200	200	200
5367 M&R Office Equip	1,476	1,646	1,650	1,650	1,650	1,650
5414 Other Professional Services	38	46	200	200	200	200
5415 Printing	-	-	25	25	25	25
5416 Building Services	11,976	15,168	11,313	-	-	-
5432 Natural Gas	2,324	2,182	3,090	3,090	3,090	3,090
5433 Electricity	10,136	12,091	11,000	11,000	11,000	11,000
5434 Water/Sewer	6,983	7,712	7,500	7,500	7,500	7,500
5436 Garbage	1,567	1,603	1,600	1,600	1,600	1,600
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	500	500	500	500
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	79	367	400	400	400	400
5575 Laundry/Repair Expense	-	-	300	300	300	300
<b>Materials and Services</b>	<b>50,770</b>	<b>62,620</b>	<b>66,798</b>	<b>55,485</b>	<b>55,485</b>	<b>55,485</b>
<b>Total Station 39 McEwan Road</b>	<b>1,314,501</b>	<b>1,835,776</b>	<b>1,972,063</b>	<b>2,096,821</b>	<b>2,096,821</b>	<b>2,096,821</b>





# Station 50 – Walnut

## Description

Station 50, located on SW Walnut Street just east of Gaarde Street, was constructed in 2009. The 11,700-square-foot station houses a total of **12 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) primarily respond to incidents utilizing **Engine 50** and can also respond in **Water Tenders 50A and 50B** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 50 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings. **Volunteer Company 350** is also located at Station 50, responding out of **Rehab 350**.

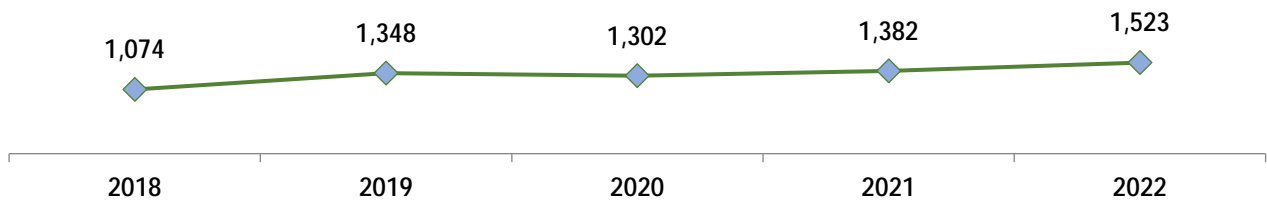
The 4.6 square miles of Station 50's station zone includes the west side of Tigard, a small portion of south Beaverton along Scholls Ferry Road, and portions of unincorporated Washington County and Bull Mountain.

## Budget Summary

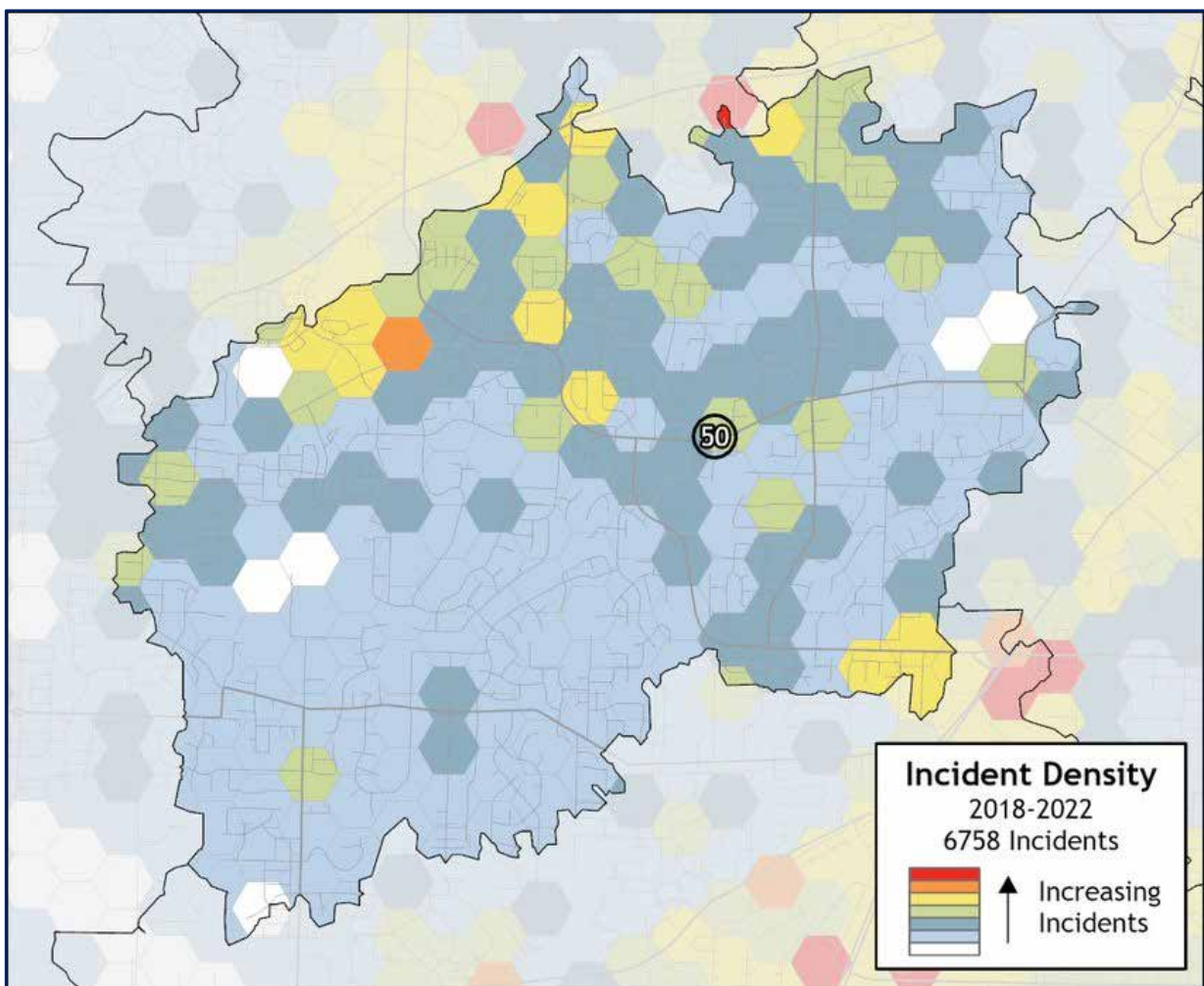
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,715,924	2,666,658	2,672,613	2,846,962
Materials and Services	74,993	91,515	90,837	74,805
<b>Total Station 50 Walnut</b>	<b>2,790,917</b>	<b>2,758,173</b>	<b>2,763,450</b>	<b>2,921,767</b>



## Station 50 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10050 Station 50 Walnut</b>						
5001 Salaries & Wages Union	933,126	903,182	1,112,851	1,171,040	1,171,040	1,171,040
5003 Vacation Taken Union	172,244	176,368	156,609	164,798	164,798	164,798
5005 Sick Leave Taken Union	87,417	30,048	44,195	46,506	46,506	46,506
5007 Personal Leave Taken Union	4,826	9,451	13,537	14,245	14,245	14,245
5016 Vacation Sold at Retirement	-	-	7,115	7,486	7,486	7,486
5017 PEHP Vac Sold at Retirement	7,366	2,181	16,170	17,013	17,013	17,013
5020 Deferred Comp Match Union	55,606	55,242	61,444	78,258	78,258	78,258
5101 Vacation Relief	215,156	268,530	-	-	-	-
5105 Sick Relief	38,167	46,350	-	-	-	-
5106 On the Job Injury Relief	19,952	27,652	-	-	-	-
5107 Short Term Disability Relief	3,023	-	-	-	-	-
5110 Personal Leave Relief	21,248	24,565	-	-	-	-
5115 Vacant Slot Relief	30,562	71,855	-	-	-	-
5117 Regular Day Off Relief	80,831	66,895	-	-	-	-
5118 Standby Overtime	993	1,762	-	-	-	-
5120 Overtime Union	3,912	4,104	323,390	340,253	340,253	340,253
5201 PERS Taxes	560,000	494,091	420,639	465,970	465,970	465,970
5203 FICA/MEDI	116,177	117,192	132,751	140,729	140,729	140,729
5206 Worker's Comp	42,993	55,295	39,044	48,749	48,749	48,749
5207 TriMet/Wilsonville Tax	12,438	12,739	13,947	14,785	14,785	14,785
5208 OR Worker's Benefit Fund Tax	339	355	343	343	343	343
5210 Medical Ins Union	299,887	289,948	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,140	6,728	7,200	7,200	7,200	7,200
5270 Uniform Allowance	2,522	2,123	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,715,924</b>	<b>2,666,658</b>	<b>2,672,613</b>	<b>2,846,962</b>	<b>2,846,962</b>	<b>2,846,962</b>
5300 Office Supplies	232	477	480	480	480	480
5301 Special Department Supplies	3,873	4,516	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	-	-	200	200	200	200
5320 EMS Supplies	7,982	10,472	9,000	9,000	9,000	9,000
5321 Fire Fighting Supplies	1,927	4,408	3,300	3,300	3,300	3,300
5325 Protective Clothing	2,694	1,507	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	2,954	3,082	1,536	-	-	-
5350 Apparatus Fuel/Lubricants	8,991	17,141	13,000	13,000	13,000	13,000
5365 M&R Firefight Equip	257	38	200	200	200	200
5367 M&R Office Equip	1,268	1,281	1,650	1,650	1,650	1,650
5414 Other Professional Services	8	-	400	400	400	400
5415 Printing	-	-	25	25	25	25
5416 Building Services	13,692	13,925	14,496	-	-	-
5432 Natural Gas	3,206	4,087	3,500	3,500	3,500	3,500
5433 Electricity	13,847	15,217	14,000	14,000	14,000	14,000
5434 Water/Sewer	11,682	12,618	16,000	16,000	16,000	16,000
5436 Garbage	1,951	1,989	2,000	2,000	2,000	2,000
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	34	800	800	800	800
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	64	334	600	600	600	600
5575 Laundry/Repair Expense	337	390	550	550	550	550
<b>Materials and Services</b>	<b>74,993</b>	<b>91,515</b>	<b>90,837</b>	<b>74,805</b>	<b>74,805</b>	<b>74,805</b>
<b>Total Station 50 Walnut</b>	<b>2,790,917</b>	<b>2,758,173</b>	<b>2,763,450</b>	<b>2,921,767</b>	<b>2,921,767</b>	<b>2,921,767</b>



# Station 51 - Tigard

## Description

**Station 51**, located on SW Burnham Street between Main Street and Hall Boulevard, was constructed in 1993 and seismically strengthened and remodeled in 2015. The 10,552-square-foot station houses a total of **24 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents primarily utilizing **Heavy Rescue 51** and can also respond in **Engine 51** when needed. An additional four personnel (on each 24-hour, three-shift schedule) respond utilizing **Truck 51**. In addition to responses in the station zone, the truck and heavy rescue serve as resources for TVF&R's entire service area. At least one crewmember per unit and shift is an EMT-Paramedic capable of providing ALS treatment.

Station 51 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings. TVF&R's **Technical Rescue Team** is also housed at Station 51.

The 5.0 square miles of Station 51's station zone includes a large portion of Tigard.

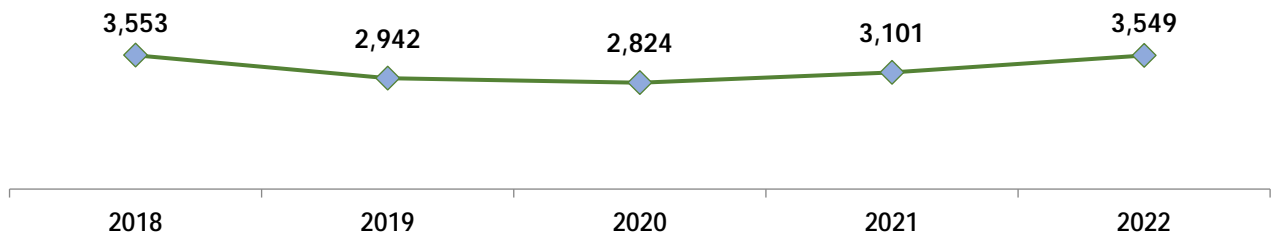
## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	5,925,105	6,117,983	5,910,024	6,332,560
Materials and Services	124,161	142,536	124,053	113,625
<b>Total Station 51 Tigard</b>	<b>6,049,266</b>	<b>6,260,519</b>	<b>6,034,077</b>	<b>6,446,185</b>

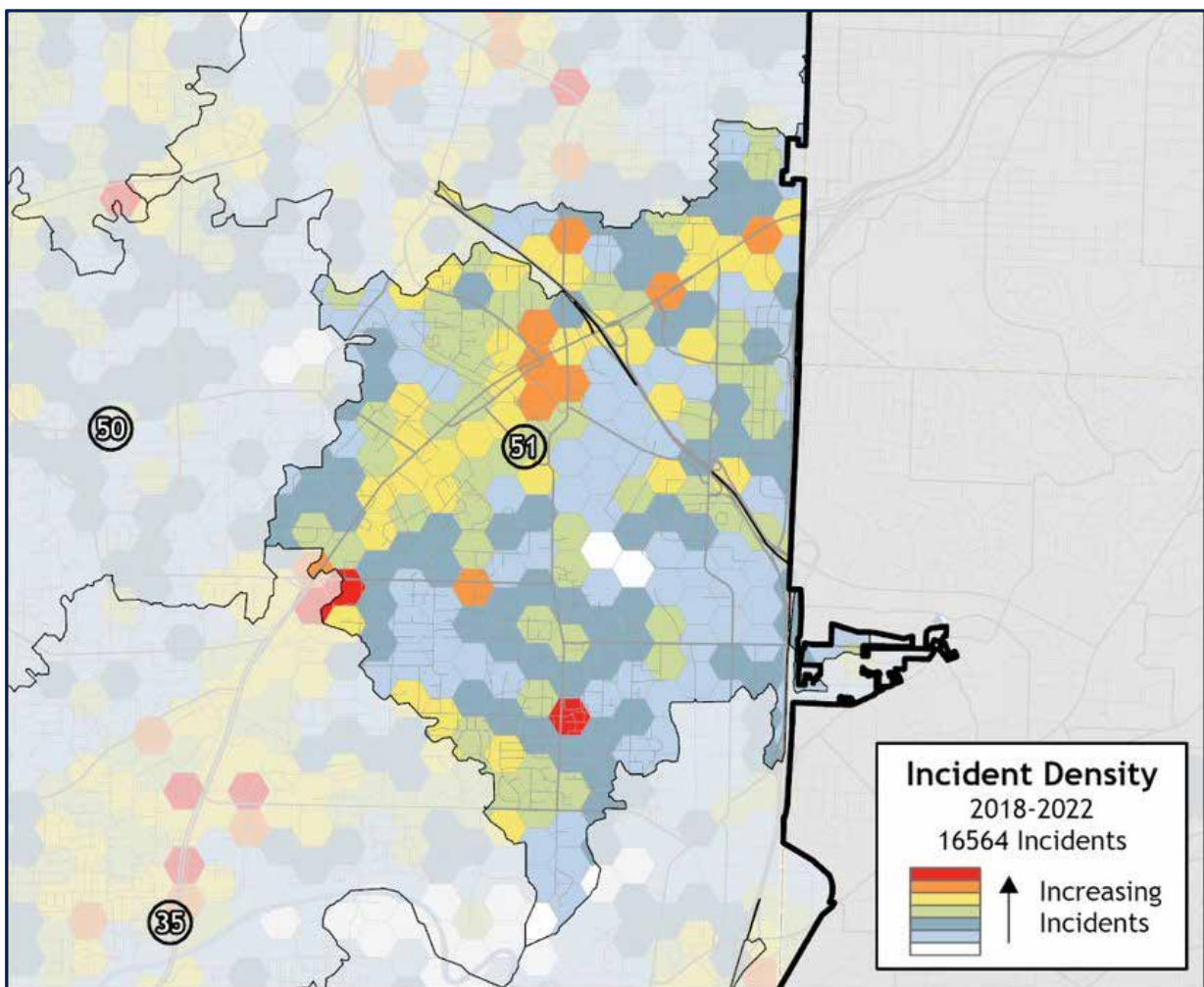




## Station 51 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)





## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10051 Station 51 Tigard</b>						
5001 Salaries & Wages Union	2,124,417	2,077,090	2,479,516	2,625,261	2,625,261	2,625,261
5003 Vacation Taken Union	321,358	359,741	348,936	369,446	369,446	369,446
5005 Sick Leave Taken Union	119,871	92,593	98,471	104,259	104,259	104,259
5007 Personal Leave Taken Union	27,822	32,839	30,162	31,935	31,935	31,935
5016 Vacation Sold at Retirement	-	-	15,892	16,826	16,826	16,826
5017 PEHP Vac Sold at Retirement	33,987	33,649	36,119	38,241	38,241	38,241
5020 Deferred Comp Match Union	125,572	123,560	137,252	175,909	175,909	175,909
5101 Vacation Relief	488,714	519,967	-	-	-	-
5105 Sick Relief	87,720	119,141	-	-	-	-
5106 On the Job Injury Relief	23,528	42,902	-	-	-	-
5107 Short Term Disability Relief	6,357	2,588	-	-	-	-
5110 Personal Leave Relief	66,815	66,148	-	-	-	-
5115 Vacant Slot Relief	113,155	182,177	-	-	-	-
5117 Regular Day Off Relief	156,369	265,795	-	-	-	-
5118 Standby Overtime	2,336	3,449	-	-	-	-
5120 Overtime Union	7,503	6,760	722,381	764,821	764,821	764,821
5201 PERS Taxes	1,209,513	1,118,320	937,780	1,045,293	1,045,293	1,045,293
5203 FICA/MEDI	250,865	262,081	295,958	315,692	315,692	315,692
5206 Worker's Comp	92,222	120,938	87,046	109,357	109,357	109,357
5207 TriMet/Wilsonville Tax	27,448	29,504	31,093	33,166	33,166	33,166
5208 OR Worker's Benefit Fund Tax	734	781	714	714	714	714
5210 Medical Ins Union	618,823	638,262	666,204	679,140	679,140	679,140
5220 Post Retire Ins Union	14,911	14,650	15,000	15,000	15,000	15,000
5270 Uniform Allowance	5,066	5,046	7,500	7,500	7,500	7,500
<b>Personnel Services</b>	<b>5,925,105</b>	<b>6,117,983</b>	<b>5,910,024</b>	<b>6,332,560</b>	<b>6,332,560</b>	<b>6,332,560</b>
5300 Office Supplies	698	162	1,000	1,000	1,000	1,000
5301 Special Department Supplies	7,114	7,885	7,500	7,500	7,500	7,500
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	214	188	400	400	400	400
5320 EMS Supplies	18,526	22,848	19,000	19,000	19,000	19,000
5321 Fire Fighting Supplies	8,209	8,419	8,875	8,875	8,875	8,875
5325 Protective Clothing	25,058	21,647	10,625	10,625	10,625	10,625
5330 Noncapital Furniture & Equip	3,507	2,344	2,438	-	-	-
5350 Apparatus Fuel/Lubricants	14,673	29,190	22,000	22,000	22,000	22,000
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	494	725	750	750	750	750
5367 M&R Office Equip	1,526	1,286	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	313	550	550	550	550
5415 Printing	-	-	25	25	25	25
5416 Building Services	7,074	7,115	7,990	-	-	-
5432 Natural Gas	4,513	5,461	5,500	5,500	5,500	5,500
5433 Electricity	14,984	15,605	15,200	15,200	15,200	15,200
5434 Water/Sewer	14,014	14,662	15,000	15,000	15,000	15,000
5436 Garbage	2,272	2,365	2,400	2,400	2,400	2,400
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	242	500	500	500	500
5484 Postage UPS & Shipping	14	6	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	735	1,499	1,250	1,250	1,250	1,250
5575 Laundry/Repair Expense	508	572	1,000	1,000	1,000	1,000
<b>Materials and Services</b>	<b>124,161</b>	<b>142,536</b>	<b>124,053</b>	<b>113,625</b>	<b>113,625</b>	<b>113,625</b>
<b>Total Station 51 Tigard</b>	<b>6,049,266</b>	<b>6,260,519</b>	<b>6,034,077</b>	<b>6,446,185</b>	<b>6,446,185</b>	<b>6,446,185</b>



# Station 52 – Wilsonville

## Description

**Station 52**, located on SW Kinsman west of Interstate 5's main Wilsonville exit, was constructed in 1991 and seismically strengthened and remodeled in 2015. The 9,372-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Engine 52** and can also respond in **Heavy Brush 52** or Medic 52 when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 52 also houses **Heavy Squad 52**, a regional Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) response unit, equipped to deploy on any event within the region requiring mass decontamination or mass casualty resources. Personnel at this station also assist with the management of TVF&R's wildland program by housing one of three wildland caches (in conjunction with Stations 20 and 62). This equipment is taken when a team is deployed as part of a Clackamas County deployment.

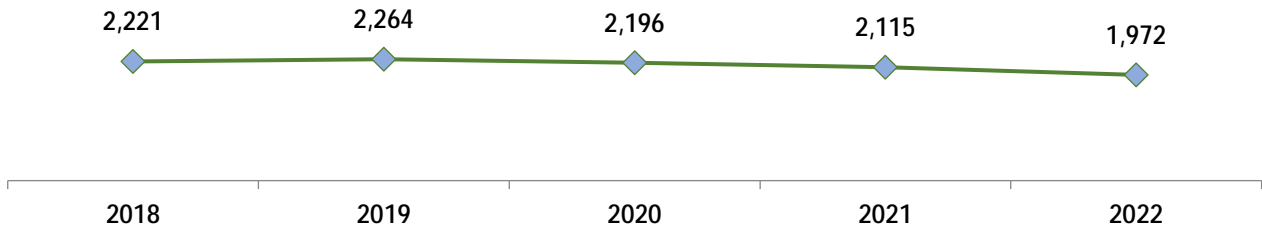
The 13.9 square miles of Station 52's station zone includes central and south Wilsonville to the Willamette River and unincorporated Clackamas County to the west near the Yamhill County border.

## Budget Summary

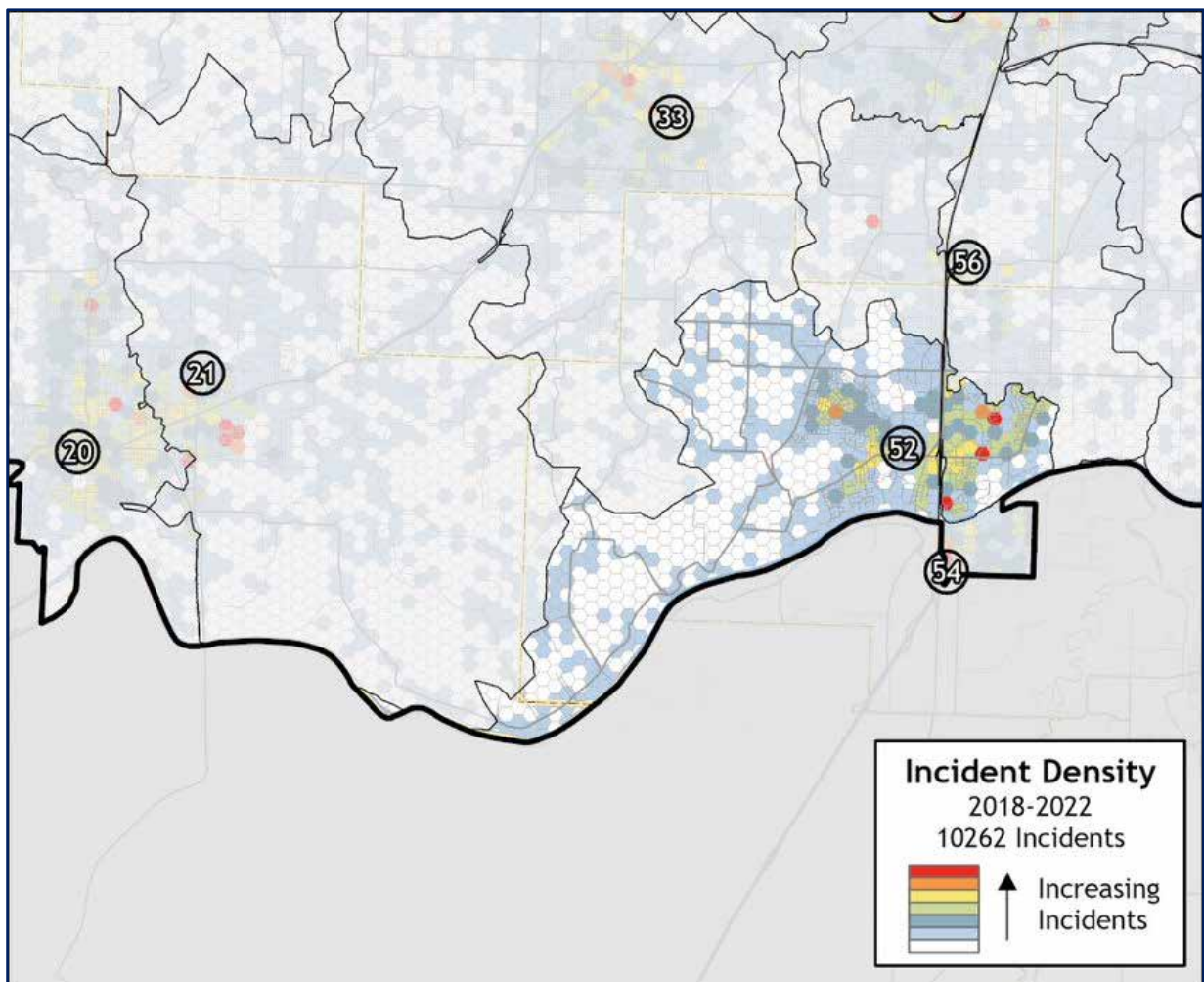
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	3,219,542	2,302,385	2,670,994	2,845,326
Materials and Services	99,691	93,354	86,319	79,905
<b>Total Station 52 Wilsonville</b>	<b>3,319,233</b>	<b>2,395,739</b>	<b>2,757,313</b>	<b>2,925,231</b>



## Station 52 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

		2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10052 Station 52 Wilsonville</b>							
5001	Salaries & Wages Union	1,232,446	859,581	1,111,844	1,170,034	1,170,034	1,170,034
5003	Vacation Taken Union	163,256	153,825	156,467	164,656	164,656	164,656
5005	Sick Leave Taken Union	153,843	44,272	44,156	46,466	46,466	46,466
5007	Personal Leave Taken Union	20,614	21,651	13,525	14,233	14,233	14,233
5016	Vacation Sold at Retirement	40,831	-	7,115	7,486	7,486	7,486
5017	PEHP Vac Sold at Retirement	28,331	7,265	16,170	17,013	17,013	17,013
5020	Deferred Comp Match Union	65,715	53,127	61,444	78,258	78,258	78,258
5101	Vacation Relief	119,555	144,831	-	-	-	-
5105	Sick Relief	17,065	33,461	-	-	-	-
5106	On the Job Injury Relief	5,604	10,097	-	-	-	-
5107	Short Term Disability Relief	1,090	-	-	-	-	-
5110	Personal Leave Relief	7,994	14,300	-	-	-	-
5115	Vacant Slot Relief	51,577	37,116	-	-	-	-
5117	Regular Day Off Relief	73,942	50,727	-	-	-	-
5118	Standby Overtime	1,973	1,464	-	-	-	-
5120	Overtime Union	2,905	2,975	323,390	340,253	340,253	340,253
5201	PERS Taxes	634,826	408,016	420,349	465,666	465,666	465,666
5203	FICA/MEDI	139,603	102,149	132,659	140,638	140,638	140,638
5206	Worker's Comp	44,225	61,288	39,017	48,718	48,718	48,718
5207	TriMet/Wilsonville Tax	10,944	6,960	13,937	14,775	14,775	14,775
5208	OR Worker's Benefit Fund Tax	419	312	343	343	343	343
5210	Medical Ins Union	392,166	280,196	319,778	325,987	325,987	325,987
5220	Post Retire Ins Union	9,195	6,745	7,200	7,200	7,200	7,200
5270	Uniform Allowance	1,423	2,028	3,600	3,600	3,600	3,600
	<b>Personnel Services</b>	<b>3,219,542</b>	<b>2,302,385</b>	<b>2,670,994</b>	<b>2,845,326</b>	<b>2,845,326</b>	<b>2,845,326</b>
5300	Office Supplies	216	315	480	480	480	480
5301	Special Department Supplies	4,161	3,766	3,600	3,600	3,600	3,600
5302	Training Supplies	-	-	100	100	100	100
5307	Smoke Detector Program	143	78	200	200	200	200
5320	EMS Supplies	38,967	25,664	21,000	21,000	21,000	21,000
5321	Fire Fighting Supplies	2,927	2,946	3,300	3,300	3,300	3,300
5325	Protective Clothing	3,395	4,658	5,100	5,100	5,100	5,100
5330	Noncapital Furniture & Equip	780	-	-	-	-	-
5350	Apparatus Fuel/Lubricants	13,770	18,923	12,000	12,000	12,000	12,000
5361	M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365	M&R Firefight Equip	196	98	200	200	200	200
5367	M&R Office Equip	1,301	1,216	1,650	1,650	1,650	1,650
5414	Other Professional Services	43	87	250	250	250	250
5415	Printing	-	-	25	25	25	25
5416	Building Services	4,522	6,401	6,414	-	-	-
5432	Natural Gas	4,956	5,270	5,300	5,300	5,300	5,300
5433	Electricity	11,603	11,440	11,900	11,900	11,900	11,900
5434	Water/Sewer	9,716	8,868	10,000	10,000	10,000	10,000
5436	Garbage	2,468	2,445	2,600	2,600	2,600	2,600
5480	Community/Open House/Outreach	-	-	200	200	200	200
5481	Community Education Materials	-	-	500	500	500	500
5500	Dues & Subscriptions	29	39	100	100	100	100
5570	Misc Business Exp	207	944	600	600	600	600
5575	Laundry/Repair Expense	290	195	800	800	800	800
	<b>Materials and Services</b>	<b>99,691</b>	<b>93,354</b>	<b>86,319</b>	<b>79,905</b>	<b>79,905</b>	<b>79,905</b>
	<b>Total Station 52 Wilsonville</b>	<b>3,319,233</b>	<b>2,395,739</b>	<b>2,757,313</b>	<b>2,925,231</b>	<b>2,925,231</b>	<b>2,925,231</b>





# Station 53 – Progress

## Description

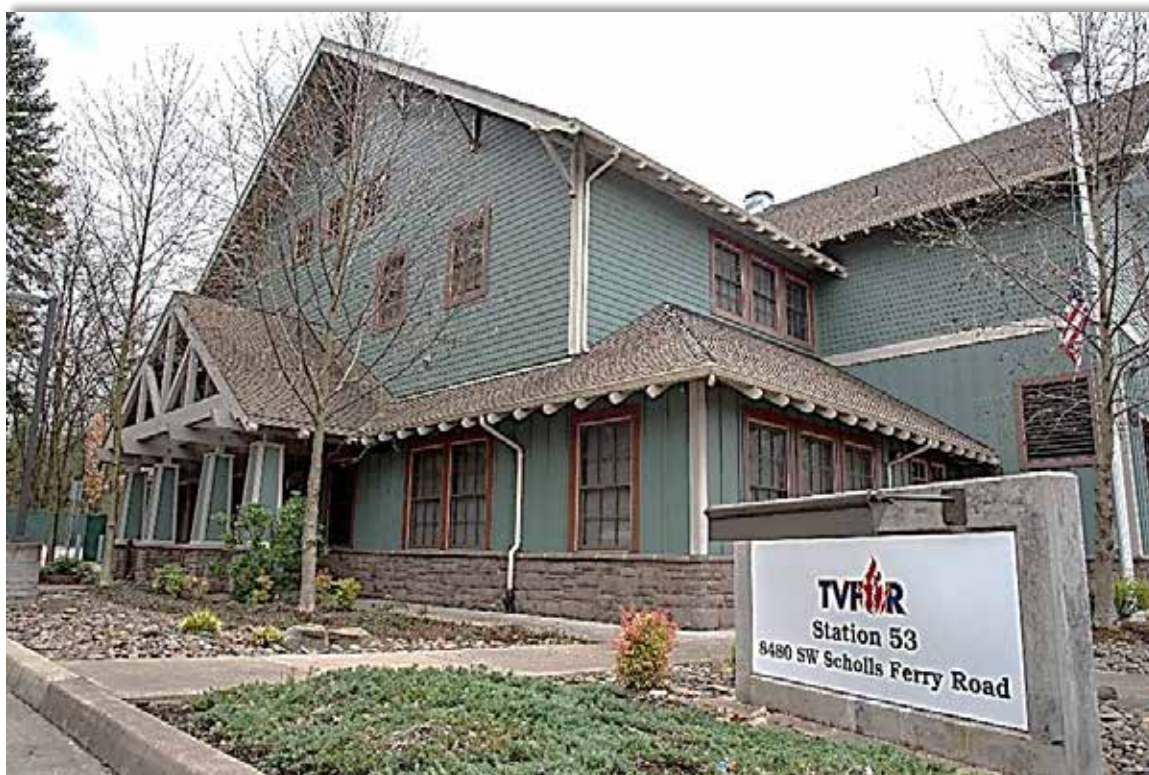
**Station 53**, located on SW Scholls Ferry Road just north of Hall Boulevard and the Washington Square Mall, was originally constructed in 1966 and completely rebuilt in 2010. The 12,368-square-foot station houses a total of **12 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents utilizing **Engine 53** and can also respond in Medic 53 when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Half of TVF&R's **Hazardous Materials Team** is located at Station 53 (in conjunction with Station 34).

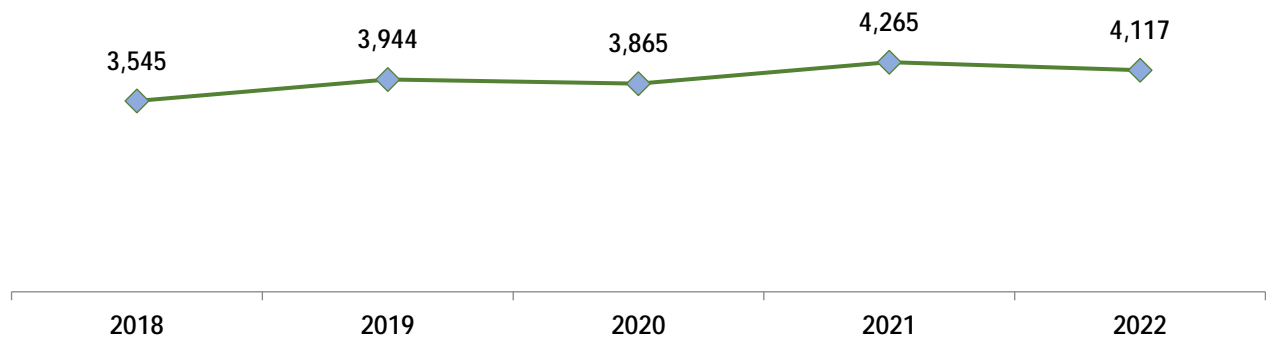
The 6.6 square miles of Station 53's station zone includes southeast Beaverton, portions of north Tigard, and unincorporated Washington County (Progress).

## Budget Summary

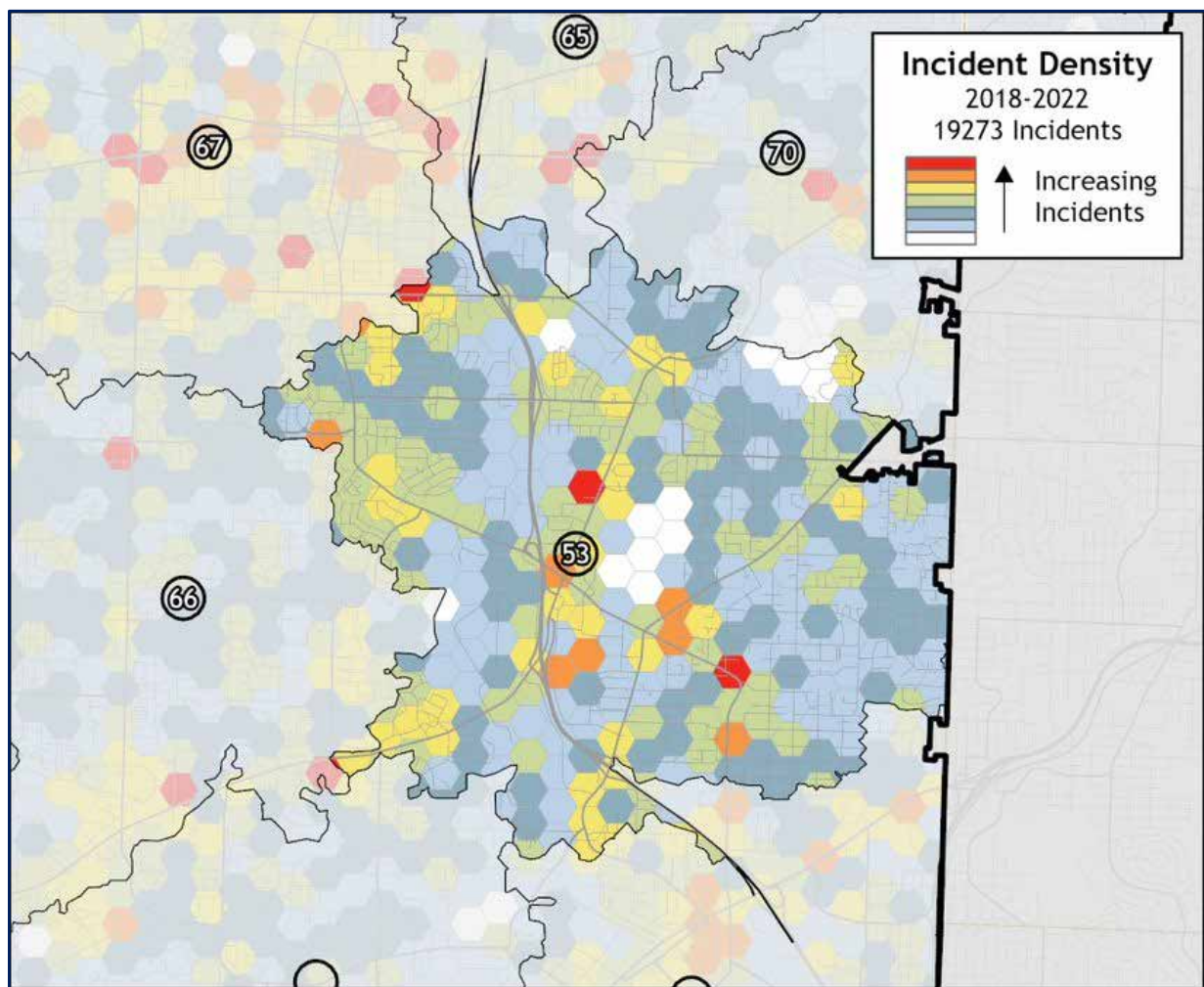
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	3,154,018	2,813,577	2,861,512	3,057,034
Materials and Services	96,497	111,240	120,113	91,885
<b>Total Station 53 Progress</b>	<b>3,250,515</b>	<b>2,924,817</b>	<b>2,981,625</b>	<b>3,148,919</b>



## Station 53 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10053 Station 53 Progress</b>						
5001 Salaries & Wages Union	1,197,114	979,250	1,201,835	1,268,195	1,268,195	1,268,195
5003 Vacation Taken Union	175,624	151,692	169,131	178,470	178,470	178,470
5005 Sick Leave Taken Union	30,828	43,018	47,729	50,365	50,365	50,365
5007 Personal Leave Taken Union	7,691	15,127	14,620	15,427	15,427	15,427
5016 Vacation Sold at Retirement	-	-	7,705	8,129	8,129	8,129
5017 PEHP Vac Sold at Retirement	-	2,181	17,511	18,476	18,476	18,476
5020 Deferred Comp Match Union	67,271	55,990	66,542	84,990	84,990	84,990
5101 Vacation Relief	232,747	234,466	-	-	-	-
5105 Sick Relief	30,730	55,954	-	-	-	-
5106 On the Job Injury Relief	15,377	14,305	-	-	-	-
5107 Short Term Disability Relief	3,845	1,505	-	-	-	-
5110 Personal Leave Relief	22,009	21,028	-	-	-	-
5115 Vacant Slot Relief	59,320	93,421	-	-	-	-
5117 Regular Day Off Relief	95,172	123,967	-	-	-	-
5118 Standby Overtime	1,317	1,402	-	-	-	-
5120 Overtime Union	5,153	2,134	350,221	369,520	369,520	369,520
5201 PERS Taxes	632,810	500,358	454,571	504,972	504,972	504,972
5203 FICA/MEDI	136,431	123,448	143,460	152,508	152,508	152,508
5206 Worker's Comp	55,351	57,699	42,194	52,830	52,830	52,830
5207 TriMet/Wilsonville Tax	14,447	13,563	15,072	16,022	16,022	16,022
5208 OR Worker's Benefit Fund Tax	418	380	343	343	343	343
5210 Medical Ins Union	360,645	312,921	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	8,454	7,050	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,265	2,715	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>3,154,018</b>	<b>2,813,577</b>	<b>2,861,512</b>	<b>3,057,034</b>	<b>3,057,034</b>	<b>3,057,034</b>
5300 Office Supplies	413	536	480	480	480	480
5301 Special Department Supplies	3,669	5,296	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	166	275	400	400	400	400
5311 Haz Mat Response Materials	69	288	-	-	-	-
5320 EMS Supplies	28,128	25,662	25,000	25,000	25,000	25,000
5321 Fire Fighting Supplies	1,186	1,971	3,300	3,300	3,300	3,300
5325 Protective Clothing	2,144	8,599	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	1,511	3,000	5,400	-	-	-
5350 Apparatus Fuel/Lubricants	8,918	14,239	14,000	14,000	14,000	14,000
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	49	49	200	200	200	200
5367 M&R Office Equip	1,484	1,317	1,650	1,650	1,650	1,650
5414 Other Professional Services	88	430	450	450	450	450
5415 Printing	-	-	25	25	25	25
5416 Building Services	16,387	15,116	22,828	-	-	-
5432 Natural Gas	1,780	2,380	2,200	2,200	2,200	2,200
5433 Electricity	18,325	19,315	21,000	21,000	21,000	21,000
5434 Water/Sewer	9,654	9,652	10,500	10,500	10,500	10,500
5436 Garbage	1,689	1,698	1,730	1,730	1,730	1,730
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	500	500	500	500
5484 Postage UPS & Shipping	-	-	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	325	874	600	600	600	600
5575 Laundry/Repair Expense	482	543	750	750	750	750
<b>Materials and Services</b>	<b>96,497</b>	<b>111,240</b>	<b>120,113</b>	<b>91,885</b>	<b>91,885</b>	<b>91,885</b>
<b>Total Station 53 Progress</b>	<b>3,250,515</b>	<b>2,924,817</b>	<b>2,981,625</b>	<b>3,148,919</b>	<b>3,148,919</b>	<b>3,148,919</b>





# Station 54 – Charbonneau

## Description

**Station 54**, located within the Willamette Professional Building just east of Interstate 5 on SW Miley Road, opened its doors on September 20, 2021. This 2,592-square-foot station houses a total of **six full-time personnel** (two Firefighter/EMT-Paramedics on each 24-hour, three-shift schedule). The crew responds to incidents utilizing **Rescue 54** which also provides transport services in TVF&R's portion of Clackamas County via a subcontract with American Medical Response (AMR).

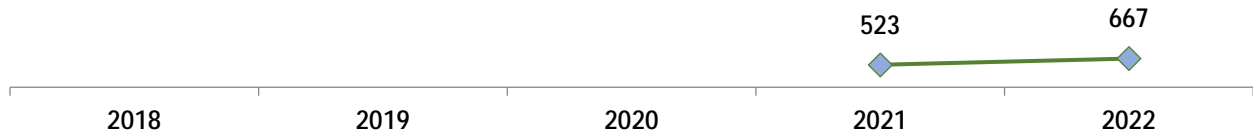
The 0.8 square miles of Station 54's station zone includes the Wilsonville community of Charbonneau.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	377,313	1,398,505	1,444,346	1,546,355
Materials and Services	92,586	777,002	158,787	143,315
<b>Total Station 54 Charbonneau</b>	<b>469,899</b>	<b>2,175,507</b>	<b>1,603,133</b>	<b>1,689,670</b>

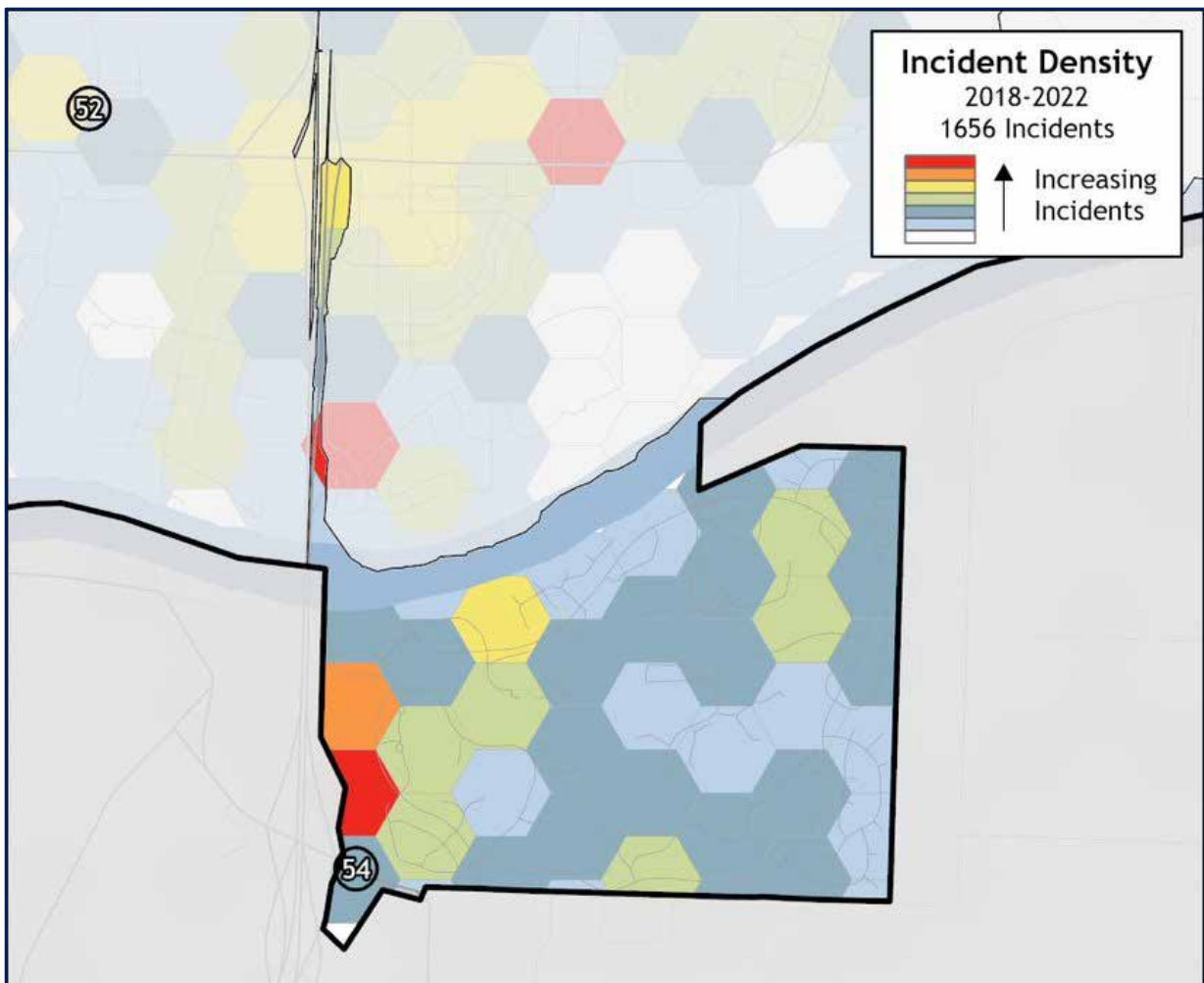


## Station 54 Zone Incident Count (Calendar Year)\*



\*Station 54 opened on September 20, 2021. Incident totals for the area serviced by Station 54 are included for all of 2021.

## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10054 Station 54 Charbonneau</b>						
5001 Salaries & Wages Union	127,942	504,555	607,336	642,369	642,369	642,369
5003 Vacation Taken Union	15,106	97,558	85,469	90,399	90,399	90,399
5005 Sick Leave Taken Union	1,051	19,693	24,120	25,511	25,511	25,511
5007 Personal Leave Taken Union	2,215	6,970	7,388	7,814	7,814	7,814
5016 Vacation Sold at Retirement	-	-	3,895	4,119	4,119	4,119
5017 PEHP Vac Sold at Retirement	-	-	8,851	9,361	9,361	9,361
5020 Deferred Comp Match Union	6,779	29,672	33,635	43,062	43,062	43,062
5101 Vacation Relief	21,896	88,626	-	-	-	-
5105 Sick Relief	2,134	25,590	-	-	-	-
5106 On the Job Injury Relief	1,506	4,824	-	-	-	-
5107 Short Term Disability Relief	-	4,294	-	-	-	-
5110 Personal Leave Relief	6,778	14,347	-	-	-	-
5115 Vacant Slot Relief	12,879	33,722	-	-	-	-
5117 Regular Day Off Relief	9,213	54,835	-	-	-	-
5118 Standby Overtime	461	1,150	-	-	-	-
5120 Overtime Union	671	4,394	177,024	187,226	187,226	187,226
5201 PERS Taxes	96,075	258,040	229,727	255,798	255,798	255,798
5203 FICA/MEDI	15,294	60,301	72,500	77,254	77,254	77,254
5206 Worker's Comp	19,608	22,478	21,324	26,761	26,761	26,761
5207 TriMet/Wilsonville Tax	1,057	4,965	7,617	8,116	8,116	8,116
5208 OR Worker's Benefit Fund Tax	45	182	171	171	171	171
5210 Medical Ins Union	34,598	156,465	159,889	162,994	162,994	162,994
5220 Post Retire Ins Union	800	4,706	3,600	3,600	3,600	3,600
5270 Uniform Allowance	1,207	1,135	1,800	1,800	1,800	1,800
<b>Personnel Services</b>	<b>377,313</b>	<b>1,398,505</b>	<b>1,444,346</b>	<b>1,546,355</b>	<b>1,546,355</b>	<b>1,546,355</b>
5300 Office Supplies	150	321	240	240	240	240
5301 Special Department Supplies	2,474	4,398	1,800	1,800	1,800	1,800
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	36	17,130	200	200	200	200
5320 EMS Supplies	5,946	101	33,000	25,000	25,000	25,000
5321 Fire Fighting Supplies	304	90	1,650	1,650	1,650	1,650
5325 Protective Clothing	502	2,123	2,550	2,550	2,550	2,550
5330 Noncapital Furniture & Equip	124	10,168	-	-	-	-
5350 Apparatus Fuel/Lubricants	-	49	8,000	8,000	8,000	8,000
5365 M&R Firefight Equip	-	1,068	200	200	200	200
5367 M&R Office Equip	-	-	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	23	200	200	200	200
5415 Printing	-	2,917	25	25	25	25
5416 Building Services	-	-	7,472	-	-	-
5432 Natural Gas	-	-	-	-	-	-
5433 Electricity	-	-	-	-	-	-
5434 Water/Sewer	-	-	-	-	-	-
5436 Garbage	-	-	800	800	800	800
5445 Rent/Lease of Building	82,831	12,209	99,600	99,600	99,600	99,600
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	500	500	500	500
5500 Dues & Subscriptions	200	-	100	100	100	100
5570 Misc Business Exp	21	158	300	300	300	300
5575 Laundry/Repair Expense	-	-	200	200	200	200
5681 Lease Asset Building	-	642,007	-	-	-	-
5720 Lease Financing Principal	-	80,215	-	-	-	-
5721 Lease Financing Interest	-	4,027	-	-	-	-
<b>Materials and Services</b>	<b>92,586</b>	<b>777,002</b>	<b>158,787</b>	<b>143,315</b>	<b>143,315</b>	<b>143,315</b>
<b>Total Station 54 Charbonneau</b>	<b>469,899</b>	<b>2,175,507</b>	<b>1,603,133</b>	<b>1,689,670</b>	<b>1,689,670</b>	<b>1,689,670</b>





# Station 55 – Rosemont

## Description

**Station 55**, located on Hidden Springs Road just east of Rosemont Road, opened its doors on August 20, 2018. This 8,520-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents utilizing **Truck 55** and can also respond in **Engine 55** when needed. In addition to responses in the station zone, the truck serves as a resource for TVF&R's entire service area. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 55 also has a Community Room which is available for use by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings.

The 6.7 square miles of Station 55's station zone includes northwest portions of West Linn as well as unincorporated areas of Clackamas County towards the Stafford area.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,698,604	2,907,907	2,740,392	2,927,162
Materials and Services	62,892	70,815	77,878	63,955
<b>Total Station 55 Rosemont</b>	<b>2,761,496</b>	<b>2,978,721</b>	<b>2,818,270</b>	<b>2,991,117</b>



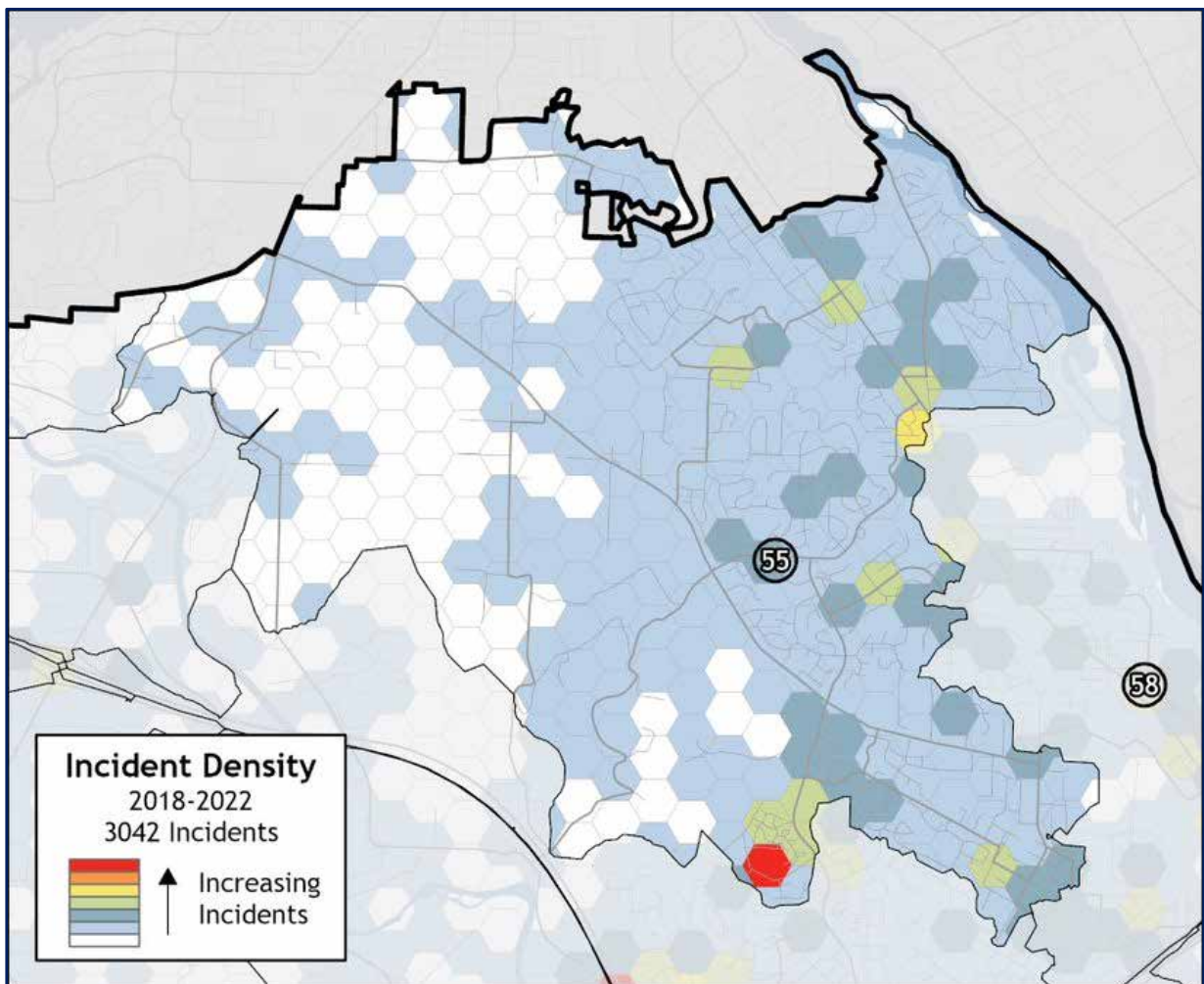


## Station 55 Zone Incident Count (Calendar Year)\*



\*Station 55 opened on August 20, 2018. Incident totals for the area serviced by Station 55 are included for all of 2018.

## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10055 Station 55 Rosemont</b>						
5001 Salaries & Wages Union	1,003,801	977,734	1,144,624	1,207,979	1,207,979	1,207,979
5003 Vacation Taken Union	129,399	193,826	161,080	169,996	169,996	169,996
5005 Sick Leave Taken Union	60,517	19,859	45,457	47,973	47,973	47,973
5007 Personal Leave Taken Union	7,802	12,417	13,924	14,695	14,695	14,695
5016 Vacation Sold at Retirement	-	29,268	7,330	7,734	7,734	7,734
5017 PEHP Vac Sold at Retirement	2,339	16,606	16,658	17,578	17,578	17,578
5020 Deferred Comp Match Union	58,168	59,731	63,301	80,860	80,860	80,860
5101 Vacation Relief	224,467	271,876	-	-	-	-
5105 Sick Relief	28,967	66,866	-	-	-	-
5106 On the Job Injury Relief	17,373	16,211	-	-	-	-
5107 Short Term Disability Relief	5,252	3,926	-	-	-	-
5110 Personal Leave Relief	29,439	35,271	-	-	-	-
5115 Vacant Slot Relief	39,109	75,745	-	-	-	-
5117 Regular Day Off Relief	53,240	67,547	-	-	-	-
5118 Standby Overtime	2,554	3,409	-	-	-	-
5120 Overtime Union	2,304	3,514	333,164	351,567	351,567	351,567
5201 PERS Taxes	553,419	533,410	432,814	480,860	480,860	480,860
5203 FICA/MEDI	116,207	125,520	136,594	145,226	145,226	145,226
5206 Worker's Comp	40,886	55,319	40,175	50,307	50,307	50,307
5207 TriMet/Wilsonville Tax	12,261	13,813	14,350	15,257	15,257	15,257
5208 OR Worker's Benefit Fund Tax	354	381	343	343	343	343
5210 Medical Ins Union	302,609	317,124	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,158	7,250	7,200	7,200	7,200	7,200
5270 Uniform Allowance	980	1,283	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,698,604</b>	<b>2,907,907</b>	<b>2,740,392</b>	<b>2,927,162</b>	<b>2,927,162</b>	<b>2,927,162</b>
5300 Office Supplies	425	221	480	480	480	480
5301 Special Department Supplies	5,880	4,754	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	-	-	-
5305 Fire Extinguisher	-	-	-	100	100	100
5307 Smoke Detector Program	-	156	200	200	200	200
5320 EMS Supplies	8,425	9,580	9,000	9,000	9,000	9,000
5321 Fire Fighting Supplies	2,823	2,039	5,300	5,300	5,300	5,300
5325 Protective Clothing	4,076	2,372	5,100	5,100	5,100	5,100
5350 Apparatus Fuel/Lubricants	4,054	13,207	9,500	9,500	9,500	9,500
5361 M&R Bldg/Bldg Equip & Improv	(60)	-	-	-	-	-
5365 M&R Firefight Equip	245	115	750	750	750	750
5367 M&R Office Equip	1,656	1,294	1,650	1,650	1,650	1,650
5414 Other Professional Services	17	306	200	200	200	200
5415 Printing	-	-	25	25	25	25
5416 Building Services	12,599	12,311	13,923	-	-	-
5432 Natural Gas	1,740	1,407	2,000	2,000	2,000	2,000
5433 Electricity	12,515	13,676	13,700	13,700	13,700	13,700
5434 Water/Sewer	7,179	8,618	10,000	10,000	10,000	10,000
5436 Garbage	-	-	250	250	250	250
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	500	500	500	500
5484 Postage UPS & Shipping	13	-	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	599	251	600	600	600	600
5575 Laundry/Repair Expense	675	506	700	700	700	700
<b>Materials and Services</b>	<b>62,892</b>	<b>70,815</b>	<b>77,878</b>	<b>63,955</b>	<b>63,955</b>	<b>63,955</b>
<b>Total Station 55 Rosemont</b>	<b>2,761,496</b>	<b>2,978,721</b>	<b>2,818,270</b>	<b>2,991,117</b>	<b>2,991,117</b>	<b>2,991,117</b>



# Station 56 – Elligsen Road

## Description

**Station 56**, located on SW Elligsen Road just east of Interstate 5's north Wilsonville exit, was originally established in 1979 and completely rebuilt in 2013 to new seismic standards. The 19,545-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Truck 56** and can also respond in **Engine 56** or Medic 56 when needed. In addition to responses in the station zone, the truck serves as a resource for TVF&R's entire service area. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

The South Operating Center (SOC) facility is collocated with Station 56.

The 12.0 square miles of Station 56's station zone includes the south end of Tualatin, north side of Wilsonville, and unincorporated Washington and Clackamas counties.

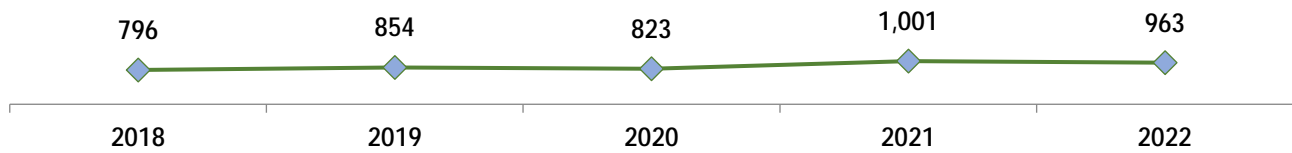
## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,680,874	2,844,268	2,740,273	2,934,467
Materials and Services	148,872	151,615	174,719	97,855
<b>Total Station 56 Elligsen Road</b>	<b>2,829,746</b>	<b>2,995,883</b>	<b>2,914,992</b>	<b>3,032,322</b>

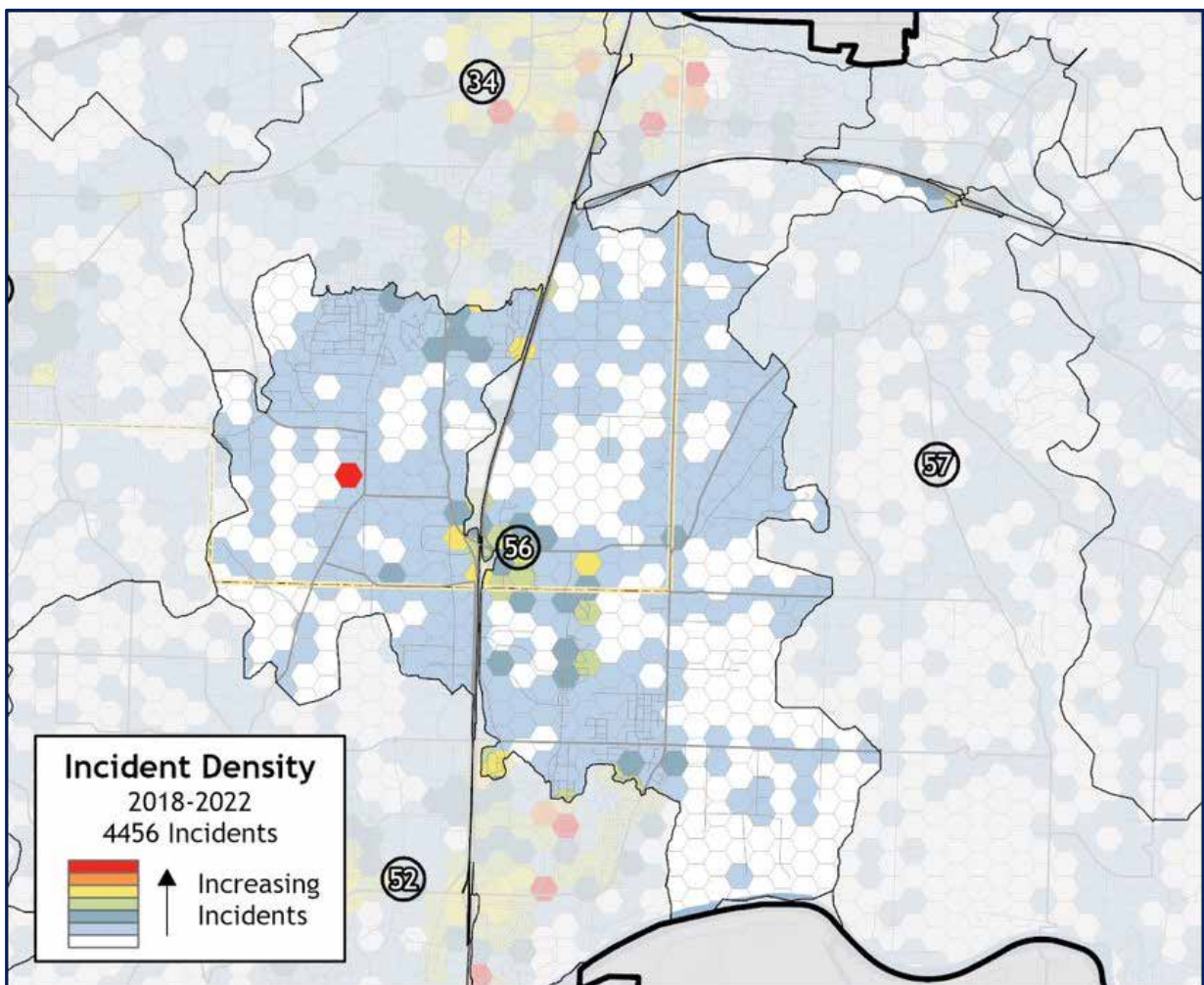




## Station 56 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)





## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10056 Station 56 Elligsen Road</b>						
5001 Salaries & Wages Union	963,547	922,881	1,144,568	1,211,365	1,211,365	1,211,365
5003 Vacation Taken Union	151,560	184,984	161,072	170,472	170,472	170,472
5005 Sick Leave Taken Union	67,718	42,367	45,455	48,108	48,108	48,108
5007 Personal Leave Taken Union	9,629	16,130	13,923	14,736	14,736	14,736
5016 Vacation Sold at Retirement	-	-	7,329	7,757	7,757	7,757
5017 PEHP Vac Sold at Retirement	2,339	7,227	16,657	17,629	17,629	17,629
5020 Deferred Comp Match Union	61,915	55,018	63,298	81,093	81,093	81,093
5101 Vacation Relief	210,860	274,250	-	-	-	-
5105 Sick Relief	45,751	74,316	-	-	-	-
5106 On the Job Injury Relief	20,425	34,064	-	-	-	-
5107 Short Term Disability Relief	1,403	-	-	-	-	-
5110 Personal Leave Relief	27,887	34,004	-	-	-	-
5115 Vacant Slot Relief	51,861	76,031	-	-	-	-
5117 Regular Day Off Relief	51,586	91,677	-	-	-	-
5118 Standby Overtime	1,712	2,744	-	-	-	-
5120 Overtime Union	2,406	13,039	333,147	352,576	352,576	352,576
5201 PERS Taxes	546,295	515,310	432,793	482,216	482,216	482,216
5203 FICA/MEDI	112,791	121,837	136,587	145,636	145,636	145,636
5206 Worker's Comp	43,480	55,798	40,173	50,449	50,449	50,449
5207 TriMet/Wilsonville Tax	12,426	13,824	14,350	15,300	15,300	15,300
5208 OR Worker's Benefit Fund Tax	339	380	343	343	343	343
5210 Medical Ins Union	285,582	296,981	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,089	8,300	7,200	7,200	7,200	7,200
5270 Uniform Allowance	2,275	3,105	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,680,874</b>	<b>2,844,268</b>	<b>2,740,273</b>	<b>2,934,467</b>	<b>2,934,467</b>	<b>2,934,467</b>
5300 Office Supplies	213	63	480	480	480	480
5301 Special Department Supplies	3,531	4,076	3,600	3,600	3,600	3,600
5302 Training Supplies	-	3	100	100	100	100
5307 Smoke Detector Program	-	-	200	200	200	200
5320 EMS Supplies	13,410	13,307	13,000	13,000	13,000	13,000
5321 Fire Fighting Supplies	3,717	6,779	5,300	5,300	5,300	5,300
5325 Protective Clothing	3,266	1,461	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	2,238	1,658	2,658	-	-	-
5350 Apparatus Fuel/Lubricants	11,947	22,777	16,000	16,000	16,000	16,000
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	207	98	750	750	750	750
5367 M&R Office Equip	1,313	1,252	1,650	1,650	1,650	1,650
5414 Other Professional Services	57	42	150	150	150	150
5415 Printing	-	24	25	25	25	25
5416 Building Services	53,801	51,821	74,206	-	-	-
5432 Natural Gas	1,659	1,762	1,900	1,900	1,900	1,900
5433 Electricity	30,232	29,978	28,000	28,000	28,000	28,000
5434 Water/Sewer	19,852	12,825	17,000	17,000	17,000	17,000
5436 Garbage	3,123	3,068	3,300	3,300	3,300	3,300
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	85	250	250	250	250
5484 Postage UPS & Shipping	-	-	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	276	537	600	600	600	600
5575 Laundry/Repair Expense	-	-	150	150	150	150
<b>Materials and Services</b>	<b>148,872</b>	<b>151,615</b>	<b>174,719</b>	<b>97,855</b>	<b>97,855</b>	<b>97,855</b>
<b>Total Station 56 Elligsen Road</b>	<b>2,829,746</b>	<b>2,995,883</b>	<b>2,914,992</b>	<b>3,032,322</b>	<b>3,032,322</b>	<b>3,032,322</b>



# Station 57 – Mountain Road

## Description

**Station 57**, located on SW Mountain Road, south of Interstate 205 off the Stafford Road exit, was originally constructed in 1995 as a residential home. The 2,200 square foot station and detached 3,600-square-foot apparatus bay houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Engine 57** and can also respond in **Brush Rig 57** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

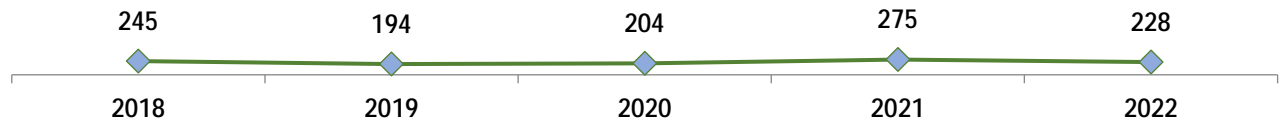
The 11.8 square miles of Station 57's station zone includes unincorporated territory between West Linn and Wilsonville in northwest Clackamas County.

## Budget Summary

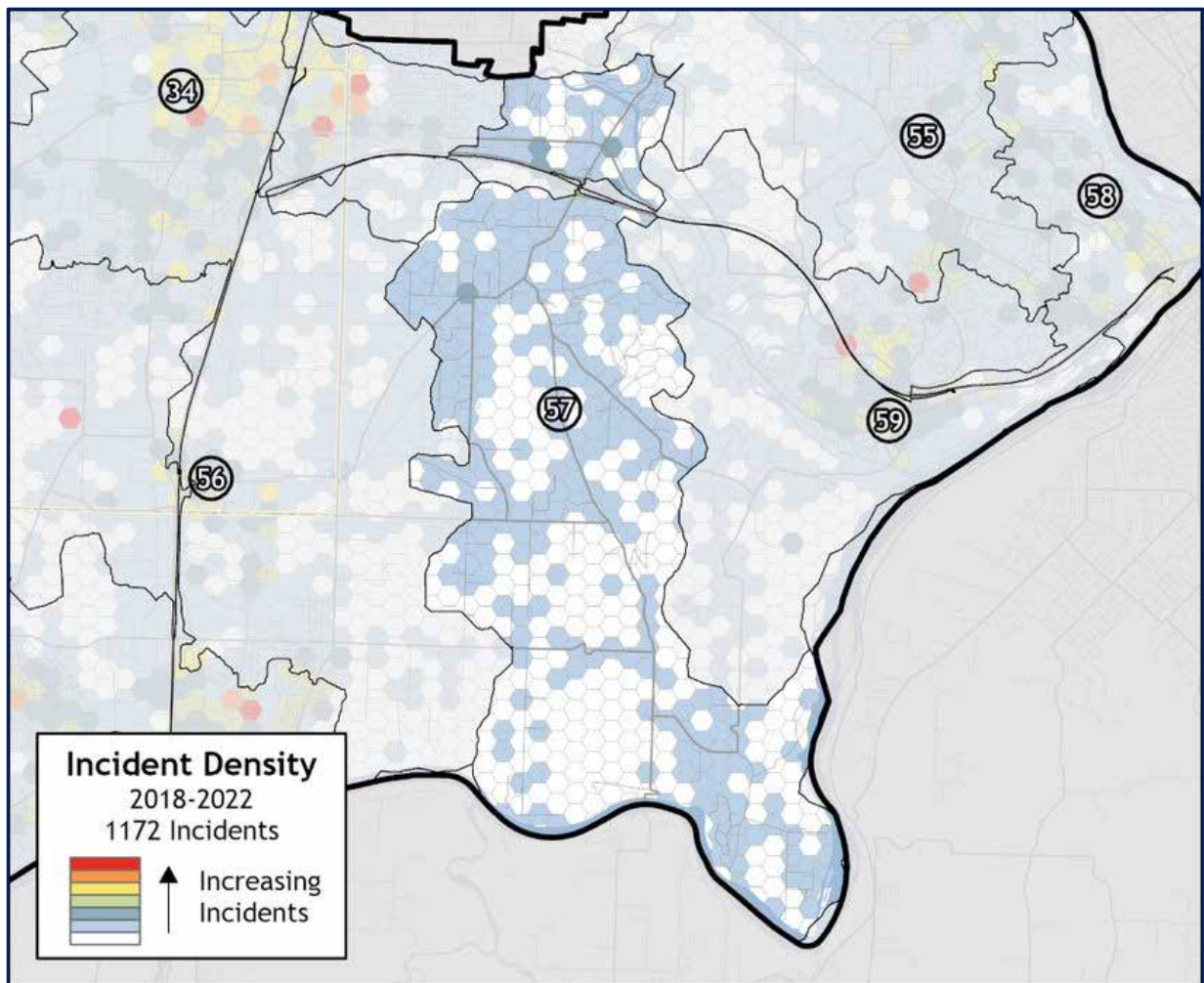
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,459,308	2,441,252	2,705,633	2,889,896
Materials and Services	48,349	46,013	57,024	43,555
Total Station 57 Mountain Road	2,507,658	2,487,265	2,762,657	2,933,451



## Station 57 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10057 Station 57 Mountain Road</b>						
5001 Salaries & Wages Union	980,721	880,993	1,128,206	1,190,700	1,190,700	1,190,700
5003 Vacation Taken Union	170,319	192,457	158,770	167,564	167,564	167,564
5005 Sick Leave Taken Union	37,734	32,829	44,805	47,287	47,287	47,287
5007 Personal Leave Taken Union	16,873	14,047	13,724	14,484	14,484	14,484
5016 Vacation Sold at Retirement	-	-	7,222	7,621	7,621	7,621
5017 PEHP Vac Sold at Retirement	12,551	-	16,413	17,321	17,321	17,321
5020 Deferred Comp Match Union	55,511	50,302	62,371	79,675	79,675	79,675
5101 Vacation Relief	113,216	184,626	-	-	-	-
5105 Sick Relief	17,774	38,161	-	-	-	-
5106 On the Job Injury Relief	7,523	18,230	-	-	-	-
5107 Short Term Disability Relief	1,506	-	-	-	-	-
5110 Personal Leave Relief	17,820	19,086	-	-	-	-
5115 Vacant Slot Relief	5,215	41,383	-	-	-	-
5117 Regular Day Off Relief	38,073	39,326	-	-	-	-
5118 Standby Overtime	2,457	1,877	-	-	-	-
5120 Overtime Union	1,196	769	328,269	346,415	346,415	346,415
5201 PERS Taxes	524,220	458,001	426,571	473,941	473,941	473,941
5203 FICA/MEDI	101,769	109,372	134,623	143,137	143,137	143,137
5206 Worker's Comp	40,447	54,466	39,595	49,583	49,583	49,583
5207 TriMet/Wilsonville Tax	10,885	11,438	14,143	15,038	15,038	15,038
5208 OR Worker's Benefit Fund Tax	312	318	343	343	343	343
5210 Medical Ins Union	294,693	285,450	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,200	6,750	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,294	1,373	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,459,308</b>	<b>2,441,252</b>	<b>2,705,633</b>	<b>2,889,896</b>	<b>2,889,896</b>	<b>2,889,896</b>
5300 Office Supplies	417	439	480	480	480	480
5301 Special Department Supplies	3,997	3,698	3,600	3,600	3,600	3,600
5302 Training Supplies	-	105	100	100	100	100
5307 Smoke Detector Program	-	72	100	100	100	100
5320 EMS Supplies	4,745	4,600	5,000	5,000	5,000	5,000
5321 Fire Fighting Supplies	2,566	1,886	3,300	3,300	3,300	3,300
5325 Protective Clothing	2,892	1,020	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	1,889	475	450	0	0	0
5350 Apparatus Fuel/Lubricants	5,568	5,868	5,000	5,000	5,000	5,000
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	235	49	200	200	200	200
5367 M&R Office Equip	1,917	1,210	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	555	100	100	100	100
5415 Printing	-	7,227	25	25	25	25
5416 Building Services	8,217	8,140	13,019	0	0	0
5432 Natural Gas	6,055	7,006	6,500	6,500	6,500	6,500
5433 Electricity	6,701	-	6,500	6,500	6,500	6,500
5436 Garbage	2,534	2,690	2,800	2,800	2,800	2,800
5450 Rental of Equip	214	229	50	50	50	50
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	150	150	150	150
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	74	403	2,050	2,050	2,050	2,050
5575 Laundry/Repair Expense	299	340	550	550	550	550
<b>Materials and Services</b>	<b>48,349</b>	<b>46,013</b>	<b>57,024</b>	<b>43,555</b>	<b>43,555</b>	<b>43,555</b>
<b>Total Station 57 Mountain Road</b>	<b>2,507,658</b>	<b>2,487,265</b>	<b>2,762,657</b>	<b>2,933,451</b>	<b>2,933,451</b>	<b>2,933,451</b>





# Station 58 – Bolton

## Description

**Station 58**, located on Failing Street just north of Highway 43, was originally constructed in the early 1950s and completely rebuilt on a nearby site in 2010. The 12,800-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Engine 58** and can also respond in Heavy **Brush 58** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 58 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings. TVF&R's **Mobile Command Center** is located at Station 58 for use on incidents of extended duration.

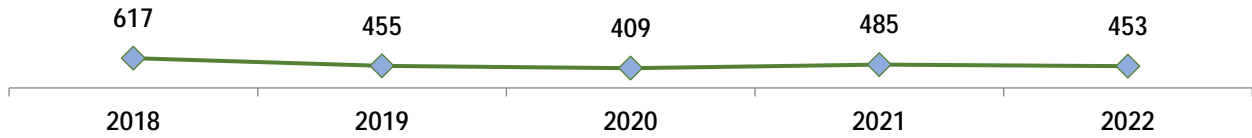
The 2.9 square miles of Station 58's station zone includes the eastern portion of West Linn.

## Budget Summary

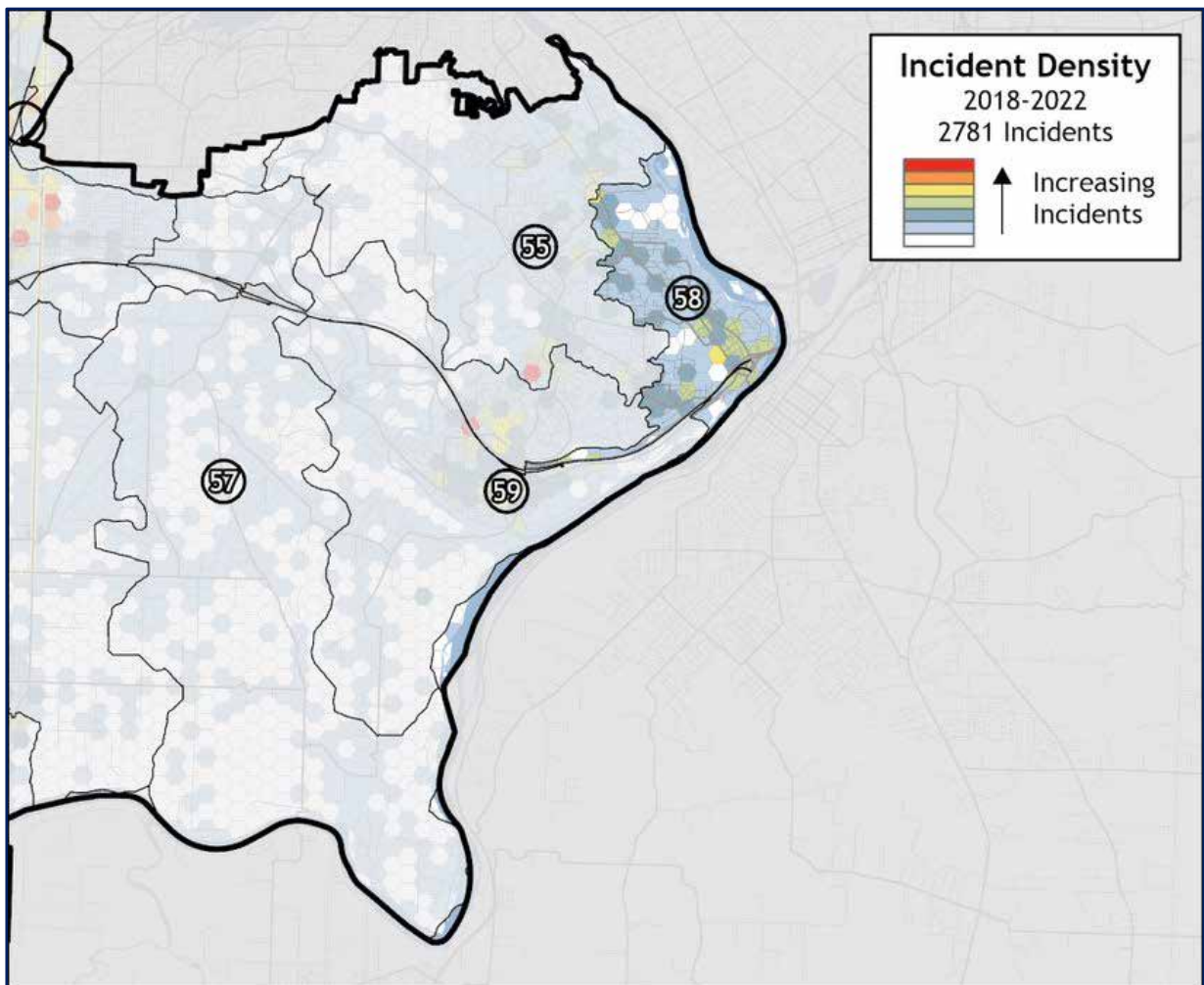
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,745,482	2,968,106	2,759,211	2,958,388
Materials and Services	57,083	64,230	74,664	57,635
<b>Total Station 58 Bolton</b>	<b>2,802,564</b>	<b>3,302,336</b>	<b>2,833,875</b>	<b>3,016,023</b>



## Station 58 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10058 Station 58 Bolton</b>						
5001 Salaries & Wages Union	1,020,882	921,194	1,153,755	1,222,704	1,222,704	1,222,704
5003 Vacation Taken Union	147,498	221,421	162,365	172,068	172,068	172,068
5005 Sick Leave Taken Union	51,379	50,669	45,820	48,558	48,558	48,558
5007 Personal Leave Taken Union	8,528	16,997	14,035	14,874	14,874	14,874
5016 Vacation Sold at Retirement	25,357	13,487	7,383	7,824	7,824	7,824
5017 PEHP Vac Sold at Retirement	2,510	-	16,779	17,783	17,783	17,783
5020 Deferred Comp Match Union	58,526	60,434	63,761	81,801	81,801	81,801
5101 Vacation Relief	207,969	327,609	-	-	-	-
5105 Sick Relief	29,240	49,635	-	-	-	-
5106 On the Job Injury Relief	29,207	34,656	-	-	-	-
5107 Short Term Disability Relief	4,386	1,309	-	-	-	-
5110 Personal Leave Relief	29,609	32,519	-	-	-	-
5115 Vacant Slot Relief	16,422	80,892	-	-	-	-
5117 Regular Day Off Relief	48,090	69,394	-	-	-	-
5118 Standby Overtime	1,765	2,631	-	-	-	-
5120 Overtime Union	2,135	4,836	335,586	355,657	355,657	355,657
5201 PERS Taxes	596,803	571,960	436,195	486,657	486,657	486,657
5203 FICA/MEDI	114,794	131,158	137,661	146,977	146,977	146,977
5206 Worker's Comp	41,672	56,253	40,488	50,914	50,914	50,914
5207 TriMet/Wilsonville Tax	12,415	14,185	14,462	15,441	15,441	15,441
5208 OR Worker's Benefit Fund Tax	344	374	343	343	343	343
5210 Medical Ins Union	287,600	297,215	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,120	7,050	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,232	2,228	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,745,482</b>	<b>2,968,106</b>	<b>2,759,211</b>	<b>2,958,388</b>	<b>2,958,388</b>	<b>2,958,388</b>
5300 Office Supplies	94	105	480	480	480	480
5301 Special Department Supplies	2,100	2,370	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	119	-	200	200	200	200
5320 EMS Supplies	5,561	6,119	6,000	6,000	6,000	6,000
5321 Fire Fighting Supplies	1,344	1,964	3,300	3,300	3,300	3,300
5325 Protective Clothing	2,746	1,432	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	-	1,368	-	-	-	-
5350 Apparatus Fuel/Lubricants	5,449	11,484	10,000	10,000	10,000	10,000
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	98	81	200	200	200	200
5367 M&R Office Equip	1,150	1,122	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	52	100	100	100	100
5415 Printing	-	0	25	25	25	25
5416 Building Services	15,583	13,378	17,029	-	-	-
5432 Natural Gas	3,564	3,492	3,300	3,300	3,300	3,300
5433 Electricity	16,162	17,994	17,500	17,500	17,500	17,500
5434 Water/Sewer	2,928	2,746	4,500	4,500	4,500	4,500
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	480	480	480	480
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	155	523	600	600	600	600
5575 Laundry/Repair Expense	-	-	200	200	200	200
<b>Materials and Services</b>	<b>57,083</b>	<b>64,230</b>	<b>74,664</b>	<b>57,635</b>	<b>57,635</b>	<b>57,635</b>
<b>Total Station 58 Bolton</b>	<b>2,802,564</b>	<b>3,032,336</b>	<b>2,833,875</b>	<b>3,016,023</b>	<b>3,016,023</b>	<b>3,016,023</b>





# Station 59 – Willamette

## Description

**Station 59**, located on Willamette Falls Drive, south of Interstate 205 off the 10th Street exit, was originally constructed in the 1940s or early 1950s and completely rebuilt in 2010. The 12,260-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents utilizing **Engine 59**. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 59 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings. Half of TVF&R's **Water Rescue Team** is housed at Station 59 (in conjunction with Station 20).

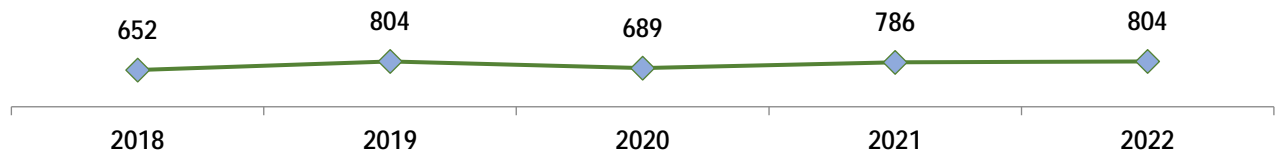
The 7.6 square miles of Station 59's station zone includes the southern portion of West Linn and an area of unincorporated Clackamas County.

## Budget Summary

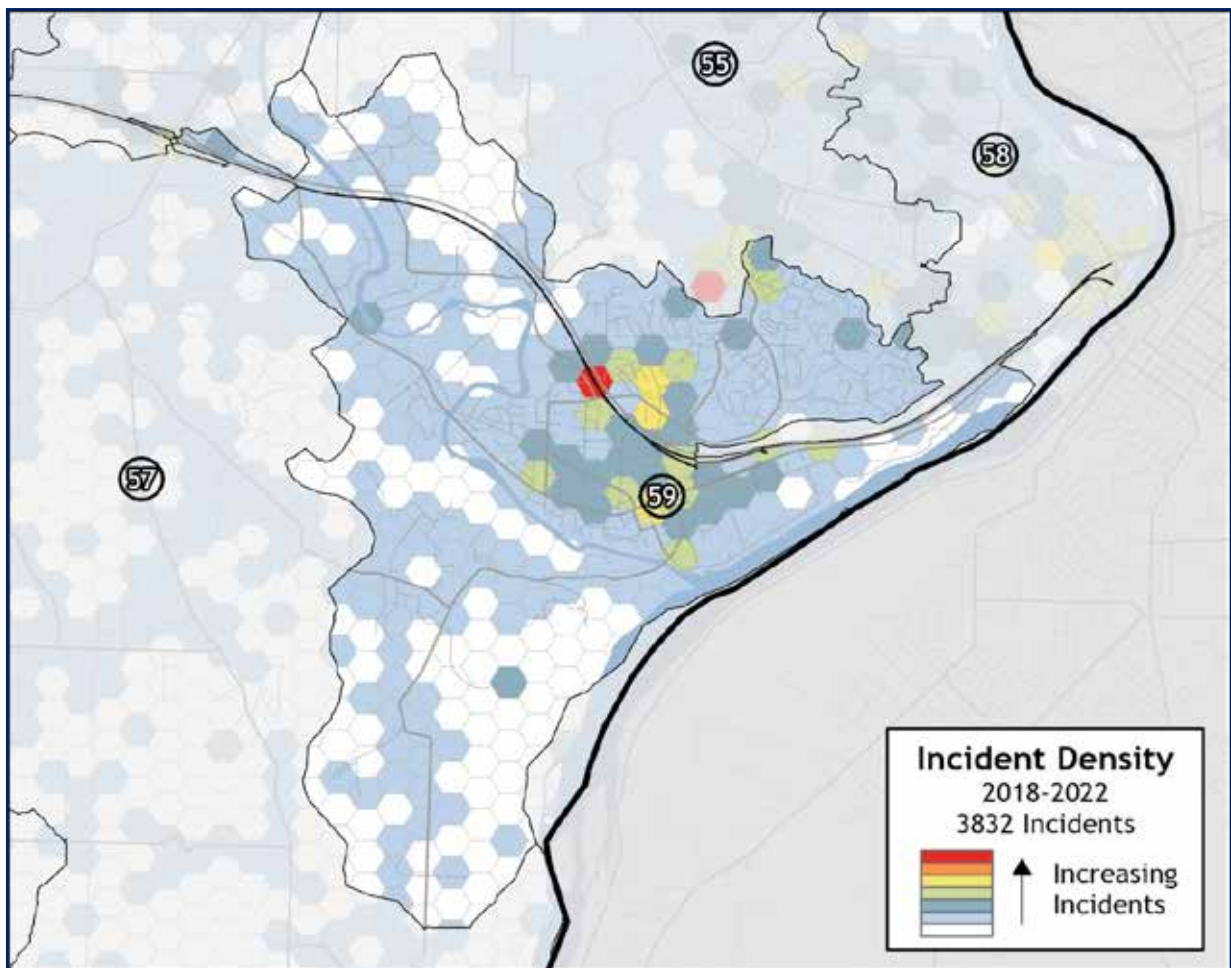
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	3,126,415	3,039,958	2,913,471	3,123,889
Materials and Services	59,291	62,256	75,117	58,480
<b>Total Station 59 Willamette</b>	<b>3,185,705</b>	<b>3,102,214</b>	<b>2,988,588</b>	<b>3,182,369</b>



## Station 59 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10059 Station 59 Willamette</b>						
5001 Salaries & Wages Union	1,074,068	1,005,210	1,226,377	1,299,194	1,299,194	1,299,194
5003 Vacation Taken Union	177,853	203,441	172,585	182,832	182,832	182,832
5005 Sick Leave Taken Union	22,845	34,324	48,704	51,596	51,596	51,596
5007 Personal Leave Taken Union	7,855	13,821	14,918	15,804	15,804	15,804
5016 Vacation Sold at Retirement	-	0	7,866	8,333	8,333	8,333
5017 PEHP Vac Sold at Retirement	9,435	5,192	17,877	18,938	18,938	18,938
5020 Deferred Comp Match Union	61,796	62,483	67,932	87,115	87,115	87,115
5101 Vacation Relief	319,366	327,610	-	-	-	-
5105 Sick Relief	45,766	60,506	-	-	-	-
5106 On the Job Injury Relief	40,188	29,514	-	-	-	-
5107 Short Term Disability Relief	1,395	0	-	-	-	-
5110 Personal Leave Relief	27,908	28,127	-	-	-	-
5115 Vacant Slot Relief	51,135	58,500	-	-	-	-
5117 Regular Day Off Relief	113,998	109,988	-	-	-	-
5118 Standby Overtime	2,282	2,195	-	-	-	-
5120 Overtime Union	2,046	1,906	357,539	378,762	378,762	378,762
5201 PERS Taxes	675,256	584,472	463,905	517,384	517,384	517,384
5203 FICA/MEDI	128,550	125,205	146,406	156,257	156,257	156,257
5206 Worker's Comp	44,038	58,540	43,060	54,128	54,128	54,128
5207 TriMet/Wilsonville Tax	14,530	14,634	15,381	16,416	16,416	16,416
5208 OR Worker's Benefit Fund Tax	390	379	343	343	343	343
5210 Medical Ins Union	297,619	303,873	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,177	7,050	7,200	7,200	7,200	7,200
5270 Uniform Allowance	921	2,990	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>3,126,415</b>	<b>3,039,958</b>	<b>2,913,471</b>	<b>3,123,889</b>	<b>3,123,889</b>	<b>3,123,889</b>
5300 Office Supplies	85	158	480	480	480	480
5301 Special Department Supplies	3,238	3,310	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	190	-	200	200	200	200
5320 EMS Supplies	8,749	9,416	9,500	9,500	9,500	9,500
5321 Fire Fighting Supplies	1,305	1,014	3,300	3,300	3,300	3,300
5325 Protective Clothing	3,188	1,091	5,100	5,100	5,100	5,100
5330 Non-Capital Furniture and Equip	-	58	-	-	-	-
5350 Apparatus Fuel/Lubricants	6,568	10,691	11,000	11,000	11,000	11,000
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	-	49	200	200	200	200
5367 M&R Office Equip	1,146	1,147	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	-	100	100	100	100
5415 Printing	-	-	25	25	25	25
5416 Building Services	13,281	13,658	16,637	-	-	-
5432 Natural Gas	2,468	1,745	2,100	2,100	2,100	2,100
5433 Electricity	16,166	16,920	16,300	16,300	16,300	16,300
5434 Water/Sewer	2,377	2,384	3,000	3,000	3,000	3,000
5480 Community/Open House/Outreach	-	0	200	200	200	200
5481 Community Education Materials	-	34	500	500	500	500
5484 Postage UPS & Shipping	4	-	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	180	356	600	600	600	600
5575 Laundry/Repair Expense	317	224	425	425	425	425
<b>Materials and Services</b>	<b>59,291</b>	<b>62,256</b>	<b>75,117</b>	<b>58,480</b>	<b>58,480</b>	<b>58,480</b>
<b>Total Station 59 Willamette</b>	<b>3,185,705</b>	<b>3,102,214</b>	<b>2,988,588</b>	<b>3,182,369</b>	<b>3,182,369</b>	<b>3,182,369</b>





# Station 60 – Cornell Road

## Description

**Station 60**, located on NW Cornell Road just west of Miller Road, was constructed in 1996. This 6,600-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Engine 60** and can also respond in **Brush Rig 60** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 60 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings.

The 6.9 square miles of Station 60's station zone includes mostly unincorporated portions of Washington County north of Beaverton (West Haven-Sylvan and a portion of Cedar Mill) and Multnomah County near the Portland border.

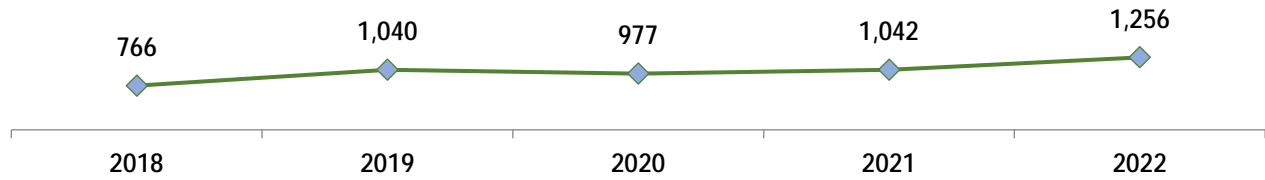
## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,672,387	2,632,073	2,705,633	2,889,896
Materials and Services	58,089	63,982	69,199	58,605
<b>Total Station 60 Cornell Road</b>	<b>2,730,475</b>	<b>2,696,055</b>	<b>2,774,832</b>	<b>2,948,501</b>

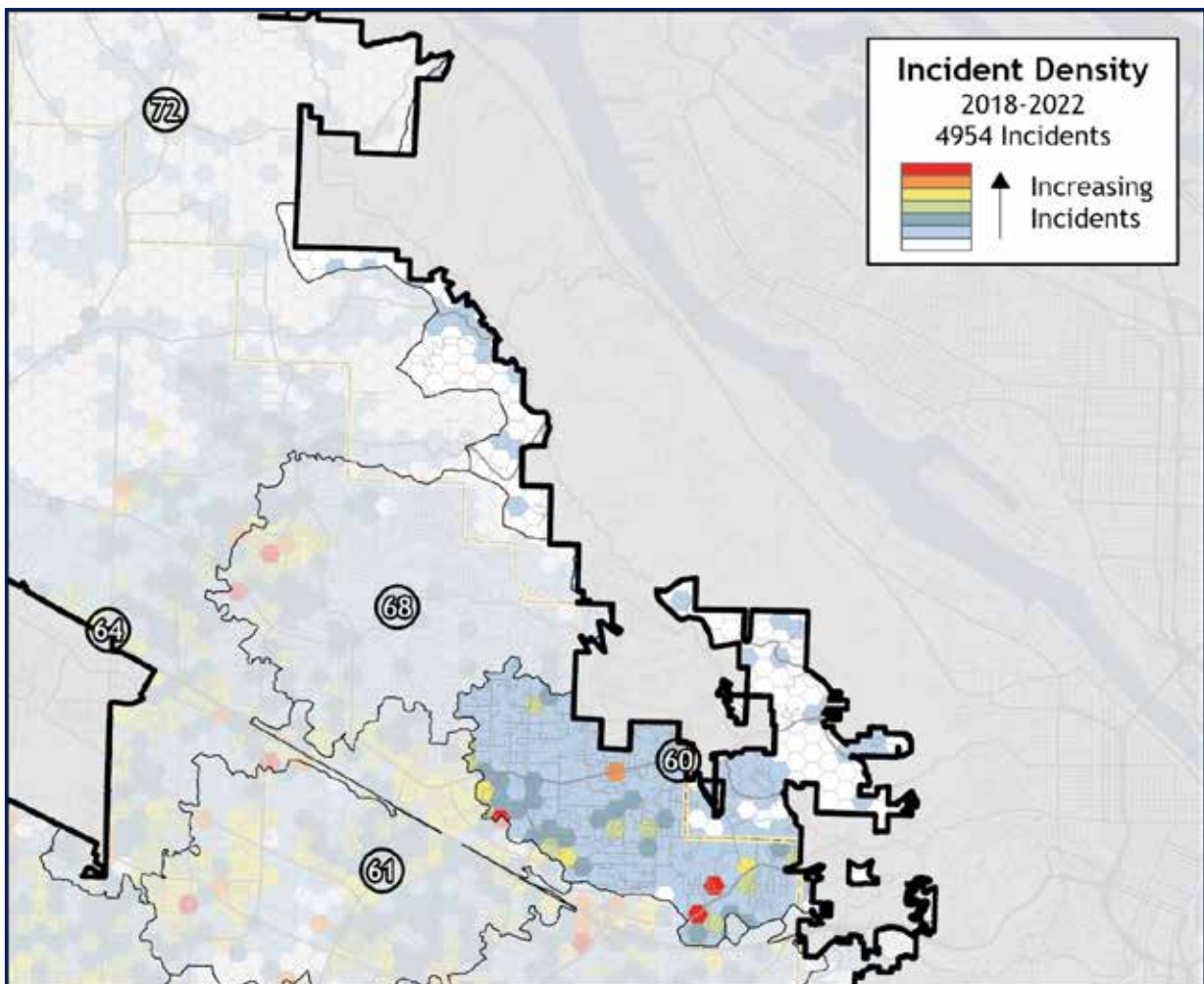




## Station 60 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10060 Station 60 Cornell Road</b>						
5001 Salaries & Wages Union	935,879	939,622	1,128,206	1,190,700	1,190,700	1,190,700
5003 Vacation Taken Union	191,420	185,584	158,770	167,564	167,564	167,564
5005 Sick Leave Taken Union	59,362	26,792	44,805	47,287	47,287	47,287
5007 Personal Leave Taken Union	18,860	18,547	13,724	14,484	14,484	14,484
5016 Vacation Sold at Retirement	-	-	7,222	7,621	7,621	7,621
5017 PEHP Vac Sold at Retirement	66,152	-	16,413	17,321	17,321	17,321
5020 Deferred Comp Match Union	56,032	53,332	62,371	79,675	79,675	79,675
5101 Vacation Relief	165,570	199,390	-	-	-	-
5105 Sick Relief	36,972	49,094	-	-	-	-
5106 On the Job Injury Relief	3,668	19,711	-	-	-	-
5107 Short Term Disability Relief	1,263	1,431	-	-	-	-
5110 Personal Leave Relief	23,300	15,287	-	-	-	-
5115 Vacant Slot Relief	40,807	46,299	-	-	-	-
5117 Regular Day Off Relief	34,043	72,142	-	-	-	-
5118 Standby Overtime	1,972	2,136	-	-	-	-
5120 Overtime Union	4,492	2,219	328,269	346,415	346,415	346,415
5201 PERS Taxes	574,387	501,460	426,571	473,941	473,941	473,941
5203 FICA/MEDI	109,480	118,011	134,623	143,137	143,137	143,137
5206 Worker's Comp	40,706	55,733	39,595	49,583	49,583	49,583
5207 TriMet/Wilsonville Tax	11,706	12,351	14,143	15,038	15,038	15,038
5208 OR Worker's Benefit Fund Tax	304	348	343	343	343	343
5210 Medical Ins Union	287,505	304,201	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,000	7,050	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,507	1,334	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,672,387</b>	<b>2,632,073</b>	<b>2,705,633</b>	<b>2,889,896</b>	<b>2,889,896</b>	<b>2,889,896</b>
5300 Office Supplies	112	337	480	480	480	480
5301 Special Department Supplies	4,721	4,355	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	71	130	200	200	200	200
5320 EMS Supplies	7,244	7,732	7,500	7,500	7,500	7,500
5321 Fire Fighting Supplies	1,823	2,137	3,300	3,300	3,300	3,300
5325 Protective Clothing	506	1,447	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	2,474	880	450	-	-	-
5350 Apparatus Fuel/Lubricants	7,808	12,189	10,000	10,000	10,000	10,000
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5365 M&R Firefight Equip	147	49	200	200	200	200
5367 M&R Office Equip	1,222	1,148	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	45	100	100	100	100
5415 Printing	-	-	25	25	25	25
5416 Building Services	8,340	8,094	10,144	-	-	-
5432 Natural Gas	3,151	3,626	3,500	3,500	3,500	3,500
5433 Electricity	7,820	7,937	8,500	8,500	8,500	8,500
5434 Water/Sewer	10,375	11,240	10,500	10,500	10,500	10,500
5436 Garbage	1,703	1,809	2,200	2,200	2,200	2,200
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	300	300	300	300
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	193	437	600	600	600	600
5575 Laundry/Repair Expense	350	391	450	450	450	450
<b>Materials and Services</b>	<b>58,089</b>	<b>63,982</b>	<b>69,199</b>	<b>58,605</b>	<b>58,605</b>	<b>58,605</b>
<b>Total Station 60 Cornell Road</b>	<b>2,730,475</b>	<b>2,696,055</b>	<b>2,774,832</b>	<b>2,948,501</b>	<b>2,948,501</b>	<b>2,948,501</b>



# Station 61 – Butner Road

## Description

**Station 61**, located on the SE corner of Murray Boulevard and Butner Road, was constructed in 1999. This 7,700-square-foot station houses a total of **12 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents utilizing **Engine 61**. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 61 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings.

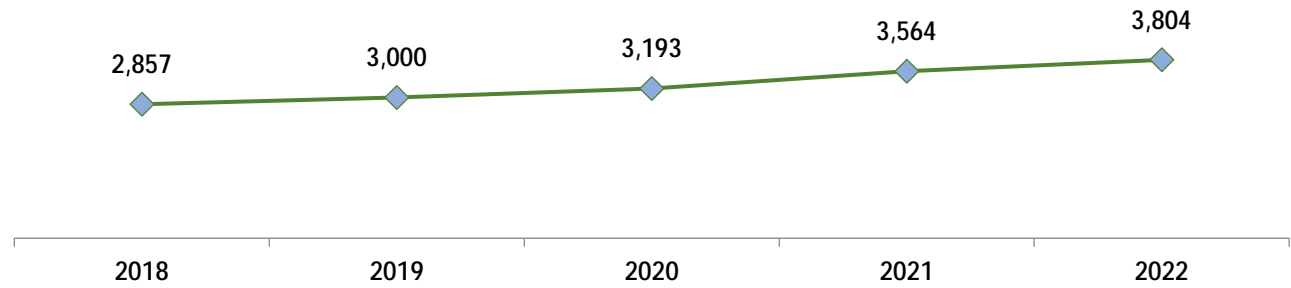
The 6.1 square miles of Station 61's station zone includes northern Beaverton and unincorporated Washington County near Cedar Mill.

## Budget Summary

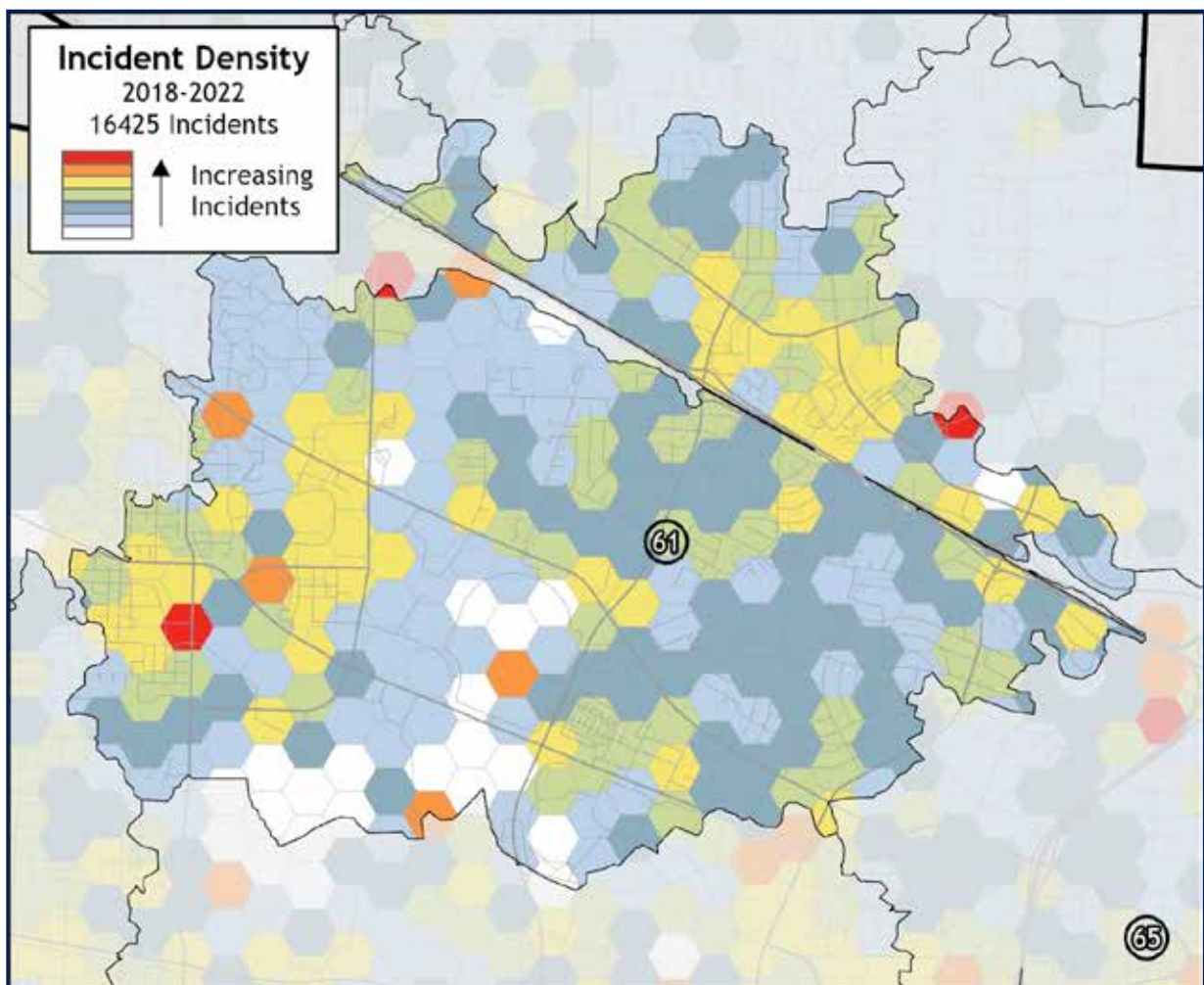
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,665,930	2,473,021	3,076,457	3,325,464
Materials and Services	86,017	91,418	97,099	82,645
<b>Total Station 61 Butner Road</b>	<b>2,751,947</b>	<b>2,564,439</b>	<b>3,173,556</b>	<b>3,408,109</b>



## Station 61 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)





## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10061 Station 61 Butner Road</b>						
5001 Salaries & Wages Union	1,023,554	947,841	1,280,584	1,367,923	1,367,923	1,367,923
5003 Vacation Taken Union	111,994	121,723	180,213	192,504	192,504	192,504
5005 Sick Leave Taken Union	46,877	38,264	50,857	54,325	54,325	54,325
5007 Personal Leave Taken Union	12,752	11,012	15,578	16,640	16,640	16,640
5016 Vacation Sold at Retirement	14,842	-	8,132	8,752	8,752	8,752
5017 PEHP Vac Sold at Retirement	17,910	-	18,482	19,891	19,891	19,891
5020 Deferred Comp Match Union	53,999	52,445	70,230	91,499	91,499	91,499
5101 Vacation Relief	157,476	150,610	-	-	-	-
5105 Sick Relief	20,985	44,825	-	-	-	-
5106 On the Job Injury Relief	10,974	5,520	-	-	-	-
5107 Short Term Disability Relief	1,201	-	-	-	-	-
5110 Personal Leave Relief	16,880	24,350	-	-	-	-
5115 Vacant Slot Relief	61,337	75,832	-	-	-	-
5117 Regular Day Off Relief	62,940	54,422	-	-	-	-
5118 Standby Overtime	1,348	1,357	-	-	-	-
5120 Overtime Union	4,590	7,114	369,632	397,822	397,822	397,822
5201 PERS Taxes	534,710	427,126	483,275	544,432	544,432	544,432
5203 FICA/MEDI	112,925	109,901	152,519	164,426	164,426	164,426
5206 Worker's Comp	46,197	64,232	44,858	56,958	56,958	56,958
5207 TriMet/Wilsonville Tax	11,906	11,477	16,023	17,274	17,274	17,274
5208 OR Worker's Benefit Fund Tax	379	349	400	400	400	400
5210 Medical Ins Union	330,859	312,499	373,074	380,318	380,318	380,318
5220 Post Retire Ins Union	7,142	7,350	8,400	8,400	8,400	8,400
5270 Uniform Allowance	2,153	4,772	4,200	3,900	3,900	3,900
<b>Personnel Services</b>	<b>2,665,930</b>	<b>2,473,021</b>	<b>3,076,457</b>	<b>3,325,464</b>	<b>3,325,464</b>	<b>3,325,464</b>
5300 Office Supplies	141	201	560	520	520	520
5301 Special Department Supplies	3,968	4,116	4,200	3,900	3,900	3,900
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	119	78	300	300	300	300
5320 EMS Supplies	17,032	21,562	18,500	18,500	18,500	18,500
5321 Fire Fighting Supplies	3,784	2,838	3,850	3,575	3,575	3,575
5325 Protective Clothing	5,828	3,795	5,950	5,525	5,525	5,525
5330 Noncapital Furniture & Equip	4,866	2,564	1,758	0	0	0
5350 Apparatus Fuel/Lubricants	15,109	22,163	18,000	18,000	18,000	18,000
5365 M&R Firefight Equip	147	98	200	200	200	200
5367 M&R Office Equip	1,305	1,217	1,650	1,650	1,650	1,650
5414 Other Professional Services	31	195	500	500	500	500
5415 Printing	-	-	25	25	25	25
5416 Building Services	9,829	8,558	11,606	0	0	0
5432 Natural Gas	3,698	4,483	4,000	4,000	4,000	4,000
5433 Electricity	9,044	9,378	10,000	10,000	10,000	10,000
5434 Water/Sewer	8,169	7,267	11,000	11,000	11,000	11,000
5436 Garbage	2,026	1,943	2,300	2,300	2,300	2,300
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	143	1,000	1,000	1,000	1,000
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	618	498	700	650	650	650
5575 Laundry/Repair Expense	275	323	600	600	600	600
<b>Materials and Services</b>	<b>86,017</b>	<b>91,418</b>	<b>97,099</b>	<b>82,645</b>	<b>82,645</b>	<b>82,645</b>
<b>Total Station 61 Butner Road</b>	<b>2,751,947</b>	<b>2,564,439</b>	<b>3,173,556</b>	<b>3,408,109</b>	<b>3,408,109</b>	<b>3,408,109</b>



# Station 62 – Aloha

## Description

**Station 62**, located on SW 209th Avenue just south of Tualatin Valley Highway, was constructed in 1980. This 15,000-square-foot station houses a total of **12 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents primarily utilizing **Engine 62** and can also respond in **Heavy Brush 62 or Water Tenders 62A and 62B** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Personnel at this station also assist with the management of TVF&R's wildland program by housing one of three wildland caches (in conjunction with Stations 20 and 52). This equipment is taken when a team is deployed as part of a Washington County deployment.

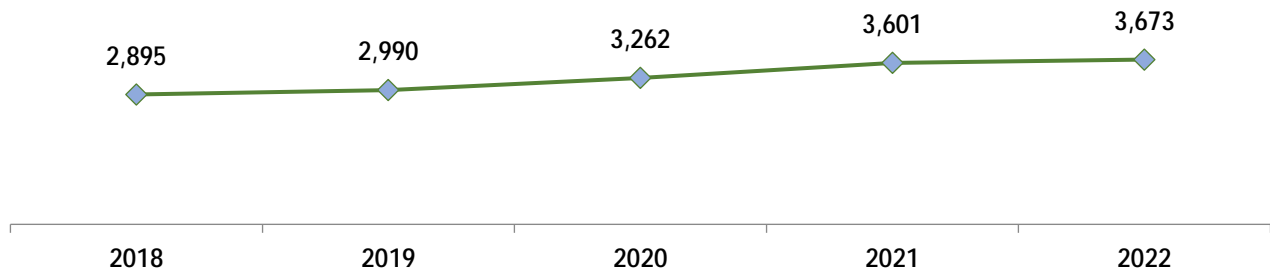
The 21.2 square miles of Station 62's station zone includes a large portion of Aloha, as well as areas of unincorporated Washington County between Beaverton and Hillsboro, and south of Hillsboro.

## Budget Summary

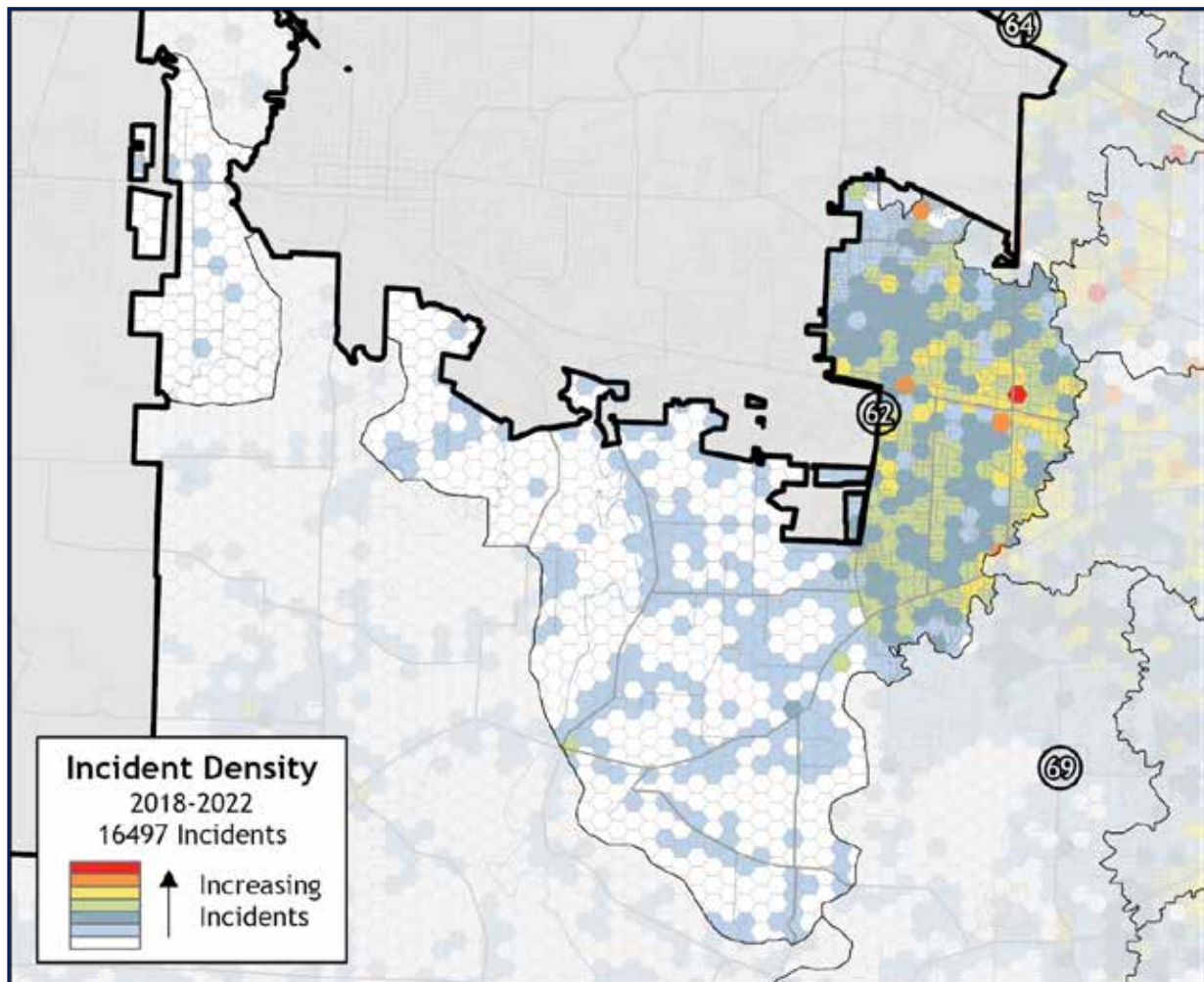
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,588,824	2,500,691	2,909,875	3,107,608
Materials and Services	90,584	93,561	104,715	98,773
<b>Total Station 62 Aloha</b>	<b>2,679,408</b>	<b>2,594,251</b>	<b>3,014,590</b>	<b>3,206,381</b>



## Station 62 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10062 Station 62 Aloha</b>						
5001 Salaries & Wages Union	1,029,827	965,832	1,212,282	1,279,208	1,279,208	1,279,208
5003 Vacation Taken Union	123,587	134,225	170,601	180,020	180,020	180,020
5005 Sick Leave Taken Union	62,178	46,831	48,144	50,802	50,802	50,802
5007 Personal Leave Taken Union	18,281	18,546	14,747	15,561	15,561	15,561
5016 Vacation Sold at Retirement	2,658	3,942	7,759	8,186	8,186	8,186
5017 PEHP Vac Sold at Retirement	17,586	0	17,633	18,604	18,604	18,604
5020 Deferred Comp Match Union	51,259	52,410	67,005	85,580	85,580	85,580
5101 Vacation Relief	139,730	159,063	-	-	-	-
5105 Sick Relief	21,105	35,820	-	-	-	-
5106 On the Job Injury Relief	10,464	9,058	-	-	-	-
5107 Short Term Disability Relief	5,430	4,172	-	-	-	-
5110 Personal Leave Relief	14,327	15,639	-	-	-	-
5115 Vacant Slot Relief	28,487	50,544	-	-	-	-
5117 Regular Day Off Relief	45,033	62,141	-	-	-	-
5118 Standby Overtime	1,682	2,422	-	-	-	-
5120 Overtime Union	6,596	3,669	352,660	372,088	372,088	372,088
5201 PERS Taxes	503,389	425,593	458,337	509,145	509,145	509,145
5203 FICA/MEDI	111,948	112,587	144,649	153,769	153,769	153,769
5206 Worker's Comp	46,543	57,734	42,544	53,266	53,266	53,266
5207 TriMet/Wilsonville Tax	11,650	11,814	15,197	16,155	16,155	16,155
5208 OR Worker's Benefit Fund Tax	365	356	371	371	371	371
5210 Medical Ins Union	327,930	316,919	346,246	353,153	353,153	353,153
5220 Post Retire Ins Union	7,093	7,800	7,800	7,800	7,800	7,800
5270 Uniform Allowance	1,676	3,576	3,900	3,900	3,900	3,900
<b>Personnel Services</b>	<b>2,588,824</b>	<b>2,500,691</b>	<b>2,909,875</b>	<b>3,107,608</b>	<b>3,107,608</b>	<b>3,107,608</b>
5300 Office Supplies	305	568	520	520	520	520
5301 Special Department Supplies	4,147	4,218	3,900	3,900	3,900	3,900
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	214	130	400	400	400	400
5320 EMS Supplies	17,746	21,976	19,000	22,500	22,500	22,500
5321 Fire Fighting Supplies	2,230	5,218	3,575	3,575	3,575	3,575
5325 Protective Clothing	2,637	3,492	5,525	5,525	5,525	5,525
5330 Noncapital Furniture & Equip	-	746	-	0	0	0
5350 Apparatus Fuel/Lubricants	11,774	18,394	13,500	13,500	13,500	13,500
5365 M&R Firefight Equip	355	265	200	200	200	200
5367 M&R Office Equip	1,193	1,152	1,650	1,650	1,650	1,650
5414 Other Professional Services	18	561	800	800	800	800
5415 Printing	-	-	25	25	25	25
5416 Building Services	7,671	8,097	9,442	0	0	0
5432 Natural Gas	5,375	6,336	7,500	7,500	7,500	7,500
5433 Electricity	15,705	15,474	16,000	16,000	16,000	16,000
5434 Water/Sewer	18,395	3,485	18,000	18,000	18,000	18,000
5436 Garbage	1,872	2,065	2,228	2,228	2,228	2,228
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	201	400	400	400	400
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	534	576	650	650	650	650
5575 Laundry/Repair Expense	385	607	1,000	1,000	1,000	1,000
<b>Materials and Services</b>	<b>90,584</b>	<b>93,561</b>	<b>104,715</b>	<b>98,773</b>	<b>98,773</b>	<b>98,773</b>
<b>Total Station 62 Aloha</b>	<b>2,679,408</b>	<b>2,594,251</b>	<b>3,014,590</b>	<b>3,206,381</b>	<b>3,206,381</b>	<b>3,206,381</b>





# Station 64 – Somerset

## Description

**Station 64**, located on NW 185th Avenue just north of Highway 26, was constructed in 1970 and completely remodeled in 2017. The 9,341-square-foot station houses a total of **18 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents primarily utilizing **Engine 64** and can also respond in **Brush Rig 64** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment. Two personnel (on each 24-hour, three-shift schedule) respond to incidents utilizing **Medic 64**. At least one individual per shift is an EMT-Paramedic capable of providing ALS treatment.

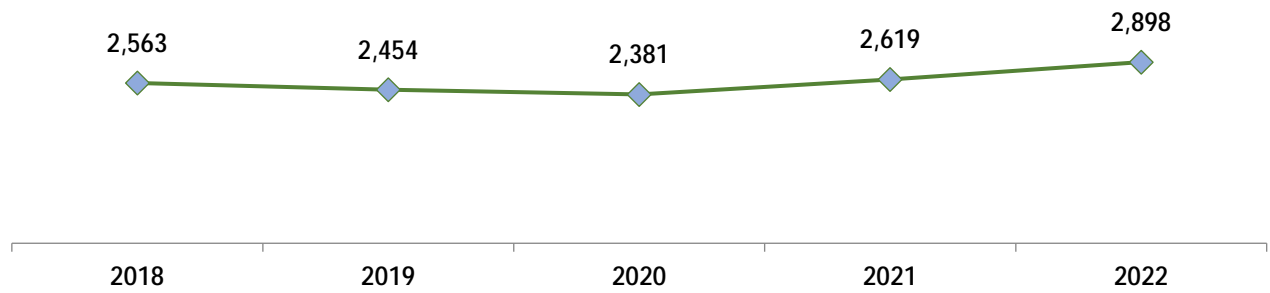
The 34.7 square miles of Station 64's station zone includes portions of northern Aloha and Beaverton, as well as unincorporated Washington and Multnomah counties (Rock Creek and north into the Skyline area).

## Budget Summary

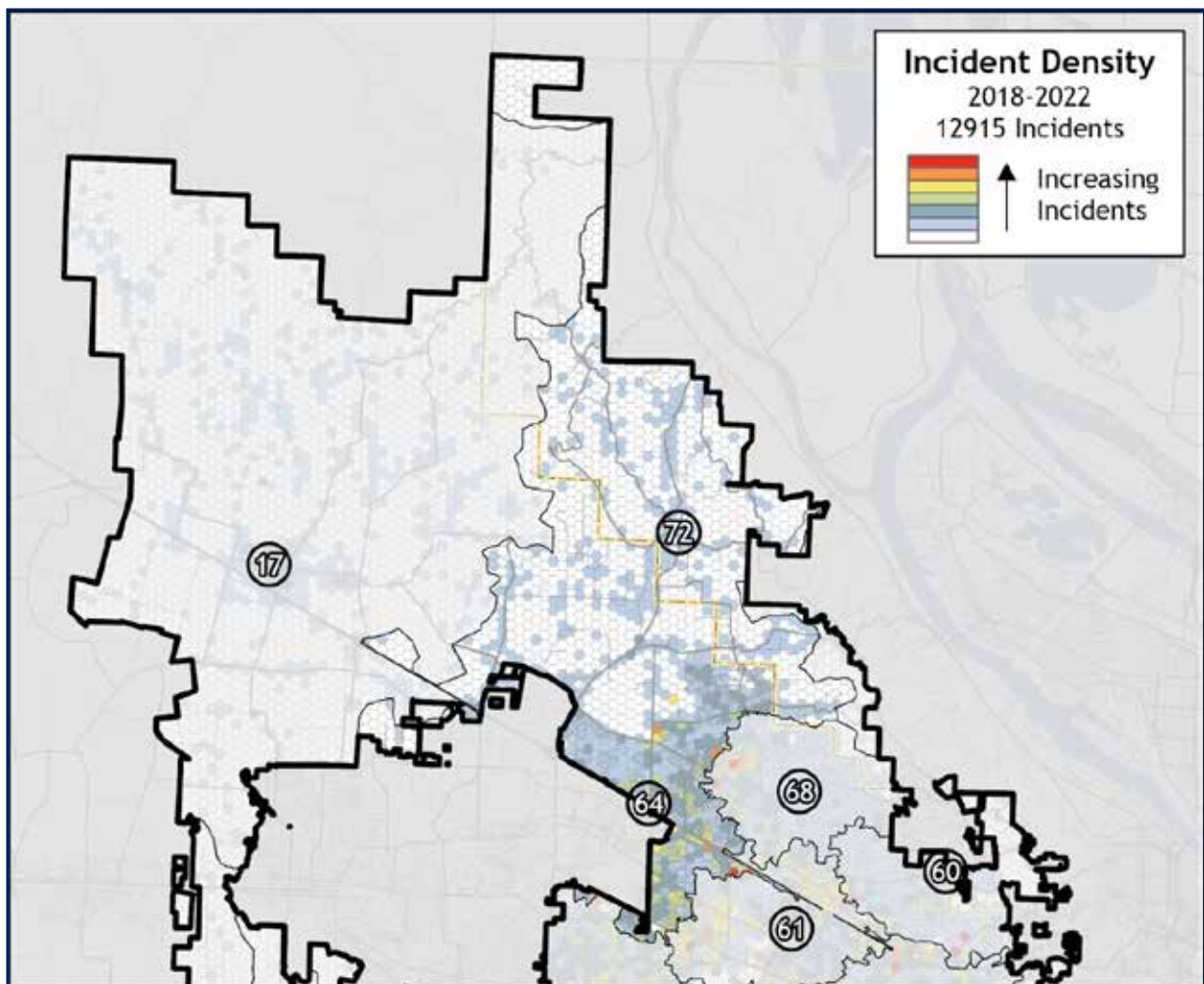
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,490,160	2,435,605	2,928,995	3,131,830
Materials and Services	74,713	88,443	91,281	82,860
<b>Total Station 64 Somerset</b>	<b>2,564,873</b>	<b>2,524,048</b>	<b>3,020,276</b>	<b>3,214,690</b>



## Station 64 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10064 Station 64 Somerset</b>						
5001 Salaries & Wages Union	902,000	880,626	1,221,469	1,290,547	1,290,547	1,290,547
5003 Vacation Taken Union	139,216	145,572	171,894	181,615	181,615	181,615
5005 Sick Leave Taken Union	65,118	34,490	48,509	51,252	51,252	51,252
5007 Personal Leave Taken Union	21,095	15,047	14,859	15,699	15,699	15,699
5016 Vacation Sold at Retirement	-	-	7,812	8,254	8,254	8,254
5017 PEHP Vac Sold at Retirement	2,039	-	17,755	18,758	18,758	18,758
5020 Deferred Comp Match Union	48,745	49,751	67,469	86,289	86,289	86,289
5101 Vacation Relief	169,874	162,522	-	-	-	-
5105 Sick Relief	13,632	25,565	-	-	-	-
5106 On the Job Injury Relief	2,647	14,380	-	-	-	-
5107 Short Term Disability Relief	5,754	2,224	-	-	-	-
5110 Personal Leave Relief	13,966	12,794	-	-	-	-
5115 Vacant Slot Relief	51,307	102,369	-	-	-	-
5117 Regular Day Off Relief	62,799	68,670	-	-	-	-
5118 Standby Overtime	2,415	3,650	-	-	-	-
5120 Overtime Union	4,816	4,838	355,100	375,168	375,168	375,168
5201 PERS Taxes	512,669	430,332	461,740	513,587	513,587	513,587
5203 FICA/MEDI	106,216	108,387	145,722	155,110	155,110	155,110
5206 Worker's Comp	44,177	60,167	42,860	53,731	53,731	53,731
5207 TriMet/Wilsonville Tax	11,290	11,546	15,309	16,296	16,296	16,296
5208 OR Worker's Benefit Fund Tax	338	335	371	371	371	371
5210 Medical Ins Union	301,237	290,359	346,426	353,153	353,153	353,153
5220 Post Retire Ins Union	6,557	7,200	7,800	7,800	7,800	7,800
5270 Uniform Allowance	2,253	4,780	3,900	4,200	4,200	4,200
<b>Personnel Services</b>	<b>2,490,160</b>	<b>2,435,605</b>	<b>2,928,995</b>	<b>3,131,830</b>	<b>3,131,830</b>	<b>3,131,830</b>
5300 Office Supplies	776	97	520	560	560	560
5301 Special Department Supplies	5,727	4,075	3,900	4,200	4,200	4,200
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	297	85	300	300	300	300
5320 EMS Supplies	19,710	23,115	24,500	24,500	24,500	24,500
5321 Fire Fighting Supplies	3,255	1,447	3,575	3,850	3,850	3,850
5325 Protective Clothing	1,493	4,384	5,525	5,950	5,950	5,950
5330 Noncapital Furniture & Equip	-	760	806	0	0	0
5350 Apparatus Fuel/Lubricants	12,531	22,420	17,000	17,000	17,000	17,000
5361 M&R Bldg/Bldg Equip & Improv	110	-	-	-	-	-
5365 M&R Firefight Equip	147	196	200	200	200	200
5367 M&R Office Equip	1,285	1,190	1,650	1,650	1,650	1,650
5414 Other Professional Services	57	49	100	100	100	100
5415 Printing	-	24	25	25	25	25
5416 Building Services	7,440	6,128	8,705	0	0	0
5432 Natural Gas	3,611	4,697	4,000	4,000	4,000	4,000
5433 Electricity	7,246	7,827	7,300	7,300	7,300	7,300
5434 Water/Sewer	8,781	9,659	9,200	9,200	9,200	9,200
5436 Garbage	1,298	1,352	1,600	1,600	1,600	1,600
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	152	600	600	600	600
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	527	485	650	700	700	700
5575 Laundry/Repair Expense	392	301	725	725	725	725
<b>Materials and Services</b>	<b>74,713</b>	<b>88,443</b>	<b>91,281</b>	<b>82,860</b>	<b>82,860</b>	<b>82,860</b>
<b>Total Station 64 Somerset</b>	<b>2,564,873</b>	<b>2,524,048</b>	<b>3,020,276</b>	<b>3,214,690</b>	<b>3,214,690</b>	<b>3,214,690</b>





# Station 65 – West Slope

## Description

**Station 65**, located on SW 103<sup>rd</sup> Avenue between Canyon Road (Highway 8) and Walker Road, was originally constructed in 1968 and completely rebuilt and relocated in 2012. The 10,111-square-foot station houses a total of **12 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents primarily utilizing **Engine 65** and can also respond in **Water Tenders 65A and 65B** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 65 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings.

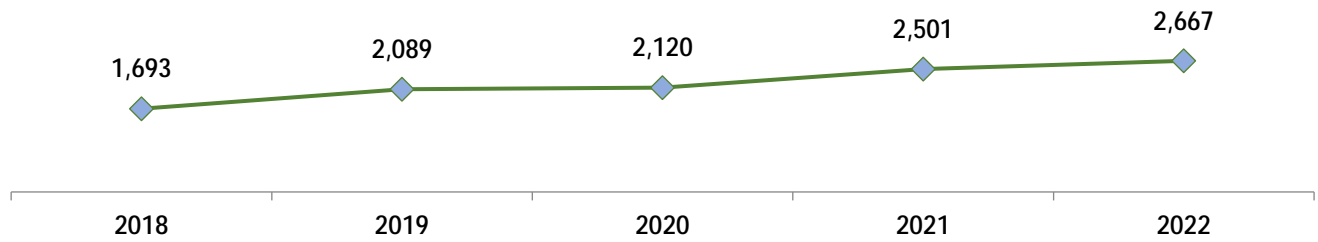
The 3.7 square miles of Station 65's station zone primarily contains unincorporated territory in Washington county (West Slope), as well as portions of Beaverton.

## Budget Summary

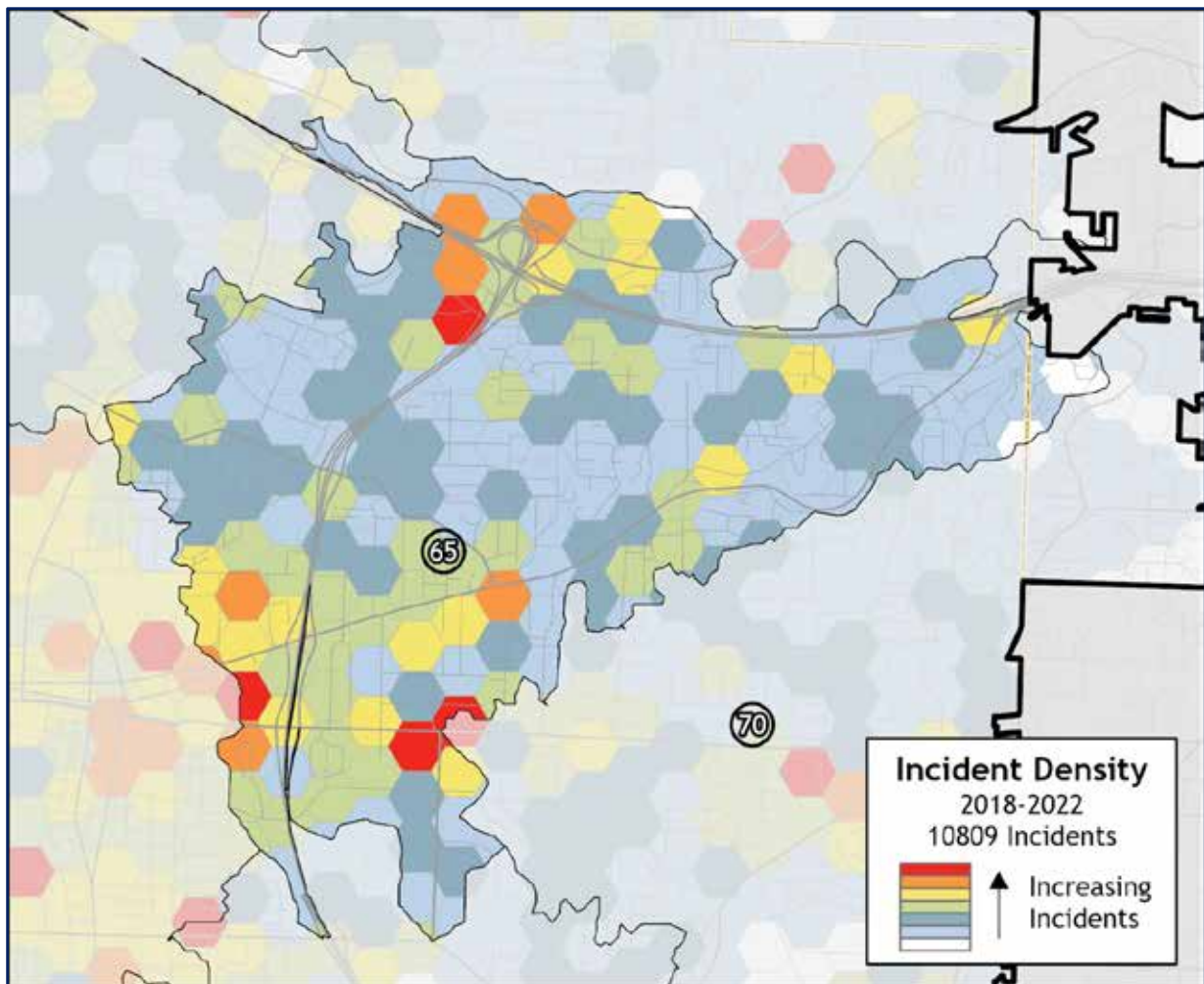
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,362,442	2,563,308	2,670,994	2,845,326
Materials and Services	73,449	90,586	92,205	72,730
<b>Total Station 65 West Slope</b>	<b>2,435,891</b>	<b>2,653,894</b>	<b>2,763,199</b>	<b>2,918,056</b>



## Station 65 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10065 Station 65 West Slope</b>						
5001 Salaries & Wages Union	872,293	911,315	1,111,844	1,170,034	1,170,034	1,170,034
5003 Vacation Taken Union	130,894	152,735	156,467	164,656	164,656	164,656
5005 Sick Leave Taken Union	44,630	48,496	44,156	46,466	46,466	46,466
5007 Personal Leave Taken Union	10,421	11,268	13,525	14,233	14,233	14,233
5016 Vacation Sold at Retirement	-	23,711	7,115	7,486	7,486	7,486
5017 PEHP Vac Sold at Retirement	2,339	(3,394)	16,170	17,013	17,013	17,013
5020 Deferred Comp Match Union	47,344	54,546	61,444	78,258	78,258	78,258
5101 Vacation Relief	173,436	195,817	-	-	-	-
5105 Sick Relief	21,957	42,584	-	-	-	-
5106 On the Job Injury Relief	12,414	17,840	-	-	-	-
5107 Short Term Disability Relief	1,403	-	-	-	-	-
5110 Personal Leave Relief	10,607	11,143	-	-	-	-
5115 Vacant Slot Relief	50,691	78,087	-	-	-	-
5117 Regular Day Off Relief	61,878	70,859	-	-	-	-
5118 Standby Overtime	1,467	1,758	-	-	-	-
5120 Overtime Union	3,948	4,565	323,390	340,253	340,253	340,253
5201 PERS Taxes	474,165	450,503	420,349	465,666	465,666	465,666
5203 FICA/MEDI	100,969	112,848	132,659	140,638	140,638	140,638
5206 Worker's Comp	40,470	54,063	39,017	48,718	48,718	48,718
5207 TriMet/Wilsonville Tax	10,788	12,244	13,937	14,775	14,775	14,775
5208 OR Worker's Benefit Fund Tax	331	344	343	343	343	343
5210 Medical Ins Union	282,552	304,508	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	5,785	6,628	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,658	842	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,362,442</b>	<b>2,563,308</b>	<b>2,670,994</b>	<b>2,845,326</b>	<b>2,845,326</b>	<b>2,845,326</b>
5300 Office Supplies	183	124	480	480	480	480
5301 Special Department Supplies	3,096	2,907	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	59	-	200	200	200	200
5320 EMS Supplies	9,809	12,329	11,500	11,500	11,500	11,500
5321 Fire Fighting Supplies	2,937	7,143	3,300	3,300	3,300	3,300
5325 Protective Clothing	1,230	4,910	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	208	1,606	859	-	-	-
5350 Apparatus Fuel/Lubricants	8,137	14,812	12,500	12,500	12,500	12,500
5365 M&R Firefight Equip	98	257	200	200	200	200
5367 M&R Office Equip	1,286	1,193	1,650	1,650	1,650	1,650
5414 Other Professional Services	30	-	100	100	100	100
5415 Printing	23	-	25	25	25	25
5416 Building Services	15,268	14,614	18,616	-	-	-
5432 Natural Gas	1,182	1,576	2,000	2,000	2,000	2,000
5433 Electricity	13,748	14,715	14,000	14,000	14,000	14,000
5434 Water/Sewer	12,854	11,173	13,000	13,000	13,000	13,000
5436 Garbage	1,961	2,044	2,300	2,300	2,300	2,300
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	500	500	500	500
5484 Postage UPS & Shipping	14	-	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	900	918	1,150	1,150	1,150	1,150
5575 Laundry/Repair Expense	397	267	725	725	725	725
<b>Materials and Services</b>	<b>73,449</b>	<b>90,586</b>	<b>92,205</b>	<b>72,730</b>	<b>72,730</b>	<b>72,730</b>
<b>Total Station 65 West Slope</b>	<b>2,435,891</b>	<b>2,653,894</b>	<b>2,763,199</b>	<b>2,918,056</b>	<b>2,918,056</b>	<b>2,918,056</b>



# Station 66 – Brockman Road

## Description

**Station 66**, located on the SE corner of Brockman Street and Davies Road just east of Murray Boulevard, was constructed in 1974 and remodeled in 2008. The 7,494-square-foot station houses a total of **14 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents utilizing **Engine 66**. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment. Two additional EMT Paramedics (on a ten-hour, four day a week schedule) respond to incidents utilizing **Medic 66**.

The 4.7 square miles of Station 66's First-Due Area includes south Beaverton (Murrayhill).

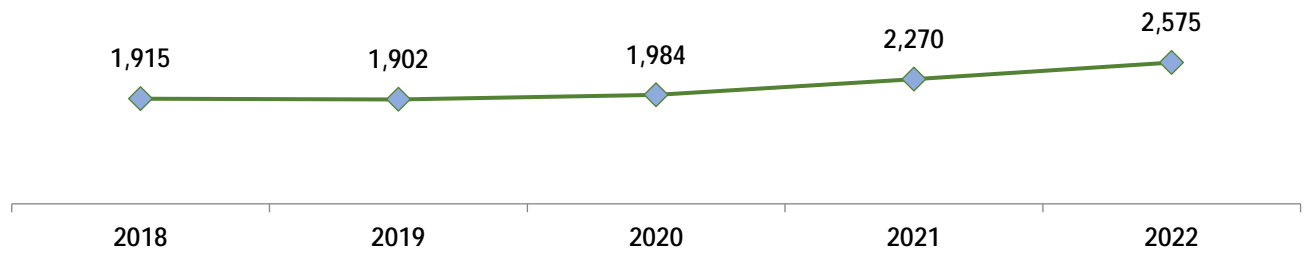
## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,299,838	2,299,036	2,707,251	2,891,534
Materials and Services	76,878	86,220	87,025	75,630
<b>Total Station 66 Brockman Road</b>	<b>2,376,715</b>	<b>2,385,256</b>	<b>2,794,276</b>	<b>2,967,164</b>

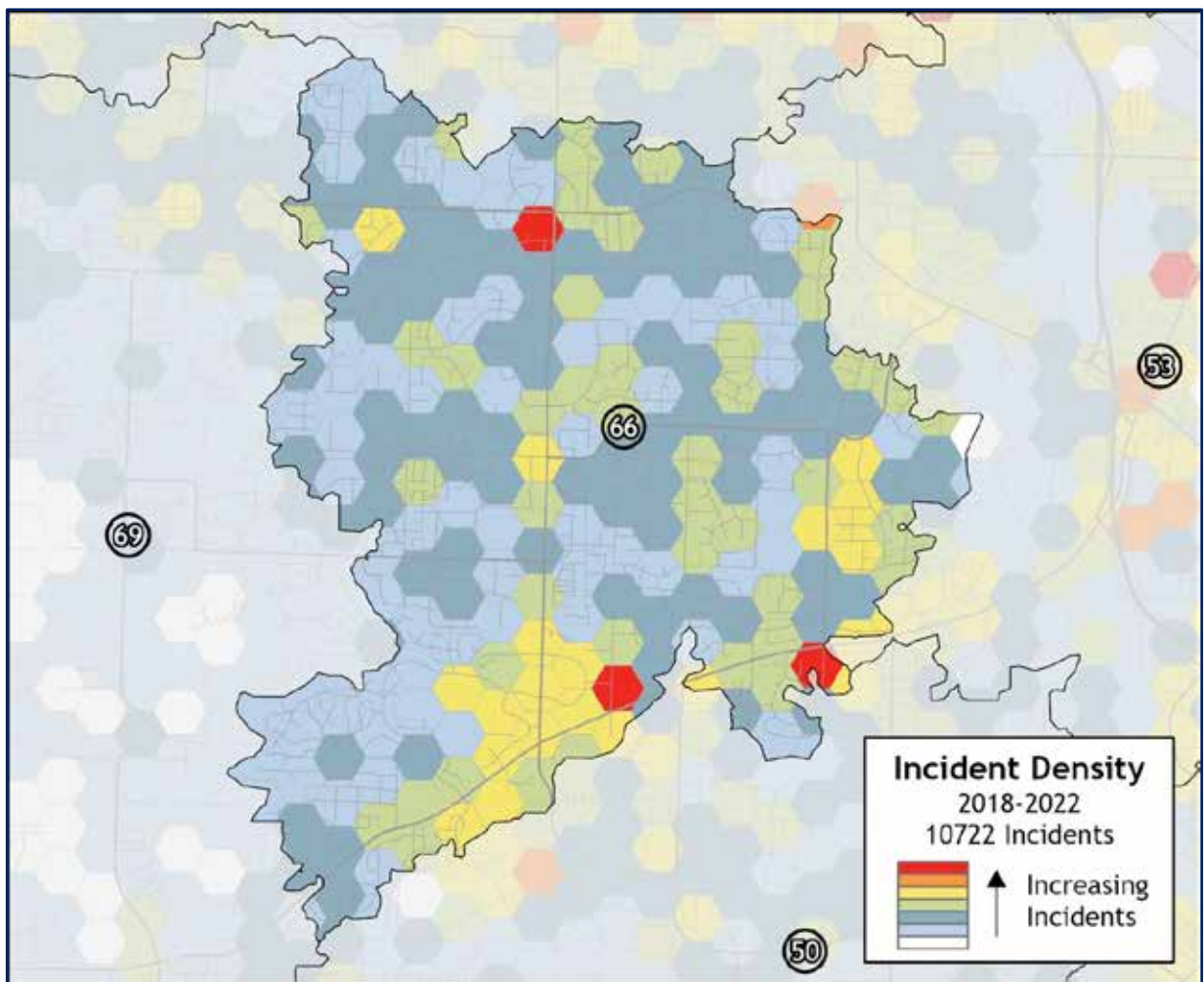




## Station 66 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10066 Station 66 Brockman Road</b>						
5001 Salaries & Wages Union	890,992	875,234	1,129,212	1,191,706	1,191,706	1,191,706
5003 Vacation Taken Union	123,497	140,287	158,911	167,706	167,706	167,706
5005 Sick Leave Taken Union	69,355	37,258	44,845	47,327	47,327	47,327
5007 Personal Leave Taken Union	16,430	13,998	13,736	14,497	14,497	14,497
5016 Vacation Sold at Retirement	16,693	-	7,222	7,621	7,621	7,621
5017 PEHP Vac Sold at Retirement	-	5,121	16,413	17,321	17,321	17,321
5020 Deferred Comp Match Union	47,179	51,930	62,371	79,675	79,675	79,675
5101 Vacation Relief	110,628	137,212	-	-	-	-
5105 Sick Relief	7,911	17,010	-	-	-	-
5106 On the Job Injury Relief	11,283	14,307	-	-	-	-
5107 Short Term Disability Relief	4,923	-	-	-	-	-
5110 Personal Leave Relief	16,227	11,204	-	-	-	-
5115 Vacant Slot Relief	32,738	86,486	-	-	-	-
5117 Regular Day Off Relief	56,581	40,470	-	-	-	-
5118 Standby Overtime	864	1,112	-	-	-	-
5120 Overtime Union	4,816	11,443	328,269	346,415	346,415	346,415
5201 PERS Taxes	442,563	401,433	426,861	474,245	474,245	474,245
5203 FICA/MEDI	101,373	102,193	134,715	143,229	143,229	143,229
5206 Worker's Comp	42,044	54,653	39,622	49,615	49,615	49,615
5207 TriMet/Wilsonville Tax	10,506	10,836	14,153	15,047	15,047	15,047
5208 OR Worker's Benefit Fund Tax	316	308	343	343	343	343
5210 Medical Ins Union	285,381	278,132	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	6,041	6,389	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,497	2,022	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,299,838</b>	<b>2,299,036</b>	<b>2,707,251</b>	<b>2,891,534</b>	<b>2,891,534</b>	<b>2,891,534</b>
5300 Office Supplies	684	416	480	480	480	480
5301 Special Department Supplies	4,669	3,600	3,600	3,600	3,600	3,600
5302 Training Supplies	86	59	100	100	100	100
5307 Smoke Detector Program	-	67	600	600	600	600
5320 EMS Supplies	16,346	27,984	22,000	22,000	22,000	22,000
5321 Fire Fighting Supplies	2,310	1,612	3,300	3,300	3,300	3,300
5325 Protective Clothing	6,825	1,855	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	1,940	117	-	-	-	-
5350 Apparatus Fuel/Lubricants	6,807	14,091	10,000	10,000	10,000	10,000
5365 M&R Firefight Equip	400	49	200	200	200	200
5367 M&R Office Equip	1,428	1,551	1,650	1,650	1,650	1,650
5414 Other Professional Services	29	109	500	500	500	500
5415 Printing	-	0	25	25	25	25
5416 Building Services	9,771	9,159	11,395	-	-	-
5432 Natural Gas	5,475	3,330	5,000	5,000	5,000	5,000
5433 Electricity	10,571	10,967	11,000	11,000	11,000	11,000
5434 Water/Sewer	6,857	8,693	7,500	7,500	7,500	7,500
5436 Garbage	2,026	1,943	2,300	2,300	2,300	2,300
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	800	800	800	800
5484 Postage UPS & Shipping	27	-	-	-	-	-
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	300	418	600	600	600	600
5575 Laundry/Repair Expense	300	201	575	575	575	575
<b>Materials and Services</b>	<b>76,878</b>	<b>86,220</b>	<b>87,025</b>	<b>75,630</b>	<b>75,630</b>	<b>75,630</b>
<b>Total Station 66 Brockman Road</b>	<b>2,376,715</b>	<b>2,385,256</b>	<b>2,794,276</b>	<b>2,967,164</b>	<b>2,967,164</b>	<b>2,967,164</b>



# Station 67 – Farmington Road

## Description

**Station 67**, located on SW Farmington Road between Murray Boulevard and Hocken Avenue, was constructed in 1998. The 11,000-square-foot station houses a total of **24 full-time personnel**. Four personnel (on each 24-hour, three-shift schedule) respond to incidents utilizing **Engine 67**, and an additional four personnel (on each 24-hour, three-shift schedule) respond utilizing **Truck 67**. In addition to the station zone, the truck serves as a resource for TVF&R's entire service area. At least one crewmember per unit and shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment. **Battalion Chief (C5)** also responds from and maintains quarters at Station 67.

Station 67 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings.

The 5.9 square miles of Station 67's station zone includes central Beaverton and areas of unincorporated Washington County, including a portion of Aloha.

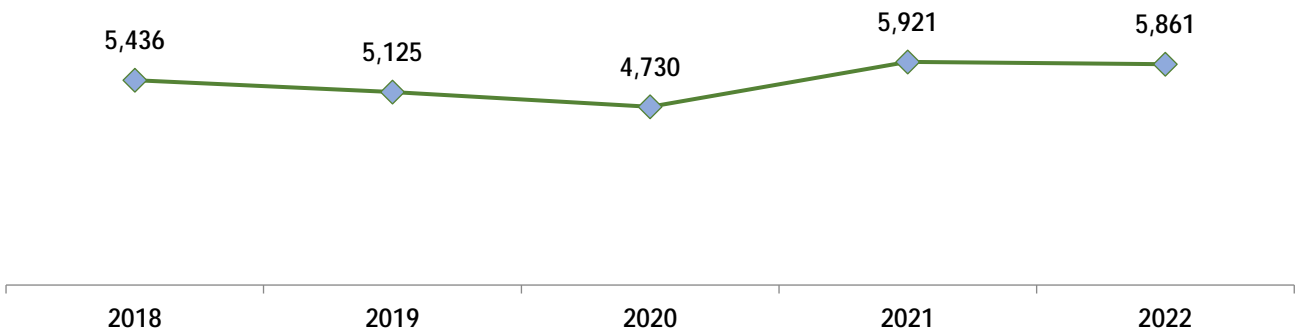
## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	5,314,213	5,431,566	5,651,965	6,059,476
Materials and Services	124,936	156,324	139,207	118,875
<b>Total Station 67 Farmington Road</b>	<b>5,439,149</b>	<b>5,587,889</b>	<b>5,791,172</b>	<b>6,178,351</b>

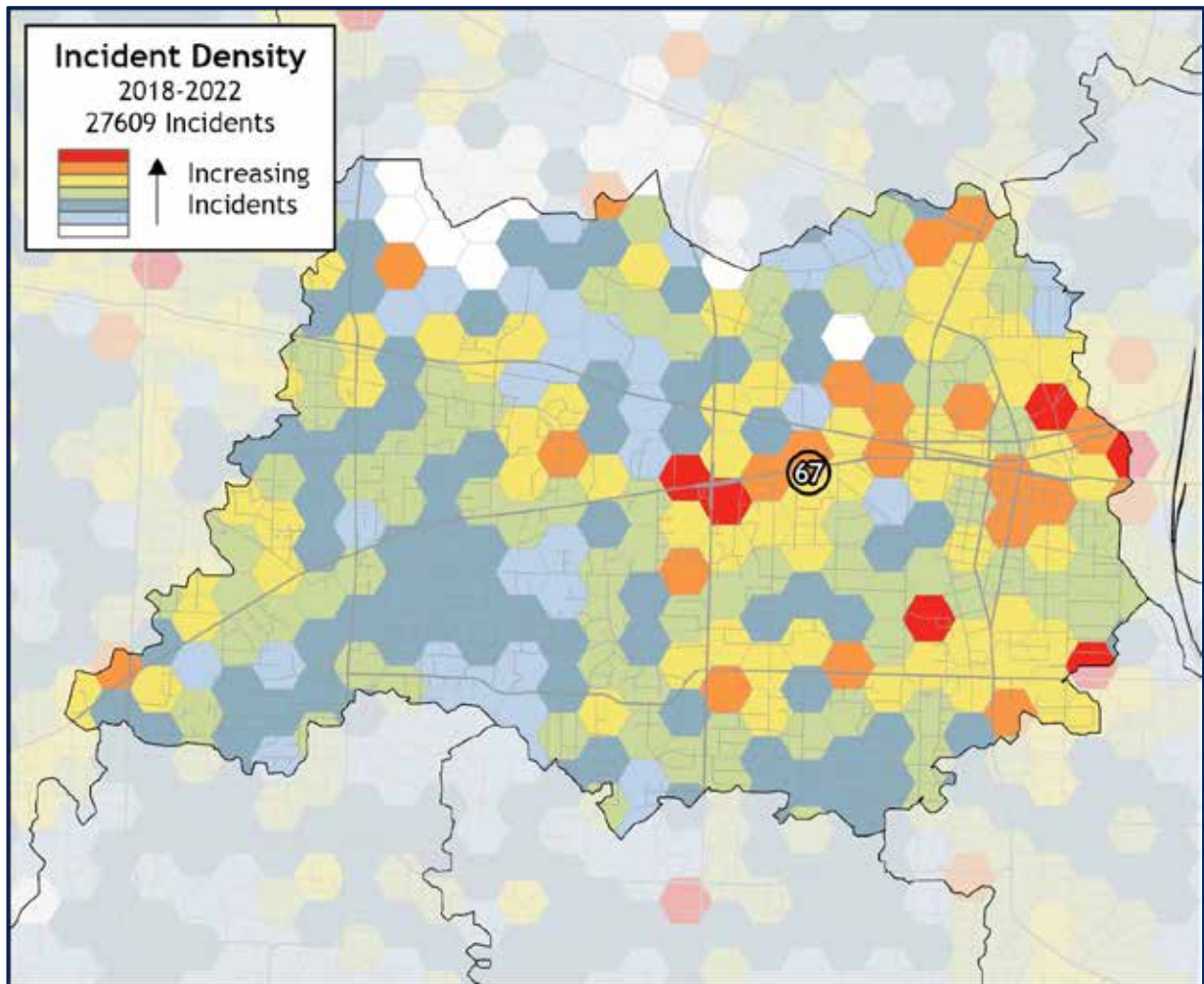




## Station 67 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)





## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10067 Station 67 Farmington Road</b>						
5001 Salaries & Wages Union	1,960,320	1,923,810	2,357,864	2,498,889	2,498,889	2,498,889
5003 Vacation Taken Union	328,692	341,631	331,816	351,662	351,662	351,662
5005 Sick Leave Taken Union	66,397	67,037	93,640	99,240	99,240	99,240
5007 Personal Leave Taken Union	28,788	30,725	28,682	30,398	30,398	30,398
5016 Vacation Sold at Retirement	-	-	15,088	15,991	15,991	15,991
5017 PEHP Vac Sold at Retirement	45,807	-	34,290	36,342	36,342	36,342
5020 Deferred Comp Match Union	116,563	117,607	130,304	167,174	167,174	167,174
5101 Vacation Relief	392,733	429,076	-	-	-	-
5105 Sick Relief	73,223	105,897	-	-	-	-
5106 On the Job Injury Relief	25,984	49,610	-	-	-	-
5107 Short Term Disability Relief	6,535	-	-	-	-	-
5110 Personal Leave Relief	30,295	49,475	-	-	-	-
5115 Vacant Slot Relief	81,940	182,316	-	-	-	-
5117 Regular Day Off Relief	122,267	132,901	-	-	-	-
5118 Standby Overtime	2,924	3,939	-	-	-	-
5120 Overtime Union	6,143	5,172	685,810	726,843	726,843	726,843
5201 PERS Taxes	1,069,114	971,428	891,425	994,592	994,592	994,592
5203 FICA/MEDI	229,297	243,100	281,328	300,380	300,380	300,380
5206 Worker's Comp	85,891	117,329	82,744	104,053	104,053	104,053
5207 TriMet/Wilsonville Tax	24,061	25,910	29,556	31,558	31,558	31,558
5208 OR Worker's Benefit Fund Tax	687	730	714	714	714	714
5210 Medical Ins Union	597,443	611,809	666,204	679,140	679,140	679,140
5220 Post Retire Ins Union	14,250	14,150	15,000	15,000	15,000	15,000
5270 Uniform Allowance	4,860	7,914	7,500	7,500	7,500	7,500
<b>Personnel Services</b>	<b>5,314,213</b>	<b>5,431,566</b>	<b>5,651,965</b>	<b>6,059,476</b>	<b>6,059,476</b>	<b>6,059,476</b>
5300 Office Supplies	567	620	1,000	1,000	1,000	1,000
5301 Special Department Supplies	6,887	8,915	7,500	7,500	7,500	7,500
5302 Training Supplies	55	-	100	100	100	100
5307 Smoke Detector Program	380	290	600	600	600	600
5320 EMS Supplies	40,149	43,826	35,000	35,000	35,000	35,000
5321 Fire Fighting Supplies	3,479	6,422	8,875	8,875	8,875	8,875
5325 Protective Clothing	8,849	6,849	10,625	10,625	10,625	10,625
5330 Noncapital Furniture & Equip	3,164	2,147	3,898	-	-	-
5350 Apparatus Fuel/Lubricants	15,942	29,746	18,000	18,000	18,000	18,000
5365 M&R Firefight Equip	196	610	750	750	750	750
5367 M&R Office Equip	1,853	1,770	1,650	1,650	1,650	1,650
5414 Other Professional Services	34	229	800	800	800	800
5415 Printing	-	30	25	25	25	25
5416 Building Services	12,965	22,423	16,434	-	-	-
5432 Natural Gas	5,597	6,370	5,800	5,800	5,800	5,800
5433 Electricity	12,530	12,502	13,000	13,000	13,000	13,000
5434 Water/Sewer	9,579	9,640	9,300	9,300	9,300	9,300
5436 Garbage	1,857	2,323	2,400	2,400	2,400	2,400
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	110	1,200	1,200	1,200	1,200
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	650	1,502	1,250	1,250	1,250	1,250
5575 Laundry/Repair Expense	175	-	700	700	700	700
<b>Materials and Services</b>	<b>124,936</b>	<b>156,324</b>	<b>139,207</b>	<b>118,875</b>	<b>118,875</b>	<b>118,875</b>
<b>Total Station 67 Farmington Road</b>	<b>5,439,149</b>	<b>5,587,889</b>	<b>5,791,172</b>	<b>6,178,351</b>	<b>6,178,351</b>	<b>6,178,351</b>



# Station 68 – Bethany

## Description

**Station 68**, located on the corner of NW Evergreen Street and Thompson Road, was originally constructed in 1970 as a residential home and completely rebuilt and relocated in 2014. The 10,540-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Truck 68** and can also respond in **Engine 68** when needed. In addition to responses in the station zone, the truck serves as a resource for TVF&R's entire service area. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Station 68 has a Community Room that is used by a wide variety of neighborhood and community groups, as well as TVF&R personnel for training and meetings.

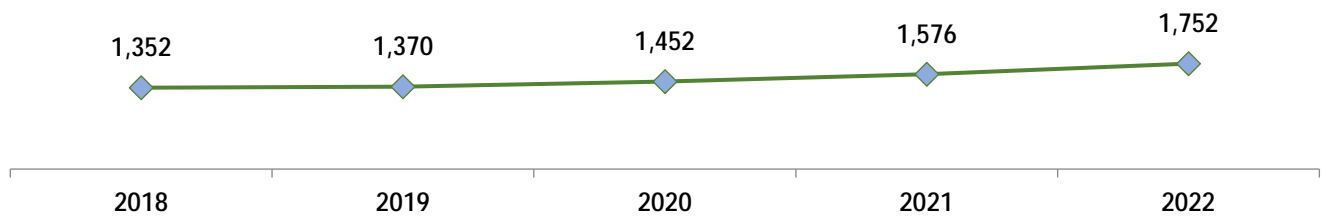
The 5.5 square miles of Station 68's station zone includes primarily unincorporated territory in Washington and Multnomah counties (Oak Hills and Bethany).

## Budget Summary

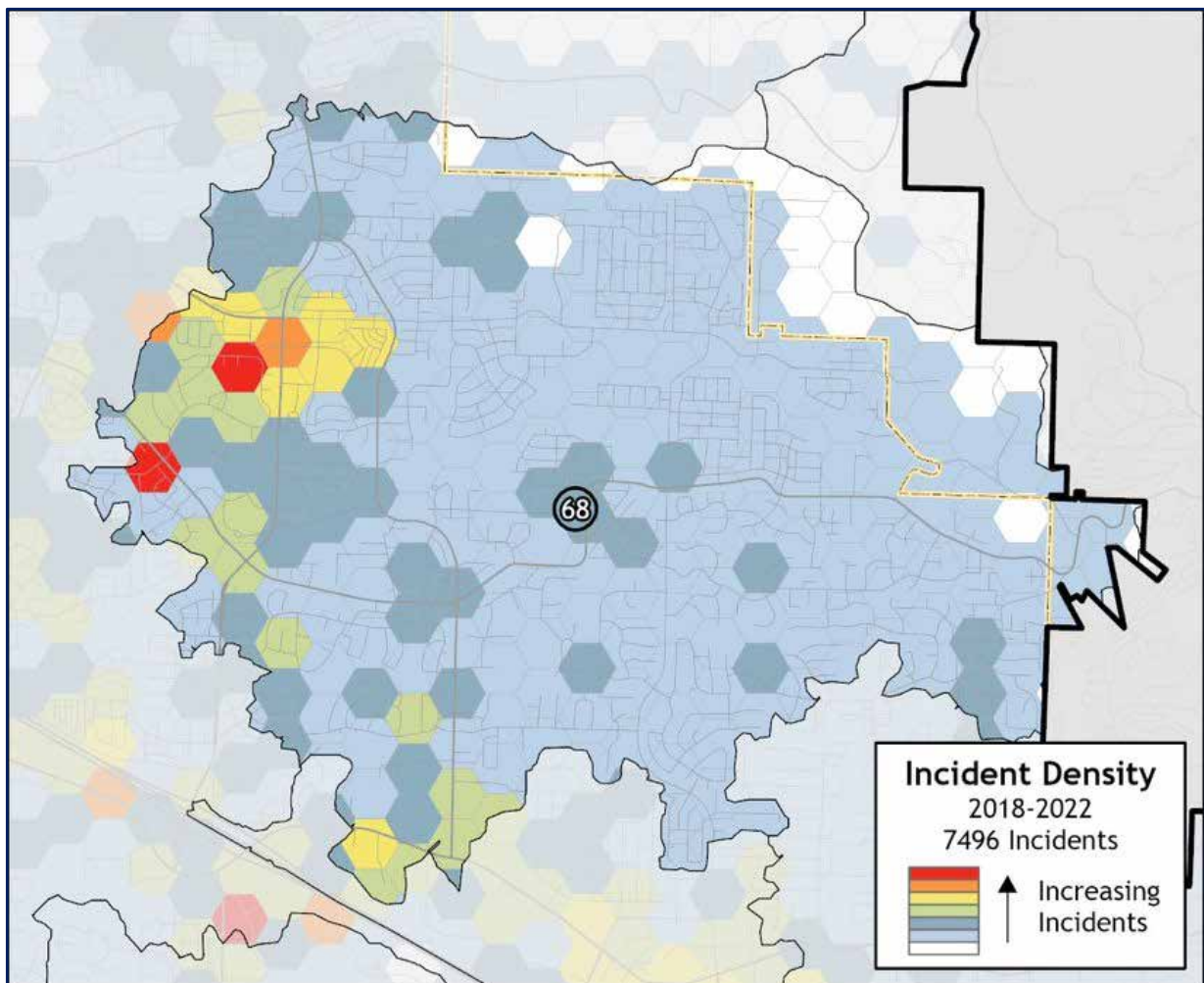
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,467,561	2,672,799	2,757,709	2,949,450
Materials and Services	80,175	95,329	101,790	76,530
<b>Total Station 68 Bethany</b>	<b>2,547,735</b>	<b>2,768,128</b>	<b>2,859,499</b>	<b>3,025,980</b>



## Station 68 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10068 Station 68 Bethany</b>						
5001 Salaries & Wages Union	971,254	966,969	1,152,804	1,218,312	1,218,312	1,218,312
5003 Vacation Taken Union	166,923	178,894	162,231	171,450	171,450	171,450
5005 Sick Leave Taken Union	46,640	41,882	45,782	48,384	48,384	48,384
5007 Personal Leave Taken Union	7,695	11,131	14,023	14,820	14,820	14,820
5016 Vacation Sold at Retirement	-	-	7,383	7,802	7,802	7,802
5017 PEHP Vac Sold at Retirement	-	-	16,780	17,732	17,732	17,732
5020 Deferred Comp Match Union	56,884	59,333	63,765	81,569	81,569	81,569
5101 Vacation Relief	143,992	201,135	-	-	-	-
5105 Sick Relief	13,170	36,904	-	-	-	-
5106 On the Job Injury Relief	13,859	18,466	-	-	-	-
5107 Short Term Disability Relief	4,145	5,235	-	-	-	-
5110 Personal Leave Relief	8,941	21,878	-	-	-	-
5115 Vacant Slot Relief	19,929	80,548	-	-	-	-
5117 Regular Day Off Relief	45,931	49,115	-	-	-	-
5118 Standby Overtime	1,365	1,698	-	-	-	-
5120 Overtime Union	1,001	2,854	335,603	354,648	354,648	354,648
5201 PERS Taxes	501,872	480,535	435,925	484,998	484,998	484,998
5203 FICA/MEDI	106,370	120,232	137,575	146,476	146,476	146,476
5206 Worker's Comp	41,642	54,513	40,463	50,740	50,740	50,740
5207 TriMet/Wilsonville Tax	11,077	12,613	14,454	15,389	15,389	15,389
5208 OR Worker's Benefit Fund Tax	316	357	343	343	343	343
5210 Medical Ins Union	296,461	317,233	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,035	7,200	7,200	7,200	7,200	7,200
5270 Uniform Allowance	1,058	4,074	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,467,561</b>	<b>2,672,799</b>	<b>2,757,709</b>	<b>2,949,450</b>	<b>2,949,450</b>	<b>2,949,450</b>
5300 Office Supplies	375	149	480	480	480	480
5301 Special Department Supplies	5,062	5,379	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	-	-	300	300	300	300
5320 EMS Supplies	10,048	13,211	11,500	11,500	11,500	11,500
5321 Fire Fighting Supplies	1,893	4,941	5,300	5,300	5,300	5,300
5325 Protective Clothing	1,513	2,877	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	1,386	806	-	-	-	-
5350 Apparatus Fuel/Lubricants	8,465	15,905	12,000	12,000	12,000	12,000
5365 M&R Firefight Equip	235	49	750	750	750	750
5367 M&R Office Equip	1,340	1,146	1,650	1,650	1,650	1,650
5414 Other Professional Services	48	89	200	200	200	200
5415 Printing	72	-	25	25	25	25
5416 Building Services	17,720	17,569	25,260	-	-	-
5432 Natural Gas	1,757	1,714	2,125	2,125	2,125	2,125
5433 Electricity	13,996	14,474	14,500	14,500	14,500	14,500
5434 Water/Sewer	12,528	12,841	13,000	13,000	13,000	13,000
5436 Garbage	2,017	2,103	2,400	2,400	2,400	2,400
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	750	750	750	750
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	1,341	1,686	1,800	1,800	1,800	1,800
5575 Laundry/Repair Expense	350	391	650	650	650	650
<b>Materials and Services</b>	<b>80,175</b>	<b>95,329</b>	<b>101,790</b>	<b>76,530</b>	<b>76,530</b>	<b>76,530</b>
<b>Total Station 68 Bethany</b>	<b>2,547,735</b>	<b>2,768,128</b>	<b>2,859,499</b>	<b>3,025,980</b>	<b>3,025,980</b>	<b>3,025,980</b>





# Station 69 – Cooper

## Description

**Station 69**, **Station 69**, located on SW 175th Avenue near the top of Cooper Mountain, was constructed in 1981 and completely remodeled in 2017. The 7,878-square-foot station houses a total of **12 full-time personnel** (four personnel on each 24-hour, three-shift schedule). The crew responds to incidents primarily utilizing **Engine 69** and can also respond in **Heavy Brush 69** when needed. At least one crewmember per shift is an EMT-Paramedic capable of providing advanced life support (ALS) treatment.

Personnel at this station also assist in the management of vacancy scheduling for all stations throughout TVF&R.

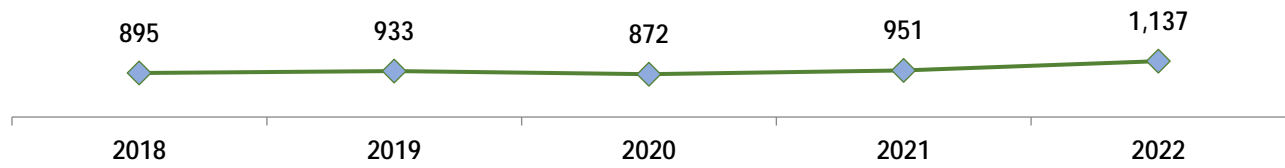
The 13.2 square miles of Station 69's station zone includes unincorporated Washington County and portions of west and southwest Beaverton.

## Budget Summary

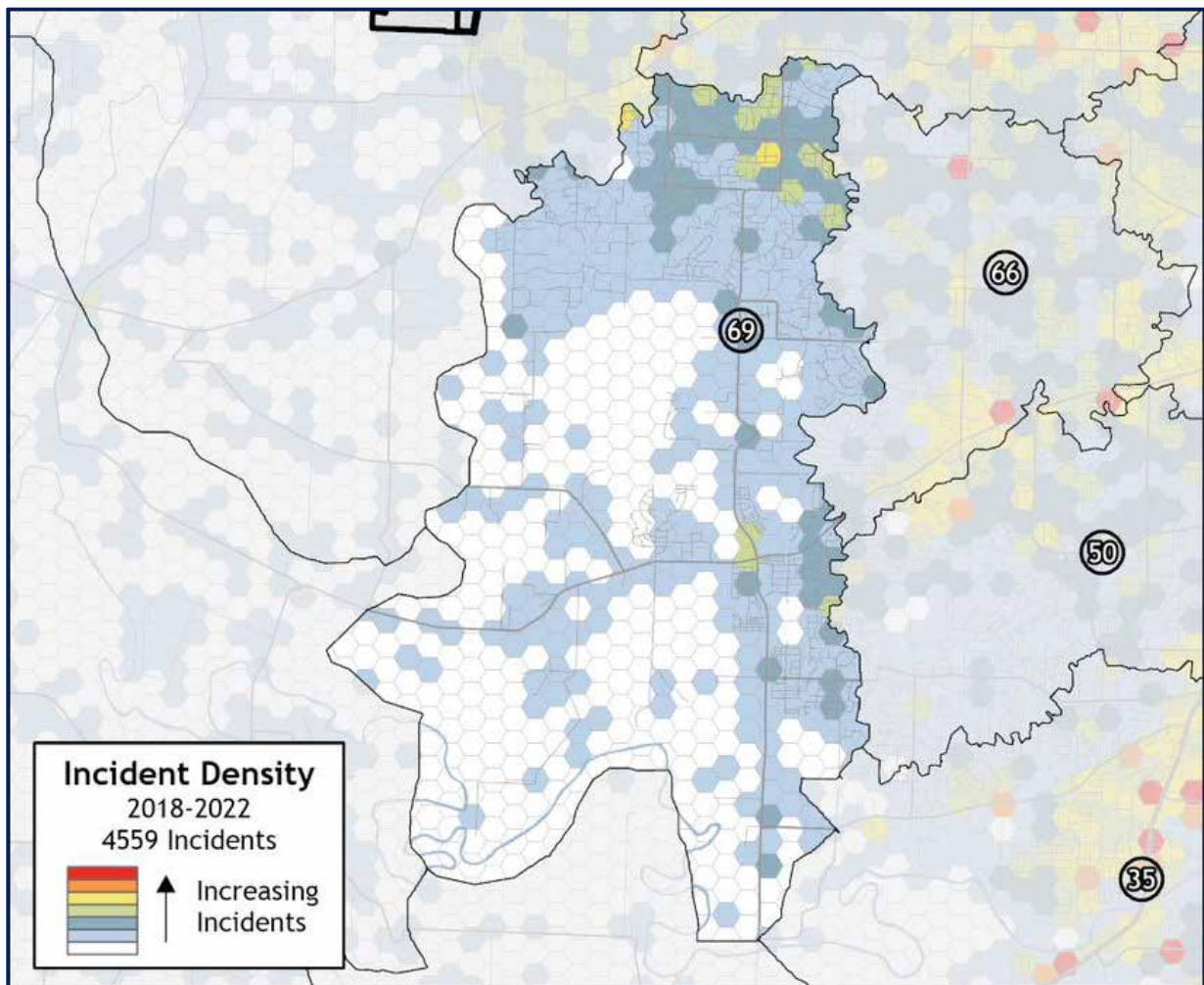
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,641,040	2,796,749	2,761,817	2,951,477
Materials and Services	63,879	81,616	73,682	62,380
<b>Total Station 69 Cooper Mountain</b>	<b>2,704,919</b>	<b>2,878,364</b>	<b>2,835,499</b>	<b>3,013,857</b>



## Station 69 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10069 Station 69 Cooper Mountain</b>						
5001 Salaries & Wages Union	1,028,708	877,666	1,160,536	1,225,181	1,225,181	1,225,181
5003 Vacation Taken Union	153,971	200,101	163,319	172,417	172,417	172,417
5005 Sick Leave Taken Union	32,776	66,187	46,089	48,657	48,657	48,657
5007 Personal Leave Taken Union	11,685	15,382	14,117	14,904	14,904	14,904
5016 Vacation Sold at Retirement	-	-	7,276	7,689	7,689	7,689
5017 PEHP Vac Sold at Retirement	13,805	19,700	16,535	17,475	17,475	17,475
5020 Deferred Comp Match Union	57,160	56,750	62,835	80,384	80,384	80,384
5101 Vacation Relief	169,970	234,383	-	-	-	-
5105 Sick Relief	32,044	66,627	-	-	-	-
5106 On the Job Injury Relief	18,790	43,639	-	-	-	-
5107 Short Term Disability Relief	4,090	2,722	-	-	-	-
5110 Personal Leave Relief	14,603	25,635	-	-	-	-
5115 Vacant Slot Relief	10,985	76,294	-	-	-	-
5117 Regular Day Off Relief	65,774	92,625	-	-	-	-
5118 Standby Overtime	1,721	2,103	-	-	-	-
5120 Overtime Union	4,889	8,641	330,708	349,496	349,496	349,496
5201 PERS Taxes	559,572	524,706	436,663	485,374	485,374	485,374
5203 FICA/MEDI	114,085	124,190	137,808	146,590	146,590	146,590
5206 Worker's Comp	44,202	56,803	40,532	50,779	50,779	50,779
5207 TriMet/Wilsonville Tax	11,871	13,327	14,478	15,401	15,401	15,401
5208 OR Worker's Benefit Fund Tax	338	353	343	343	343	343
5210 Medical Ins Union	282,081	281,136	319,778	325,987	325,987	325,987
5220 Post Retire Ins Union	7,100	6,800	7,200	7,200	7,200	7,200
5270 Uniform Allowance	821	979	3,600	3,600	3,600	3,600
<b>Personnel Services</b>	<b>2,641,040</b>	<b>2,796,749</b>	<b>2,761,817</b>	<b>2,951,477</b>	<b>2,951,477</b>	<b>2,951,477</b>
5300 Office Supplies	300	198	480	480	480	480
5301 Special Department Supplies	4,055	4,425	3,600	3,600	3,600	3,600
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	71	-	200	200	200	200
5320 EMS Supplies	6,070	9,773	8,000	8,000	8,000	8,000
5321 Fire Fighting Supplies	1,557	3,232	3,300	3,300	3,300	3,300
5325 Protective Clothing	2,564	660	5,100	5,100	5,100	5,100
5330 Noncapital Furniture & Equip	3,804	3,793	2,498	0	0	0
5350 Apparatus Fuel/Lubricants	7,293	20,608	9,000	9,000	9,000	9,000
5365 M&R Firefight Equip	196	49	200	200	200	200
5367 M&R Office Equip	1,239	1,141	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	-	300	300	300	300
5415 Printing	-	-	25	25	25	25
5416 Building Services	7,636	10,086	8,804	0	0	0
5432 Natural Gas	4,376	5,054	4,600	4,600	4,600	4,600
5433 Electricity	7,699	7,924	7,700	7,700	7,700	7,700
5434 Water/Sewer	14,166	11,731	14,000	14,000	14,000	14,000
5436 Garbage	2,187	2,086	2,300	2,300	2,300	2,300
5480 Community/Open House/Outreach	-	16	200	200	200	200
5481 Community Education Materials	-	-	300	300	300	300
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	242	387	600	600	600	600
5575 Laundry/Repair Expense	394	453	625	625	625	625
<b>Materials and Services</b>	<b>63,879</b>	<b>81,616</b>	<b>73,682</b>	<b>62,380</b>	<b>62,380</b>	<b>62,380</b>
<b>Total Station 69 Cooper Mountain</b>	<b>2,704,919</b>	<b>2,878,364</b>	<b>2,835,499</b>	<b>3,013,857</b>	<b>3,013,857</b>	<b>3,013,857</b>





# Station 70 – Raleigh Hills

## Description

**Station 70**, located on SW Beaverton Hillsdale Highway and SW Laurelwood Avenue, was constructed in 2015. This 1,951-square-foot station staffs a total of **six full-time personnel**. Two Firefighter/EMT-Paramedics (on each 24-hour, three-shift schedule) respond to incidents utilizing **Rescue 70**.

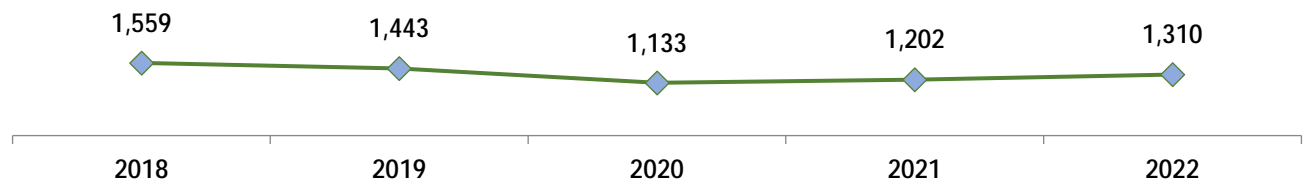
The 3.4 square miles of Station 70's station zone includes the Raleigh Hills neighborhood as well as portions of west Beaverton, and the Raleigh Hills neighborhood.

## Budget Summary

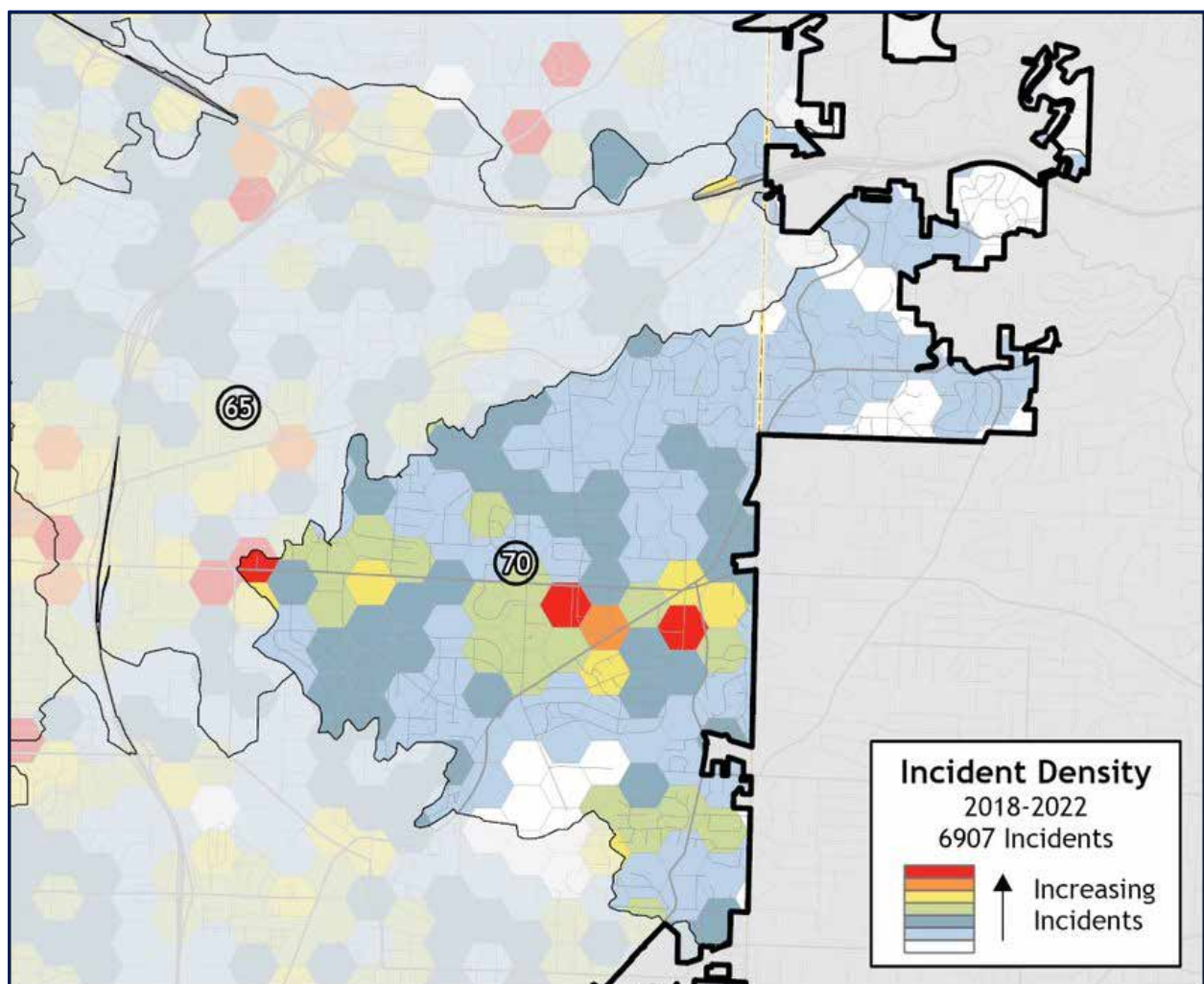
Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	723,506	1,022,062	1,375,066	1,457,215
Materials and Services	28,910	30,667	44,645	33,125
<b>Total Station 70 Raleigh Hills</b>	<b>752,416</b>	<b>1,052,729</b>	<b>1,419,711</b>	<b>1,490,340</b>



## Station 70 Zone Incident Count (Calendar Year)



## Incident Density (2018 - 2022)



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10070 Station 70 Raleigh Hills</b>						
5001 Salaries & Wages Union	251,398	326,641	574,612	601,038	601,038	601,038
5003 Vacation Taken Union	44,129	79,458	80,864	84,583	84,583	84,583
5005 Sick Leave Taken Union	19,229	12,901	22,820	23,869	23,869	23,869
5007 Personal Leave Taken Union	7,388	6,395	6,990	7,311	7,311	7,311
5016 Vacation Sold at Retirement	4,931	-	3,680	3,848	3,848	3,848
5017 PEHP Vac Sold at Retirement	-	-	8,363	8,745	8,745	8,745
5020 Deferred Comp Match Union	15,129	20,848	31,781	40,228	40,228	40,228
5101 Vacation Relief	46,613	87,965	-	0	0	0
5105 Sick Relief	4,668	28,906	-	0	0	0
5106 On the Job Injury Relief	-	9,142	-	0	0	0
5107 Short Term Disability Relief	1,308	-	-	0	0	0
5110 Personal Leave Relief	4,281	10,066	-	0	0	0
5115 Vacant Slot Relief	22,629	33,217	-	0	0	0
5117 Regular Day Off Relief	23,435	30,890	-	0	0	0
5118 Standby Overtime	248	992	-	0	0	0
5120 Overtime Union	1,298	855	167,268	174,903	174,903	174,903
5201 PERS Taxes	156,251	188,559	217,282	239,248	239,248	239,248
5203 FICA/MEDI	31,769	43,755	68,573	72,256	72,256	72,256
5206 Worker's Comp	13,975	29,407	20,169	25,030	25,030	25,030
5207 TriMet/Wilsonville Tax	3,316	4,905	7,204	7,591	7,591	7,591
5208 OR Worker's Benefit Fund Tax	73	121	171	171	171	171
5210 Medical Ins Union	69,183	104,364	159,889	162,994	162,994	162,994
5220 Post Retire Ins Union	1,650	2,339	3,600	3,600	3,600	3,600
5270 Uniform Allowance	605	336	1,800	1,800	1,800	1,800
<b>Personnel Services</b>	<b>723,506</b>	<b>1,022,062</b>	<b>1,375,066</b>	<b>1,457,215</b>	<b>1,457,215</b>	<b>1,457,215</b>
5300 Office Supplies	44	68	240	240	240	240
5301 Special Department Supplies	1,285	942	1,800	1,800	1,800	1,800
5302 Training Supplies	-	-	100	100	100	100
5307 Smoke Detector Program	48	-	200	200	200	200
5320 EMS Supplies	5,561	3,594	9,000	9,000	9,000	9,000
5321 Fire Fighting Supplies	1,750	425	1,650	1,650	1,650	1,650
5325 Protective Clothing	948	191	2,550	2,550	2,550	2,550
5330 Noncapital Furniture & Equip	-	199	-	0	0	0
5350 Apparatus Fuel/Lubricants	3,193	8,418	7,000	7,000	7,000	7,000
5365 M&R Firefight Equip	49	49	200	200	200	200
5367 M&R Office Equip	234	110	1,650	1,650	1,650	1,650
5414 Other Professional Services	-	40	100	100	100	100
5415 Printing	-	25	25	25	25	25
5416 Building Services	8,996	9,684	11,520	0	0	0
5432 Natural Gas	615	634	710	710	710	710
5433 Electricity	2,766	2,626	2,900	2,900	2,900	2,900
5434 Water/Sewer	3,321	3,427	3,800	3,800	3,800	3,800
5480 Community/Open House/Outreach	-	-	200	200	200	200
5481 Community Education Materials	-	-	300	300	300	300
5500 Dues & Subscriptions	29	-	100	100	100	100
5570 Misc Business Exp	70	236	600	600	600	600
<b>Materials and Services</b>	<b>28,910</b>	<b>30,667</b>	<b>44,645</b>	<b>33,125</b>	<b>33,125</b>	<b>33,125</b>
<b>Total Station 70 Raleigh Hills</b>	<b>752,416</b>	<b>1,052,729</b>	<b>1,419,711</b>	<b>1,490,340</b>	<b>1,490,340</b>	<b>1,490,340</b>





# Station 72 – Skyline

## Description

**Station 72**, located on NW Skyline Boulevard, was originally constructed as a residential home and completely remodeled in 2017. The station is the only standalone volunteer station in TVF&R; it is not staffed full-time, and volunteers drive to and respond from the station in the same manner as volunteers collocated with career companies at Stations 33 and 50. **Volunteer Company 372** operates out of Station 72, responding out of **Engine 372** and **Brush Rig 372**.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services				
Materials and Services	26,443	26,515	19,269	-
<b>Total Station 72 Skyline</b>	<b>26,443</b>	<b>26,515</b>	<b>19,269</b>	

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10072 Station 72 Skyline</b>						
5270 Uniform Allowance	-	-	-	-	-	-
<b>Personnel Services</b>	-	-	-	-	-	-
5301 Special Department Supplies	-	-	-	-	-	-
5321 Fire Fighting Supplies	81	-	-	-	-	-
5350 Apparatus Fuel/Lubricants	1,273	2,050	-	-	-	-
5361 M&R Bldg/Bldg Equip & Improv	-	-	-	-	-	-
5367 M&R Office Equip	7	26	-	-	-	-
5416 Building Services	15,545	14,240	19,269	-	-	-
5432 Natural Gas	1,865	2,882	-	-	-	-
5433 Electricity	6,515	5,906	-	-	-	-
5436 Garbage	1,128	1,262	-	-	-	-
5500 Dues & Subscriptions	29	-	-	-	-	-
5570 Misc Business Exp	-	148	-	-	-	-
<b>Materials and Services</b>	<b>26,443</b>	<b>26,515</b>	<b>19,269</b>			
<b>Total Station 72 Skyline</b>	<b>26,443</b>	<b>26,515</b>	<b>19,269</b>			





# Volunteers & Chaplains

## Description

There are three roles in the District's Volunteer Program: *Auxiliary*, *Incident Support*, and *Volunteer Firefighter*. *Auxiliary Volunteers* assist the District in the form of administrative support for the various departments or assist in the maintenance and coordination of the District's antique apparatus. *Incident Support Volunteers* provide support functions on emergency scenes such as rehabilitation and air management. *Volunteer Firefighters* respond in conjunction with first due companies. Volunteers also participate in the various community events that occur within TVF&R's service area.



Volunteers receive orientation training when they join the District and receive continuous training through Tuesday night drills and various weekend opportunities. Responders are assigned to Stations 33 (Sherwood) and 50 (Walnut) which are collocated with career personnel, and Volunteer Firefighters are assigned to standalone Volunteer Fire Station 72 in the Skyline area. Since the addition of the former Washington County Fire District #2 and the Newberg Fire Department into District operations, Volunteer Firefighters have also been assigned to Stations 17, 19, 20 and 21, operating several pieces of firefighting equipment. Because of the fluid nature of a Volunteer Program and because many of the District's Volunteers are in training to be hired as career firefighters, there is typically a fluctuation in the number of Volunteers in the program, ranging between 60.

In addition, this program accounts for the District's *Chaplains*. The District has long supported a volunteer *Chaplains* program at emergency incidents, as requested by the family or response crew. The *Chaplains* are a means to both assist responding employees and to act as an integral part of our resources for the community, especially when a family or resident experience a tragic event or loss. These services are provided on an on-call basis by *Chaplains* in the District.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	47,999	41,179	69,552	57,176
Materials and Services	112,414	132,138	197,749	176,893
<b>Total Expenditures</b>	<b>160,413</b>	<b>173,317</b>	<b>267,301</b>	<b>234,069</b>

## Budget Highlights

The District budget for volunteers includes funding for all volunteer groups including the former District 2 volunteers and City of Newberg volunteers. Certain supplies for Volunteer Fire Station 72 are included in the station's budget. Account 5150, *Pension Benefit*, accounts for contributions to the District's Length of Service Award Plan for volunteers, which is a defined contribution plan. Account 5240, *Life/Disability Insurance*, accounts for group insurance policies for the District volunteers. Account 5270, *Uniform Allowance*, allows for uniform replacements as needed for all volunteers in the District. The District moved in fiscal year 2009-10 to a fully accountable reimbursement plan for its volunteers, primarily oriented toward mileage and education reimbursements, accounted for in accounts 5290, 5461 and 5462.

## Accomplishments

- Participated in the contaminant control initiative workgroup and continued emergency response supporting the rehab function at emergency scenes.
- Deployment change from E333 to BR333. Adjusting the engine to a brush rig provided Station 333 an opportunity to continue to support the contaminant control initiatives, while adjusting the primary rehab responsibilities to line personnel.
- Recruitment for Auxiliary and Incident Support Volunteers, and a successful orientation Spring of 2023.

## 2023-24 Tactics

- Institute deployment changes to the TVF&R combat volunteers, focusing of incident support volunteers, auxiliary and wildland combat volunteers.

Goal/Strategy: Group 1 - Strategy 1.F; Group 2 - Strategy 2.C

Timeframe: 36 months

Partner(s): Training, Organizational Health

Budget Impact: None

Measured By: Combat volunteers will maintain 100% yearly training compliance. Wildland combat volunteers will increase response reliability to 15%. Increase in diversity through intern program implementation by 5%. Establish job descriptions for all volunteer positions.

- Integration of training for Chaplains, Peer Support and supporting clinicians.

Goal/Strategy: Group 1, Strategy 1.A; Group 3, Strategy 3.B

Timeframe: 12 months

Partner(s): Operations, Organizational Health

Budget Impact: None

Measured By: Chaplains and Peer Support are trained in the same Critical Incident Stress Management (CISM) Practices.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10550 Volunteers</b>						
5150 Pension Benefit	28,330	23,220	30,600	30,600	30,600	30,600
5206 Worker's Comp	-	2,300	-	0	0	0
5240 Life/Disability Insurance	12,734	12,518	15,600	15,600	15,600	15,600
5270 Uniform Allowance	6,935	3,141	18,252	5,876	5,876	5,876
5290 Employee Tuition Reimburse	-	-	5,100	5,100	5,100	5,100
<b>Personnel Services</b>	<b>47,999</b>	<b>41,179</b>	<b>69,552</b>	<b>57,176</b>	<b>57,176</b>	<b>57,176</b>
5300 Office Supplies	8	234	564	564	564	564
5301 Special Department Supplies	5,496	4,845	6,464	6,464	6,464	6,464
5302 Training Supplies	-	670	624	624	624	624
5305 Fire Extinguisher	-	4,042	156	0	0	0
5320 EMS Supplies	1,114	24,802	4,161	4,161	4,161	4,161
5321 Fire Fighting Supplies	2,001	100	6,762	2,496	2,496	2,496
5325 Protective Clothing	13,738	1,054	28,906	7,387	7,387	7,387
5330 Noncapital Furniture & Equip	-	-	780	780	780	780
5350 Apparatus Fuel/Lubricants	1,019	5,919	2,856	2,856	2,856	2,856
5363 Vehicle Maintenance	6,109	-	8,323	8,323	8,323	8,323
5365 M&R Firefight Equip	-	-	208	208	208	208
5367 M&R Office Equip	-	73	1,717	1,717	1,717	1,717
5415 Printing	91	59,250	235	235	235	235
5417 Temporary Services	52,188	-	60,485	65,405	65,405	65,405
5461 External Training	4,937	1,779	17,585	17,406	17,406	17,406
5462 Travel and Per Diem	6,902	8,543	18,688	18,688	18,688	18,688
5472 Employee Recog & Awards	-	0	1,040	1,040	1,040	1,040
5474 Volunteer Awards Banquet	-	1,024	9,884	9,884	9,884	9,884
5480 Community/Open House/Outreach	-	0	208	208	208	208
5481 Community Education Materials	-	157	2,080	2,080	2,080	2,080
5500 Dues & Subscriptions	1,290	1,090	1,748	1,748	1,748	1,748
5501 Volunteer Assn Dues	16,000	16,320	16,648	17,000	17,000	17,000
5502 Certifications & Licensing	115	267	2,081	2,081	2,081	2,081
5570 Misc Business Exp	1,381	1,970	4,818	4,818	4,818	4,818
5571 Planning Retreat Expense	-	-	520	520	520	520
5575 Laundry/Repair Expense	25	-	208	200	200	200
<b>Materials and Services</b>	<b>112,414</b>	<b>132,138</b>	<b>197,749</b>	<b>176,893</b>	<b>176,893</b>	<b>176,893</b>
<b>Total Volunteers</b>	<b>160,413</b>	<b>173,317</b>	<b>267,301</b>	<b>234,069</b>	<b>234,069</b>	<b>234,069</b>





# Emergency Medical Services

## Description

Emergency Medical Services provides emergent first response, ambulance transport, and non-emergent medical services by licensed Emergency Medical Technicians and Paramedics. These services are measured through quality improvement analysis, supported with medical direction and on-going training, and monitored to ensure the highest standard of medical care is delivered in an equitable, inclusive, and safe manner.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	1,526,091	1,705,244	1,837,739	1,895,430
Materials and Services	303,034	263,670	454,108	467,296
<b>Total Emergency Medical Services</b>	<b>1,829,126</b>	<b>1,968,914</b>	<b>2,291,847</b>	<b>2,362,726</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Division Chief of EMS	1.00	1.00	1.00	1.00
Medical Services Chief	1.00	1.00	1.00	1.00
Medical Services Officer	3.00	3.00	3.00	3.00
EMS Specialist	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

## Budget Highlights

The Personnel Services budget reflects the projected wages and benefits for current and future staff based upon medical benefits and actual PERS rates.

Materials and Services expenses for 5320, *EMS Supplies* includes EMS supplies for new protocols and District-wide supplies and equipment. Account 5366, *Maintenance and Repair EMS Equipment*, accounts for the service contracts for cardiac monitors, and ventilator maintenance. Medical supervision is provided for in Account 5413 (\$151,500).

## Accomplishments

- Successfully managed Washington County EMS System transport crisis by maintaining high professional standards and cooperation with all agencies. EMS Division coordinated supplying and stocking 4 reserve ambulances to be front-line ready and assisted Operations with developing a deployment plan for additional TVFR ambulances to be used as transport resources in the EMS System.
- After a year of moving concept to planning and then to deployment, the EMS Division launched the field pilot portion of the Community Paramedic/Community Wellness and CHARM program. While it is still in pilot and testing mode, success has been seen and measured with clients by improving their life circumstances, getting them assistance, they need and reducing 9-1-1 call volume to those individuals.
- Successfully launched a pilot program called Julata which provides for improved client tracking and monitoring of citizens in need of assistance in coordination with the Community Paramedic/Community Wellness project.
- Purchased and deployed two more life-saving Lucas devices, including the first Lucas to be deployed on an engine versus a transport unit to assist in one of our rural communities.
- In partnership and collaboration with multiple internal divisions, the EMS Division provided countless hours to launch the new Always OnScene patient care reporting system.



## Performance Measures/Activities

EMS Service Measures (Calendar year)	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
Patient Care Reports Written	25,755	35,710	39,118	42,909	46,697
Number of EMS Responses	42,306	49,725	53,077	54,796	56,796
Cardiac Arrest Survival % V-Fib / Overall	38% / 18%	32.35% / 8.37%	43.90% / 14.67%	45% / 17%	45% / 17%

## 2023-24 Tactics

- Continue the development of a CHARM Program Community Paramedic/Community Wellness program with a focus on patient advocacy, mental health, and other community wellness initiatives in our service areas. Development of formalized processes for current patient advocacy initiatives and future service delivery.

Goal/Strategy: Goal 2 - Strategy 2.C; Goal 3 - Strategy 3.A and 3.D

Timeframe: 24 months

Partner(s): Fire Chief's Office, Training, Operations, Finance, partner counties, neighboring response agencies, private ambulance, primary care providers, licensed clinical social workers, TC911, hospitals.

Budget Impact: Increase required

Measured By: Reduction in 9-1-1 calls by high utilizers, reduction in the need for heavy assets to respond to these types of calls.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10520 Emergency Medical Services</b>						
5001 Salaries & Wages Union	301,451	413,273	352,628	369,110	369,110	369,110
5002 Salaries & Wages Nonunion	423,083	424,042	452,994	482,799	482,799	482,799
5003 Vacation Taken Union	49,594	54,844	44,505	46,843	46,843	46,843
5004 Vacation Taken Nonunion	24,569	39,829	37,416	39,885	39,885	39,885
5005 Sick Leave Taken Union	9,288	16,838	9,168	9,650	9,650	9,650
5006 Sick Taken Nonunion	5,922	9,253	10,251	10,925	10,925	10,925
5007 Personal Leave Taken Union	2,739	4,109	3,897	4,102	4,102	4,102
5008 Personal Leave Taken Nonunion	613	1,956	3,787	4,036	4,036	4,036
5010 Comp Taken Nonunion	565	1,460	-	-	-	-
5015 Vacation Sold	23,716	30,335	23,554	24,792	24,792	24,792
5016 Vacation Sold at Retirement		215		-	-	-
5017 PEHP Vac Sold at Retirement	69,173	4,657	-	-	-	-
5020 Deferred Comp Match Union	17,806	24,453	17,631	18,558	18,558	18,558
5021 Deferred Comp Match Nonunion	27,610	30,295	41,929	44,454	44,454	44,454
5120 Overtime Union	19,022	43,311	233,220	190,200	190,200	190,200
5121 Overtime Nonunion	965	103	3,360	3,480	3,480	3,480
5201 PERS Taxes	289,994	286,490	288,119	314,868	314,868	314,868
5203 FICA/MEDI	59,488	72,040	94,519	98,909	98,909	98,909
5206 Worker's Comp	21,350	28,269	19,711	20,631	20,631	20,631
5207 TriMet/Wilsonville Tax	6,498	7,934	9,683	10,133	10,133	10,133
5208 OR Worker's Benefit Fund Tax	140	161	255	255	255	255
5210 Medical Ins Union	68,799	100,162	73,924	79,944	79,944	79,944
5211 Medical Ins Nonunion	73,360	78,792	84,324	88,572	88,572	88,572
5212 Medical Ins Nonu VEBA	12,069	12,397	12,757	12,757	12,757	12,757
5220 Post Retire Ins Union	1,800	2,446	1,800	1,800	1,800	1,800
5221 Post Retire Ins Nonunion	4,425	3,375	3,600	3,600	3,600	3,600
5230 Dental Ins Nonunion	6,920	6,900	7,536	7,668	7,668	7,668
5240 Life/Disability Insurance	3,701	3,770	4,471	4,759	4,759	4,759
5270 Uniform Allowance	832	2,936	1,500	1,500	1,500	1,500
5295 Vehicle/Cell Allowance	600	600	1,200	1,200	1,200	1,200
<b>Personnel Services</b>	<b>1,526,091</b>	<b>1,705,244</b>	<b>1,837,739</b>	<b>1,895,430</b>	<b>1,895,430</b>	<b>1,895,430</b>
5300 Office Supplies	87	10	600	600	600	600
5301 Special Department Supplies	255	358	-	0	0	0
5302 Training Supplies	(91)	250	2,000	2,000	2,000	2,000
5320 EMS Supplies	42,311	55,914	145,037	82,032	82,032	82,032
5321 Fire Fighting Supplies	132	465	1,250	1,250	1,250	1,250
5325 Protective Clothing	23	433	1,250	1,250	1,250	1,250
5350 Apparatus Fuel/Lubricants	3,549	6,987	3,745	3,745	3,745	3,745
5366 M&R EMS Equip	66,576	36,289	44,766	47,559	47,559	47,559
5400 Insurance Premium	-	-	500	500	500	500
5413 Consultant Fees	107,525	106,915	162,015	151,150	151,150	151,150
5414 Other Professional Services	8,134	14,235	40,125	55,890	55,890	55,890
5415 Printing	1,880	2,248	-	-	-	-
5417 Temporary Services	-	13,678	-	-	-	-
5461 External Training	575	4,544	11,000	15,000	15,000	15,000
5462 Travel and Per Diem	1,438	13,483	22,000	25,000	25,000	25,000
5471 Citizen Awards	-	-	100	100	100	100
5472 Employee Recog & Awards	5,166	48	1,900	1,900	1,900	1,900
5500 Dues & Subscriptions	4,580	3,863	5,845	5,845	5,845	5,845
5502 Certifications & Licensing	59,431	3,409	8,975	68,975	68,975	68,975
5570 Misc Business Exp	447	302	2,000	3,000	3,000	3,000
5571 Planning Retreat Expense	948	240	1,000	1,500	1,500	1,500
5572 Advertis/Public Notice	68	-	-	-	-	-
<b>Materials and Services</b>	<b>303,034</b>	<b>263,670</b>	<b>454,108</b>	<b>467,296</b>	<b>467,296</b>	<b>467,296</b>
<b>Total Emergency Medical Services</b>	<b>1,829,126</b>	<b>1,968,914</b>	<b>2,291,847</b>	<b>2,362,726</b>	<b>2,362,726</b>	<b>2,362,726</b>



# Training

## Description

The Training Division manages continuing education for all operational personnel at Tualatin Valley Fire and Rescue. It delivers emergency medical training, including all Emergency Medical Technician (EMT) Basic and Paramedic recertification, and Advanced Life Support (ALS) training. The Training Division provides classes for emergency personnel required by local, state, and federal regulations. This division closely aligns with the District's strategic goal regarding *"Performance: Advance a high-performing organization and workforce with particular focus on the core functions that improve fast and effective emergency response and community risk reduction."*



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	2,071,263	2,357,135	2,956,750	2,998,134
Materials and Services	417,031	383,082	449,192	353,722
<b>Total Training</b>	<b>2,488,294</b>	<b>2,740,217</b>	<b>3,405,942</b>	<b>3,351,856</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Division Chief of Training	1.00	1.00	1.00	1.00
Battalion Chief	-	1.00	1.00	1.00
Training Officers	6.00	6.00	6.00	6.00
Training Division Specialist	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>



## Budget Highlights

Within Personnel Services, *Union Overtime* provides for company officer in-service, apparatus operator in-service, training of 12 TDA (Tractor Drawn Aerial) operators, instructor overtime for delivering EMS Critical Skills training at stations, and other training classes for line personnel to teach, evaluate, and take skills training in specialized areas.

The Materials and Services budget, Account 5302, *Training Supplies*, includes dollars for scrap automobiles purchase, preparation, delivery, and removal, used for extrication and technical rescue training drills among other items used for specific drills and prop support. This account has increased due to the rise in cost of lumber for training. Increase in Account 5414, *Other Professional Services*, is for the delivery of S300-Extended Attack Incident Commander and Mastering Unified Command courses.

## Accomplishments

- Reinforced wildland training with wildland training block, all companies in the district attended. Offered the following wildland training classes: S-200, S-215, S-230.
- Developmental programs; A/O development program, Lt. development program.
- Captain civil service exam, A/O civil service exam.
- Tiller driver train-the-trainer class, held at DPSST; taught by outside instructor, Steve Crothers. This training allows us to train tiller drivers with our own personnel.
- Company officer inservice, June 2022. This is where we began training our company officers on command and control, which is a department wide initiative between training and operations to manage incidents of all hazards.



## Performance Measures/Activities

### Training Hours by Method of Delivery

Method of Delivery	2019-20 Actual <sup>1</sup>	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
<b>Fire</b>					
Lecture	3,744	884	2,926	3,218	3,218
Practical	37,285	36,952	30,791	33,870	33,870
Self-Study	1,310	2,652	3,245	3,569	3,569
Video	4,496	7,511	6,101	6,711	6,711
Webinar	43	52	19	20	20
<b>EMS</b>					
Lecture	913	499	1,464	1,610	1,771
Practical	12,286	6,346	7,537	8,290	9,119
Self-Study	2,188	293	1,157	1,272	1,400
Video	5,307	6,229	4,642	5,106	5,616
Webinar	403	841	516	567	625
<b>Academy</b>					
Lecture	1,273	0	1,509	1,509	1,509
Practical	5,918	304	13,660	13,660	13,660
Self-Study	89	38	746	746	746
Video	234	30	230	230	230
Webinar	0	0			
<b>Specialty</b>					
Lecture	263	307	242	266	266
Practical	9,470	11,472	8,424	9,266	9,266
Self-Study	76	160	55	60	60
Video	159	784	103	150	150
Webinar	16	16	0	20	20
<b>Total Hours Delivered</b>	<b>85,473</b>	<b>75,370</b>	<b>83,367</b>	<b>90,140</b>	<b>91,526</b>

<sup>1</sup> Previously, training sessions were counted in multiple categories. Beginning in 2019-20, sessions will only be counted under one category.

## 2023-24 Tactics

- Develop plan to decentralize training across District.

Goal/Strategy: Goal 2 - Strategy 2.C

Timeframe: 24 months

Partner(s): Operations, IT, Facilities

Budget Impact: None

Measured By: Develop training and props that can be delivered directly at stations, both through mobile props and virtual training tools. Implementation of training. Increased training hours and reduced travel time.

## Budget Detail

		2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
	<b>10540 Training</b>						
5001	Salaries & Wages Union	654,732	656,268	818,666	858,674	858,674	858,674
5002	Salaries & Wages Nonunion	284,231	278,610	304,802	320,201	320,201	320,201
5003	Vacation Taken Union	54,664	68,153	108,038	113,716	113,716	113,716
5004	Vacation Taken Nonunion	15,707	19,240	25,060	26,329	26,329	26,329
5005	Sick Leave Taken Union	899	30,513	22,256	23,426	23,426	23,426
5006	Sick Taken Nonunion	2,162	5,286	6,774	7,117	7,117	7,117
5007	Personal Leave Taken Union	16,204	20,225	9,461	9,958	9,958	9,958
5008	Personal Leave Taken Nonunion	454	1,718	2,503	2,629	2,629	2,629
5015	Vacation Sold	23,716	16,985	23,554	-	-	-
5017	PEHP Vac Sold at Retirement	15,879	125,148	-	24,792	24,792	24,792
5020	Deferred Comp Match Union	35,164	38,198	42,801	-	-	-
5021	Deferred Comp Match Nonunion	22,730	21,603	25,350	45,050	45,050	45,050
5120	Overtime Union	167,486	261,088	659,000	26,683	26,683	26,683
5121	Overtime Nonunion	135	0	-	584,108	584,108	584,108
5201	PERS Taxes	442,269	428,719	456,531	493,535	493,535	493,535
5203	FICA/MEDI	84,293	91,580	140,857	146,159	146,159	146,159
5206	Worker's Comp	32,589	43,461	32,737	34,080	34,080	34,080
5207	TriMet/Wilsonville Tax	9,287	10,357	14,430	14,973	14,973	14,973
5208	OR Worker's Benefit Fund Tax	215	229	371	371	371	371
5210	Medical Ins Union	143,032	168,461	186,537	186,537	186,537	186,537
5211	Medical Ins Nonunion	43,767	46,706	50,589	53,133	53,133	53,133
5212	Medical Ins Nonu VEBA	7,100	6,948	7,504	7,504	7,504	7,504
5220	Post Retire Ins Union	3,477	3,798	4,200	4,200	4,200	4,200
5221	Post Retire Ins Nonunion	3,525	2,625	2,697	2,697	2,697	2,697
5230	Dental Ins Nonunion	4,094	5,515	4,488	4,560	4,560	4,560
5240	Life/Disability Insurance	2,340	2,400	3,011	3,169	3,169	3,169
5270	Uniform Allowance	1,112	3,303	3,933	3,933	3,933	3,933
5295	Vehicle/Cell Allowance	-	-	600	600	600	600
	<b>Personnel Services</b>	<b>2,071,263</b>	<b>2,357,135</b>	<b>2,956,750</b>	<b>2,998,134</b>	<b>2,998,134</b>	<b>2,998,134</b>
5300	Office Supplies	1,657	2,180	2,601	2,601	2,601	2,601
5301	Special Department Supplies	3,585	8,800	9,672	9,672	9,672	9,672
5302	Training Supplies	39,632	68,005	103,011	91,965	91,965	91,965
5305	Fire Extinguisher	-	-	3,511	3,511	3,511	3,511
5320	EMS Supplies	18,611	7,654	7,803	7,803	7,803	7,803
5321	Fire Fighting Supplies	238	5,010	5,801	801	801	801
5325	Protective Clothing	3,599	2,921	3,563	3,563	3,563	3,563
5330	Noncapital Furniture & Equip	211	-	-	-	-	-
5350	Apparatus Fuel/Lubricants	11,704	25,284	16,646	16,646	16,646	16,646
5367	M&R Office Equip	3,145	4,515	5,700	5,700	5,700	5,700
5414	Other Professional Services	170,250	63,055	69,376	0	0	0
5415	Printing	377	24	1,032	1,032	1,032	1,032
5416	Building Services	68,210	63,323	78,618	0	0	0
5432	Natural Gas	15,224	13,579	16,101	16,101	16,101	16,101
5433	Electricity	50,977	53,455	50,459	50,459	50,459	50,459
5436	Garbage	12,551	10,013	17,552	17,552	17,552	17,552
5450	Rental of Equip	7,383	27,931	12,508	12,508	12,508	12,508
5461	External Training	4,518	6,144	12,764	12,764	12,764	12,764
5462	Travel and Per Diem	23	6,701	20,925	20,925	20,925	20,925
5480	Community/Open House/Outreach	-	30	-	0	0	0
5484	Postage UPS & Shipping	192	6	260	260	260	260
5500	Dues & Subscriptions	374	754	1,214	1,214	1,214	1,214
5502	Certifications & Licensing	255	357	520	520	520	520
5570	Misc Business Exp	3,814	2,416	8,451	7,701	7,701	7,701
5571	Planning Retreat Expense	489	-	600	600	600	600
5575	Laundry/Repair Expense	10	-	504	504	504	504
5682	Lease Asset Equipment	-	10,550	-	-	-	-
5720	Lease Financing Principal	-	352	-	-	-	-
5721	Lease Financing Interest	-	26	-	-	-	-
	<b>Materials and Services</b>	<b>417,031</b>	<b>383,082</b>	<b>449,192</b>	<b>353,722</b>	<b>353,722</b>	<b>353,722</b>
	<b>Total Training</b>	<b>2,488,294</b>	<b>2,740,217</b>	<b>3,405,942</b>	<b>3,351,856</b>	<b>3,351,856</b>	<b>3,351,856</b>

# Recruits

## Description

Before they are assigned to fill an emergency response unit, entry level firefighter/paramedic recruits are assigned to a training program. The full-time equivalent recruit employees represent this recruit academy training time and Training Officer time allocated for recruit academy training months. After graduation from the academy, and assignment to a fire station and a Field Training Officer, recruits must successfully complete numerous benchmark tests of their skills throughout the next several months in order to complete their first year of probation.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	60,791	1,793,793	2,988,588	2,411,038
Materials and Services	4,997	203,063	443,176	350,976
<b>Total Recruits</b>	<b>65,788</b>	<b>1,996,855</b>	<b>3,431,764</b>	<b>2,762,014</b>

## Budget Highlights

The budget reflects plans for the training of 40 new recruits and training officer time allocated for instruction. The number of recruits needed reflects the estimated amount necessary to fill additional units and replace projected retirements. Uniforms and protective clothing budgets reflect the costs of outfitting each recruit and for their training supplies and provides standard firefighting turnouts, wildland firefighter protective clothing, and SCBA masks and helmets for all recruits. EMS supplies also includes \$16,000 for a cadaver lab for the recruit academy, in addition to disposable EMS supplies used in the academy.



## Accomplishments

- Recruit academy 21-01, December 2021-January 2022; 8 single role paramedics.
- Recruit academy 22-01, February 2022- June 2022; 24 firefighters.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10545 Recruits</b>						
5001 Salaries & Wages Union	-	868,315	1,313,154	1,098,582	1,098,582	1,098,582
5003 Vacation Taken Union	(67)	12,731	184,797	154,601	154,601	154,601
5005 Sick Leave Taken Union	(3,145)	7,756	52,150	43,629	43,629	43,629
5007 Personal Leave Taken Union	-	1,513	15,974	13,364	13,364	13,364
5016 Vacation Sold at Retirement	-	1,196	6,065	4,524	4,524	4,524
5017 PEHP Vac Sold at Retirement	-	4,317	13,784	10,281	10,281	10,281
5020 Deferred Comp Match Union	(202)	22,884	52,381	47,295	47,295	47,295
5101 Vacation Relief	-	-	-	0	0	0
5105 Sick Relief	-	-	-	0	0	0
5110 Personal Leave Relief	-	-	-	0	0	0
5117 Regular Day Off Relief	-	-	-	0	0	0
5118 Standby Overtime	-	-	-	0	0	0
5120 Overtime Union	-	91,871	171,808	100,000	100,000	100,000
5201 PERS Taxes	41,646	194,005	421,365	372,927	372,927	372,927
5203 FICA/MEDI	(51)	74,620	132,980	112,629	112,629	112,629
5206 Worker's Comp	20,739	43,299	39,112	39,015	39,015	39,015
5207 TriMet/Wilsonville Tax	(25)	7,719	13,971	11,833	11,833	11,833
5208 OR Worker's Benefit Fund Tax	-	263	476	324	324	324
5210 Medical Ins Union	(758)	377,998	444,225	308,058	308,058	308,058
5220 Post Retire Ins Union	(11)	2,625	10,002	6,804	6,804	6,804
5270 Uniform Allowance	2,664	82,680	116,344	87,172	87,172	87,172
<b>Personnel Services</b>	<b>60,791</b>	<b>1,793,793</b>	<b>2,988,588</b>	<b>2,411,038</b>	<b>2,411,038</b>	<b>2,411,038</b>
5300 Office Supplies	-	684	1,680	1,176	1,176	1,176
5301 Special Department Supplies	-	5,446	13,200	8,976	8,976	8,976
5302 Training Supplies	-	18,430	39,485	37,037	37,037	37,037
5305 Fire Extinguisher	-	-	1,530	1,530	1,530	1,530
5320 EMS Supplies	-	22,943	43,909	33,765	33,765	33,765
5321 Fire Fighting Supplies	2,802	47,060	42,680	36,116	36,116	36,116
5325 Protective Clothing	(141)	78,376	226,232	157,916	157,916	157,916
5350 Apparatus Fuel/Lubricants	-	71	-	0	0	0
5365 M&R Firefight Equip	2,336	21,136	5,121	5,121	5,121	5,121
5415 Printing	-	550	500	500	500	500
5450 Rental of Equip	-	-	52,400	52,400	52,400	52,400
5484 Postage UPS & Shipping	-	-	-	0	0	0
5570 Misc Business Exp	-	2,227	5,197	5,197	5,197	5,197
5575 Laundry/Repair Expense	-	6,139	11,242	11,242	11,242	11,242
<b>Materials and Services</b>	<b>4,997</b>	<b>203,063</b>	<b>443,176</b>	<b>350,976</b>	<b>350,976</b>	<b>350,976</b>
<b>Total Recruits</b>	<b>65,788</b>	<b>1,996,855</b>	<b>3,431,764</b>	<b>2,762,014</b>	<b>2,762,014</b>	<b>2,762,014</b>



# Emergency Management

## Description

This cost center funds the District's Emergency Manager, who is tasked with maintaining organizational preparedness for disruptive and catastrophic events through a combination of planning, training, exercises, building specific supplies for extended response, and incorporating seismic mitigation into District practices. The Emergency Manager is responsible for maintaining the District's Emergency Operations Plan (EOP) and Hazard Vulnerability Analysis (which is used in the EOP and District's Standard of Cover). The Emergency Manager works with counterparts in member cities, partner counties, and other partner agencies, represents the District on the Washington County Emergency Management Cooperative (EMC), participates in internal and external public education, maintains internal and external emergency management and related websites, and serves as the District's compliance officer for the National Incident Management System (NIMS).



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	-	2,586	217,024	216,163
Materials and Services	16,816	53,836	37,021	36,593
<b>Total Emergency Management</b>	<b>16,816</b>	<b>56,422</b>	<b>254,045</b>	<b>252,756</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Emergency Manager	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

## Budget Highlights

Personnel Services reflects wage and benefit cost increases, as well as overtime for off-duty training and exercises for city or county exercises and drills. Materials and Services costs are largely consistent. *Other Professional Services* reflects the expected Washington County cost share of the county emergency management program, which was formerly budgeted in the closed Emergency Management Fund. Miscellaneous Expense reflects the costs of training/exercise-related food and refreshments.

## Accomplishments

- Hired new District Emergency Manager.
- Reviewed current status of and began implementation of replacement process for updating disaster supply caches in all fire stations.
- All stations have received emergency water and MRE packets. These emergency supplies are good for 5 years and have a scheduled replacement plan in 2027.
- The Workplace Safety and Emergency Response Employee Guide has been updated as of April 2022 and copies have been distributed to all workplace locations.
- The new Emergency Manager has begun updating the Emergency Management SharePoint site and is anticipated to be 50% complete at the end of 2023.
- TVF&R participated in updating the Washington County Natural Hazard Mitigation Plan which was completed in May of 2023. The new Emergency Manager has renewed engagement with the RDPO, all the regional emergency management offices, and is scheduled to deliver multiple ICS training courses to the region by the end of 2023.

## 2023-24 Tactics

- [Update TVF&R Emergency Operations Plan \(EOP\)](#)

Goal/Strategy: Goal 2 - Strategy 2.C  
Timeframe: 48 months  
Partner(s): All Departments/ Divisions  
Budget Impact: None  
Measured By: Up to date EOP

- [Complete a district wide Emergency Preparedness Plan \(EPP\)](#)

Goal/Strategy: Goal 3 - Strategy 3.A  
Timeframe: 60 months  
Partner(s): Facilities, Washington County  
Budget Impact: TBD  
Measured By: Completion of agreed upon level of emergency preparedness and development of plan to meet that expectation.

- [Create district wide threat hazard identification and risk assessment \(THIRA\) document](#)

Goal/Strategy: Goal 3 - Strategy 3.C  
Timeframe: 36 months  
Partner(s): All departments  
Budget Impact: None  
Measured By: Identification of greatest threats to District. Completion of THIRA.

- Ensure District NIMS Compliance

Goal/Strategy: Goal 3 - Strategy 3.B  
 Timeframe: 48 months  
 Partner(s): All departments and external NIMS agencies  
 Budget Impact: None  
 Measured By: Develop plan to meet FEMA NIMS compliance standards. Finalize training plan and implementation.

- Create District wide personal preparedness program.

Goal/Strategy: Goal 1 - Strategy 1.B  
 Timeframe: 36 months  
 Partner(s): All departments, External: Washington County, State of Oregon and FEMA  
 Budget Impact: None  
 Measured By: Development of Internal SharePoint page providing relevant information for employees and their families regarding personal preparedness.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10755 Emergency Management</b>						
5002 Salaries & Wages Nonunion	-	-	112,574	110,230	110,230	110,230
5004 Vacation Taken Nonunion	-	-	9,424	9,228	9,228	9,228
5006 Sick Taken Nonunion	-	-	2,547	2,494	2,494	2,494
5008 Personal Leave Taken Nonunion	-	-	941	922	922	922
5021 Deferred Comp Match Nonunion	-	-	6,274	6,144	6,144	6,144
5120 Overtime Union	-	-	6,670	5,880	5,880	5,880
5121 Overtime Nonunion	-	-	282	1,500	1,500	1,500
5201 PERS Taxes	-	-	31,628	32,061	32,061	32,061
5203 FICA/MEDI	-	-	10,566	10,356	10,356	10,356
5206 Worker's Comp	-	2,586	1,761	1,726	1,726	1,726
5207 TriMet/Wilsonville Tax	-	-	1,082	1,061	1,061	1,061
5208 OR Worker's Benefit Fund Tax	-	-	29	29	29	29
5211 Medical Ins Nonunion	-	-	25,296	26,568	26,568	26,568
5212 Medical Ins Nonu VEBA	-	-	3,752	3,752	3,752	3,752
5221 Post Retire Ins Nonunion	-	-	900	900	900	900
5230 Dental Ins Nonunion	-	-	2,244	2,280	2,280	2,280
5240 Life/Disability Insurance	-	-	1,054	1,032	1,032	1,032
<b>Personnel Services</b>	-	2,586	217,024	216,163	216,163	216,163
5300 Office Supplies	-	-	156	625	625	625
5301 Special Department Supplies	-	33,405	12,736	4,314	4,314	4,314
5302 Training Supplies	-	-	156	149	149	149
5320 EMS Supplies	-	-	27	0	0	0
5414 Other Professional Services	16,816	16,816	19,576	22,495	22,495	22,495
5415 Printing	-	3,615	339	312	312	312
5461 External Training	-	-	297	2,309	2,309	2,309
5462 Travel and Per Diem	-	-	2,132	4,671	4,671	4,671
5481 Community Education Materials	-	-	104	0	0	0
5500 Dues & Subscriptions	-	-	458	278	278	278
5570 Misc Business Exp	-	-	1,040	1,440	1,440	1,440
<b>Materials and Services</b>	16,816	53,836	37,021	36,593	36,593	36,593
<b>Total Emergency Management</b>	16,816	56,422	254,045	252,756	252,756	252,756



# Incident Management Team

## Description

This program accounts for the District's Incident Management Team (IMT) costs. The team members rotate on call duties in order to provide for safe and effective management of escalating emergency scenes.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	103,258	125,086	103,042	151,104
Materials and Services	634	2,527	5,244	5,244
<b>Total Incident Management Team</b>	<b>103,892</b>	<b>127,612</b>	<b>108,286</b>	<b>156,348</b>

## Budget Highlights

The District operates in four teams. Assigned union team members are paid through the union overtime account, 5120. External training and travel accounts provide IMT training for two new members' qualification to the IMT team.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10560 Incident Management Team</b>						
5120 Overtime Union	73,255	89,730	74,458	138,560	138,560	138,560
5121 Overtime Nonunion	-	-	1,130	11,504	11,504	11,504
5201 PERS Taxes	23,093	27,196	18,323	38,011	38,011	38,011
5203 FICA/MEDI	4,931	5,305	5,782	11,480	11,480	11,480
5206 Worker's Comp	1,406	1,936	1,701	3,977	3,977	3,977
5207 TriMet/Wilsonville Tax	561	685	608	1,206	1,206	1,206
5208 OR Worker's Benefit Fund Tax	13	17	-	0	0	0
5270 Uniform Allowance	-	218	1,040	1,040	1,040	1,040
<b>Personnel Services</b>	<b>103,258</b>	<b>125,086</b>	<b>103,042</b>	<b>151,104</b>	<b>151,104</b>	<b>151,104</b>
5301 Special Department Supplies	-	63	208	208	208	208
5321 Fire Fighting Supplies	47	242	148	148	148	148
5325 Protective Clothing	-	591	416	416	416	416
5350 Apparatus Fuel/Lubricants	-	-	520	520	520	520
5461 External Training	-	400	416	416	416	416
5462 Travel and Per Diem	22	-	2,912	2,912	2,912	2,912
5570 Misc Business Exp	565	1,231	624	624	624	624
<b>Materials and Services</b>	<b>634</b>	<b>2,527</b>	<b>5,244</b>	<b>5,244</b>	<b>5,244</b>	<b>5,244</b>
<b>Total Incident Management Team</b>	<b>103,892</b>	<b>127,612</b>	<b>108,286</b>	<b>156,348</b>	<b>156,348</b>	<b>156,348</b>





# Fire & Life Safety

## Description

The Fire & Life Safety department administers all technical Fire Prevention, Investigation, New Construction and Code Enforcement activities within the District. The Code Enforcement section is staffed by Deputy Fire Marshals and Fire Inspectors and is supervised by an Assistant Fire Marshal (AFM).

Responsibilities of the Code Enforcement section includes Inspecting all types and classifications of existing occupancies including those that are state mandated to assure compliance with fire codes, laws, regulations, and follow-up on all code related complaints from the public.



The New Construction section is staffed by Deputy Fire Marshals and is supervised by an AFM. Responsibilities of the New Construction section are to assure compliance with construction related codes for commercial and residential construction through plan reviews, inspections, and liaison work with the cities and county governments. The Fire Investigation Team consists of 6 investigators and one AFM who oversees the program. The team determines the origin and cause of accidental and intentional (arson fires). There is an on-call investigator on duty 24/7 that is dispatched automatically to all first alarm and above fires.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	4,280,708	4,031,713	4,123,213	4,303,027
Materials and Services	42,989	81,616	133,255	133,255
<b>Total Fire &amp; Life Safety</b>	<b>4,323,697</b>	<b>4,113,329</b>	<b>4,256,468</b>	<b>4,436,282</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Fire Marshal	1.00	1.00	1.00	1.00
Assistant Fire Marshal*	3.00	2.00	2.00	2.00
Deputy Fire Marshal/Inspectors	14.00	14.00	14.00	14.00
Public Education Chief Officer	1.00	-	-	-
Community Affairs Specialists*	1.00	-	-	-
Administrative Assistants*	3.00	2.00	2.00	2.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>23.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>

\*Four FTE positions were transferred to Government & Public Affairs (10160).

## Budget Highlights

Wages and benefits are included for all personnel including Fire Investigator on-call and on-scene overtime, and fireworks and code enforcement overtime. Within Materials and Services, account 5301, *Special Department Supplies*, includes supplies for fire investigation, adult foster care, and apartment programs as well as building and operating supplies for the South administration building.

## Accomplishments

- Hired and trained two new Fire Inspectors and one Deputy Fire Marshal 2.
- Successfully brought the City of Newberg, Multnomah County and Tualatin under our Electronic Plan Review process.
- Fire/Arson investigation coverage maintained 24/7/365 despite losing two Deputy Fire Marshals/ Investigators to resignation/retirement.
- Completed design of mobile application for more efficient entry of fire inspection field data, eliminating paper-based system.
- Relocated all FLS personnel to one office at the South Operating Center.



## Performance Measures/Activities

Calendar Year	2019-20 Actual	2020-21* Actual	2021-22* Actual	2022-23* Projected	2023-24 Estimated
<b>Code Enforcement</b>					
Inspections	3,674	1150	683	2077	3238
Re-inspections	1,859	642	285	1030	1590
Night Inspections	242	8	21	142	210
Violations Found	2,985	875	368	1784	2234
<b>Investigations</b>					
Total Number of Incidents Investigated	218	186	168	167	175
Arson Investigations	19	24	17	22	20
SPP / Electronic New Construction Reviews**	--	100	131	150	170

\*Fire Inspections were heavily impacted by COVID-19 restrictions and closures at schools, care facilities, offices, and other commercial occupancies. Limited inspections performed, implemented first ever virtual/remote inspections. Currently planning to ramp inspections back to pre-COVID levels by end of 2022.

\*\* New process started in 2020, not reflective of all plan review. Goal to transition all fire marshal new construction reviews to electronic / SPP process by end of 2022.

## 2023-24 Tactics

- Modernize occupancy database and build field inspection technology (software and hardware).

Goal/Strategy: Goal 2 - Strategy 2.C

Timeframe: 24 months

Partner(s): Business Strategy, Information Technology

Budget Impact: Currently budgeted

Measured By: Development and implementation of a new occupancy records management system with interface that will allow mobile inspections, improved scheduling, inspection, and data management efficiencies.

- Implementation of a purpose-built software system for processing of electronic new construction plan review and adoption in all 11 cities and four counties served by TVFR.

Goal/Strategy: Goal 2 - Strategy 2.C

Timeframe: 24 months

Partner(s): Business Strategy, Information Technology, external city/county partners

Budget Impact: Increase required

Measured By: Centralized and electronic plan review implemented by all cities and counties in the fire district. Number of permits issued and number of electronic plan reviews. Increase efficiency of plan review services, reduce travel, increase consistency, customer service and turnaround time.

## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10165 Fire &amp; Life Safety</b>						
5001 Salaries & Wages Union	1,231,166	1,099,933	1,443,120	1,507,436	1,507,436	1,507,436
5002 Salaries & Wages Nonunion	852,395	673,465	582,596	613,465	613,465	613,465
5003 Vacation Taken Union	130,039	188,088	200,917	210,044	210,044	210,044
5004 Vacation Taken Nonunion	83,496	94,959	48,772	51,356	51,356	51,356
5005 Sick Leave Taken Union	9,258	18,342	41,390	43,270	43,270	43,270
5006 Sick Taken Nonunion	7,833	10,777	13,183	13,882	13,882	13,882
5007 Personal Leave Taken Union	7,844	18,245	17,595	18,394	18,394	18,394
5008 Personal Leave Taken Nonunion	8,843	9,292	4,871	5,129	5,129	5,129
5010 Comp Taken Nonunion	307	909	-	-	-	-
5015 Vacation Sold	20,056	14,069	22,573	23,759	23,759	23,759
5016 Vacation Sold at Retirement	-	70,707	-	-	-	-
5017 PEHP Vac Sold at Retirement	8,077	140,383	-	-	-	-
5019 Comp Time Sold Nonunion	4,517	-	-	-	-	-
5020 Deferred Comp Match Union	57,899	55,483	79,596	83,212	83,212	83,212
5021 Deferred Comp Match Nonunion	78,036	63,720	57,168	60,174	60,174	60,174
5120 Overtime Union	118,604	141,599	157,797	157,797	157,797	157,797
5121 Overtime Nonunion	2,703	1,941	2,260	2,260	2,260	2,260
5201 PERS Taxes	882,510	697,366	662,747	707,156	707,156	707,156
5203 FICA/MEDI	178,375	163,173	204,882	213,935	213,935	213,935
5206 Worker's Comp	62,073	79,545	50,636	52,883	52,883	52,883
5207 TriMet/Wilsonville Tax	18,935	18,146	20,989	21,916	21,916	21,916
5208 OR Worker's Benefit Fund Tax	443	376	684	684	684	684
5210 Medical Ins Union	317,874	305,100	373,074	373,074	373,074	373,074
5211 Medical Ins Nonunion	127,098	105,940	86,820	91,200	91,200	91,200
5212 Medical Ins Nonu VEBA	20,923	15,069	13,357	13,357	13,357	13,357
5220 Post Retire Ins Union	7,700	7,100	8,400	8,400	8,400	8,400
5221 Post Retire Ins Nonunion	6,715	6,308	4,500	4,500	4,500	4,500
5230 Dental Ins Nonunion	12,135	9,671	7,836	7,992	7,992	7,992
5240 Life/Disability Insurance	7,797	6,158	5,786	6,088	6,088	6,088
5270 Uniform Allowance	3,105	6,610	5,304	5,304	5,304	5,304
5295 Vehicle/Cell Allowance	13,950	9,240	6,360	6,360	6,360	6,360
<b>Personnel Services</b>	<b>4,280,708</b>	<b>4,031,713</b>	<b>4,123,213</b>	<b>4,303,027</b>	<b>4,303,027</b>	<b>4,303,027</b>
5300 Office Supplies	1,214	1,748	2,081	2,081	2,081	2,081
5301 Special Department Supplies	5,652	9,686	3,329	3,329	3,329	3,329
5302 Training Supplies	1,567	-	4,162	4,162	4,162	4,162
5304 Hydrant Maintenance	-	-	4,162	4,162	4,162	4,162
5305 Fire Extinguisher	-	-	1,040	1,040	1,040	1,040
5307 Smoke Detector Program	178	545	-	-	-	-
5320 EMS Supplies	140	434	832	832	832	832
5321 Fire Fighting Supplies	446	614	4,162	4,162	4,162	4,162
5325 Protective Clothing	538	1,980	9,415	9,415	9,415	9,415
5330 Noncapital Furniture & Equip	-	2,294	-	-	-	-
5350 Apparatus Fuel/Lubricants	9,470	19,371	26,322	26,322	26,322	26,322
5367 M&R Office Equip	4,900	5,472	6,118	6,118	6,118	6,118
5400 Insurance Premium	-	-	260	260	260	260
5414 Other Professional Services	4,510	4,438	23,238	23,238	23,238	23,238
5415 Printing	305	415	2,081	2,081	2,081	2,081
5461 External Training	4,568	6,982	18,252	-	-	-
5462 Travel and Per Diem	154	7,016	14,560	18,252	18,252	18,252
5480 Community/Open House/Outreach	99	-	-	14,560	14,560	14,560
5481 Community Education Materials	908	3,670	-	-	-	-
5484 Postage UPS & Shipping	410	60	260	260	260	260
5500 Dues & Subscriptions	6,154	4,115	7,355	7,355	7,355	7,355
5502 Certifications & Licensing	872	846	2,081	2,081	2,081	2,081
5570 Misc Business Exp	902	1,003	2,349	2,349	2,349	2,349
5571 Planning Retreat Expense	-	-	1,196	1,196	1,196	1,196
5575 Laundry/Repair Expense	-	-	-	-	-	-
5682 Lease Asset Equipment	-	10,550	-	-	-	-
5720 Lease Financing Principal	-	352	-	-	-	-
5721 Lease Financing Interest	-	26	-	-	-	-
<b>Materials and Services</b>	<b>42,989</b>	<b>81,616</b>	<b>133,255</b>	<b>133,255</b>	<b>133,255</b>	<b>133,255</b>
<b>Total Fire &amp; Life Safety</b>	<b>4,323,697</b>	<b>4,113,329</b>	<b>4,256,468</b>	<b>4,436,282</b>	<b>4,436,282</b>	<b>4,436,282</b>



# Government and Public Affairs

## Description

The Government and Public Affairs division is responsible for maintaining connectivity with cities, counties, elected officials, news media, business groups, civic organizations, and residents in TVF&R's service area.

The division helps promote District programs, training initiatives, and community risk reduction efforts through internal communication, media campaigns, training videos, public education, and event participation. The division shares information through multiple platforms including presentations, newsletters, social media, mass media, and advertisements.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	1,085,805	1,111,289	1,699,773	1,731,018
Materials and Services	217,465	190,267	278,729	278,729
<b>Total Government Affairs</b>	<b>1,303,271</b>	<b>1,301,556</b>	<b>1,978,502</b>	<b>2,009,747</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Director of Government & Public Affairs	1.00	1.00	1.00	1.00
Public Affairs Manager	1.00	1.00	1.00	1.00
Community Risk Reduction Manager	-	1.00	1.00	1.00
Public Affairs Officer	2.00	2.00	2.00	2.00
Public Affairs Coordinator	1.00	1.00	1.00	1.00
Community Affairs Specialist	-	2.00	2.00	2.00
Administrative Assistant	-	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>5.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

## Budget Highlights

The Personnel Services budget reflects the projected wages and benefits for current and future staff based upon medical benefits and actual PERS rates.

Within Materials and Services, monthly media reporting is budgeted within account 5414, *Other Professional Services* and account 5415, *Printing*, includes the printing and folding costs for the *Safety Matters* mailing. Account 5480, *Community Events/Open House*, reflects anticipated costs for community and partner agency events and workshops. Account 5484, *Postage, UPS and Shipping*, includes \$60,000 for *Safety Matters* mailing as well as other targeted mailings within the District such as wildland interface education materials. Account 5572, *Advertising/Public Notices*, includes public safety message advertising which is typically matched by corporate, media or non-profit funding.

## Accomplishments

- As a result of promotions, Government and Public Affairs (which includes Community Risk Reduction and Media Services) hired and trained new personnel including two public affairs officers, a community affairs specialist, and a multi-media specialist to conduct outreach, organize events, produce internal and external videos, and provide education to residents and news media.
- Government and Public Affairs worked with Organizational Health and Operations on a marketing blitz to recruit firefighters, paramedics, and support staff positions. The content promoted through traditional and social media garnered positive attention and feedback from candidates and partners.
- The Community Risk Reduction (CRR) team organized participation in over 400 community events to teach residents about fire prevention, hands-only CPR, and disaster preparedness. In addition, CRR convened internal and external stakeholders including TriMet, Washington County Public Health, Washington County Sheriff's Office, the City of Beaverton, Greater Good NW, Home Plate, Project Homeless Connect, and Just Compassion for "The Elmonica Call Reduction Effort" which has supported the needs of houseless people while significantly reducing the strain on the 911 system.

## Performance Measures/Activities

Service Measure	2019-20 Actual	2020-21 Actual	2021-22 Estimated	2022-23 Projected	2023-24 Estimated
<b>Public Attitude Survey Conducted<sup>1</sup></b>	0	1	1	1	1
<i>Percentage of Residents Identifying TVF&amp;R as Their Fire Department<sup>2</sup></i>	n/a	77%	79%	80%	79%
<i>Percentage of Residents Identifying TVF&amp;R as Their EMS Provider<sup>2</sup></i>	n/a	62%	63%	64%	65%
<b>Ad Equivalency of News Stories Calculated<sup>3</sup></b>	\$312,750	336,327	325,000	400,000	350,000
<b>Community Academy Graduates<sup>4</sup></b>	5	0	0	20	16

<sup>1</sup> Research is conducted with focus groups and phone surveys to understand general attitudes and values related to emergency services. Additional research is conducted in advance of funding measures or annexation proposals.

<sup>2</sup> Participants are asked to name the agency responsible for fire and medical emergency response in their area.

<sup>3</sup> The District contracts with an external vendor to measure news coverage, related impressions, and advertising publicity value. (Ad equivalency values reflect only radio and television.) In addition to earned media and advertising, TVF&R utilizes digital and social media to highlight District activities and conduct education.

<sup>4</sup> The pandemic prohibited hosting community academies. Continued outreach with elected officials and business leaders has occurred in virtual forums.

## 2023-24 Tactics

- Redevelop the Multi-family housing landlord training curriculum and corresponding outreach.

Goal/Strategy: Goal 3 - Strategy 3.A and 3.D  
Timeframe: 18 months  
Partner(s): Fire and Life Safety  
Budget Impact: Currently budgeted  
Measured By: Increased annual participation.

- Expand county, city, and nonprofit leadership cooperation in addressing the houseless crisis. TVF&R standing in the community brings influence and an understanding of how to garner stakeholder buy-in, tackle difficult problems, and create opportunities for leadership alignment.

Goal/Strategy: Goal 3 - Strategy 3.A and 3.D  
Timeframe: 36 months  
Partner(s): Operations, Washington County, Cities, Law Enforcement Training divisions  
Budget Impact: Currently budgeted  
Measured By: Initial target area will be Elmonica Transit Center. Early milestone will be for there to be permanent resources in place for houseless individuals outside of 911 response. This will be measured by a decrease in related calls for service from nearby fire stations.

- Develop a program to conduct outreach with assisted living facility administrators to support interactions with first responders and decrease non-emergency calls to 911.

Goal/Strategy: Goal 3 - Strategy 3.A thru 3.D  
Timeframe: 36 months  
Partner(s): Facility managers, health departments, as well as Operations, EMS, Fire and Life Safety, and Business Strategy divisions  
Budget Impact: Currently budgeted  
Measured By: Establishing a baseline on historical and current data at assisted living facilities. Once content is delivered review data and feedback to determine the impact on non-emergency calls for service.



## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10160 Government Affairs</b>						
5002 Salaries & Wages Nonunion	591,755	567,085	896,977	903,131	903,131	903,131
5004 Vacation Taken Nonunion	37,638	78,184	74,178	74,653	74,653	74,653
5006 Sick Taken Nonunion	8,164	5,664	20,051	20,179	20,179	20,179
5008 Personal Leave Taken Nonunion	6,530	6,125	7,408	7,455	7,455	7,455
5010 Comp Taken Nonunion	-	231	-	0	0	0
5015 Vacation Sold	20,648	37,842	22,573	23,759	23,759	23,759
5017 PEHP Vac Sold at Retirement	-	-	-	0	0	0
5019 Comp Time Sold Nonunion	244	1,993	-	0	0	0
5021 Deferred Comp Match Nonunion	46,645	43,142	66,067	58,810	58,810	58,810
5120 Overtime Union	17,794	24,912	52,694	52,694	52,694	52,694
5121 Overtime Nonunion	1,214	1,855	10,400	10,400	10,400	10,400
5201 PERS Taxes	224,563	191,851	276,720	281,269	281,269	281,269
5203 FICA/MEDI	46,242	48,631	89,149	88,810	88,810	88,810
5206 Worker's Comp	11,204	14,732	14,858	14,802	14,802	14,802
5207 TriMet/Wilsonville Tax	5,290	5,659	9,133	9,098	9,098	9,098
5208 OR Worker's Benefit Fund Tax	101	115	291	291	291	291
5211 Medical Ins Nonunion	39,587	52,810	95,256	126,636	126,636	126,636
5212 Medical Ins Nonu VEBA	4,641	7,168	18,610	18,610	18,610	18,610
5221 Post Retire Ins Nonunion	4,118	3,767	8,100	8,100	8,100	8,100
5230 Dental Ins Nonunion	3,875	4,938	10,884	11,100	11,100	11,100
5240 Life/Disability Insurance	5,068	5,243	8,720	8,677	8,677	8,677
5270 Uniform Allowance	523	504	2,704	2,704	2,704	2,704
5295 Vehicle/Cell Allowance	9,960	8,840	15,000	9,840	9,840	9,840
<b>Personnel Services</b>	<b>1,085,805</b>	<b>1,111,289</b>	<b>1,699,773</b>	<b>1,731,018</b>	<b>1,731,018</b>	<b>1,731,018</b>
5300 Office Supplies	-	1,356	1,040	1,040	1,040	1,040
5301 Special Department Supplies	425	194	8,401	8,401	8,401	8,401
5307 Smoke Detector Program	-	76	2,680	2,680	2,680	2,680
5325 Protective Clothing	271	132	-	0	0	0
5330 Noncapital Furniture & Equip	725	-	-	0	0	0
5350 Apparatus Fuel/Lubricants	2,291	2,992	4,000	4,000	4,000	4,000
5400 Insurance Premium	577	207	832	832	832	832
5414 Other Professional Services	55,850	58,618	5,616	5,616	5,616	5,616
5415 Printing	32,729	24,254	36,560	36,560	36,560	36,560
5450 Rental of Equip	-	-	260	260	260	260
5461 External Training	1,014	1,929	8,418	8,418	8,418	8,418
5462 Travel and Per Diem	98	4,296	10,611	10,611	10,611	10,611
5471 Citizen Awards	219	604	800	800	800	800
5472 Employee Recog & Awards	20	171	-	0	0	0
5480 Community/Open House/Outreach	351	9,533	31,690	31,690	31,690	31,690
5481 Community Education Materials	-	-	14,165	14,165	14,165	14,165
5484 Postage UPS & Shipping	41,501	40,459	74,171	74,171	74,171	74,171
5500 Dues & Subscriptions	5,126	5,100	6,988	6,988	6,988	6,988
5570 Misc Business Exp	1,007	1,121	6,485	0	0	0
5502 Certifications & Licensing	-	610	-	6,485	6,485	6,485
5571 Planning Retreat Expense	-	191	700	700	700	700
5572 Advertis/Public Notice	75,262	38,425	65,000	65,000	65,000	65,000
5575 Laundry/Repair Expense	-	-	312	312	312	312
<b>Materials and Services</b>	<b>217,465</b>	<b>190,267</b>	<b>278,729</b>	<b>278,729</b>	<b>278,729</b>	<b>278,729</b>
<b>Total Government Affairs</b>	<b>1,303,271</b>	<b>1,301,556</b>	<b>1,978,502</b>	<b>2,009,747</b>	<b>2,009,747</b>	<b>2,009,747</b>

# Media Services

## Description

The Media Services department provides a variety of media tools that help train TVF&R employees, educate the public, and promote District programs and initiatives. These media tools are delivered throughout the District via Target Solutions, the internet, and in the classroom. Topics include, but are not limited to, fire suppression, emergency medical services, safety, training, prevention, public education, and District communications. These media programs equate to hundreds of hours of training, education, and information for career and volunteer firefighters, as well as administrative and support staff, and at times, the community at large. In addition to video production, Media Services provides graphic support for the District and provides administrative oversight of UAS, streaming services, [www.tvfr.com](http://www.tvfr.com) and the District's [YouTube Channel](#).



Programming highlights include:

- *District Communications* ▪ *EMS Training* ▪ *Hazardous Materials Training* ▪ *Fire Behavior Training*
- *Wildland Firefighting* ▪ *Emergency Preparedness* ▪ *Human Resources* ▪ *Public Education*

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	354,388	372,150	378,960	363,197
Materials and Services	8,309	29,510	37,908	36,401
<b>Total Media Services</b>	<b>362,697</b>	<b>401,660</b>	<b>416,868</b>	<b>399,600</b>

## Personnel Summary

Position	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Media Services Manager	1.00	1.00	1.00	1.00
Media Producer	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



## Budget Highlights

The Personnel Services budget reflects the expected wages and benefits of current employees, including PERS rates. Within Materials and Services, audio-visual supplies such as AV cables, switches, routers, blank media, etc., are budgeted in account 5301, *Special Department Supplies*. Account 5367 is for the maintenance and repair of AV equipment and smart classroom projectors and monitors throughout the District as they fail. Account 5414, *Other Professional Services*, provides funding for consulting and other outside graphic work for various media projects. Account 5461, *External Training*, includes employee training in the District's primary content editing software, and related travel in account 5462 as well as other conference travel.

## Accomplishments

- Managed the broadcast system and livestreaming for hybrid (in-person and virtual) events including board meetings, the Meritorious Awards Ceremony, promotional events, and educational forums. In addition to complying with new state law, hybrid meetings allow more public participation.
- Produced and edited hazardous materials videos for the Department of Public Safety, Standards, and Training (DPSST) and Oregon State Fire Marshal's Office which provides standardized instructional content for all Oregon HazMat teams.
- Produced and edited recruitment videos for career and volunteer firefighter positions to engage diverse audiences and provide information about the vocation and hiring process.
- Produced and edited "EMS Protocol Update" videos which contribute to mandatory compliance requirements for EMS providers in Washington, Clackamas, Columbia, and Marion counties.



## Performance Measures/Activities

Media Projects	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
Training	270	170	83	90	100
Internal Communication	30	35	45	50	50
External Communication	10	10	19	20	25
<b>Total</b>	<b>310</b>	<b>215</b>	<b>147</b>	<b>160</b>	<b>175</b>

## 2023-24 Tactics

- Improve audio visual capabilities in meeting rooms and classrooms at CBOC, SOC, and the Training Center. This will include a transition from analog to digital equipment and better utilization of wireless technology for improved user experiences, particularly for hybrid meetings.

Goal/Strategy: Goal 1 - Strategy 1.B

Timeframe: 24 months

Partner(s): All Personnel

Budget Impact: Increase required

Measured By: Engagement with District staff on project goals, desired training, and communication outcomes.

- Expand capabilities and number of trained personnel to broadcast District internal & external events. This will include means for the public to engage virtually.

Goal/Strategy: Goal 3 - Strategy 3.C and 3.D

Timeframe: 18 months

Partner(s): IT, CRR, Public Affairs, executive assistants

Budget Impact: Currently budgeted

Measured By: Progress will be measured by development of internal training curriculum, establishment of checklists, expanding the number of trained personnel to facilitate and/or broadcast events, and increasing the number of interactive livestreamed events ultimately expanding our reach to community members.

- Evaluate the viability of the Multi-County RDPO UAS Consortium

Goal/Strategy: Goal 2 - Strategy 2.B

Timeframe: 12 months

Partner(s): Operations, Finance, Fleet, Planning, RDPO

Budget Impact: Increase required

Measured By: A complete evaluation of the current program, including response reliability expectations for TVF&R and cooperating agencies, initial and ongoing training requirements, shared funding (If any), and any needed internal procedure or policy changes.

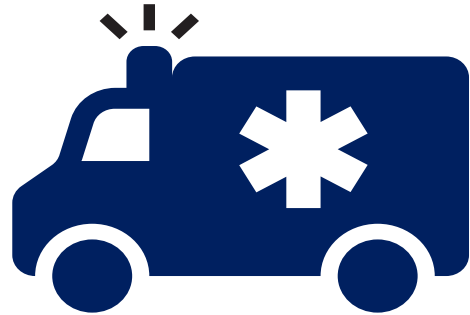
## Budget Detail

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Proposed Budget	2023-24 Approved Budget	2023-24 Adopted Budget
<b>10451 Media Services</b>						
5002 Salaries & Wages Nonunion	185,875	178,826	195,356	185,108	185,108	185,108
5004 Vacation Taken Nonunion	16,405	37,141	16,354	15,496	15,496	15,496
5006 Sick Taken Nonunion	2,169	2,744	4,421	4,189	4,189	4,189
5008 Personal Leave Taken Nonunion	1,020	1,933	1,633	1,548	1,548	1,548
5010 Comp Taken Nonunion	252	1,275	-	0	0	0
5015 Vacation Sold	-	-	-	0	0	0
5017 PEHP Vac Sold at Retirement	-	-	-	0	0	0
5019 Comp Time Sold Nonunion		705		10,317	10,317	10,317
5021 Deferred Comp Match Nonunion	10,286	11,096	10,888	0	0	0
5121 Overtime Nonunion	362	1,698	3,500	3,500	3,500	3,500
5201 PERS Taxes	62,749	57,828	57,334	52,210	52,210	52,210
5203 FICA/MEDI	15,171	16,544	17,806	16,888	16,888	16,888
5206 Worker's Comp	3,364	4,503	2,968	2,815	2,815	2,815
5207 TriMet/Wilsonville Tax	1,545	1,707	1,824	1,730	1,730	1,730
5208 OR Worker's Benefit Fund Tax	39	35	58	58	58	58
5211 Medical Ins Nonunion	44,010	44,603	50,592	53,136	53,136	53,136
5212 Medical Ins Nonu VEBA	3,550	3,625	7,504	7,504	7,504	7,504
5221 Post Retire Ins Nonunion	900	975	1,800	1,800	1,800	1,800
5230 Dental Ins Nonunion	4,117	3,978	4,488	4,560	4,560	4,560
5240 Life/Disability Insurance	1,956	1,917	1,834	1,738	1,738	1,738
5270 Uniform Allowance	18	-	-	0	0	0
5290 Employee Tuition Reimburse	-	418	-	0	0	0
5295 Vehicle/Cell Allowance	600	600	600	600	600	600
<b>Personnel Services</b>	<b>354,388</b>	<b>372,150</b>	<b>378,960</b>	<b>363,197</b>	<b>363,197</b>	<b>363,197</b>
5300 Office Supplies	42	-	380	380	380	380
5301 Special Department Supplies	645	952	600	600	600	600
5302 Training Supplies	-	-	200	200	200	200
5306 Photography Supplies & Process	2,626	-	382	132	132	132
5330 Noncapital Furniture & Equip	-	3,474	1,255	0	0	0
5350 Apparatus Fuel/Lubricants		41		0	0	0
5367 M&R Office Equip	3,644	17,536	21,190	21,190	21,190	21,190
5414 Other Professional Services	113	5,223	5,200	5,200	5,200	5,200
5461 External Training	-	-	2,751	2,751	2,751	2,751
5462 Travel and Per Diem	-	1,144	4,200	4,200	4,200	4,200
5484 Postage UPS & Shipping	145	78	235	235	235	235
5500 Dues & Subscriptions	1,069	1,024	1,315	1,315	1,315	1,315
5570 Misc Business Exp	26	38	200	200	200	200
<b>Materials and Services</b>	<b>8,309</b>	<b>29,510</b>	<b>37,908</b>	<b>36,403</b>	<b>36,403</b>	<b>36,403</b>
<b>Total Media Services</b>	<b>362,697</b>	<b>401,660</b>	<b>416,868</b>	<b>399,600</b>	<b>399,600</b>	<b>399,600</b>

# Apparatus & Vehicle Fund

## Description

The Apparatus & Vehicle Fund is a *special revenue* fund designated for the purchase of emergency response apparatus and staff vehicles. Requirements for this fund are generally in accordance with the District's long-term capital replacement plan. The General Fund's local option tax levy provides property tax resources to be transferred to this fund to provide apparatus funding.



The apparatus replacement section of the Capital Plan is affected by several factors and the plan is reviewed and updated annually. Planning factors include the extended order-to-receipt time of approximately eighteen months for fire engines and ladder trucks, as the apparatus are constructed to District specifications; as well as apparatus deployment needs of Operations as they adjust units deployed to meet increased population and response needs. An ongoing Apparatus Planning Committee is utilized to keep up-to-date and prepared for the future. Apparatus are relocated throughout the District to make best use of their technical support capabilities, such as a narrow turning radius, water supply capabilities, rural/urban interface abilities and all terrain capabilities, and based upon continued analysis of best deployment models. The apparatus response requirements for industrial areas, residential areas, and wildland areas differ.

Funding for the ongoing requirements has been provided by working capital brought forward from the prior fiscal year, transfers from the General Fund, interest earnings on invested funds, and any proceeds from the sale of emergency response vehicles purchased from this fund. Beginning with fiscal year 2022-23, all apparatus and staff vehicles are included in the fund. Previously staff vehicles were accounted for in the Capital Improvements Fund. The Capital Projects fund supplements additional apparatus purchases.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Materials and Services	-	4,187	46,400	1,000
Capital Outlay	2,578,498	1,613,074	1,158,365	2,767,800
Contingency	-	-	498,500	500,000
<b>Total Expenditures</b>	<b>2,578,498</b>	<b>1,617,261</b>	<b>1,703,265</b>	<b>3,268,800</b>

## Long-term Planning

Apparatus replacement requires long-term financial planning. Below is a schedule of anticipated apparatus replacement and additional units, excluding forecasted inflation, which is largely expected to be funded through the Apparatus Fund utilizing local option levy and general obligation bond revenues.

Apparatus	2023-24	2024-25	2025-26	2026-27	2027-28
Engines				1,417,000	2,130,000
Trucks	-			-	-
Medic Units	-	-	645,000	-	645,000
Tenders	-	870,000	-	-	435,000
Special Purpose	2,761,300	443,500	1,183,000	3,244,000	1,221,000
<b>Total</b>	<b>2,761,300</b>	<b>1,343,500</b>	<b>1,828,000</b>	<b>4,661,000</b>	<b>4,431,000</b>

## Operating Budget

The annual maintenance and operating costs, including fuel to operate the fire apparatus are:

Apparatus	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Projected	2023-24 Estimated
Engines	28,530	33,872	39,500	43,450	43,450
Trucks	49,287	48,830	65,000	71,500	71,500
Elevated Waterway Units	23,718	5,298	-	-	-
Light/Heavy Brush Rigs	4,893	8,054	8,000	8,800	8,800
Specialty <sup>1</sup>	14,242	20,310	22,000	24,200	24,200
Medics/Rescues	13,173	13,670	20,500	22,550	22,550
Cars <sup>2</sup>	2,600	2,394	4,500	4,950	4,950
Tenders	6,288	6,877	9,000	9,900	9,900
Code 3 Staff Vehicles	3,237	2,599	4,500	4,950	4,950
Battalion Chief Vehicles	6,140	6,977	8,300	9,130	9,130
Other Staff Vehicles	2,785	2,941	4,200	4,620	4,620

<sup>1</sup> Specialty includes Heavy Rescue, Technical Rescue, Hazmat, Water Rescue, and Rehab units.

<sup>2</sup> Response vehicle (Car) staffed with a single Paramedic for incidents that are not life or property threatening.

These costs are budgeted within Fleet Maintenance and fire stations, as well as with Finance for the insurance premiums.

Fleet maintenance costs typically rise at an annual rate of 10% to 15%. This increase is directly caused by rising costs in maintenance parts, fuel, lubricants, and outsourced vendor labor rates. Although fleet maintenance costs will occasionally be flat and/or decrease from time to time, this condition is normally short-lived due to economic reasons.



When a new apparatus is purchased, they come with a manufacturer's warranty that allows certain maintenance work to be performed at no cost to the District. Depending upon how many apparatuses and how close together the purchases are, this can create a lower cost effect.

Fleet and Operations evaluate need versus costs to consider the value in keeping or redeploying aging apparatus as "Frontline" or "Reserve" to allow full functionality and cost utilization of each vehicle. As apparatus age and no longer meet the functional deployment model they are replaced. It is expected that all the replaced apparatus will be designated as surplus equipment. Proceeds from the sale of surplus apparatus are returned to this fund or the capital projects fund (depending upon funding source) for utilization in future years.

## Budget Detail

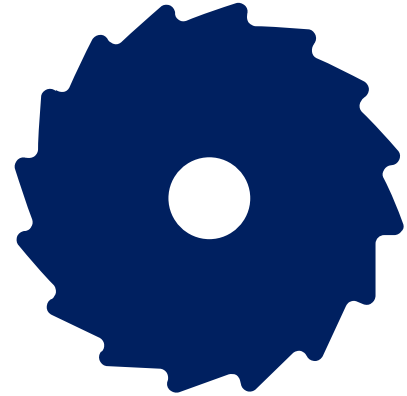
Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
4,617,556	3,063,772	2,589,194	Beginning Fund Balance	3,400,000	3,400,000	3,400,000
24,714	13,195	25,000	Temporary Investments Earnings	50,000	50,000	50,000
-	-	-	Surplus Property	-	-	-
1,000,000	1,996,750	500,000	Operating Transfers In	500,000	500,000	500,000
5,642,270	5,073,717	3,114,194	<b>Total Resources</b>	<b>3,950,000</b>	<b>3,950,000</b>	<b>3,950,000</b>
<b>Requirements</b>						
<i>Materials and Services</i>						
-	4,187	45,400	Firefighting Supplies	-	-	-
-	-	1,000	M&R Fire Comm Equipment	1,000	1,000	1,000
	4,187	46,400	<b>Total Materials and Services</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<i>Capital Outlay</i>						
2,578,498	1,585,228	1,077,865	Vehicles & Apparatus	2,761,300	2,761,300	2,761,300
-	27,847	80,500	Communications Equipment	6,500	6,500	6,500
2,578,498	1,613,074	1,158,365	<b>Total Capital Outlay</b>	<b>2,767,800</b>	<b>2,767,800</b>	<b>2,767,800</b>
-	-	498,500	Contingency	500,000	500,000	500,000
2,578,498	1,617,261	1,703,265	<b>Total Expenditures</b>	<b>3,267,800</b>	<b>3,267,800</b>	<b>3,267,800</b>
3,063,772	3,456,456	1,410,929	Reserved for Future Expenditures	681,200	681,200	681,200
5,642,270	5,073,717	3,114,194	<b>Total Requirements</b>	<b>3,950,000</b>	<b>3,950,000</b>	<b>3,950,000</b>



# Capital Improvements Fund

## Description

The Capital Improvements Fund accounts for capital expenditures used to support day-to-day operations that the District classifies as “small capital” or “operating capital” items. This fund accounts for the purchase of equipment and furniture that is not funded through general obligation bonds under Oregon law, and equipment that generally must be replaced routinely, such as firefighting equipment or computers. The local option tax levy continues to provide resources for this fund in addition to normal General Fund transfers, for specialized emergency response technologies such as self-contained breathing apparatus and response aids.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Materials and Services	315,943	1,274,723	527,866	1,345,858
Capital Outlay	2,044,745	2,617,181	1,542,284	1,188,381
Contingency	-	-	1,000,000	1,000,000
<b>Total Expenditures</b>	<b>2,360,688</b>	<b>3,891,905</b>	<b>3,070,150</b>	<b>3,534,239</b>

## 2022-23 Significant Items

Because this fund is utilized to account for the equipment needed to operate the fire department, the items are detailed by type and managing cost center. The fund's expenditures this year are in accordance with the District's normal replacement schedule for existing equipment, and to purchase furnishings and equipment for new and remodeled fire stations and work areas. Firefighting equipment, EMS equipment, communications equipment, and other equipment to support emergency response are requested as well as ongoing investment in software and IT infrastructure to support daily operations.

**Operating Budget impact** – the maintenance and repair of equipment from this fund is generally not significant to the operating budget or the General Fund and is not separately identified. The most significant operating impact of this fund's items relate to 1) the scheduled capital replacement and corresponding budget transfer from the General Fund operating budget; and 2) scheduled staffing increases associated with apparatus.

## 2023-24 Budgeted Items

<b>5321 - Fire Fighting Supplies</b>		
Heavy Brush Vehicles (1-413, 1-414) Operations request for full compliment of hose and FF equipment to outfit the new heavy brush units. This request is in anticipation of adding these vehicles as additional units and not replacement, this request is subject to the WUI audit.		75,300
Heavy Brush Vehicles (1-413, 1-414) operations incidentals. Operation incidentals are contingent upon vehicles being replaced or additions to the fleet.		7,000
Brush Rig Vehicles (5-331, 5-335) Operations request for full compliment of hose and FF equipment to outfit the new brush units. This request is in anticipation of adding these vehicles as additional units and not replacement, this request is subject to the WUI audit.		52,000
Brush Rig Vehicles (5-331, 5-335) operations incidentals. Operation incidentals are contingent upon vehicles being replaced or additions to the fleet.		7,000
<b>Total Fire Fighting Supplies - Fund 22</b>		<b>141,300</b>
<b>5361 - M&amp;R Bldg./Bldg Equip &amp; Improv</b>		
34: Concrete replacement near rear of bay (75 x 20 section). This is the area that did not get replaced years ago.		38,500
50: Exterior wood beams need to be sealed and refinished to prevent water intrusion that will create damage.		6,500
50: Carpet removal and replacement with polishing the concrete.		25,000
51: Exterior brick sealing. Brick was sealed 10 years ago with a 7-year seal.		12,000
51: Asphalt repair and sealant application in failing areas of the rear parking lot.		25,000
52: Replace generator that is not large enough to support the HVAC system, needs to be at least 60-80 KW.		80,000
SOC: Laminate replacement of cracked and failed paneling.		25,000
58: Exterior paint and brick sealing in accordance with the standard schedule.		30,000
59: Exterior brick sealing in accordance with the standard schedule.		12,000
61: HVAC replacement of failing units beyond their lifespan.		40,000
64: Asphalt replacement of failing areas of apparatus driveway with concrete to maximize longevity.		180,000
64: Generator leveling, groundwork repair, fence repair, and tree removal (which partially responsible for creating the issue).		95,000
64: Fuel bunker replacement and addition of a leak gauge. Due to the style and age the inner wall inside of the tank is starting to fail.		12,500
65: Exterior wood beams need to be sealed and refinished to prevent water intrusion that will create damage.		10,000
68: Exterior wood beams need to be sealed and refinished to prevent water intrusion that will create damage.		6,500
69: Fuel bunker repairs. Replace missing leak gauge, seal the tank, and perform 5-year inspection.		2,500
CBOC: Roof replacement based on recommendations from roofing consultant and installation of engineered tie off points per OSHA requirements for fall arrest/prevention.		250,000
South Shop: Asphalt repair and sealant application in failing areas.		20,000
South Shop: Motorized gate installation tied to access control system to improve security and access.		35,000

## 2023-24 Budgeted Items (continued)

<b>5361 - M&amp;R Bldg./Bldg Equip &amp; Improv (continued)</b>		
South Shop: HVAC replacement of failing units beyond their lifespan.		45,000
South Shop: Update sprinkler system to fire code, add fire panel, and smokes pull stations.		145,000
Security: Access and security enhancements to District facilities as identified through audits and recommendations of the steering committee.		35,000
<b>Total M&amp;R Bldg./Bldg Equip &amp; Improv - Fund 22</b>		<b>1,130,500</b>
<b>5365 - M&amp;R Firefight Equip</b>		
Phase II electric fan deployment (24" fans on all trucks, and 2 spares for Training)		50,000
<b>Total M&amp;R Firefight Equip - Fund 22</b>		<b>50,000</b>
<b>5366 - M&amp;R EMS Equip</b>		
Lucas Device.		15,658
RAD-57 O2 Monitor		8,400
<b>Total M&amp;R EMS Equip - Fund 22</b>		<b>24,058</b>
<b>5615 - Vehicles and Apparatus</b>		
Heavy Brush Vehicles (1-413, 1-414) setup and prep for in-service equipment. Includes brackets, fabrication of compartments for storage of PPE and equipment, aluminum sheets, brackets and hardware, tire chains for front and rear axles (2 sets), door/misc. logos and magnetic placards, cab map box/glove holder fabrication, helmet storage, live load circuitry installation, telemetry cables and installation kits.	15,000	
Brush Rig Vehicles (5-331, 5-335) setup and prep for in-service equipment. Includes brackets, fabrication of compartments for storage of PPE and equipment, aluminum sheets, brackets and hardware, tire chains for front and rear axles (2 sets), door/misc. logos and magnetic placards, cab map box/glove holder fabrication, helmet storage, live load circuitry installation, telemetry cables and installation kits.	15,000	
Command staff vehicle replacement (5-550) setup and prep for in-service equipment. Includes code 3 lighting package, opticom, tablet mounting system, fabrication of boxes to store PPE and equipment, decals, brackets and hardware for securing equipment and SCBA, traction devises (2 sets), logos, flare and first aid kits.	11,200	
Volunteer Passenger Van (1-508) Set up equipment and prep for in service material to include Logos, District standard vehicle safety equipment, tire chains, high visibility lighting (red and amber), material for fabrication of storage/compartmentation for personnel PPE and equipment.	6,800	
Supply Delivery Van (1-562) Set up equipment and prep for in service material to include Logos, District standard vehicle safety equipment, tire chains, high visibility lighting (red and amber), material for fabrication of storage/compartmentation for station supplies and equipment deliveries.	6,800	
<b>Total Vehicles and Apparatus - Fund 22</b>		<b>54,800</b>
<b>5620 - Firefighting Equip</b>		
Extrication: Extrication equipment to be replaced per replacement schedule	43,000	
Replacement of existing inflatable rescue craft scheduled for purchase in FY24.	5,700	
<b>Total Firefighting Equip - Fund 22</b>		<b>48,700</b>
<b>5625 - EMS Equip</b>		
Zoll Portable Ventilator EMV+ 731 Series	26,000	
<b>Total EMS Equip - Fund 22</b>		<b>26,000</b>



## 2023-24 Budgeted Items (continued)

<b>5630 - Office Equip &amp; Furnishings</b>		
Replace A/V & rack mounted equipment in 215A, 215B, & Boardroom. Update system to digital platform. That includes the "brains" in the a/v closet, projectors, routers, Crestron User Interface. Carryover from FY22/23	60,000	
Projectors (x3) - replacement projectors for 215 A & B and Boardroom (Bar) \$20K	24,000	
Murals (x2) - replacement of large mural images in CBOC (Only 2)	2,857	
Field Camera (PMW-EX1) - secondary industrial camera used for acquisition of footage in the field.	7,100	
Studio Camera Package (X2) - cameras used in the studio for acquisition of all control room footage.	49,000	
Unmanned aerial system	7,660	
<b>Total Office Equip &amp; Furn - Fund 22</b>	<b>150,617</b>	
<b>5635 - Building Equipment</b>		
Appliance replacement due to failure or maintenance costs exceeding replacement value.	40,000	
Facilities: Purchase a spare tapout and maintain one spare in inventory.	20,000	
<b>Total Building Equipment - Fund 22</b>	<b>60,000</b>	
<b>5640 - Physical Fitness Equip</b>		
Step Mill	14,200	
Treadmill	21,564	
<b>Total Physical Fitness Equip - Fund 22</b>	<b>35,764</b>	
<b>5645 - Shop Equipment</b>		
Fleet: Draft Commander awning. The awning (carport style) will help ensure the longevity of this asset. As well as provide cover for the technician for using the pump test trailer. Carryover 22/23	10,000	
<b>Total Shop Equipment - Fund 22</b>	<b>10,000</b>	
<b>5650 - Communications Equip</b>		
Mobile Data Computer (MDC) 85 x \$6K = \$510K; Planning 10%	510,000	
Heavy Brush Vehicles (1-413, 1-414) communications equipment to include mobile radio, portable charger bases, cabling and antenna equipment, misc. installation. Request for communications equipment is contingent upon vehicles being replaced or additions to the fleet.	16,000	
Brush Rig Vehicles (5-331, 5-335) communications equipment to include mobile radio, portable charger bases, cabling and antenna equipment, misc. installation. Request for communications equipment is contingent upon vehicles being replaced or additions to the fleet.	16,000	
Command staff vehicle replacement (5-550) Communications equipment to include mobile radio, portable charger bases, cabling and antenna equipment, misc. installation.	8,000	
Volunteer Passenger Van (1-508) communications equipment to include mobile radio, portable charger bases, cabling and antenna equipment, misc. installation.	7,500	
Cybersecurity Solutions CO Multiple line items 22/23	160,000	
<b>Total Communications Equip - Fund 22</b>	<b>717,500</b>	
<b>5650 - Data Processing Software</b>		
EGIS system refinement for the various modules (SitStat, Performance, Structure Pre-Plans, Event Planning, WUI). Includes recommendations that may come from the REGIS Steering Committee.	70,000	
AlwaysOnScene (AOS) integration with 2iS as well as development for operational KPIs, updates to remain consistent with EMS protocols, and updates to remain consistent with NFIRS and NEMIS federal reporting requirements.	15,000	
<b>Total Data Processing Software - Fund 22</b>	<b>85,000</b>	
<b>Total Capital Improvements Fund</b>	<b>2,534,239</b>	

## Budget Detail

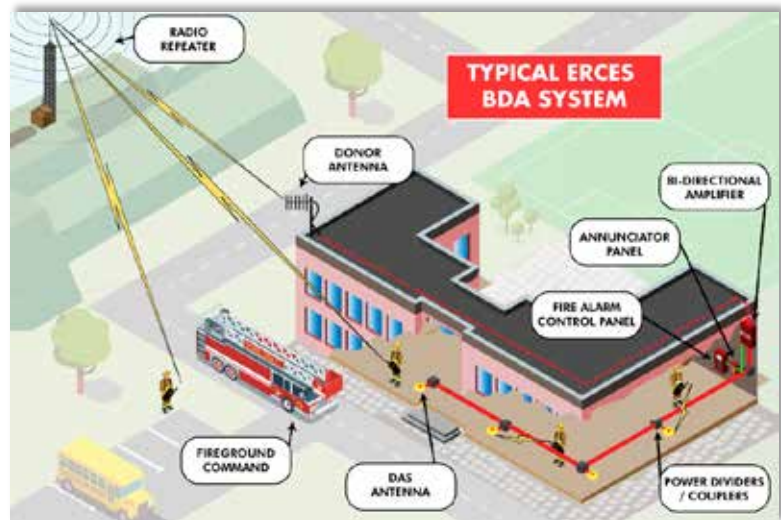
Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
5,002,885	5,513,600	3,125,562	Beginning Fund Balance	5,100,000	5,100,000	5,100,000
38,299	20,207	33,025	Interest Income	75,000	75,000	75,000
60,468	-	-	Operating Grants and Contributions			
81,830	15,525	-	Surplus Property			
-	-	-	Miscellaneous			
2,690,807	2,832,507	1,500,000	Transfers in from Other Funds	500,000	500,000	500,000
<b>7,874,289</b>	<b>8,381,839</b>	<b>4,658,587</b>	<b>Total Resources</b>	<b>5,675,000</b>	<b>5,675,000</b>	<b>5,675,000</b>
<b>Requirements</b>						
<i>Materials and Services</i>						
-	19,003	27,920	Training Supplies	-	-	-
-	50	-	EMS Supplies	-	-	-
-	-	-	Fire Fighting Supplies	141,300	141,300	141,300
-	-	33,600	Protective Clothing			
18,082	-	48,684	Noncapital Furniture and Equipment	-	-	-
-	646,359	-	Software Licenses/Upgrades	-	-	-
240,504	386,077	161,604	M&R Bldg./Bldg. Equip & Improv	1,130,500	1,130,500	1,130,500
-	-	-	M&R Fire Comm Equipment	-	-	-
41,256	-	48,900	M&R Firefighting Equipment	50,000	50,000	50,000
16,100	-	-	M&R EMS Equipment	24,058	24,058	24,058
-	223,234	198,158	M&R Computer & Network	-	-	-
-	-	9,000	Building Services	-	-	-
315,943	1,274,723	527,866	Total Materials and Services	1,345,858	1,345,858	1,345,858
<i>Capital Outlay</i>						
-	33,726	-	Land Improvements	-	-	-
16,948	9,000	16,495	Training Props	-	-	-
31,259	49,020	167,000	Building & Improvements	-	-	-
50,268	49,354	-	Vehicles & Apparatus	54,800	54,800	54,800
724,941	541,123	52,300	Firefighting Equipment	48,700	48,700	48,700
90,897	1,558,788	-	EMS Equipment	26,000	26,000	26,000
295,340	73,206	85,800	Office Equipment & Furniture	150,617	150,617	150,617
60,763	53,795	102,214	Building Equipment	60,000	60,000	60,000
86,612	36,385	39,180	Physical Fitness Equipment	35,764	35,764	35,764
163,901	17,528	10,000	Shop Equipment	10,000	10,000	10,000
34,185	153,275	904,300	Communications Equipment	717,500	717,500	717,500
289,108	-	155,000	Data Processing Software	85,000	85,000	85,000
200,525	41,980	9,995	Computer Equipment	-	-	-
2,044,745	2,617,181	1,542,284	Total Capital Outlay	1,188,381	1,188,381	1,188,381
-	-	1,000,000	Contingency	1,000,000	1,000,000	1,000,000
2,360,688	3,891,904	3,070,150	Total Expenditures	3,534,239	3,534,239	3,534,239
5,513,601	4,489,935	1,588,437	Reserved for Future Expenditures	2,140,761	2,140,761	2,140,761
<b>7,874,289</b>	<b>8,381,839</b>	<b>4,658,587</b>	<b>Total Requirements</b>	<b>5,675,000</b>	<b>5,675,000</b>	<b>5,675,000</b>



# MERRC Fund

## Description

Program revenue dedicated to the Mobile Emergency Responder Radio Coverage (MERRC) program and associated expenditures are accounted for within this fund. This *special revenue* fund type was created through charges to newly constructed commercial buildings in lieu of installing in-building typical code required fixed in-building emergency radio communication equipment.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Capital Outlay	-	23,150	200,000	200,000
Contingency	-	-	500,000	500,000
<b>Total Expenditures</b>	-	<b>23,150</b>	<b>700,000</b>	<b>700,000</b>

## Budget Detail

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
1,823,870	2,068,071	2,556,005	Beginning Fund Balance	2,800,000	2,800,000	2,800,000
14,794	12,827	15,000	Interest Income	50,000	50,000	50,000
229,407	570,183	250,000	Program Fees	250,000	250,000	250,000
<b>2,068,071</b>	<b>2,651,081</b>	<b>2,821,005</b>	<b>Total Resources</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>
<b>Requirements</b>						
-	23,150	200,000	Communications Equipment	200,000	200,000	200,000
-	23,150	200,000	Total Capital Outlay	200,000	200,000	200,000
-	-	500,000	Contingency	500,000	500,000	500,000
-	23,150	700,000	Total Expenditures	700,000	700,000	700,000
2,068,071	2,627,931	2,121,005	Committed for Future Expenditures	2,400,000	2,400,000	2,400,000
<b>2,068,071</b>	<b>2,651,081</b>	<b>2,821,005</b>	<b>Total Requirements</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>





# Grants and Donations Fund

## Description

This fund accounts for grant funds awarded to the District to account for and manage the flow of funds and associated audit requirements. Non-specific donations are also accounted for in this fund.

The 2023-24 budget reflects outstanding grant funding requests for a safety and security grants and a network equipment grant.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	-	1,380	-	
Materials and Services	2,181	13,328	125,404	165,000
Capital Outlay	152,145	-	-	30,000
<b>Total Expenditures</b>	<b>154,326</b>	<b>14,708</b>	<b>125,404</b>	<b>195,000</b>

## Budget Detail

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
167,360	114,453	168,000	Beginning Fund Balance	85,000	85,000	85,000
101,419	9,523	125,404	Grant Revenue	110,000	110,000	110,000
-	-	-	Operating Transfers In	-	-	-
<b>268,779</b>	<b>123,976</b>	<b>293,404</b>	<b>Total Resources</b>	<b>195,000</b>	<b>195,000</b>	<b>195,000</b>
<b>Requirements</b>						
-	1,380	-	Personnel Services			
2,181	13,328	125,404	Materials and Services	165,000	165,000	165,000
152,145	-	-	Capital Outlay	30,000	30,000	30,000
154,326	14,708	125,404	Total Expenditures	195,000	195,000	195,000
114,453	109,268	168,000	Reserved for Future Expenditures	-	-	-
<b>268,779</b>	<b>123,976</b>	<b>293,404</b>	<b>Total Requirements</b>	<b>195,000</b>	<b>195,000</b>	<b>195,000</b>



# Debt Service Fund

## Description

The Debt Service Fund provides for bond principal and interest payments on outstanding bond issues. Voter approval in November 2006 for the authority to issue up to \$77.5 million of general obligation bonds to fund capital projects provided the authorization for the outstanding bond issuances dated 2011, 2015, 2017, 2020



The 2011 series of bonds were sold May 17, 2011, with closing on June 2, 2011. The bonds had an effective interest rate of 3.51%, maturing from June 2012 through June 2031. On February 26, 2015, the District sold a combined series of general obligation bonds to refinance a portion of original 2007 bonds and issue the final \$5,000,000 of bond authority from 2006. The combined sale had an effective interest rate of 1.62%. On October 8, 2017, the District issued \$12,310,000 of general obligation refunding bonds to refinance \$13,670,000 of outstanding 2009 & 2009B Bonds. The combined sale had an effective interest rate of 1.69% and will mature in fiscal year 2028-29. In May 2020 a portion of the 2011 bonds were refunded, saving taxpayers approximately \$1,600,000 million and maturing in 2020 through 2031.

On November 2, 2021 the Voters approved a \$122 million-dollar general obligation bond. On March 15, 2022 the District sold the first \$49 million of authorization, raising \$59 million in proceeds. The District committed to the voters to not go above a rate of 0.1415 cents per thousand for the life of the bonds.

The District levies enough funds to make scheduled and anticipated debt service payments for all issues, plus an amount necessary to meet the first bond interest payments each year prior to collection of levied property taxes.

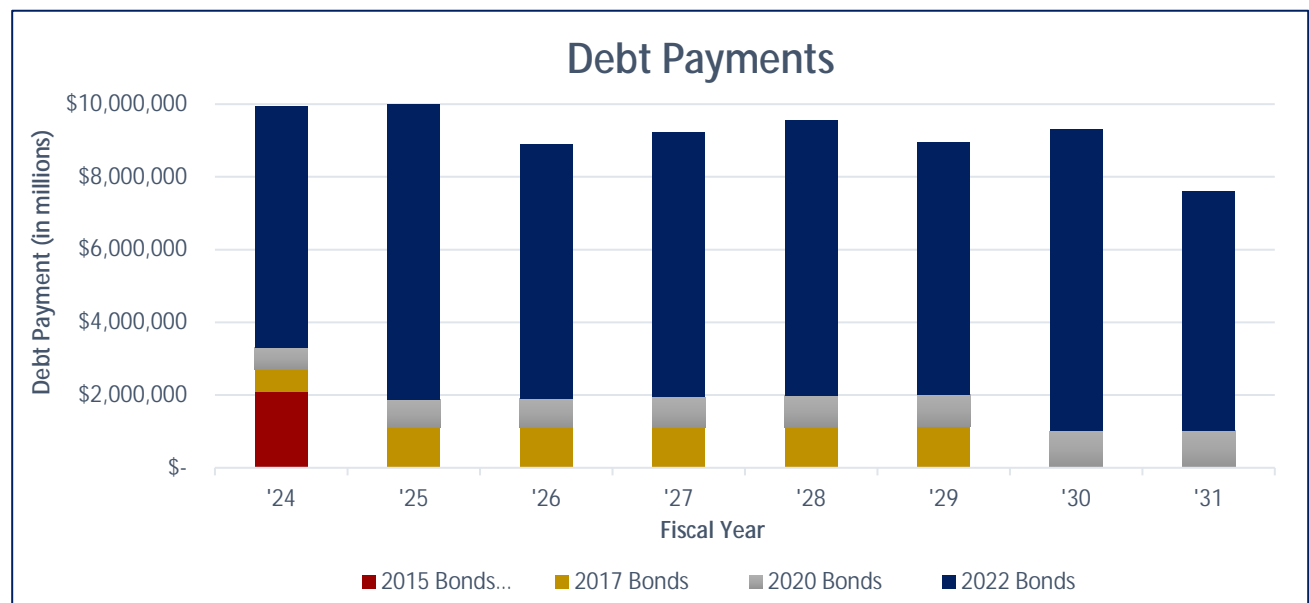
## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
2022 Debt Service	-	-	5,281,428	6,648,000
2020 Debt Service	3,608,049	5,145,548	103,298	618,298
2017 Debt Service	2,210,850	2,175,850	2,133,350	583,600
2015 Debt Service	2,250,950	2,207,350	2,152,351	2,106,350
2011 Debt Service	1,138,800	-	-	-
<b>Total Expenditures</b>	<b>9,208,649</b>	<b>9,528,748</b>	<b>9,670,427</b>	<b>9,956,248</b>

## Maturity Schedule

Series	Series 2015 Refunding		Series 2015 New		Series 2017 Refunding		Series 2020 Refunding		Series 2022 New	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2023-24	1,390,000	31,275	670,000	15,075	335,000	248,600	515,000	103,299	4,275,000	2,373,000
2024-25					865,000	231,850	680,000	97,325	6,225,000	2,159,250
2025-26					915,000	188,600	710,000	88,757	5,155,000	1,848,000
2026-27					965,000	142,850	750,000	78,036	5,695,000	1,590,250
2027-31					2,085,000	157,750	3,605,000	175,227	26,110,000	3,304,500
<b>Totals</b>	<b>1,390,000</b>	<b>31,275</b>	<b>670,000</b>	<b>15,075</b>	<b>5,165,000</b>	<b>969,650</b>	<b>6,260,000</b>	<b>542,642</b>	<b>47,460,000</b>	<b>11,275,000</b>

## Debt Payments on Existing Debt



## Budget Detail

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
425,594	445,184	169,175	Beginning Fund Balance	255,500	255,500	255,500
82,463	84,092	45,000	Previously Levied Taxes	45,000	45,000	45,000
25,325	21,149	22,000	Temporary Investments Earnings	45,000	45,000	45,000
5,678	6,647	250	Interest on Taxes	1,500	1,500	1,500
12,441	8,146	350	Tax in Lieu of Property Tax	3,500	3,500	3,500
-	-	-	Other Proceeds	-	-	-
551,501	565,218	236,775	Total Resources, Except Taxes	350,500	350,500	350,500
-	-	9,602,827	Taxes Necessary to Balance	9,730,050	9,730,050	9,730,050
9,102,311	9,410,499	-	Taxes Collected in Year Levied			
<b>9,653,812</b>	<b>9,975,717</b>	<b>9,839,602</b>	<b>Total Resources</b>	<b>10,080,550</b>	<b>10,080,550</b>	<b>10,080,550</b>
<b>Requirements</b>						
-	-	-	Materials and Services			
-	-	-	Payment to Escrow			
<b>Bond Principal Payments</b>						
1,095,000	-	-	2011 June 1	-	-	-
1,370,000	1,380,000	1,385,000	2015 Refunding June 1	1,390,000	1,390,000	1,390,000
595,000	620,000	640,000	2015 June 1	670,000	670,000	670,000
1,700,000	1,750,000	1,795,000	2017 Refunding June 1	335,000	335,000	335,000
3,400,000	4,980,000	-	2020 Refunding June 1	515,000	515,000	515,000
-	-	2,270,000	2022 June 1	4,275,000	4,275,000	4,275,000
<b>8,160,000</b>	<b>8,730,000</b>	<b>6,090,000</b>	<b>Total Principal</b>	<b>7,185,000</b>	<b>7,185,000</b>	<b>7,185,000</b>
<b>Bond Interest Payments</b>						
21,900	-	-	2011 December 1			
21,900	-	-	2011 June 1			
98,338	70,938	43,338	2015 Refunding December 1	15,638	15,638	15,638
98,338	70,938	43,338	2015 Refunding June 1	15,638	15,638	15,638
44,638	32,738	20,337	2015 December 1	7,538	7,538	7,538
44,638	32,738	20,338	2015 June 1	7,538	7,538	7,538
255,425	212,925	169,175	2017 Refunding September 1	124,300	124,300	124,300
255,425	212,925	169,175	2017 Refunding March 1	124,300	124,300	124,300
104,024	82,774	51,649	2020 Refunding December 1	51,649	51,649	51,649
104,024	82,774	51,649	2020 Refunding June 1	51,649	51,649	51,649
-	-	1,768,178	2022 December 1	1,186,500	1,186,500	1,186,500
-	-	1,243,250	2022 June 1	1,186,500	1,186,500	1,186,500
<b>1,048,649</b>	<b>798,748</b>	<b>3,580,427</b>	<b>Total Interest</b>	<b>2,771,250</b>	<b>2,771,250</b>	<b>2,771,250</b>
<b>Reserves</b>						
445,184	446,969		Unappropriated Balance Next Year			
-	-	169,175	2017 Refunding September 1	124,300	124,300	124,300
<b>445,184</b>	<b>446,969</b>	<b>169,175</b>	<b>Total Unappropriated Fund Balance</b>	<b>124,300</b>	<b>124,300</b>	<b>124,300</b>
<b>9,653,812</b>	<b>9,975,717</b>	<b>9,839,602</b>	<b>Total Requirements</b>	<b>10,080,550</b>	<b>10,080,550</b>	<b>10,080,550</b>



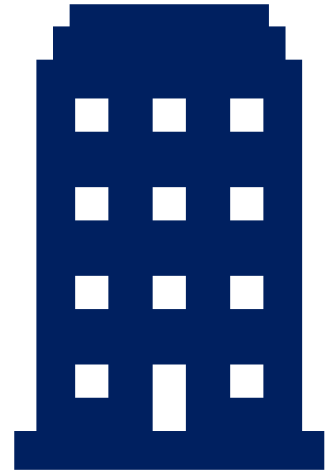


# Property and Building Fund

## Description

The Property and Building Fund, a *capital projects fund*, is funded by transfers from the General Fund and any revenue from surplus real property sales, rental revenue, and interest earnings.

The purpose of this fund is to accumulate resources dedicated for fire station site acquisition and construction costs for new or existing facilities and major facility maintenance projects. This fund is utilized for items not planned to be part of the capital bond program, as well as providing a resource between bond financings. The District intends to maintain enough reserves to provide for future major roof repairs and other sizeable building maintenance projects as scheduled in the District's ten-year facility maintenance schedule.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Capital Outlay	5,497,073	290,071	2,026,000	2,026,000
Contingency	-	-	900,000	900,000
<b>Total Expenditures</b>	<b>5,497,073</b>	<b>290,071</b>	<b>2,926,000</b>	<b>2,926,000</b>

## 2023-24 Project Descriptions

The 2023-24 Property and Building Fund holds monies for land acquisitions for stations 22, 31 and 63.

## Accomplishments

- Continued due diligence for Newberg Rural Station

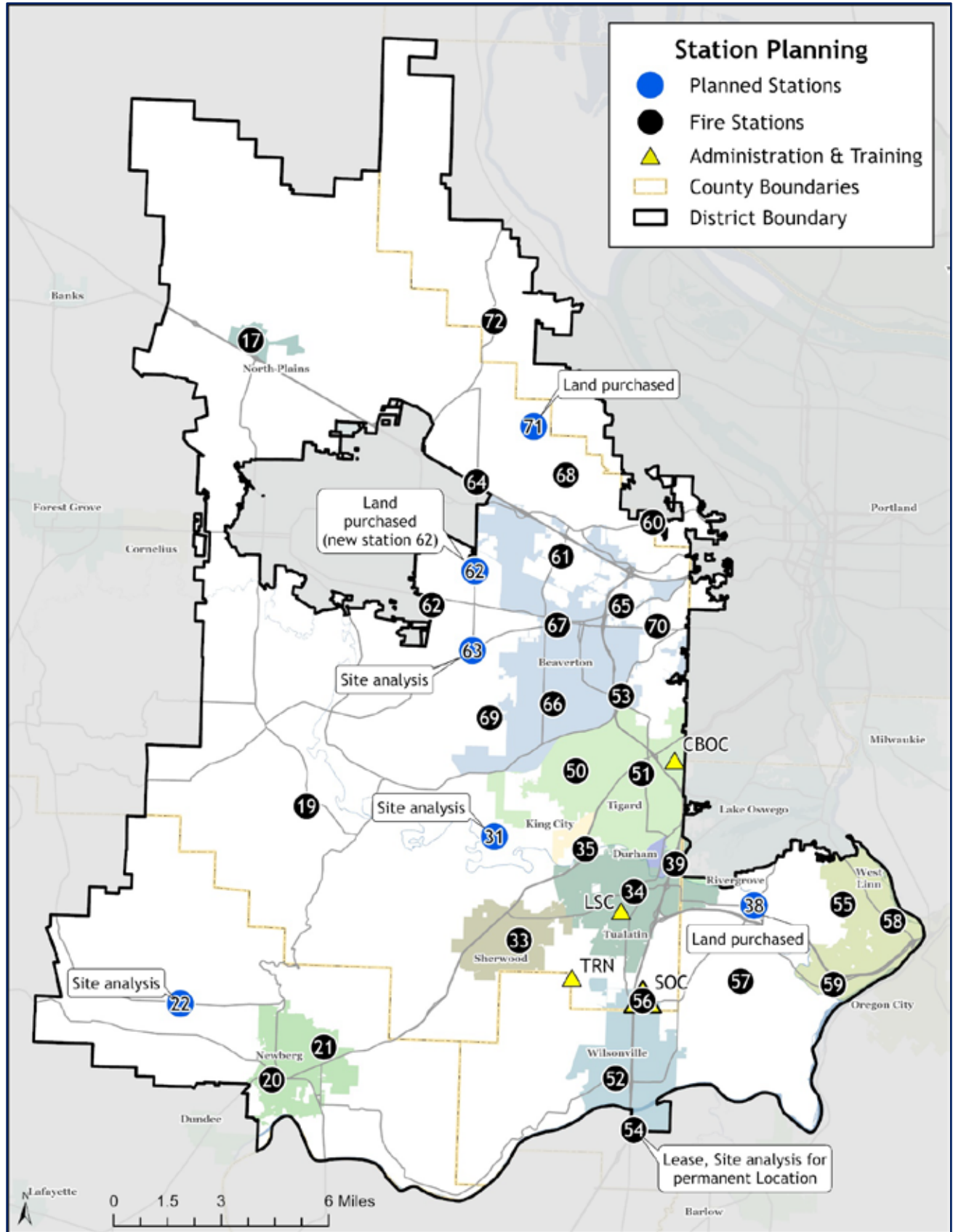
## 2023-24 Tactics

- Acquire location for future Station 63, Station 31, and station in rural Newberg.

Goal/Strategy: Goal 1, Strategy 1D  
 Timeframe: 12 months  
 Partner(s): Fire Chief's Office  
 Budget Impact: Currently budgeted  
 Measured By: Acquisitions complete for future station placements

## Budget Detail

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
8,004,044	3,611,174	3,466,079	Beginning Fund Balance	3,685,064	3,685,064	3,685,064
42,693	18,556	10,000	Temporary Investment Earnings	65,000	65,000	65,000
61,510	145,406	-	Miscellaneous	-	-	-
-	-	-	Surplus Property	-	-	-
1,000,000	200,000	150,000	Transfers in from Other Funds	-	-	-
<b>9,108,247</b>	<b>3,975,136</b>	<b>3,626,079</b>	<b>Total Resources</b>	<b>3,750,064</b>	<b>3,750,064</b>	<b>3,750,064</b>
<b>Requirements</b>						
-	-	-	Station 20			
-	-	-	Station 21			
13,515	7,940	635,000	Station 22	635,000	635,000	635,000
-	-	632,000	Station 31	632,000	632,000	632,000
-	-	-	Station 39	-	-	-
782,559	136,068	-	Station 54	-	-	-
-	-	-	Station 55	-	-	-
-	-	-	Station 59	-	-	-
-	-	-	Station 61	-	-	-
-	-	-	Station 62	-	-	-
16,669	22,661	759,000	Station 63	759,000	759,000	759,000
-	-	-	Station 64	-	-	-
-	20,034	-	Training Center	-	-	-
4,684,330	103,368	-	Logistics Service Center	-	-	-
<b>5,497,073</b>	<b>290,071</b>	<b>2,026,000</b>	<b>Total Capital Outlay</b>	<b>2,026,000</b>	<b>2,026,000</b>	<b>2,026,000</b>
-	-	900,000	Contingency	900,000	900,000	900,000
<b>5,497,073</b>	<b>290,071</b>	<b>2,926,000</b>	<b>Total Expenditures</b>	<b>2,926,000</b>	<b>2,926,000</b>	<b>2,926,000</b>
3,611,174	3,685,065	700,079	Reserved for Future Expenditures	824,064	824,064	824,064
<b>9,108,247</b>	<b>3,975,136</b>	<b>3,626,079</b>	<b>Total Requirements</b>	<b>3,750,064</b>	<b>3,750,064</b>	<b>3,750,064</b>







# Capital Projects Fund

## Description

The Capital Projects Fund is funded by the proceeds from the sale of general obligation bonds approved by the voters in November 2021.

The purpose of this fund is to track the expenditures for the bond funds and is used for, replacement of response vehicles reaching the end of their useable life, fire station improvements, rebuilding the King City fire station, relocating the Aloha fire station, safety upgrades for TVF&R's training center where responders are trained in fire suppression, emergency medical care, technical rescue, hazardous material response, and other emergency skills, land for future construction of fire stations in growth areas and site improvements, equipment, and bond issuance costs.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Materials and Services		245,417	1,500,000	250,000
Capital Outlay	-	1,603,403	49,083,600	52,050,000
Contingency	-	-	2,921,400	3,100,000
<b>Total Expenditures</b>	-	<b>1,848,820</b>	<b>53,505,000</b>	<b>55,400,000</b>



## 2023-24 Project Descriptions

The 2023-24 Capital Projects Fund holds monies for land acquisitions, project management, construction of station 62 in Aloha, planning for the training center, stations 20 and 35 and additional apparatus replacement purchases.

## Budget Detail

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
-	-	53,405,000	Beginning Fund Balance	54,800,000	54,800,000	54,800,000
-	59,413,116	-	Proceeds from Debt Issuance	-	-	-
	73,633	100,000	Temporary Investment Earnings	600,000	600,000	600,000
-	<b>59,486,749</b>	<b>53,505,000</b>	<b>Total Resources</b>	<b>55,400,000</b>	<b>55,400,000</b>	<b>55,400,000</b>
<b>Requirements</b>						
-	245,417	1,500,000	Materials and Services	250,000	250,000	250,000
-	245,417	1,500,000	Total Materials and Services	250,000	250,000	250,000
-	-	6,500,000	Station 20	-	-	-
-	-	7,700,000	Station 35	7,300,000	7,300,000	7,300,000
-	29,794	8,900,000	Station 62	14,850,000	14,850,000	14,850,000
-	-	20,000,000	Training Center	26,500,000	26,500,000	26,500,000
-	-	79,600	Furniture Fixtures and Equip	-	-	-
-	-	1,000,000	Land	2,500,000	2,500,000	2,500,000
-	1,573,609	4,904,000	Apparatus	900,000	900,000	900,000
-	1,603,403	49,083,600	Total Capital Outlay	52,050,000	52,050,000	52,050,000
-	-	2,921,400	Contingency	3,100,000	3,100,000	3,100,000
-	1,848,820	53,505,000	Total Expenditures	55,400,000	55,400,000	55,400,000
-	57,637,929	-	Reserved for Future Expenditures	-	-	-
-	<b>59,486,749</b>	<b>53,505,000</b>	<b>Total Requirements</b>	<b>55,400,000</b>	<b>55,400,000</b>	<b>55,400,000</b>

# Insurance Fund

## Description

This fund is intended to satisfy claims arising out of losses within the District's deductible limits of insurance coverage for automobiles, emergency apparatus, property claims, and general liabilities. Insurance claim payments, and earnings on temporary investments provide resources for the fund.

## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Materials and Services	85,275	108,431	630,000	617,625
<b>Total Expenditures</b>	<b>85,275</b>	<b>108,431</b>	<b>630,000</b>	<b>617,625</b>

## Risk Management

The District utilizes resources of this fund in order to reduce the costs of purchased property and casualty insurance policies, by allowing for levels of increased deductibles and retained risk within the policies. The District's insurance agent's actuaries have determined the size of this fund is appropriate for the District's combined insurance risks. The District annually reviews its risk management, insurance, and loss prevention programs with the goal of limiting exposure to all types of losses, improving the work environment, and increasing safety for District employees.



The policy adopted by the Board of Directors mandates that a program for risk management be adopted that is consistent with legal requirements and is within the ability of the District to finance. Board Policy states that the District shall purchase the necessary insurance or set aside adequate reserves to self-insure. Coverage must be adequate to protect:

1. Itself as a corporate body;
2. Its Board of Directors;
3. Its individual members; and
4. Its employees.

These groups are to be insured against financial loss arising out of any claim, demand, suit, or judgment by reason of alleged negligence or other act resulting in accidental injury to any person or damage to property within or outside the District, while performing their duties within the scope of their obligations as members of boards or commissions or as employees or Volunteers.

The District purchases insurance for or self-insures:



1. All real and personal property of the District.
2. Losses due to employee dishonesty, injury, or death.
3. Losses from claims associated with employee practices related to civil rights, sexual harassment and other related issues, and a program of benefits for employees within the limits established from time to time by the Board of Directors.
4. Flood, earthquake, and natural disasters; and
5. Workers' compensation insurance for employees and Volunteer firefighters.
6. Cyber intrusion event management and extortion.

When the District is involved in using outside providers of services, certificates of insurance are provided for general liability, automobile liability, and workers' compensation insurance. Certificates of insurance are to be no less than \$1,000,000 per occurrence. Procedures have been developed and adopted to carry out this policy and the Finance department is designated to carry out and administer the program. Guidance is provided by the prudent person rule.

The District maintains a blanket property insurance policy covering all buildings, vehicles, and equipment owned. Commercial property limits are \$124,346,261 with a \$10,000 deductible. Coverage is written on a replacement cost basis for the perils of fire, extended coverage, and "all risk" of direct physical loss, subject to a deductible of \$10,000 per occurrence. Additional limits apply to areas of extra expense, demolition, and increased costs of construction. Major exclusions are wear and tear, explosion of boilers, and interruption of power. Insurance policies cover earthquake and flood losses subject to a 2% deductible. Coverage is provided for owned equipment and is written on an "all risk" of direct physical loss basis. It provides insurance for firefighting equipment away from the premises or attached to various vehicles. Also covered are data processing and mobile communications equipment within specified limits and with deductibles of \$1,000. Vehicles are insured for both liability and physical damages at a defined replacement value. Deductible limits apply for the following coverage: \$1,000 deductible for comprehensive coverage and \$2,000 deductible limits for collision damage. Cyber Insurance coverage was added in January 2018, with a \$1,000,000 limit. Crime policy coverage is set at \$2,500,000.

Insurance is carried for claims arising from employment related occurrences. This policy carries a \$10,000,000 limit with a \$1,000 deductible. Risk management for workers' compensation provides coverage for boards and commissions, employees, and volunteers. Where non-paid persons are involved, an assumed monthly wage rate is identified for the premium and benefit purposes.

The District's loss experience in all areas has been excellent. Equipment and facilities are well maintained and accounted for in a comprehensive fixed asset program. A management committee reviews losses and steps are recommended to reduce future potential losses.

Workers' compensation losses have also been maintained at a low level. Risk management begins in the pre-employment phase and starts with a required medical physical examination and a physical agility test for firefighters.

Physical fitness is stressed, and periodic measurement of fitness is maintained by performance tests. The District supports its employees' health and fitness through the Occupational Health and Wellness program. The District takes a holistic approach to wellness and provides an employee assistance program through an outside provider in order to maintain anonymity.

The District has an appointed Safety Officer and Safety Committee. Safety meetings are held on a regular basis and all employees are encouraged to participate in addressing unsafe acts or situations.

In the area of workers' compensation insurance, the District purchases insurance for its employees and volunteer firefighters.

## Budget Detail

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
674,370	638,354	627,000	Beginning Fund Balance	610,000	610,000	610,000
5,209	3,725	3,000	Temporary Investment Earnings	7,625	7,625	7,625
44,050	84,751	-	Insurance Refunds			
<b>723,629</b>	<b>726,830</b>	<b>630,000</b>	<b>Total Resources</b>	<b>617,625</b>	<b>617,625</b>	<b>617,625</b>
<b>Requirements</b>						
85,275	108,431	630,000	Property and Liability Losses	617,625	617,625	617,625
638,354	618,399	-	Ending Fund Balance	-	-	-
<b>723,629</b>	<b>726,830</b>	<b>630,000</b>	<b>Total Requirements</b>	<b>617,625</b>	<b>617,625</b>	<b>617,625</b>





# Pension Trust Fund

## Description

The Pension Trust Fund is a non-governmental *fiduciary-type fund* that has been maintained for the benefit of employees who retired prior to the District's integration into the Oregon Public Employee Retirement System on July 1, 1981.

The Board of Directors controls the Pension Plan, while the District's Fire Chief/Administrator serves as advisor to the Board and authorizes increases in benefit payments. Day-to-day administration of the plan, including payments to retirees, is managed by the District's Finance Directorate. As all trust funds have been utilized, the District is now making contributions to the Trust Fund in order to meet pension obligations each month.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	99,160	76,076	84,000	10,800
<b>Total Expenditures</b>	<b>99,160</b>	<b>76,076</b>	<b>84,000</b>	<b>10,800</b>

## Pension Benefit

Two groups of retirees are covered under the Pension Trust Fund. One group consists of those individuals who retired prior to amending the plan in 1976. The second group is those individuals affected by the Amended and Restated Plan of 1976, and who retired on or before July 15, 1983.

The original 1973 retirement plan stipulates that the retirees receive a benefit of sixty percent of their current salary range for the job classification held at time of retirement. Spousal benefits are equal to 100% of the retiree's benefit. Thus, their benefit increases are directly tied to raises of the existing employee group. There are no beneficiaries remaining under this plan.

Under the 1976 Amended and Restated Plan, benefits were determined by multiplying a percent, which is the value of the number of years of completed service, times two percent per year, by the final average salary. The cost of living increases for the retirees under the 1976 Amended and Restated Plan are limited to two percent per year. There is one beneficiary under this plan.

## Budget Detail

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
99,160	76,076	84,000	Transfer in from Other Funds	10,800	10,800	10,800
<b>99,160</b>	<b>76,076</b>	<b>84,000</b>	<b>Total Resources</b>	<b>10,800</b>	<b>10,800</b>	<b>10,800</b>
<b>Requirements</b>						
99,160	76,076	84,000	Pension Benefit	10,800	10,800	10,800
<b>99,160</b>	<b>76,076</b>	<b>84,000</b>	<b>Total Requirements</b>	<b>10,800</b>	<b>10,800</b>	<b>10,800</b>



# Volunteer LOSAP Fund

## Description

The Volunteer LOSAP Fund accounts for remaining plan assets and liabilities, and the monthly benefit payments to volunteers under the former 1992 and 1998 closed Length of Service Award Program plans.

There are eight volunteers receiving monthly payments and eight who have not yet reached retirement age. The District Finance Directorate manages trust investments and plan benefit payments to retired volunteers.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Personnel Services	9,300	41,518	529,000	384,750
<b>Total Expenditures</b>	<b>9,300</b>	<b>41,518</b>	<b>529,000</b>	<b>384,750</b>

## Budget Detail

Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
			<b>Resources</b>			
401,618	489,359	505,000	Beginning Fund Balance	371,600	371,600	371,600
97,041	(58,804)	24,000	Earnings from Investments	13,150	13,150	13,150
<b>498,659</b>	<b>430,555</b>	<b>529,000</b>	<b>Total Resources</b>	<b>384,750</b>	<b>384,750</b>	<b>384,750</b>
			<b>Requirements</b>			
9,300	41,518	529,000	Pension Benefit Costs	384,750	384,750	384,750
489,359	389,037	-	Ending Fund Balance	-	-	-
<b>498,659</b>	<b>430,555</b>	<b>529,000</b>	<b>Total Requirements</b>	<b>384,750</b>	<b>384,750</b>	<b>384,750</b>



# Custodial Fund

## Description

The Custodial Fund is a fiduciary-type fund that has been established to account for the activities of the Tualatin Valley Fire & Rescue Volunteer Firefighters, a 501(c)4 non-profit organization, as well as other activities that are funded through community donations for social and community engagement.



## Budget Summary

Expenditures	2020-21 Actual	2021-22 Actual	2022-23 Budget	2023-24 Budget
Materials and Services	32,184	37,468	200,000	200,000
<b>Total Expenditures</b>	<b>32,184</b>	<b>37,468</b>	<b>200,000</b>	<b>200,000</b>

## Budget Detail

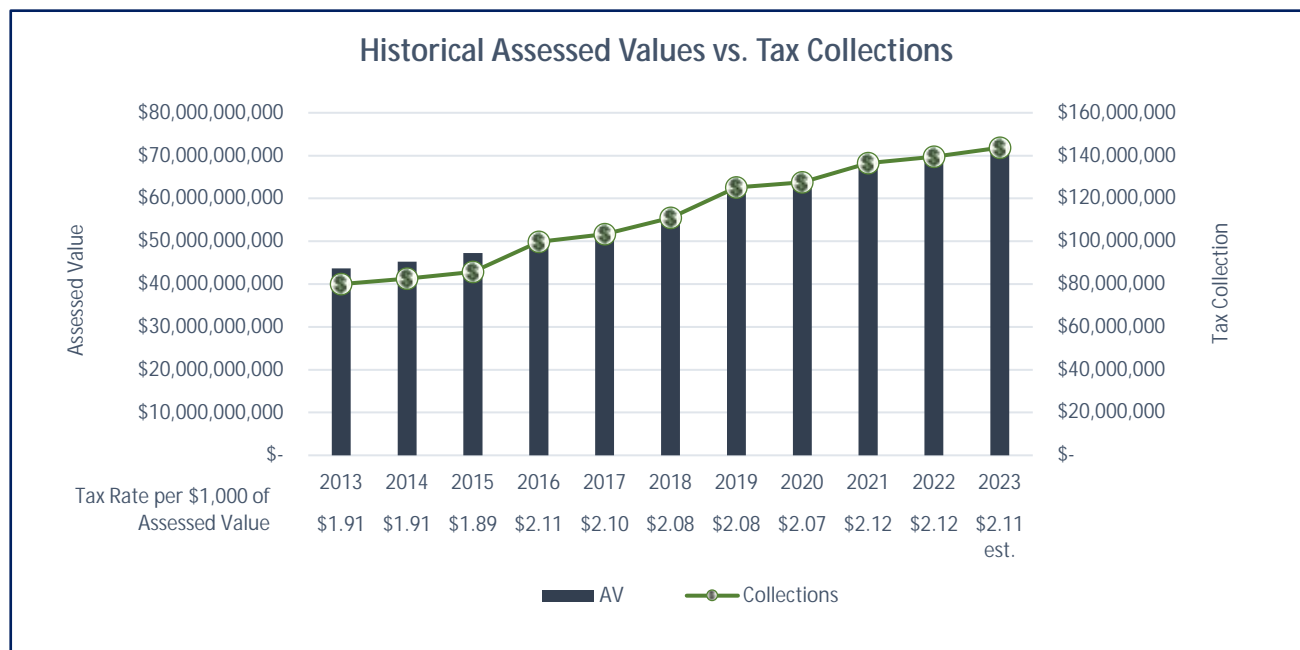
Actual Second Preceding Year 2020-21	Actual First Preceding Year 2021-22	Adopted Budget Current Year 2022-23		Proposed by Budget Officer 2023-24	Approved by Budget Committee 2023-24	Adopted by Governing Board 2023-24
<b>Resources</b>						
-	156,862	175,000	Beginning Fund Balance	165,000	165,000	165,000
189,046	42,963	25,000	Donations	35,000	35,000	35,000
<b>189,046</b>	<b>199,825</b>	<b>200,000</b>	<b>Total Resources</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>Requirements</b>						
32,184	37,468	200,000	Materials and Services	200,000	200,000	200,000
156,862	162,357	-	Ending Fund Balance	-	-	-
<b>189,046</b>	<b>199,825</b>	<b>200,000</b>	<b>Total Requirements</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>





# Property Tax Levies and Collections

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	PERCENT OF LEVY COLLECTED	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	PERCENT OF TOTAL TAX COLLECTIONS TO TAX LEVY
2022	\$ 145,699,054	\$ 139,769,702	95.93 %	\$ 1,720,549	\$ 141,490,251	97.11 %
2021	140,534,690	134,850,257	95.96	1,619,942	136,470,199	97.11
2020	131,557,299	126,047,012	95.81	1,469,160	127,516,172	96.93
2019	126,534,993	121,288,887	95.85	3,918,100	125,206,987	98.95
2018	114,934,595	109,683,057	95.43	1,252,062	110,935,119	96.52
2017	106,867,213	101,985,120	95.43	1,358,642	103,343,762	96.70
2016	102,942,662	98,293,871	95.48	1,378,066	99,671,937	96.82
2015	87,970,033	83,994,211	95.48	1,694,488	85,688,699	97.41
2014	84,922,515	80,738,959	95.07	1,824,068	82,563,027	97.22
2013	82,413,293	78,548,654	95.31	1,446,400	79,995,054	97.07



# Assessed and Market Value

## Last Ten Fiscal Years

FISCAL YEAR	REAL PROPERTY		PERSONAL PROPERTY		MOBILE HOME PROPERTY	
	Assessed Value	Market Value	Assessed Value	Market Value	Assessed Value	Market Value
2022	\$ 66,023,472,207	\$ 122,116,430,708	\$ 1,756,820,670	\$ 1,914,322,214	\$ 395,350,920	\$ 546,258,933
2021	63,646,526,273	113,830,371,600	1,711,690,655	1,895,355,701	330,359,037	468,679,335
2020	61,002,393,183	103,589,744,670	1,664,860,925	1,753,549,687	328,304,274	461,473,633
2019	58,343,366,718	99,267,409,345	1,546,143,554	1,627,313,038	301,461,233	410,823,584
2018	52,959,363,419	86,202,831,610	1,640,137,259	1,669,157,626	66,823,938	119,879,364
2017	48,857,960,074	74,802,031,793	1,508,758,508	1,533,847,394	62,197,982	84,509,484
2016	46,770,392,287	66,942,316,620	1,443,660,193	1,469,896,613	49,002,673	64,618,830
2015	44,577,290,966	62,081,929,253	1,339,967,930	1,376,810,979	40,555,755	52,654,310
2014	42,716,027,358	55,819,620,463	1,289,133,350	1,330,709,755	37,054,528	48,696,174
2013	41,153,875,254	52,242,895,589	1,285,083,148	1,300,882,754	37,473,333	49,143,750

## Last Ten Fiscal Years

FISCAL YEAR	UTILITY PROPERTY		TOTAL		Total Assessed to Total Market Value	Total District Tax
	Assessed Value	Market Value	Assessed Value	Market Value		
2022	\$ 1,882,783,200	\$ 2,006,461,561	\$ 70,058,426,997	\$ 126,583,473,416	55.34 %	2.12
2021	1,789,652,400	1,887,405,925	67,478,228,365	118,081,812,561	57.15	2.12
2020	1,520,814,700	1,588,530,425	64,516,373,082	107,393,298,415	60.07	2.07
2019	1,535,699,859	1,598,187,265	61,726,671,364	102,903,733,232	59.98	2.08
2018	1,541,411,004	1,581,615,178	56,207,735,620	89,573,483,778	62.75	2.08
2017	1,391,276,864	1,416,551,352	51,820,193,428	77,836,940,023	66.58	2.10
2016	1,291,141,760	1,463,290,805	49,554,196,913	69,940,122,868	70.85	2.11
2015	1,288,074,094	1,380,966,990	47,245,888,745	64,892,361,532	72.81	1.89
2014	1,198,999,750	1,316,814,786	45,241,214,986	58,515,841,178	77.31	1.91
2013	1,186,894,151	1,294,538,870	43,663,325,886	54,887,460,963	79.55	1.92

# Principal Taxpayers

	2022			2013		
	Rank <sup>(1)</sup>	Taxable Assessed Value <sup>(2)</sup>	Percentage of Total Taxable Assessed Valuation	Rank <sup>(1)</sup>	Taxable Assessed Value <sup>(2)</sup>	Percentage of Total Taxable Assessed Valuation
<b>PRIVATE ENTERPRISES:</b>						
INTEL CORPORATION	1	\$ 1,892,355,244	2.70	1	\$ 1,317,485,109	3.02
NIKE, INC.	2	1,450,518,012	2.07	2	458,134,800	1.05
PACIFIC REALTY ASSOCIATES	5	426,502,345	0.61	5	301,554,205	0.69
VERIZON COMMUNICATIONS INC.	6	338,930,000	0.48			
GENENTECH INC	7	281,929,300	0.40			
COMCAST CORPORATION	8	267,644,000	0.38	7	247,208,700	0.57
LAM RESEARCH CORPORATION	9	204,291,922	0.29			
NORTHWEST FIBER LLC	10	195,724,800	0.28			
FRONTIER COMMUNICATIONS				6	250,268,000	0.57
FRED MEYER STORES INC.				8	149,532,916	0.34
MAXIM INTEGRATED PRODUCTS				9	142,776,738	0.33
PS BUSINESS PARKS				10	112,151,006	0.26
<b>PUBLIC UTILITIES:</b>						
PORTLAND GENERAL ELECTRIC	3	951,592,080	1.36	3	430,132,692	0.99
NORTHWEST NATURAL GAS CO	4	430,076,890	0.61	4	303,517,250	0.70
<b>ALL OTHER TAXPAYERS:</b>		63,617,962,404	90.82		39,950,564,470	91.49
<b>TOTAL ASSESSED VALUE <sup>(2)</sup></b>		<b>\$ 70,057,526,997</b>	<b>100.00 %</b>		<b>\$ 43,663,325,886</b>	<b>100.00 %</b>

Source: Washington County Department of Assessment and Taxation

<sup>(1)</sup> Principal taxpayers for all of Washington County.

<sup>(2)</sup> Rank based on M50 assessed value.

<sup>(3)</sup> Total assessed value is reflective of TVF&R's portion of the totals collectible for Washington, Clackamas, Yamhill, and Multnomah counties.

# Demographic and Economic Statistics

## Last Ten Fiscal Years

FISCAL YEAR	POPULATION SERVED <sup>(1)</sup>	SQUARE MILES SERVED <sup>(2)</sup>	PER CAPITA INCOME <sup>(3)</sup>	TOTAL PERSONAL INCOME (IN THOUSANDS)	SCHOOL ENROLLMENT <sup>(4)</sup>	UNEMPLOYMENT <sup>(5)</sup>
2022	\$ 547,142	390	\$ 66,831	\$ 36,257,421	55,323	2.9 %
2021	535,723	390	64,043	34,309,308	59,093	4.9
2020	536,535	390	64,043	34,361,311	57,688	8.9
2019	530,446	390	64,043	33,971,353	57,826	3.1
2018	519,853	390	61,951	32,205,413	57,847	3.3
2017	491,376	390	58,223	28,609,385	57,592	3.4
2016	459,234	210	55,043	25,277,643	56,519	4.2
2015	454,598	210	53,765	24,441,461	56,036	4.6
2014	450,008	210	50,523	22,735,754	57,221	5.5
2013	445,464	210	46,725	20,814,305	57,147	6.2

<sup>(1)</sup> Portland State University/TVFR Planning Department

<sup>(2)</sup> TVFR Planning Department; District 2 added approximately 118 square miles and the City of Newberg and Newberg Rural Fire Protection added approximately 6 square miles and 55 square miles respectively

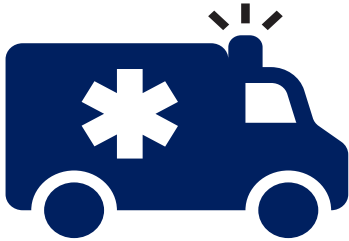
<sup>(3)</sup> Bureau of Economic Analysis (Washington County Only). Latest information through 2018

<sup>(4)</sup> Oregon Dept of Education (Beaverton, Sherwood, and Tigard/Tualatin School Districts)

<sup>(5)</sup> State of Oregon Employment Department (Washington County). Prior to 2016 - Bureau of Labor Statistics, estimated. (Washington County only)

# Apparatus & Vehicle Replacement

## Apparatus & Vehicle Replacement Schedules



In the early 1980s, the District developed a capital replacement program. A major portion of this program provided for the scheduled replacement of response apparatus. When the program was initiated, a 20-year replacement cycle was utilized for major response apparatus. These schedules were developed during a time when the pace of District operations was far slower than today. At that time, very few 20-year-old pumpers had more than 40,000 miles on them, and apparatus were much less complex than modern apparatus, with most systems mechanical in nature.

As the District has grown, so have the requirements that are put on apparatus. Today, it takes four years or less to put 40,000 miles on a front-line apparatus. Today's apparatus is far more complex, depending upon microprocessors and electronics to operate.

In the mid-1990s, the District recognized that a 20-year replacement cycle was no longer reasonable. At that time, an aggressive replacement program was put into place, which was designed to pave the way for a sustainable 15-year apparatus replacement cycle for front line units.

The recommended replacement schedule was developed in a manner consistent with the priorities developed by the District's Fleet Operations Manager, the Fire Chief's Office, and the recommendations of NFPA 1901. It is intended to ensure that front line response apparatus remain the top priority for funding. At the same time, it also recognizes that we are experiencing changes to the very nature of our operations. Specialty apparatus are identified throughout the replacement schedule regarding growth projections, anticipated funding measures and the changes to the District's service delivery models.

One of the most important functions of the replacement schedule has been to provide a planning and budgeting tool that permits flexibility as the District's Service Delivery Model continues to change and grow. As an example of this flexibility, a progressive **Apparatus Transfer Plan** has been instituted to allow the District the flexibility to move apparatus throughout the District to meet changing deployment plans and provide a more sustainable use of the apparatus throughout its entire life cycle.

It should be emphasized that the replacement schedules listed below are not firm schedules; actual vehicle replacement is based upon several factors including mechanical condition, frequency of use, vehicle utilization, and maximum residual value.

The replacement schedule, as currently laid out, would require an average of \$3,200,000 per year (current dollars) to maintain. This funding level would be adequate to accommodate changes to the District's service delivery model in the future.

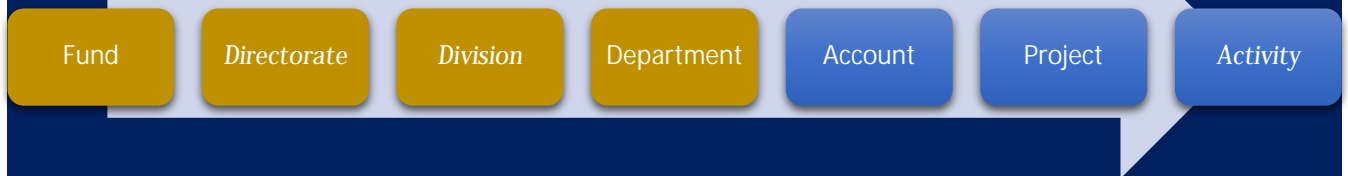


## Replacement Schedule

Unit Type	Replacement Schedule
Pumper	15 Years Frontline – 5 Years Reserve
Elevated Waterway	15 Years Frontline – 5 Years Reserve
Trucks	15 Years Frontline – 5 Years Reserve
Tenders	20 Years Frontline
Medics	6 Years (Chassis) 15 Years (Medic Body) Frontline – 5 Years Reserve
Heavy Squad	20 Years Frontline
Cars Unit	8 Years Frontline
Light Squad	10 Years (Chassis) 15 Years (Rescue Body) Frontline – 5 Years Reserve
Heavy Brush	15 Years Frontline
Light Brush	15 Years Frontline
AC and BC Units	6 Years Frontline
Code 3 Staff Vehicles	6 Years Frontline
Staff Vehicles	8 Years Frontline
Service Vehicles	10 Years Frontline



## Chart of Accounts



## Organization Code (Org Codes)

**Organization Codes** represent the **Fund** (first two numbers) and the **Department** (last three numbers). An example would be 10210 where 10 is the fund and 210 is the department.

### Fund

General	Special Revenue	Debt Service	Capital Projects	Proprietary	Fiduciary
10 General	21 Apparatus & Vehicle* 22 Capital Improvements* 23 MERRC 25 Grants and Donations	30 Debt Service	51 Property & Building 52 Capital Projects	45 Insurance	61 Pension Trust* 63 Volunteer LOSAP* 65 Custodial

\* reported as part of the General Fund in the Annual Comprehensive Financial Report

**Department** (grouped by *Directorate* and *Division*) *TVF&R appropriates at the Directorate level.*

Command	Business	Finance	Operations	Community Services
110 Civil Service 120 Board  150 Fire Chief	500 Business 170 Logistics Admin  220 Supply 571 Fleet 582 Facilities 304 Organizational Health 470 Occupational Health	210 Finance 175 Comms  215 IT	200 Ops Admin 280 Relief  520 EMS 540 Training 545 Recruits 017-072* Stations 622 Tech Rescue 625 Haz Mat 626 Water Rescue 550 Volunteers/Chaplains 755 Emergency Management 560 Incident Management Team	165 Fire & Life Safety 160 Government and Public Affairs 451 Media Services

### \*Stations

017 North Plains 019 Midway 020 Downtown Newberg 021 Springbrook 022 Newberg New* 031 West Bull Mountain* 033 Sherwood 034 Tualatin 035 King City	038 Borland* 039 McEwan Road 050 Walnut 051 Tigard 052 Wilsonville 053 Progress 054 Charbonneau 055 Rosemont 056 Elligsen Road	057 Mountain Road 058 Bolton 059 Willamette 060 Cornell Road 061 Butner Road 062 Aloha 063 185 <sup>th</sup> * 064 Somerset 065 West Slope	066 Brockman Road 067 Farmington Road 068 Bethany 069 Cooper Mountain 070 Raleigh Hills 071 Kaiser* 072 Skyline
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\* future stations

## Chart of Accounts

Fund

Directorate

Division

Department

Account

Project

Activity

## Accounts (Object Codes)

### Revenues and Resources

<b>4001</b> Beginning Fund Balance	<b>4055</b> Unrealized Gains and Losses	<b>4304</b> Rental Revenue
<i>Property taxes</i>	<i>Special Revenue</i>	<i>Miscellaneous</i>
<b>4011</b> Current Year's Property Taxes	<b>4200</b> Charges for Services	<b>4400</b> Donations and Grants
<b>4012</b> Prior Year's Property Taxes	<b>4201</b> Transport Services Revenue	<b>4401</b> Insurance Refunds – Workers Comp
<b>4013</b> Taxes in Lieu of Property Tax	<b>4202</b> Contracted Disallowances	<b>4402</b> Insurance Refunds - Liability
<b>4014</b> Forest Revenue	<b>4203</b> HazMat Response Revenue	<b>4410</b> Surplus Property
<i>Investments</i>	<b>4204</b> Accounting Service Revenue	<b>4450</b> Miscellaneous
<b>4050</b> Interest Income	<b>4205</b> Fire Reports/Permits/Inspection Fee	<b>4500</b> Proceeds from Debt Issuance
<b>4051</b> Interest on Taxes	<b>4206</b> Program Fees	<b>4600</b> Transfers In from Other Funds
<b>4052</b> Unsegregated Tax Interest	<b>4250</b> Company Store Revenue	<b>4999</b> Discounts Earned
<b>4053</b> Gains/Losses on Investments	<i>Training</i>	
<b>4054</b> Dividend Income	<b>4301</b> Training Classes	

### Expenditures and Requirements

<i>Salaries and Wages</i>	<b>5115</b> Vacant Slot Relief	<b>5295</b> Vehicle/Cell Phone Allowance
<b>5001</b> Salaries and Wages Union	<b>5117</b> Regular Day Off Relief	<i>Supplies</i>
<b>5002</b> Salaries and Wages Non-Union	<b>5118</b> Standby Overtime	<b>5300</b> Office Supplies
<b>5003</b> Vacation Taken Union	<b>5120</b> Overtime Union	<b>5301</b> Special Department Supplies
<b>5004</b> Vacation Taken Non-Union	<b>5121</b> Overtime Non-Union	<b>5302</b> Training Supplies
<b>5005</b> Sick Leave Taken Union	<b>5150</b> Pension Benefit	<b>5303</b> Physical Fitness
<b>5006</b> Sick Leave Taken Non-Union	<i>Payroll Taxes</i>	<b>5304</b> Hydrant Maintenance
<b>5007</b> Personal Leave Taken Union	<b>5201</b> PERS Taxes	<b>5305</b> Fire Extinguisher
<b>5008</b> Personal Leave Taken Non-Union	<b>5203</b> FICA/MEDI	<b>5306</b> Photography Supplies
<b>5009</b> Comp Taken Union	<b>5206</b> Workers' Compensation	<b>5307</b> Smoke Detector Program
<b>5010</b> Comp Taken Non-Union	<b>5207</b> Trimet/Wilsonville Tax	<b>5311</b> HazMat Response Materials
<b>5015</b> Vacation Sold	<b>5208</b> Oregon Workers' Benefit Tax Fund	<b>5320</b> EMS Supplies
<b>5016</b> Vacation Sold at Retirement	<i>Employee Insurance</i>	<b>5321</b> Firefighting Supplies
<b>5017</b> PEHP Vacation Sold at Retirement	<b>5210</b> Medical Insurance Union	<b>5325</b> Protective Clothing
<b>5018</b> Comp Time Sold Union	<b>5211</b> Medical Insurance Non-Union	<b>5330</b> Noncapital Furniture and Equip.
<b>5019</b> Comp Time Sold Non-Union	<b>5212</b> Medical Insurance VEBA Non-Union	<b>5340</b> Software Licenses/Upgrades/Host
<b>5020</b> Deferred Comp (401a) Union	<b>5220</b> Post Retiree Insurance Union	<b>5350</b> Apparatus Fuel/Lubricants
<b>5021</b> Deferred Comp (401a) Non-Union	<b>5221</b> Post Retiree Insurance Non-Union	<i>Maintenance and Repairs</i>
<b>5041</b> Severance Pay	<b>5230</b> Dental Insurance Non-Union	<b>5361</b> M&R Bldg/Bldg Equip/Improvement
<b>5090</b> Temporary Services - Backfill	<b>5240</b> Life/Disability Insurance	<b>5363</b> M&R Vehicle Maintenance
<b>5101</b> Vacation Relief	<b>5250</b> Unemployment Insurance	<b>5364</b> M&R Fire Comms Equipment
<b>5105</b> Sick Relief	<b>5260</b> Employee Assistance Insurance	<b>5365</b> M&R Firefighting Equipment
<b>5106</b> On-the-job Injury Relief	<i>Other Employee Costs</i>	<b>5366</b> M&R EMS Equipment
<b>5107</b> Short-Term Disability Relief	<b>5270</b> Uniform Allowance	<b>5367</b> M&R Office Equipment
<b>5110</b> Personal Leave Relief	<b>5290</b> Employee Tuition Reimbursement	<b>5368</b> M&R Computer Equip/Hardware

## Accounts (Object Codes), continued

<i>Insurance</i>	<b>5450</b> Rental of Equipment	<b>5575</b> Laundry/Repair Expense
<b>5400</b> Insurance Premium	<i>Training and Travel</i>	<i>Capital Outlay</i>
<b>5401</b> Insurance Claims Reimbursement	<b>5461</b> External Training	<b>5601</b> Land
<i>External Services</i>	<b>5462</b> Travel and Per Diem	<b>5602</b> Land Improvements
<b>5410</b> General Legal	<i>Award Programs</i>	<b>5603</b> Training Props
<b>5411</b> Collective Bargaining	<b>5471</b> Citizen Awards	<b>5610</b> Building/Building Improvements
<b>5412</b> Audit and Related Filing Fees	<b>5472</b> Employee Recognition and Awards	<b>5615</b> Vehicles and Apparatus
<b>5413</b> Consultant Fees	<b>5473</b> Employee Safety Program	<b>5620</b> Firefighting Equipment
<b>5414</b> Other Professional Services	<b>5474</b> Volunteer Awards Banquet	<b>5625</b> EMS Equipment
<b>5415</b> Printing	<i>Community Education</i>	<b>5630</b> Office Equipment and Furniture
<b>5416</b> Building Services	<b>5480</b> Community Events/Open House	<b>5635</b> Building Equipment
<b>5417</b> Temporary Services	<b>5481</b> Community Education Materials	<b>5640</b> Physical Fitness Equipment
<b>5418</b> Trustee/Administrative Fees	<b>5484</b> Postage, UPS, and Shipping	<b>5645</b> Shop Equipment
<b>5420</b> Dispatch	<i>Dues, Fees and Subscriptions</i>	<b>5650</b> Communications Equipment
<b>5421</b> Board of Directors Allowance	<b>5500</b> Dues and Subscriptions	<b>5655</b> Data Processing Software
<i>Utilities</i>	<b>5501</b> Volunteer Association Dues	<b>5660</b> Computer Equipment
<b>5430</b> Telephone	<b>5502</b> Certifications and Licensing	<i>Other</i>
<b>5432</b> Natural Gas	<i>Miscellaneous</i>	<b>5700</b> Debt Service Principal
<b>5433</b> Electricity	<b>5570</b> Miscellaneous Business Expense	<b>5701</b> Debt Service Interest
<b>5434</b> Water/Sewer	<b>5571</b> Planning Retreat Expense	<b>5800</b> Transfers Out
<b>5436</b> Garbage	<b>5572</b> Advertising/Public Notice	<b>5850</b> Payment to Escrow
<b>5437</b> Cable Access	<b>5573</b> Inventory Over/Short/Obsolete	<b>5900</b> Contingency
<b>5445</b> Rent/Lease of Building	<b>5574</b> Elections Expense	<b>5999</b> Budgeted Ending Fund Balance

**Project Codes** Project numbers are used for job costing purposes and are attached to the end of the general ledger account string. The project number is comprised of a four-digit project number as follows:

<i>Programs</i>	<b>3335</b> Squad	<b>3716</b> Station 63 – 185 <sup>th</sup> Land
<b>0901</b> Chaplains Program	<b>3336</b> Water Rescue Boat	<b>3720</b> Logistics Service Center Land
<b>1100</b> Fire Prevention Public Education	<b>3340</b> Tractor Drawn Aerial Truck	<i>Emergency Events</i>
<b>1101</b> SKID Program	<b>3341</b> Facilities Service Truck	<b>8800</b> Emergency Events
<b>1123</b> Community Assistance Program	<i>Outside Programs</i>	<b>8803</b> COVID-19 Outbreak Response
<i>Grants</i>	<b>3450</b> Washington County FD2	<b>8804</b> COVID-19 OSFM IMT Response
<b>3101</b> MACC Grant	<b>3460</b> Newberg Fire	<b>8805</b> COVID-19 Workplace Reintegration
<b>3103</b> SAFER Grant	<b>3470</b> Incident Management Team	<b>8806</b> Chehalem Mountain/Bald Peak
<i>Conflagrations (recent)</i>	<b>3475</b> Mobile Emerg Resp Radio Coverage	<b>8807</b> COVID-19 Vaccine Administration
<b>3251</b> Mosier Creek Fire	<i>Buildings</i>	<i>Facilities</i>
<b>3252</b> White River Fire	<b>3509</b> Station 71 – Kaiser	<b>8015</b> Appliances
<b>3253</b> Santiam/Beachie Creek Fire	<b>3511</b> Clinton St Property Expenses	<b>8020</b> HVAC
<b>3254</b> Holiday Farm Fire	<b>3526</b> Station 38 – Borland	<b>8025</b> Landscaping
<b>3255</b> South Obenchain Fire	<b>3527</b> Station 31 – W. Bull Mountain	<b>8030</b> Overhead doors
<b>3256</b> Riverside Fire	<b>3528</b> Station 54 – Charbonneau	<b>8035</b> Janitorial
<b>3257</b> Brattain Fire	<b>3530</b> Station 63 – 185 <sup>th</sup>	<b>8040</b> Painting
<b>3258</b> EMAC: California Oct 2020 Wildfires	<b>3534</b> Station 62 – New Location	<b>8050</b> Pavement/Concrete/Seal Coat
<i>Apparatus</i>	<b>3535</b> Logistics Service Center	<b>8060</b> Plumbing
<b>3307</b> Pick-up Trucks	<i>Miscellaneous</i>	<b>8080</b> Roofs
<b>3310</b> Medic Units	<b>3604</b> SCBA Purchase/Repair/Maint	<b>8090</b> Signage
<b>3322</b> Pumpers	<b>3605</b> CBOC Expenses (non-capital)	
<b>3329</b> Fire Investigation Vehicles	<b>3611</b> Memorial Service	
<b>3331</b> Chief Response Vehicles	<b>3612</b> 1950 Fire Engine Restoration	
<b>3332</b> DC Response Vehicles	<i>Land</i>	
<b>3334</b> FJ Cruisers	<b>3709</b> W. Bull Mountain Land	



# Glossary

<b>Accrual Basis of Accounting</b>	The method of accounting under which revenues are recorded when they are earned - (whether cash is received at the time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not).
<b>Ad Valorem</b>	In proportion to value. A basis for levying tax upon property.
<b>Alarm</b>	A call received by the Dispatch Center, which is then related to the appropriate fire station for emergency response.
<b>AED</b>	Automated external defibrillator - a device that automatically analyzes the heart rhythm and if it detects a problem that may respond to an electrical shock, then permits a shock to be delivered to restore a normal heart rhythm.
<b>Alarm</b>	Single unit or multiple unit response package that is pre-determined in Computer Aided Dispatch (CAD).
<b>Assignment</b>	based upon the type of incident dispatched.
<b>ALS</b>	Advanced Life Support. Emergency medical care that may include all basic life support actions, plus invasive medical procedures, including IV therapy, administration of antiarrhythmic and other specified medications and solutions.
<b>AMP</b>	Asset Management Program. Business model that assists with management of Operations assets.
<b>AODP</b>	Apparatus Operator Development Program.
<b>Apparatus Operator</b>	In addition to performing all the assigned duties of a Firefighter, an Apparatus Operator maintains the equipment and drives the apparatus.
<b>Appropriation</b>	A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.
<b>ARU</b>	Alternate response unit, e.g., Car.
<b>ASA</b>	Ambulance Service Area.
<b>Assess</b>	To establish an official property value for taxation.
<b>Assessed Valuation</b>	The total taxable value placed on real estate and other property as a basis for levying taxes.
<b>Assets</b>	Property owned by a government that has monetary value.
<b>Audit</b>	An official inspection of our organization's accounts.
<b>Auxiliary Volunteer</b>	A group of "on-call" citizens, who assist with various department functions, e.g., maintaining and operating the antique fire apparatus, providing rehabilitation services at incidents, assisting the Community Education Team at various events, and performing clerical duties.
<b>AVL</b>	Automatic Vehicle Location. Means for determining and transmitting the geographic location of a vehicle in real time using global positioning systems (GPS).
<b>Balanced Budget</b>	Resources equal the requirements in every fund.



<b>Battalion</b>	The District is separated into three geographic battalions: C5, C6 and C7. Each battalion is staffed with a Battalion Chief who manages the daily operations of that area.
<b>BC</b>	Battalion Chief.
<b>Battalion Chief</b>	Operations manager with rank above Captain. Directly responsible for the supervision of a Battalion and daily operational readiness of the Battalion on their assigned shift. Responds to and takes command of emergencies. Also, directly supervises several assigned stations.
<b>Behavioral</b>	Refers to the reciprocal relationship between human behavior and the well-being of the body and mind. In the Fire District, this relates to interpersonal and group coaching, counseling, and Critical Incident Stress Debriefing (CISD).
<b>BLS</b>	Basic Life Support. Emergency medical care generally limited to non-invasive procedures, such as airway maintenance, breathing support, CPR, hemorrhage control, splinting of suspected fractures, management of spinal injury, and protection and transport of the patient in accordance with accepted procedures. BLS providers with special training may also use semiautomatic defibrillators for cardiac defibrillation.
<b>Bond</b>	A written promise to pay a specified sum of money (principal or face value) at a specified future date (maturity date), along with periodic interest paid at a specified percentage. The difference between a note and a bond is the latter usually runs for a longer period of time and requires greater legal formality.
<b>Bonded Debt</b>	The portion of indebtedness represented by outstanding bonds.
<b>Box Alarm</b>	A predetermined assignment for an incident, usually a fire, which dispatches four engines, one truck, one rescue unit, and two Duty Chiefs. In an area without hydrants, two additional water tenders are dispatched.
<b>Brush Rig</b>	Four-wheel drive engines with small pumps and water supply capabilities that are specifically designed for wildland-urban interface fires.
<b>Budget</b>	A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. At times, it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it. <i>See also Capital Budget and Capital Program.</i>
<b>Budget Document</b>	The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years' actual revenues, expenditures, and other data used in making the estimates. The third part is composed of drafts of the appropriation, revenue, and borrowing measures necessary to put the budget into effect.
<b>Budget Message</b>	A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the governmental unit's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.
<b>Budgetary</b>	The control or management of a governmental unit or enterprise in accordance with a Control-approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.
<b>BUG</b>	Broadband Users Group. The District is part of an intergovernmental agreement with several neighboring cities and special districts to share the use of a public communication network, Internet access, communication devices, and equipment.
<b>CAD</b>	Computer Aided Dispatch. Method of dispatching emergency response apparatus and personnel via a mobile data terminal.

<b>Capital Assets</b>	Assets with initial value greater than \$5,000 and having a useful life greater than one year. Capital assets are also referred to as fixed assets.
<b>Capital Budget</b>	A plan of proposed capital outlays and the means of financing them for the current fiscal period. It is usually a part of the current budget. <i>See also Capital Program.</i>
<b>Capital Outlay</b>	Expenditures for the acquisition of capital assets.
<b>Capital Projects</b>	Projects that purchase or construct capital assets.
<b>Capital Program</b>	A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.
<b>Captain</b>	Rank above Lieutenant. Responsible for the overall administration of his/her assigned station, including operational readiness, personnel supervision, and the station's budget.
<b>Category A Zones</b>	Property within the District's service area, but outside the Urban Growth Boundary, having a high density of industrial, commercial, and residential structures.
<b>Category B Zones</b>	Property within the District's service area, but outside the Urban Growth Boundary, that is primarily rural property but having low risk structures.
<b>Category C Zones</b>	Property within the District's service area, but outside the Urban Growth Boundary that is primarily agricultural land with relatively low population density and low risk structures.
<b>CCFD#1</b>	Clackamas County Fire District #1.
<b>CDC</b>	Center for Disease Control.
<b>CFAI</b>	Commission on Fire Accreditation International.
<b>C.H.A.R.M</b>	Community Health and Resource Management.
<b>Code 1</b>	Non-emergency response mode; lights and sirens are not used, and traffic laws are followed.
<b>Code 3</b>	Use of red lights and sirens by apparatus during emergency response.
<b>COML</b>	Communication Unit Leader.
<b>Company</b>	A work unit comprised of a piece of apparatus and its assigned crew.
<b>COVID-19</b>	A mild to severe respiratory illness that is caused by a coronavirus initially reported in Wuhan, China in December 2019. On March 11, 2020, the World Health Organization declared COVID-19 a global pandemic.
<b>CPR</b>	Cardiopulmonary Resuscitation.
<b>CRR</b>	Community Risk Reduction. The coordinated effort of Operations to identify and prioritize risks within a 'first due' area and develop interventions to minimize the probability, occurrence, or impact of a risk.
<b>Current Taxes</b>	Taxes levied and becoming due during the current fiscal period, from the time the amount of the tax levy is first established, to the date on which a penalty for nonpayment is attached.
<b>Debt</b>	An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governmental units include bonds, time warrants, notes, and floating debt. <i>See also Bond, and General Long-Term Debt.</i>
<b>Debt Limit</b>	The maximum amount of gross or net debt that is legally permitted.

<b>Delinquent Taxes</b>	Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived, and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid, or converted into tax liens. Note: The term is sometimes limited to taxes levied for the fiscal period or periods preceding the current one, but such usage is not entirely correct. <i>See also Current Taxes and Prior Years Tax Levies.</i>
<b>DPSST</b>	Department of Public Safety, Standards, and Training whose standards are set forth by the state of Oregon, that determines the amount and type of education needed to fulfill the competencies required for certification for all fire personnel from Firefighter to Fire Marshal.
<b>Depreciation</b>	Expiration in service life of fixed assets, other than wasting assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. The portion of the cost of a fixed asset charged as an expense during a particular period. Note: The cost of a fixed asset is prorated over the estimated service life of the asset and each period is charged with part of such cost so that ultimately the entire cost of the asset is charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds and trust funds where expenses, net income, and/or capital maintenance are measured.
<b>Dispatch</b>	The agency responsible for receiving emergency and non-emergency calls and for sending the appropriate apparatus and personnel to respond to the call.
<b>District-Wide Incident Counts</b>	District incident totals include automatic aid responses to incidents located outside of TVF&R's jurisdictional boundary. Incident totals do not include move-ups to TVF&R stations by TVF&R crews, Mobile Integrated Healthcare, inter-facility transports, or incidents that occurred within TVF&R's jurisdictional boundary with a response by automatic aid agencies only (no response by TVF&R crews). Annual incident counts are static based upon the boundary of the District at that time. Five-year combined incident counts are rerun spatially each year based upon the current boundary; therefore, the total of the annual incident counts will not equal the five-year combined incident count. Incidents include Washington County Fire District 2 and the City of Newberg Fire Department/Newberg Rural Fire Protection District as of July 1, 2016.
<b>Division</b>	The District is divided into administrative geographic areas. Three battalions report to the Operations Division.
<b>Division Chief</b>	Rank above Battalion Chief. Divisions are commanded by Division Chiefs. In addition, there are several major departments led by Division Chiefs, e.g., Training and EMS.
<b>Door-to-Balloon</b>	Time from arrival of a STEMI patient at the ER door till their blocked coronary vessel is opened by the "balloon" procedure in the catheter lab, which restores blood flow.
<b>E-GIS</b>	Enterprise GIS is a platform for delivering organization-wide geospatial capabilities while improving access to geographic information and extending geospatial capabilities to nontraditional users of GIS.
<b>Elevated Waterway</b>	An engine with a top mounted waterway that can extend to approximately 65 feet.
<b>EMAC</b>	Emergency Management Assistance Compact. A national interstate mutual aid agreement that allows states to share resources during times of disaster.
<b>EMC</b>	Emergency Management Cooperative. For Washington County, Oregon is comprised of governments committed to the development and maintenance of county-wide integrated disaster response and preparedness.
<b>EMD</b>	Emergency Medical Dispatch. A set of standardized questions asked by 9-1-1 dispatchers to determine the level of EMS response to an incident.
<b>EMT</b>	Emergency Medical Technician. One who is trained and adept at different levels of medical skills. The state of Oregon has three levels: EMT-Basic, EMT- Intermediate, and Paramedic.
<b>EOP</b>	Emergency Operations Plan.
<b>ERP</b>	Enterprise Resource Planning. Integrated computer-based system used to manage internal and external resources including tangible assets, financial resources, materials, and human resources.
<b>Evolution-Data Optimized</b>	A communications standard for the wireless transmission of data through radio signals, typically for broadband Internet access.

<b>Engine</b>	A piece of apparatus that carries and pumps water, and carries ladders, hose, and medical supplies. All District engines provide ALS emergency medical capabilities.
<b>EOC</b>	Emergency Operations Center. Assembly of incident management staff responsible for directing and coordinating operations of one or more public service agencies in a catastrophic emergency, whether natural or manmade (e.g., flood, windstorm, terrorism).
<b>EVOC</b>	Emergency Vehicle Operations Course.
<b>Expenditures</b>	Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered, whether cash payments have been made or not.
<b>Expenses</b>	Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges that are presumed to benefit the current fiscal period.
<b>FEMA</b>	Federal Emergency Management Agency.
<b>Fiduciary Funds</b>	These funds are used in government accounting to report on assets held in trust for others.
<b>Firefighter</b>	Performs firefighting and rescue operations for combating, extinguishing, and prevention of fires, as well as for saving life and property. District Firefighters are required to be certified as EMT-Basics or Paramedics.
<b>Fiscal Year</b>	A twelve-month period to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. In Oregon, July 1 – June 30 is the period of time in a fiscal year.
<b>FireRMS</b>	Computer program used to track fire prevention activities, station logbooks, and training data.
<b>FirstNet</b>	First Responder Network Authority authorized by Congress in 2012. Its mission is to develop, build and operate the nationwide, broadband network that equips first responders to save lives and protect U.S. communities.
<b>First Pass</b>	The first attempt to place an endotracheal tube into a patient's trachea.
<b>Fixed Assets</b>	Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, vehicles, machinery, furniture, and other equipment. Initial costs must exceed \$5,000 and have a life greater than one year.
<b>FMZ</b>	Fire Management Zone. The State of Oregon is segmented into a grid system based on one and one quarter mile sections. This grid system is a tool for map navigation and reference purposes.
<b>FOC</b>	Fire Operations Center. Assembly of District incident management staff responsible for directing and coordinating operations of the District in a catastrophic emergency, whether natural or manmade (e.g., flood, windstorm, terrorism).
<b>FSA</b>	Flexible Spending Account.
<b>FTE</b>	Full Time Equivalent employee, based on the hours worked by a full-time employee in that job classification.
<b>FTEP</b>	Field Training Evaluation Program.
<b>FTO</b>	Field Training Officer.
<b>Fund</b>	An independent fiscal and accounting entity with a self-balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities of attaining certain objectives.
<b>Fund Balance</b>	The excess of the assets of a fund over its liabilities and reserves, except in the case of funds subject to budgetary accounting where, prior to the end of a fiscal period, it represents the excess of the period over its liabilities, reserves, and appropriations for the period.
<b>General Obligation Bonds</b>	Bonds for which payment the full faith and credit of the issuing body are pledged.

<b>GIS</b>	Geographic Information Systems
<b>GEMT Funds</b>	GEMT draws funds from the federally backed Medicaid entitlement program, allowing public EMS providers the ability to collect a percentage of their uncompensated costs for providing care to Medicaid patients.
<b>GFOA</b>	Government Finance Officers Association.
<b>Gross</b>	The total amount of direct debt of a governmental unit represented by outstanding bonds.
<b>Governmental Fund</b>	Means the general fund, special revenue fund, debt service fund and capital projects fund of a local district.
<b>Hazardous Material</b>	Any substance or matter that is likely to inflict injury or harm or impose great or continued risk unless dealt with in a manner prescribed by state and federal regulations.
<b>Heavy Rescue</b>	The District has two Heavy Rescue vehicles. They have specialized equipment and personnel for heavy/complex extrication. When combined with a support unit, they become the Technical Rescue Team, which have specialized equipment and training for rope rescue, building collapse, trench rescue, and confined space rescue.
<b>HFD</b>	Hillsboro Fire Department.
<b>HRA</b>	Health Reimbursement Arrangement. An IRS-approved, employer-funded, tax-advantaged personalized health benefit that reimburses employees for out-of-pocket medical expenses and individual health insurance premiums.
<b>IAFC</b>	International Association of Fire Chiefs.
<b>IC</b>	Incident Command.
<b>IMT</b>	Incident Management Team.
<b>Incident</b>	An event involving a fire, medical emergency, hazardous material spill, or release/potential release of a hazardous material. See <i>Alarm</i> .
<b>Incident Support Volunteer</b>	Incident Support Volunteers provide support functions on emergency scenes such as rehabilitation and air management.
<b>In-service</b>	Training session/class held for District employees.
<b>Interface</b>	The area where native vegetation and manmade structures meet. This area is generally difficult to protect from a fire perspective due to the unusual amount of vegetation surrounding the manmade structures. Also called wildland/urban interface.
<b>Internal Control</b>	<p>A plan of organization for purchasing, accounting, and other financial activities that, among other things, provides that:</p> <ul style="list-style-type: none"> <li>4 The duties of employees are subdivided so that no single employee handles a financial action from beginning to end;</li> <li>4 Proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and,</li> <li>4 Records and procedures are arranged appropriately to facilitate effective control.</li> </ul>
<b>Kelly Day</b>	A paid day off taken by line personnel at a scheduled interval in addition to normal time off or vacation. Also called a regular day off (RDO).
<b>KPI</b>	Key Performance Indicator.
<b>LOFD</b>	Lake Oswego Fire Department.
<b>Lateral Entry</b>	Term referring to career or volunteer firefighters who have been employed in a similar position with another fire service agency. This employment must meet TVF&R and Civil Service guidelines.

<b>Lieutenant Light Brush</b>	A Lieutenant is generally responsible for day-to-day operations of a fire station and his/her company. Light Brush apparatus are “pickup” style units that carry a small tank of water and a portable slide in style pump designed for maneuverability and off-road firefighting. Some units are staffed day to day to add additional units to TVFR operations for medical and small trash type fires. They can be used as an Oregon State Fire Marshal conflagration deployment qualified vehicle for state wildfires. Light brush units have the capacity of carrying up to 4 personnel but when staffed for day-to-day operations they usually are staffed with 2 personnel.
<b>Major Fund</b>	A fund that is reported in a separate column in the basic fund financial statements.
<b>Mass Casualty Incident (MCI)</b>	An emergency incident with ten or more patients needing medical care.
<b>Maverick Map</b>	A package of features, revolving around an accurate digital map, which improves the efficiency and the effectiveness of emergency service delivery and administration.
<b>Medic</b>	Apparatus used to respond primarily to medical calls and capable of transporting patients to area hospitals. The District has several Medic units.
<b>Mobile Data Computer</b>	Also referred to as an MDC.
<b>Mobile Emergency Responder Radio Coverage</b>	Also referred to as MERRC. A program that provides resources for tools for emergency responders to maintain radio communications during an incident, and a higher level of protection and safety for firefighters while inside buildings. The MERRC program improves operational effectiveness by allowing the use of the existing communications system and equipment.
<b>MIH</b>	Mobile Integrated Health.
<b>Modified Accrual Basis</b>	The basis of accounting under which expenditures, other than accrued interest on general long-term debt, are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues that should be accrued to reflect properly the taxes levied and revenue earned.
<b>Multiple Patient Scene (MPS)</b>	An emergency incident with fewer than ten patients needing medical care.
<b>Munis</b>	The District’s integrated business operations software system (an ERP software program).
<b>NAPSG</b>	National Alliance for Public Safety GIS.
<b>Net Bonded Debt</b>	Gross bonded debt, less any cash or other assets available, and earmarked for debt retirement.
<b>NFIRS</b>	National Fire Incident Reporting System.
<b>NFPA</b>	National Fire Protection Association.
<b>NIMS</b>	National Incident Management System.
<b>ODP</b>	Officer Development Program.
<b>Occupancy</b>	The use to which property is put into an occupied building or part of a building (as an apartment or office).
<b>OFCA</b>	Oregon Fire Chiefs Association. A membership organization that strives to provide leadership and valued services to support fire chiefs and administrative officers throughout the state.
<b>OFSOA</b>	Oregon Fire Service Office Administrators. A networking and educational organization for administrative personnel serving Oregon Fire Service agencies - from Fire Chiefs and Administrative Assistants to Entry Level Clerk positions.




<b>OMG</b>	Onboard Mobile Gateway.
<b>OMM</b>	Onboard Mobility Manager.
<b>OnSceneRMS</b>	Computer program acquired in 2007, used to track incident response information.
<b>Operating Budget</b>	A budget that applies to all outlays other than capital outlays. <i>See Budget.</i>
<b>Operating Expenses</b>	Expenses for general governmental purposes.
<b>OSHA</b>	Occupational Safety and Health Administration.
<b>Paramedic</b>	The highest level of training an EMT can reach in the state of Oregon.
<b>PERS</b>	Public Employees Retirement System. The State of Oregon defined benefit pension plan to which both employees and employers contribute.
<b>PDP</b>	Paramedic Development Program.
<b>PF&amp;R</b>	Portland Fire & Rescue.
<b>PIO</b>	Public Information Officer.
<b>POD</b>	Points of dispensing, are community locations at which state and local agencies dispense and administer medical countermeasures (MCMs) to the public.
<b>PPE</b>	Personal Protective Equipment, utilized by firefighting personnel. Includes breathing apparatus, turnouts, boots, gloves, etc.
<b>Prior Years Tax Levies</b>	Taxes levied for fiscal periods preceding the current one.
<b>Proprietary Fund</b>	Funds that account for the ongoing government related activities such as utilities.
<b>PSBT</b>	Public Safety Broadband Trust.
<b>QI</b>	Quality Improvement.
<b>Quantum</b>	Type/style of a Pierce engine that can seat four to six Firefighters. The majority of the District's engines are of the Quantum style.
<b>Rate Collar</b>	The Oregon PERS system has adopted a contribution rate stabilization method whereby contribution rates for a rate pool are confined to a collar based on the rate pool's prior pension contribution rate.
<b>Resources</b>	The actual assets of a governmental unit, such as cash, taxes receivables, land, buildings, etc.
<b>Response</b>	Actions taken by the District in answer to a citizen's request of services. This includes the initial dispatch, travel time, and on-scene care of the patron.
<b>Response Orders</b>	The order in which units are dispatched to a G-Zone (first due unit, second due unit, third due unit, etc.).
<b>Revenue</b>	The term designates an increase to a fund's assets that: <ul style="list-style-type: none"> <li>• Does not increase a liability (e.g., proceeds from a loan).</li> <li>• Does not represent a repayment of an expenditure already made.</li> <li>• Does not represent a cancellation of certain liabilities.</li> <li>• Does not represent an increase in contributed capital.</li> </ul>
<b>RFOG</b>	Regional Fire Operations Group

<b>RMS</b>	Records Management System, software that is part of the Sunpro suite.
<b>Saber</b>	A style of Pierce engine cab style that can seat six firefighters and has a small pumping capacity.
<b>SB 122</b>	Original Oregon Senate Bill No. 122, which mandated a cooperative boundary resolution process between cities and affected districts.
<b>SCBA</b>	Self-Contained Breathing Apparatus.
<b>Shift</b>	A term used to describe the typical 24-hour period of timeline crews are officially on duty. As an example, a shift begins at 0700 and ends the following morning at 0700.
<b>SOG</b>	Standard Operating Guidelines.
<b>Special Revenue Fund</b>	A fund used to account for revenues from specific taxes or earmarked revenue sources, which by law are designated to finance particular functions or activities of government. Includes intergovernmental revenue in the form of state and federal grant funds.
<b>Squad</b>	A piece of apparatus that is used for support at an incident. A squad carries extra air bottles, lights, and rehabilitation supplies for personnel working at an incident.
<b>Station Zone</b>	An administrative zone that is assigned to a station that represents TVF&R-only closest forces within our service area.
<b>Station Zone Incident Count</b>	Totals represent the incident count that occurred in the geographical station zone with a response by any TVF&R crew. Incident totals do not include automatic aid responses to areas located outside of TVF&R's jurisdictional boundary, move-ups to TVF&R stations by TVF&R crews, Mobile Integrated Healthcare, interfacility transports, or incidents that occurred within TVF&R's jurisdictional boundary with a response by automatic aid agencies only (no response by TVF&R crews). Annual incident counts are static based upon the boundary of the District at that time. Five-year combined incident counts are rerun spatially each year based upon the current boundary; therefore, the total of the annual incident counts will not equal the five-year combined incident count. Incidents include Washington County Fire District 2 as of July 1, 2016.
<b>STEMI</b>	Segment Elevated Myocardial Infarction. Occurs when a coronary artery is totally occluded by a blood clot.
<b>Talent Management</b>	An integrated strategy for successfully recruiting, developing, retaining, and advancing employees to improve business performance.
<b>Target Solutions</b>	A district-wide learning management and training records application. It holds online content and records for all suppression and EMS personnel and is being expanded to provide both required and optional training and resources for all personnel.
<b>Task Force</b>	A pre-determined alarm assignment in Computer Aided Dispatch (CAD) that includes multiples units. Task force assignments are primarily used for incidents with a higher probability of severity and incident complexity (e.g., fires, explosion, technical rescue, hazardous materials, train accident).
<b>Tax Levy</b>	The total amount to be raised by general property taxes.
<b>Tax Rate</b>	The amount of tax levied for each \$1,000 of assessed valuation.
<b>TDA</b>	Tractor Drawn Aerial Truck. Also referred to as a Tiller.
<b>Technical Rescue</b>	Any kind of incident that requires specialized training or equipment that is used to provide assistance to a victim(s), e.g., tunnel collapse, water-related accidents, hazardous materials spills. The District has three technical rescue teams: Water Rescue, Technical Rescue (rope, building collapse, extrication, confined space rescue), and Hazardous Materials.
<b>Tender</b>	A piece of apparatus that carries water to supply an engine in a rural area.

<b>Truck</b>	A piece of apparatus that carries a full complement of ground ladders, plus has an aerial ladder capable of extending 105 feet.
<b>Turnouts</b>	Protective gear worn by firefighters.
<b>UASI</b>	Urban Areas Security Initiative. A grant program through the Department of Homeland Security and FEMA. The program funds address the unique planning, organization, equipment, training, and exercise needs of high-threat, high-density urban areas, and assist them in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism.
<b>Unappropriated Fund Balance</b>	Where the fund balance at the close of the preceding year is not included in the annual budget, this term designates that portion of the current fiscal year's estimated revenues, which has not been appropriated. Where the fund balance of the preceding year is included, this term designates the estimated fund balance at the end of the current fiscal period.
<b>Urban Growth Boundary</b>	A regional boundary, set to control urbanization by designating the area inside the boundary for higher density urban development and the area outside the boundary for lower density rural development.
<b>Urban Renewal</b>	A program of land re-development in areas of moderate to high density urban land use.
<b>Vimeo</b>	Online video service.
<b>VoIP</b>	Voice Over IP (Internet Protocol). The District implemented a VoIP system in fiscal year 2010, replacing a PBX phone switch, which reduced telephone service costs and added new-found efficiencies at the desktops to manage phone and messaging services.
<b>Volunteer Firefighter</b>	Volunteer Firefighters respond in conjunction with career companies.
<b>WCCCA</b>	Washington County Consolidated Communications Agency. This agency provides the District's emergency and non-emergency police and fire dispatching within the majority of Washington County.
<b>WFCA</b>	Western Fire Chiefs Association. The association supports, promotes, and develops Chief Officers in the ten states that comprise the Western Division of the International Association of Fire Chiefs (IAFC), and furthers the interests of prevention, control, and mitigation of fire, life safety, and all hazards in the region.
<b>Wildland Area</b>	An area in which development is essentially non-existent except for roads, railroads, power lines, and similar transportation facilities.

# Legal Notices

## 1<sup>st</sup> Notice of Budget Committee Meeting



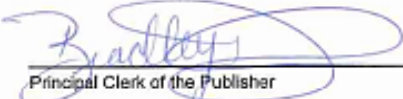
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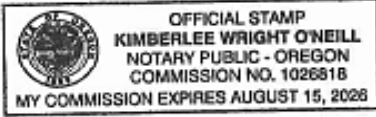
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State of Oregon,) ss  
County of Multnomah)

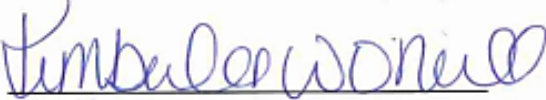
Bradley Dion, being duly sworn, deposes that he/she is principal clerk of Oregonian Media Group; that The Oregonian is a public newspaper published in the city of Portland, with general circulation in Oregon, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):  
**The Oregonian 04/28/2023**



Principal Clerk of the Publisher



Sworn to and subscribed before me this 3rd day of May 2023



Notary Public

**Legal Notice of Budget Committee Meeting**

A public meeting of the Budget Committee of Tualatin Valley Fire and Rescue, a Rural Fire Protection District in Washington County, Clackamas County, Yamhill County and Multnomah County, Oregon, to discuss the budget for the fiscal year July 1, 2023, to June 30, 2024. This meeting will be held in-person at TVFR, 11945 SW 70th Avenue, Tigard and via Zoom on the 11th of May 2023, at 3:00pm. Interested persons may attend this meeting in-person or virtually. The meeting will be available for viewing via the District's scheduled YouTube channel: <http://www.youtube.com/c/TualatinValleyFireRescue>. Members of the public wishing to participate in the meeting through electronic means may join the meeting via <https://zoom.us/join> and enter the Meeting ID: 88338567102 and Passcode 397211 or calling 1-253-205-0468 from the telephone. The purpose is to receive the budget message and to receive comments from the public on the budget.

A copy of the budget document may be inspected on or after April 28, 2023, at [www.tvfr.com](http://www.tvfr.com).

Public comment will be taken in written, phone-in, in-person, or virtual format. Written comments received by noon on Wednesday, May 10, will be read during the public comment section of the meeting on May 11, 2023. All comments will be subject to a three-minute limit per community member. To schedule public comment, please provide your name, phone number, and address with the District via phone message at 503.649.8577 or an email to [executivassistants@tvfr.com](mailto:executivassistants@tvfr.com). Public comment must be scheduled no later than noon on May 10, 2023. See [www.tvfr.com](http://www.tvfr.com) for any further notices.

## Notice of Budget Hearing Meeting

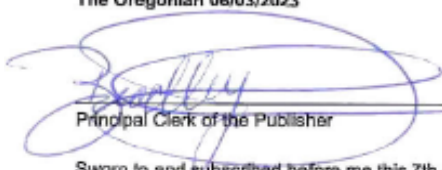
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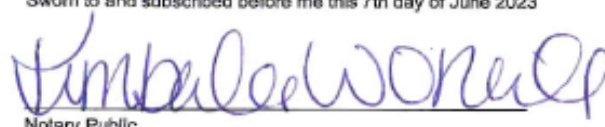
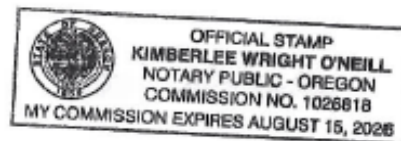
State of Oregon,) ss  
County of Multnomah)

Bradley Dion being duly sworn, deposes that he/she is principal clerk of Oregonian Media Group; that The Oregonian is a public newspaper published in the city of Portland, with general circulation in Oregon, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Oregonian 06/03/2023

  
Principal Clerk of the Publisher

Sworn to and subscribed before me this 7th day of June 2023

  
Notary Public

## Notice of Budget Hearing Meeting (continued)

**FORM LB-1****NOTICE OF BUDGET HEARING**

A public meeting of Tualatin Valley Fire and Rescue will be held on June 27, 2023 at 3:00 p.m at 11945 SW 70<sup>th</sup> Ave. Tigard, OR 97223. The meeting will also be streamed live at <http://www.youtube.com/c/TualatinValleyFireRescue>. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Tualatin Valley Fire and Rescue Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected at [www.tvfr.com](http://www.tvfr.com) or obtained by appointment only at 11945 SW 70<sup>th</sup> Ave. Tigard, OR 97223. This is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Tim Collier

Telephone: (503) 648-8577

Email: [Timothy.Collier@tvfr.com](mailto:Timothy.Collier@tvfr.com)

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021-22	Adopted Budget This Year 2022-23	Approved Budget Next Year 2023-24
Beginning Fund Balance/Net Working Capital	70,674,281	124,019,269	126,512,666
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	3,717,917	1,198,430	1,323,844
Federal, State and All Other Grants, Gifts, Allocations and Donations	1,263,350	175,404	170,500
Revenue from Bonds and Other Debt	60,162,030	-	-
Interfund Transfers / Internal Service Reimbursements	5,105,333	2,234,000	1,010,800
All Other Resources Except Current Year Property Taxes	7,477,638	6,254,581	8,959,413
Current Year Property Taxes Estimated to be Received	140,061,652	143,742,706	150,080,050
<b>Total Resources</b>	<b>288,462,201</b>	<b>277,624,410</b>	<b>288,057,273</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	123,864,058	135,506,723	143,907,356
Materials and Services	14,481,873	19,323,933	18,743,851
Capital Outlay	6,895,794	54,079,708	58,262,181
Debt Service	9,720,983	9,670,427	9,956,250
Interfund Transfers	5,105,333	2,234,000	1,010,800
Contingencies	-	9,961,900	10,000,000
Special Payments	-	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	128,394,160	46,847,719	46,176,335
<b>Total Requirements</b>	<b>288,462,201</b>	<b>277,624,410</b>	<b>288,057,273</b>

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that Unit or Program			
Command Directorate	3,993,051	4,377,432	4,490,530
FTE	10.00	10.00	10.00
Business Directorate	10,436,385	14,064,794	13,863,095
FTE	53.00	54.00	54.00
Finance Directorate	9,051,933	11,548,821	10,886,637
FTE	24.00	25.00	25.00
Operations Directorate	108,059,027	119,174,435	123,590,185
FTE	482.58	489.92	485.59
Support Directorate	0	0	0
FTE	0.00	0.00	0.00
Community Services Directorate	5,944,157	6,830,119	6,845,627
FTE	30.00	30.00	30.00
Non-Departmental / Non-Program	150,977,648	121,628,809	128,381,099
FTE	-	-	-
<b>Total Requirements</b>	<b>288,462,201</b>	<b>277,624,410</b>	<b>288,057,273</b>
<b>Total FTE</b>	<b>599.58</b>	<b>608.92</b>	<b>604.59</b>

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *			

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit \$1.5252 per \$1,000)	1.5252	1.5252	1.5252
Local Option Levy	0.45	0.45	0.45
Levy For General Obligation Bonds	9,861,372	10,018,818	10,199,214

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$60,945,000	\$73,000,000
Other Bonds		
Other Borrowings		
<b>Total</b>	<b>\$60,945,000</b>	<b>\$73,000,000</b>





# INDEX

<b>A</b>		<b>M</b>	
Analysis of Tax Rate and Collections .....	29	Media Services .....	289
Apparatus & Vehicle Fund .....	293	MERRC Fund .....	303
Apparatus & Vehicle Replacement Schedule .....	332	Message from the Chief Financial Officer .....	21
Assessed and Market Values .....	328	Message from the Fire Chief .....	1
		Mission Statement .....	15
<b>B</b>		<b>N</b>	
Bargaining Unit Employees Wage Schedules .....	55	Non-Represented Salary Grade Charts .....	53
Behavioral Health .....	95	Notice of Budget Committee Meeting .....	347
Board of Directors .....	71	Notice of Budget Hearing .....	348
Budget Committee and District Staff .....	13		
Budget Policies .....	35	<b>O</b>	
Business Strategy .....	81	Occupational Health/Wellness .....	93
Budget Summary by Directorate .....	65	Operations Administration .....	125
		Organizational Chart .....	14
<b>C</b>		Organizational Health .....	85
Capital Improvements Fund .....	297		
Capital Program .....	45	<b>P</b>	
Capital Projects Activity Map .....	313	Pension Trust Fund .....	321
Capital Projects Fund .....	315	Personnel Summary .....	66
Chart of Accounts .....	333	Principal Taxpayers .....	329
Civil Service Commission .....	73	Property and Building Fund .....	311
Communications .....	121	Property Tax Levies and Collections .....	327
<b>D</b>		<b>R</b>	
Debt Policies .....	49	Recruits .....	273
Debt Service Fund .....	307	Relief Pool Personnel .....	135
Demographic and Economic Statistics .....	330	Resolution to Adopt Budget .....	Appendix
Distinguished Budget Award .....	Intro	Resolution to Levy Taxes .....	Appendix
District Non-Allocated .....	67	Requirements by Budget Categories .....	64
District Overview .....	7		
		<b>S</b>	
<b>E</b>		Salary Administration .....	51
Emergency Management .....	275	Station 17 – North Plains .....	147
Emergency Medical Services .....	265	Station 19 – Midway .....	151
		Station 20 – Downtown Newberg .....	155
<b>F</b>		Station 21 – Springbrook .....	159
Facilities Maintenance .....	105	Station 33 – Sherwood .....	163
Finance .....	113	Station 34 – Tualatin .....	167
Financial Forecast .....	33	Station 35 – King City .....	171
Fire Chief's Office .....	77	Station 39 – McEwan Road .....	175
Fire & Life Safety .....	281	Station 50 – Walnut .....	179
Fleet Maintenance .....	101	Station 51 – Tigard .....	183
Fund Summaries for All Funds .....	30	Station 52 – Wilsonville .....	187
		Station 53 – Progress .....	191
<b>G</b>		Station 54 – Charbonneau .....	195
General Fund Operations .....	61	Station 55 – Rosemont .....	199
Glossary .....	337	Station 56 – Elligsen Road .....	203
Government and Public Affairs .....	285	Station 57 – Mountain Road .....	207
Grants and Donations Fund .....	305	Station 58 – Bolton .....	211
		Station 59 – Willamette .....	215
<b>H</b>		Station 60 – Cornell Road .....	219
Hazardous Materials Team .....	141	Station 61 – Butner Road .....	223
		Station 62 – Aloha .....	227
<b>I</b>		Station 64 – Somerset .....	231
Incident Management Team .....	279	Station 65 – West Slope .....	235
Information Technology .....	117	Station 66 – Brockman Road .....	239
Insurance Fund .....	317	Station 67 – Farmington Road .....	243
		Station 68 – Bethany .....	247
<b>L</b>		Station 69 – Cooper Mountain .....	251
Logistics Administration .....	97		

Station 70 – Raleigh Hills.....	255
Station 72 – Skyline.....	259
Strategic Goals .....	17
Supply .....	109
<b>T</b>	
Technical Rescue Team.....	137
Training.....	269
<b>V</b>	
Values .....	15
Vision .....	15
Volunteer/Chaplains.....	261
Volunteer LOSAP Fund.....	323
<b>W</b>	
Water Rescue Team.....	145



# Resolutions to Adopt Budget

## RESOLUTION 2023-01

### RESOLUTION OF TUALATIN VALLEY FIRE AND RESCUE, A RURAL FIRE PROTECTION DISTRICT, WASHINGTON, CLACKAMAS, YAMHILL, AND MULTNOMAH COUNTIES TO ADOPT THE 2023-24 BUDGET AND AUTHORIZE APPROPRIATIONS

**WHEREAS**, the Tualatin Valley Fire and Rescue, A Rural Fire Protection District, ("District") budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, was approved by the District Budget Committee on May 11, 2023, and the budget hearing has been held on June 27, 2023, on the budget as approved by the Budget Committee; and

**WHEREAS**, the All Funds summary for fiscal year beginning July 1, 2023, and ending June 30, 2024; and

Personnel Services	\$ 143,907,356
Materials and Services	18,743,851
Capital Outlay	58,262,181
Debt Service	9,956,250
Transfers	1,010,800
Contingency	<u>10,000,000</u>
Total	\$ 241,880,438

**NOW THEREFORE BE IT RESOLVED**, that the Board of Directors of Tualatin Valley Fire and Rescue hereby adopts the budget as approved by the Budget Committee; and

**NOW THEREFORE BE IT ALSO RESOLVED**, that the Board of Directors of Tualatin Valley Fire and Rescue hereby adopts total appropriations for the 2023-24 fiscal year in the amount of \$241,880,438 and which is now on file in the Command and Business Operations Center at 11945 SW 70<sup>th</sup> Ave., Tigard, Oregon; and

**BE IT ALSO RESOLVED**, that the amounts for the fiscal year beginning July 1, 2023, for the purposes shown are hereby appropriated as follows:

#### General Fund

Command Directorate	4,490,630
Business Directorate	13,863,095
Finance Directorate	10,886,637
Operations Directorate	123,590,185
Community Services Directorate	6,845,627
Non-Organizational	
Transfers Out	1,010,800
Contingency	<u>4,000,000</u>
<i>Total appropriations</i>	164,686,974
Unappropriated Ending Fund Balance	<u>40,006,510</u>
<b>Total Fund Requirements</b>	<u>204,693,484</u>

#### Apparatus & Vehicles Fund

Apparatus and Vehicles	2,768,800
Non- Organizational	
Contingency	<u>500,000</u>
<i>Total appropriations</i>	3,268,800
Unappropriated Ending Fund Balance	<u>681,200</u>

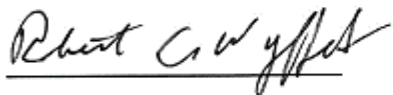
<b>Total Fund Requirements</b>	<u>3,950,000</u>
<b>Capital Improvements Fund</b>	
Capital Improvements	2,534,239
Non- Organizational	
Contingency	<u>1,000,000</u>
<i>Total appropriations</i>	<u>3,534,239</u>
Unappropriated Ending Fund Balance	<u>2,140,761</u>
<b>Total Fund Requirements</b>	<u>5,675,000</u>
<b>MERRC Fund</b>	
Communications	200,000
Non- Organizational	
Contingency	<u>500,000</u>
<i>Total appropriations</i>	<u>700,000</u>
Unappropriated Ending Fund Balance	<u>2,400,000</u>
<b>Total Fund Requirements</b>	<u>3,100,000</u>
<b>Grants Fund</b>	
Grants	<u>195,000</u>
<i>Total appropriations</i>	<u>195,000</u>
Unappropriated Ending Fund Balance	<u>-</u>
<b>Total Fund Requirements</b>	<u>195,000</u>
<b>Bonded Debt Service Fund</b>	
Debt Service-Principal	7,185,000
Debt Service-Interest	<u>2,771,250</u>
<i>Total appropriations</i>	<u>9,956,250</u>
Unappropriated Ending Fund Balance	<u>124,300</u>
<b>Total Fund Requirements</b>	<u>10,080,550</u>
<b>Property and Building Fund</b>	
Capital Construction and Land	2,026,000
Non- Organizational	
Contingency	<u>900,000</u>
<i>Total appropriations</i>	<u>2,926,000</u>
Unappropriated Ending Fund Balance	<u>824,064</u>
<b>Total Fund Requirements</b>	<u>3,750,064</u>
<b>Capital Projects Fund</b>	
Capital Construction and Land	52,300,000
Non- Organizational	
Contingency	<u>3,100,000</u>
<i>Total appropriations</i>	<u>55,400,000</u>
<b>Total Fund Requirements</b>	<u>55,400,000</u>

<b>Insurance Fund</b>		
	Insurance	617,625
	<i>Total appropriations</i>	<u>617,625</u>
<b>Total Fund Requirements</b>		<u>617,625</u>
<b>Pension Trust Fund</b>		
	Personnel Services	10,800
	<i>Total appropriations</i>	<u>10,800</u>
<b>Total Fund Requirements</b>		<u>10,800</u>
<b>Volunteer LOSAP Fund</b>		
	Personnel Services	384,750
	<i>Total appropriations</i>	<u>384,750</u>
<b>Total Fund Requirements</b>		<u>384,750</u>
<b>Custodial Fund</b>		
	Materials and Services	200,000
	<i>Total appropriations</i>	<u>200,000</u>
<b>Total Fund Requirements</b>		<u>200,000</u>
	<b>Total appropriations</b>	241,880,438
	<b>Unappropriated Ending Fund Balance</b>	<u>46,176,835</u>
<b>Total Budget</b>		<u>288,057,273</u>

APPROVED AND ADOPTED, on June 27, 2023

  
Randy J. Lauer, President

ATTEST:



Robert C. Wyffels, Secretary/Treasurer





# Resolutions to Levy and Categorize Taxes

## RESOLUTION 2023-02

RESOLUTION OF TUALATIN VALLEY FIRE AND RESCUE,  
A RURAL FIRE PROTECTION DISTRICT,  
WASHINGTON, CLACKAMAS, YAMHILL, AND MULTNOMAH COUNTIES  
TO LEVY AND CATEGORIZE TAXES

**BE IT RESOLVED**, that the Board of Directors of Tualatin Valley Fire & Rescue, a Rural Fire Protection District, hereby levies the taxes provided for in the adopted budget in the rate of \$1.9752 per \$1,000 of assessed value for operations (comprised of \$1.5252 permanent rate and \$0.45 local option tax rate) and \$10,199,214, for bonds, and that these taxes are hereby imposed and categorized for tax year 2023-24, upon the assessed value of all taxable property with the District.

**Subject to the General Government Limitation:**

Permanent Rate	\$1.5252/\$1,000
Local Option Tax Levy	\$0.45/\$1,000

**Excluded from the General Government Limitation:**


Debt Service Fund Levy	\$10,199,214
------------------------	--------------

**NOW THEREFORE BE IT RESOLVED**, that the Budget Officer certify the County Clerk or other Recording Officer, County Assessor or other Assessing Officer, of Washington, Clackamas, Yamhill and Multnomah Counties, Oregon, and the Department of Revenue of the State of Oregon, the tax levy created by the resolution and shall file with them a copy of the adopted budget.

**APPROVED AND ADOPTED, on June 27, 2023**

  
Randy J. Lauer, President

**ATTEST:**

  
Robert C. Wyffels, Secretary/Treasurer





11945 SW 70th Avenue  
Tigard, OR 97223-9196

Phone: (503) 649-8577

[www.tvfr.com](http://www.tvfr.com)



TualatinValleyFireandRescue



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Tualatin Valley Fire & Rescue



Tualatin\_Valley\_Fire\_Rescue



TualatinValleyFire

Copies of the Budget Document, Annual Comprehensive Financial Report, and Popular Annual Financial Report are available online at [www.tvfr.com](http://www.tvfr.com).

Hard copies can be requested by calling (503) 649-8577.

This report was prepared by the Tualatin Valley Fire & Rescue Finance Department.