

AUXILIARY VOLUNTEER DUTIES

Duties will vary per assigned area of service.

- **Community Service & Public Education**
Activities may include participation in community events such as parades, educational booths, and other community liaison functions.
- **Volunteer Training**
Activities may include staffing the Volunteer Recruit Academy, assisting with promotional processes, and computer training.
- **Administrative Support**
Office assistance including data entry, mass mailing assistance, record maintenance, etc.
- **Antique Apparatus Program**
Assist in the maintenance and repair function of the current antique fleet and participate in community events such as antique auto displays and parades.

MINIMUM REQUIREMENTS

- Must be 18 years of age or older.
- High school graduate or equivalent required.
- Valid Oregon driver's license required.
- Must pass criminal background check, reference check, physical exam (if applicable), and drug screen.
- Must live within TVF&R jurisdiction (at the time of application and throughout time of service). See "About Us" at www.tvfr.com for TVF&R service area information.
- Must obtain CPR/AED certification within one year of becoming a volunteer (provided by the District).
- Must be able to attend all sessions of the volunteer orientation specific to auxiliary volunteers.

Successful candidates will also have the following:

- Key characteristics well suited to the philosophy and values of the District, including a strong community and customer-service orientation and high level of professionalism.
- Demonstrated use of good judgment and decision making.
- An "unremarkable" criminal background and driving record.

MORE INFORMATION

Refer to the [Auxiliary Volunteer Frequently Asked Questions \(FAQ\)](#). If you do not find an answer there, refer to our [contact us](#) page.