

# Board of Directors

Fund 10 • Directorate 01 • Division 10 • Department 120

## PROGRAM DESCRIPTION

The governing board is comprised of five elected members who are responsible for the overall budgetary and policy direction of the Fire District. The Board of Directors (Board) approves the scope and direction of the services to be provided to the citizens and ensures that the needs of the citizens are met, in so far as possible, with available resources. In addition to setting policy and hiring the Fire Chief/Administrator, the Board appoints board and commission members, including the Budget Committee and the Civil Service Commission.

## BUDGET SUMMARY

Expenditures	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
Personnel Services				<b>\$1,000</b>
Materials and Services	\$34,631	\$92,679	\$41,200	<b>118,820</b>
Total Expenditures	\$34,631	\$92,679	\$41,200	<b>\$119,820</b>

## 2012-13 SIGNIFICANT CHANGES

The significant increase in this budget is due to budgeting elections expense for Board Member elections, as it is an election year. Consultant fees of \$12,000 are budgeted for legislative expenses. Additional budgeted expenses include \$3,600 legal expenses for monthly Board meetings and workshops, \$6,000 allowance for Board member meeting reimbursements, \$1,500 for Board Member conference registrations, \$4,000 in travel and per diem, and \$2,000 for dues and subscriptions for District membership fees to the Special Districts Association of Oregon and the Oregon Fire District Directors Association, among others.

## STATUS OF 2011-12 SERVICE MEASURES

- Provide policy direction to the District.

**Goal(s)/Call(s) for Action:** VII  
**Service Type(s):** Mandatory  
**Measured By:** Board policy review, input at Board and Budget Committee meetings, and action upon request.  
**Status or Outcome:** Board policies are reviewed by the Board of Directors on a monthly basis and are either updated or maintained as is.

- Provide direction to the District on the Washington County urbanization process.

**Goal(s):** VII, VIII  
**Service Type(s):** Essential  
**Measured By:** Participation in phase II of the process with regional partners focusing on unincorporated urbanized areas.  
**Status or Outcome:** Process continues, as there are several Urban Reserves that have been designated that will have some form of impact - positive or negative - on the District.

## ***Board of Directors, continued***

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### **STATUS OF 2011-12 CHANGE STRATEGIES**

- **Strategic regional coordination** – In an effort to establish safer communities and ensure ongoing service provisions, emphasize policy positions that maximize preparedness for catastrophic events, and leverage existing systems/infrastructure in which the District has already invested. Specific attention should be paid to regional radio, regional CAD, regional preparedness (UASI, MACS), and regional risk reduction strategies.

<b>Goal(s)/Call(s) for Action:</b>	III, VII, VIII
<b>Budget Impact:</b>	Resource neutral
<b>Duration:</b>	Year 1 of 5
<b>Budget Description:</b>	None
<b>Partner(s):</b>	Washington County Consolidated Communications Agency (WCCCCA), C800, Office of Consolidated Emergency Management (OCEM), Urban Areas Security Initiative (UASI) Points of Contact (POC), Washington, Clackamas, and Multnomah Counties.
<b>Status or Outcome:</b>	Ongoing. Current discussions include regional radio planning, CAD planning and significant progress towards the development and implementation of the Regional Disaster Preparedness Organization.

### **2011-12 ADDITIONAL ACCOMPLISHMENTS**

- Randy Lauer was sworn in as a new Board Member of the District (Position 4), and Brian Clopton was reelected (Position 5). Both will serve four year terms.
- Board of Director officer appointments were made: Clark Balfour – President, Robert Wyffels – Vice President, and Brian Clopton – Secretary/Treasurer.
- Participated in joint Board/Council meetings with the Washington County Commissioners, Clackamas County Commissioners, City of West Linn, Clackamas County Fire District #1, City of Wilsonville, and City of Tualatin.

### **2012-13 SERVICE MEASURES**

- **Provide policy direction to the District.**

<b>Goal(s):</b>	VII
<b>Service Type(s):</b>	Mandatory
<b>Measured By:</b>	Board policy review, input at Board and Budget Committee meetings, and action upon request.

- **Provide direction to the District on the Washington County urbanization process.**

<b>Goal(s):</b>	VII, VIII
<b>Service Type(s):</b>	Essential
<b>Measured By:</b>	Participation in phase II of the process with regional partners focusing on unincorporated urbanized areas.

### **2012-13 CHANGE STRATEGIES**

- **Strategic regional coordination** – In an effort to establish safer communities and ensure ongoing service provisions, emphasize policy positions that maximize preparedness for catastrophic events, and leverage existing systems/infrastructure in which the District has already invested. Specific attention should be paid to regional radio, regional CAD, regional preparedness (UASI, MACS), and regional risk reduction strategies.

**Goal(s)/Call(s) for Action:** III, VII, VIII  
**Budget Impact:** Resource neutral  
**Duration:** Year 2 of 5  
**Budget Description:** None  
**Partner(s):** Washington County Consolidated Communications Agency (WCCCA), C800, Office of Consolidated Emergency Management (OCEM), Urban Areas Security Initiative (UASI) Points of Contact (POC), Washington, Clackamas, and Multnomah Counties.

## Board of Directors, continued

	Actual Prior FY 2010	Actual Prior FY 2011	Budget Prior FY 2012	Budget Proposed FY 2013	Budget Approved FY 2013	Budget Adopted FY 2013
<b>10120 General Fund</b>						
5270 Uniform Allowance				1,000	1,000	1,000
<b>Total Personnel Services</b>				1,000	1,000	1,000
5300 Office Supplies	26	60	75	100	100	100
5301 Special Department Supplies	154	474	150	200	200	200
5306 Photography Supplies & Process		150				
5410 General Legal	2,242	2,619	3,600	3,600	3,600	3,600
5413 Consultant Fees	12,000	12,000	12,000	12,000	12,000	12,000
5414 Other Professional Services		5				
5415 Printing	81	18				
5421 BOD Allowance	4,750	6,450	6,250	6,000	6,000	6,000
5461 External Training	870	799	2,000	1,500	1,500	1,500
5462 Travel and Per Diem	5,005	1,915	5,000	4,000	4,000	4,000
5480 Community Events/Open House		50				
5500 Dues & Subscriptions	1,955	500	1,925	2,000	2,000	2,000
5570 Misc Business Exp	3,655	4,704	6,000	5,220	5,220	5,220
5572 Advertis/Public Notice	3,893	4,575	4,200	4,200	4,200	4,200
5574 Elections Expense		58,361		80,000	80,000	80,000
<b>Total Materials &amp; Services</b>	<b>34,631</b>	<b>92,679</b>	<b>41,200</b>	<b>118,820</b>	<b>118,820</b>	<b>118,820</b>
<b>Total General Fund</b>	<b>34,631</b>	<b>92,679</b>	<b>41,200</b>	<b>119,820</b>	<b>119,820</b>	<b>119,820</b>