

Program Description

There are three roles in the District's Volunteer Program: Auxiliary, Incident Support, and Volunteer Firefighter. Auxiliary Volunteers provide assistance to the District in the form of administrative support for the various departments or assist in the maintenance and coordination of the District's antique apparatus. Incident Support Volunteers provide support functions on emergency scenes such as rehabilitation and air management. Volunteer Firefighters respond in conjunction with first due companies. Volunteers also participate in the various community events that occur within TVF&R's service area.

Volunteers receive orientation training when they join the District and receive continuous training through Tuesday night drills and various weekend opportunities. Responders are assigned to Stations 33 (Sherwood) and 50 (Walnut) which are collocated with career personnel, and Volunteer Firefighters are assigned to standalone Volunteer Fire Station 72 in the Skyline area. Since the addition of the former Washington County Fire District #2 and the Newberg Fire Department into District operations, Volunteer Firefighters have also been assigned to Stations 17, 19, 20 and 21, operating several pieces of firefighting equipment. Because of the fluid nature of a Volunteer Program and because many of the District's Volunteers are in training to be hired as career firefighters, there is typically a fluctuation in the number of Volunteers in the program, ranging between 80 and 100.

Budget Summary

Expenditures	2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2019-20 Adopted Budget
Personnel Services	\$ 68,224	\$ 56,701	\$ 66,800	\$ 67,100
Materials and Services	160,146	136,197	148,273	142,440
Total Expenditures	\$ 228,370	\$ 192,898	\$ 215,073	\$ 209,540



2019-20 Significant Changes

The District budget for volunteers includes funding for all volunteer groups including the former District 2 volunteers and City of Newberg volunteers. Certain supplies for Volunteer Fire Station 72 are included in the station's budget. Account 5150, Pension Benefit, accounts for contributions to the District's Length of Service Award Plan for volunteers, which is a defined contribution plan. Account 5240 accounts for group insurance policies for the District volunteers. Account 5270 allows for uniform replacements as needed for all volunteers in the District. The District moved in fiscal year 2009-10 to a fully accountable reimbursement plan for its volunteers, primarily oriented toward mileage and education reimbursements, accounted for in accounts 5290, 5461 and 5462.

Account 5501 reflects funding for the Volunteer Firefighters Association fund. Account 5363 provides for antique apparatus vehicle maintenance. Account 5417, Temporary Services, represents part-time Volunteer Battalion Chiefs hired through a temporary agency. Account 5474 reflects funding for the annual Volunteer Awards Banquet.

Status of 2018-19 Tactics

- Finalize deployment of scheduled Volunteers out of companies 320 and 372.

Goal/Strategy: Goal 2

Timeframe: 12 months

Partner(s): Operations, Logistics

Budget Impact: None

Measured By: Consistent minimum staffing by Companies 320 and 372. At least quarterly reporting on staffing performance.

Status: ✓ Complete

Status Report: [Volunteers are now regularly scheduled to cover at the two stations.](#)

- Recruit Volunteers to meet the District's operational need.

Goal/Strategy: Goal 2

Timeframe: 12 months

Partner(s): Operations, Logistics, Human Resources

Budget Impact: None

Measured By: Number of additional volunteers on boarded, consistent with the continued ability to staff volunteer functions.

Status: → Ongoing

Status Report: [Recruitment process conducted; interviews occurred in January 2019 and 14 recruits started the academy in April 2019. 12 recruits graduated the academy in June 2019.](#)

2019-20 Tactic

- Recruit Volunteers to meet the District's operational need.

Goal/Strategy: Goal 2

Timeframe: 12 months

Partner(s): Operations, Logistics, Human Resources

Budget Impact: None

Measured By: Number of additional volunteers on boarded, consistent with the continued ability to staff volunteer functions.

Volunteers, continued

	2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2019-20 Proposed Budget	2019-20 Approved Budget	2019-20 Adopted Budget
10550 General Fund						
5150 Pension Benefit	\$ 32,330	\$ 25,830	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
5206 Worker's Comp		536				
5240 Life/Disability Insurance	13,720	14,582	15,000	15,300	15,300	15,300
5270 Uniform Allowance	22,174	5,915	16,800	16,800	16,800	16,800
5290 Employee Tuition Reimburse		9,837	5,000	5,000	5,000	5,000
Total Personnel Services	68,224	56,701	66,800	67,100	67,100	67,100
5300 Office Supplies	106	37	540	540	540	540
5301 Special Department Supplies	4,171	5,677	5,960	6,210	6,210	6,210
5302 Training Supplies			850	600	600	600
5305 Fire Extinguisher			150	150	150	150
5320 EMS Supplies	347	1,556	4,000	4,000	4,000	4,000
5321 Fire Fighting Supplies	6,330	3,369	6,500	6,500	6,500	6,500
5325 Protective Clothing	47,719	23,568	36,800	26,800	26,800	26,800
5330 Noncapital Furniture & Equip	5,528	819		750	750	750
5350 Apparatus Fuel/Lubricants	2,759	5,528	5,000	4,000	4,000	4,000
5361 M&R Bldg/Bldg Equip & Improv	9,955	18,744	3,000			
5363 Vehicle Maintenance	4,171	7,052	8,000	8,000	8,000	8,000
5365 M&R Firefight Equip	8,509		200	200	200	200
5367 M&R Office Equip			1,650	1,650	1,650	1,650
5414 Other Professional Services	38	675				
5415 Printing	114		325	225	225	225
5416 Custodial & Bldg Services		413				
5417 Temporary Services	9,125	9,309	12,000	12,000	12,000	12,000
5432 Natural Gas	3,424	2,787	900	400	400	400
5433 Electricity	6,581	5,967	600			
5434 Water/Sewer	96	98	108	125	125	125
5436 Garbage	343	1,160				
5450 Rental of Equip	546					
5461 External Training	3,739	8,005	6,900	13,900	13,900	13,900
5462 Travel and Per Diem	17,387	13,276	18,200	18,200	18,200	18,200
5472 Employee Recog & Awards	526	970	1,000	1,000	1,000	1,000
5474 Volunteer Awards Banquet	8,671	8,463	9,500	9,500	9,500	9,500
5480 Community/Open House/Outreach		552	200	200	200	200
5481 Community Education Materials	608	524	1,150	2,000	2,000	2,000
5500 Dues & Subscriptions	744	1,131	1,240	1,240	1,240	1,240
5501 Volunteer Assn Dues	16,000	12,000	16,000	16,000	16,000	16,000
5502 Certifications & Licensing	213	496	1,000	2,000	2,000	2,000
5570 Misc Business Exp	2,271	4,022	5,300	5,300	5,300	5,300
5571 Planning Retreat Expense			500	750	750	750
5575 Laundry/Repair Expense	125		700	200	200	200
Total Materials and Services	160,146	136,197	148,273	142,440	142,440	142,440
Total General Fund	\$ 228,370	\$ 192,898	\$ 215,073	\$ 209,540	\$ 209,540	\$ 209,540

