

Program Description

The governing board is comprised of five elected residents of the District who are responsible for the overall budgetary and policy direction of the District. The Board of Directors (Board) approves the scope and direction of the services to be provided to communities and ensures that the needs of the residents are met, in so far as possible, with available resources. In addition to setting policy and hiring the fire chief/administrator, the Board appoints committee and commission members, including the Budget Committee and the Civil Service Commission.

Budget Summary

Expenditures	2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2019-20 Adopted Budget
Personnel Services	\$ 59	\$ 105	\$ 500	\$ 500
Materials and Services	118,279	273,225	422,950	28,650
Total Expenditures	\$ 118,338	\$ 273,330	\$ 423,450	\$ 29,150

2019-20 Significant Changes

Within Materials and Services, budgeted expenses include \$6,000 in legal expenses for monthly Board meetings and workshops, a \$9,000 allowance for Board member meeting reimbursements, \$1,750 for Board member conference registrations, \$4,750 in mileage reimbursements, travel, and per diem. The largest change is due to the non-recurrence of 2018-19 election expenses for both Board member election costs assessed by our four counties and the May 2019 local option levy renewal election.

Board of Directors



Clark I. Balfour
President



Randy J. Lauer
Vice President



Gordon L. Hovies
Secretary-Treasurer



Robert C. Wyffels
Member



Justin J. Dillingham
Member

Board of Directors, continued

Status of 2018-19 Tactics

- Provide policy direction for the District based upon the three strategic goals.

Goal/Strategy: All

Timeframe: 24 months.

Partner(s): All District divisions and departments.

Budget Impact: Varies based upon policy direction.

Measured By: Adequate engagement from Board members. Appropriate policy development that allows staff the ability to execute plans, processes and programs that support the Strategic Plan.

Status: → Ongoing

Status Report: The Board provided policy direction via actions taken at monthly Board meetings and in the annual budget approval process. For example, during fiscal year 2019, they authorized contracts for professional services, apparatus, vehicle, and equipment purchases, Board Policy updates, and Fire Code Board of Appeals appointments. They also passed a resolution to authorize staff to file election materials with the Washington County Election Division for the purpose of placing the local option levy renewal on the May 2019 ballot. The annual Budget Committee included the Board members.

- Provide strategic direction and policy position on regional, economic, taxation and land-use issues that have an impact on the District.

Goal/Strategy: Goal 1; Goal 2

Timeframe: 24 months.

Partner(s): Fire Chief's Office

Budget Impact: None

Measured By: Participation in local, regional, and state forums that allows for the direct interaction and subsequent policy position statement on economic, taxation, and land-use processes.

Status: → Ongoing

Status Report: In the 2019 fiscal year, Board member activity in this area included participation in the Washington County Consolidated Communications Agency Board of Commissioners, Metro Southwest Corridor Advisory Group, Metro Policy Advisory Committee, Clackamas County ALS Consortium, and the Special Districts Association of Oregon Board, Legislative Committee and Fire Caucus.

Additional Accomplishments

- Elections for Board Positions 4 and 5.

2019-20 Tactics

- Provide policy direction for the District based upon the three strategic goals.

Goal/Strategy: All
Timeframe: 24 months.
Partner(s): All District divisions and departments.
Budget Impact: Varies based upon policy direction.
Measured By: Adequate engagement from Board members. Appropriate policy development that allows staff the ability to execute plans, processes, and programs that support the Strategic Plan.
- Provide strategic direction and policy position on regional, economic, taxation and land-use issues that have an impact on the District.

Goal/Strategy: Goal 2; Goal 3
Timeframe: 24 months.
Partner(s): Fire Chief's Office
Budget Impact: None
Measured By: Participation in local, regional, and state forums that allows for the direct interaction and subsequent policy position statement on economic, taxation, and land-use processes.

Board of Directors, continued

	2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2019-20 Proposed Budget	2019-20 Approved Budget	2019-20 Adopted Budget
10120 General Fund						
5270 Uniform Allowance	\$ 59	\$ 105	\$ 500	\$ 500	\$ 500	\$ 500
Total Personnel Services	59	105	500	500	500	500
5300 Office Supplies	185		150	150	150	150
5301 Special Department Supplies			300	300	300	300
5410 General Legal	6,186	4,000	6,000	6,000	6,000	6,000
5421 BOD Allowance	8,400	8,950	9,000	9,000	9,000	9,000
5461 External Training	1,716	1,418	1,750	1,750	1,750	1,750
5462 Travel and Per Diem	3,736	3,923	4,750	4,750	4,750	4,750
5500 Dues & Subscriptions	2,400					
5570 Misc Business Exp	2,133	1,161	2,500	2,500	2,500	2,500
5572 Advertis/Public Notice	3,308	3,408	3,500	4,200	4,200	4,200
5574 Elections Expense	90,216	250,366	395,000			
Total Materials and Services	118,279	273,225	422,950	28,650	28,650	28,650
Total General Fund	\$ 118,338	\$ 273,330	\$ 423,450	\$ 29,150	\$ 29,150	\$ 29,150