



APARTMENT FIRE & LIFE SAFETY

RESIDENT SPACE INSPECTION

Unit: Annual Semi-Annual Quarterly

General:

	YES	NO	N/A
Unit addressing is clearly identifiable			
Unit is free and clear of excessive collection of personal items			

Kitchen:

Stove and oven are kept clean and free of grease	YES	NO	N/A
Paper towels, hand towels, and other clutter is clear of the cooking surface			
Cooking area is free from burn marks /charring resulting in unattended cooking			

Living Areas:

	YES	NO	N/A
Baseboard, wall, and portable heaters are allowed at least 18 inches of clearance			
Fireplace is equipped with a safety screen			
If used: chimney/flu safety inspection and cleaning have been performed			
Matches and lighters are kept out of reach of children			
Candles are in non-combustible, non-tip holders and are allowed clearance			
Smoking materials are disposed of properly			
Walls and ceiling are free from large holes - which could spread smoke and fire			
General housekeeping is maintained			
Bathroom fan in good working condition & dust free			
Electrical outlets are in good condition and not overloaded			

Sleeping Area:

Area surrounding beds are free from evidence of smoker's carelessness	YES	NO	N/A
Baseboard, wall, and portable heaters are allowed at least 18" of clearance			
Electrical outlets are in good condition and not overloaded			

Smoke and Carbon Monoxide Alarms:

Smoke alarm is present and in appropriately mounted location	YES	NO	N/A
Smoke alarm, when tested, alerts positively			
Smoke alarm device appears to be free from tampering or damage			
Carbon monoxide (CO) alarm is present and working (if required)			

Sprinkler System

Sprinkler heads are free from hanging items	YES	NO	N/A

Patio, decking, balcony and surrounding area:

Barbeque ashes are properly disposed of in a metal container	YES	NO	N/A
Area is clear of rubbish, flammable liquids, and flammable hazards			
Smoking materials are being properly disposed of in appropriate containers			

Comments:

Performed by _____

Date performed _____