

# Tualatin Valley Fire & Rescue



## Master Fee Schedule

Effective July 1, 2020



Tualatin Valley Fire & Rescue is a multi-service district committed to creating safer communities through education, prevention, preparedness and emergency response. Emergency services include fire suppression, emergency medical services, water rescue, and heavy and high-angle rescue.

This Master Fee Schedule consolidates all District fees adopted by the Board of Directors through an ordinance for the various services the District provides. The schedule is updated annually and is available online at [www.tvfr.com](http://www.tvfr.com).

Effective date: July 1, 2020

Ordinance #2020-02 adopting the Master Fee Schedule (Adopted: May 19, 2020)

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## ADMINISTRATION

### PUBLIC RECORDS REQUESTS

The District recognizes that records created, prepared, owned, used, and maintained by the District are the property of the public and shall fully comply with Oregon Public Records Law. Oregon Revised Statute 192.324 describes public access to copies or inspection of public records and authorizes a public body to establish fees to reimburse for the actual cost in making public records available.

Public records may be requested by visiting: <https://www.tvfr.com/133/Public-Records>

**Fee Estimates.** Public records requests will be acknowledged by a District representative within 5 days of the request. A written fee estimate in accordance with the District's established fee schedule will be provided. Estimates over \$25 must be authorized by the requester prior to the District proceeding with records request fulfillment.

If actual costs exceed the estimated amount, the District may seek payment for the partial installment of records produced and/or written authorization for the additional charges before continuing with the request. If costs are less than the estimated amount, the requester will only be charged for the actual costs incurred by the District.

**Fee Variance and Waiver.** The District may authorize a fee reduction or waiver when providing records would be of benefit to the general public, or when the requester is a citizen seeking records for emergency incident in which they were affected.

**Fee Schedule.** The District will only apply fees for the actual costs incurred by the District to compile, summarize, and tailor responses to requests.

- |                                                                                                                                                                                                                            |                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1. Level 1 Request                                                                                                                                                                                                         | Free-of-charge |
| Requested records are immediately accessible and will be provided electronically, the request does not require additional staff time or resources to make the records available.                                           |                |
| 2. Level 2 Request                                                                                                                                                                                                         | \$15.00        |
| Requested records can be made accessible with 15-30 minutes of staff time and requires no managerial or chief-level support.                                                                                               |                |
| 3. Level 3 Request                                                                                                                                                                                                         | \$30.00 / hour |
| The request is generally complex and involves managerial support, retrieval of archived hard-copy records, and/or more than 30 minutes to compile, summarize, or tailor the response. Fees are pro-rated to the half hour. |                |

## ADMINISTRATION, CONTINUED

4. Level 4 Request \$45.00 / hour

The request requires chief, assistant chief, or attorney review. [Note: The District may charge for attorney time spent reviewing records for redaction and exemptions but will not charge for attorney time to determine the applicability of public records law for a requested set of records.] Fees are pro-rated to the half hour.

5. Additional Fees

- |                                                |               |
|------------------------------------------------|---------------|
| a. Black and white copies (11 x 17 or smaller) | \$0.25 / side |
| b. Color copies (11 x 17 or smaller)           | \$0.50 / side |
| c. Non-standard copies (enlargements, etc.)    | Actual cost   |
| d. Flash Drive                                 | \$10.00 each  |
| e. Video or Audio Recording                    | \$5.00 each   |
| f. Postage and Mailing Supplies                | Actual cost   |

## SUBPOENA AND WITNESS FEES

The District may seek compensation of the cost to produce records and/or witnesses for legal proceedings when it is determined that doing so is in the public interest. All fees will be applied in accordance with the Oregon Rules of Civil Procedure and Oregon Revised Statute 44.415.

## MISCELLANEOUS

1. Annual Documents

- |                                           |           |                  |
|-------------------------------------------|-----------|------------------|
| a. Budget Document                        | \$ 50.00  | Available online |
| b. Audit Report (CAFR)                    | \$ 25.00  | Available online |
| c. Popular Annual Financial Report (PAFR) | No charge | Available online |

2. Other

- |                               |          |
|-------------------------------|----------|
| a. Non-Sufficient Funds (NSF) | \$ 25.00 |
|-------------------------------|----------|

## FIRE AND LIFE SAFETY

### DELINQUENT REINSPECTION FEES

Effective October 1, 2019, a cost-based fee shall be imposed when more than two fire code reinspections are necessary to ensure that fire code violations have been adequately abated.

- |                                |                        |
|--------------------------------|------------------------|
| 1. Delinquent Reinspection Fee | \$260 per reinspection |
|--------------------------------|------------------------|

**Invoices.** The District shall address the invoices for fees to the tenant or registered property owner or agent of a building where the violation exists. The Fire Chief, or designee, shall be responsible for determining the responsible party for each invoice.

**Collection Procedures.** Fees will be invoiced within 60 days after the conclusion of the reinspection. Payment is due within 60 days from date of receipt. If payment is not made within 60 days, the invoice shall be considered delinquent and the District may proceed with collections. Collection fees up to 40% of the outstanding balance as permitted by ORS 697.115 may be added to the amount due.

**Appeals.** To file an appeal of a fee assessed under this section of the Fee Schedule, the appellant must provide a written statement to the Fire Chief within 15 days of receipt of the fee invoice. The appeal must clearly state why the fee should not be applied to the appellant. The Fire Chief or designee will issue a written decision within 30 days.

**Waiver.** The Fire Chief may, partially or fully waive fees assessed in compliance with this section of the Fee Schedule, at their sole discretion.

### FIRE & LIFE SAFETY PERMIT FEES

Effective October 1, 2019, a cost-based fee shall be imposed for issuance of a fire code permit for the following items requiring fire district approval. Such fees are due at time of application and are inclusive of plan review and inspection as applicable.

- |                                                             |           |
|-------------------------------------------------------------|-----------|
| 1. Cannabis Extraction Facility Approval                    | \$ 400.00 |
| 2. Exterior Flammable or Combustible Tank >1,000 gallons    | \$240.00  |
| 3. Exterior LPG Tank Installation >2,000 gallons            | \$240.00  |
| 4. Exterior Toxic, Pyrophoric or Corrosive Gas Installation | \$80/Hour |

**Waiver.** The Fire Chief may, partially or fully waive fees assessed in compliance with this section of the Fee Schedule, at their sole discretion.

## FIRE AND LIFE SAFETY, CONTINUED

### FIREWORKS

State law requires that the fire district approve all permits for the retail sales of fireworks within TVF&R boundaries. For more information visit <http://www.tvfr.com/index.aspx?nid=129>.

1. Application fee

Fireworks retail sales application fee	\$ 50.00
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### MOBILE EMERGENCY RESPONDER RADIO COVERAGE (MERRC)

The MERRC Fund is an alternative to Oregon Fire Code Section 510 requirements for fixed in-building emergency radio coverage systems in newly constructed buildings that lack minimum emergency responder radio signal strength.

The following fee schedule provides funding to purchase, install and maintain fleet-wide mobile radio coverage improvements. The total square footage of the building area is used to determine the total fee. For more information visit <http://www.tvfr.com/index.aspx?nid=129>

1. MERRC fee

a. 0 to 50,000 sq. ft.	\$ 0.50 per sq. ft.
b. Additional sq. ft. from 50,001 to 100,000	\$ 0.30 per sq. ft.
c. Additional sq. ft. exceeding 100,000	\$ 0.10 per sq. ft.

MEDICAL

AMBULANCE SERVICES

Following are the Ambulance Rates for Yamhill County Ambulance Service Area #1:

1. Advanced Life Support

A0426	ALS	Non-Emergency Transport – Level 1	\$ 1,961.57
A0427	ALS	Emergency Transport – Level 1	\$ 1,961.57
A0433	ALS	Emergency Transport – Level 2	\$ 1,961.57

2. Basic Life Support

A0428	BLS	Non-Emergency Transport	\$ 1,961.57
A0429	BLS	Emergency Transport	\$ 1,961.57

3. Interfacility and Specialty Care

A0426,0427,0433	ALS	Hospital to Hospital Facility Transfer	\$ 2,451.96
A0428,0429	BLS	Hospital to Hospital Facility Transfer	\$ 2,451.96
A0434	ALS	Specialty Care Transport	\$ 2,451.96
A0426,0427,0433	ALS	Bariatric Transport	\$ 2,451.96
A0428,0429	BLS	Bariatric Transport	\$ 2,451.96

4. Mileage

A0425	ALS	Ground Mileage	\$ 25.73
A0425	BLS	Ground Mileage (Emergency)	\$ 25.73
A0425	BLS	Ground Mileage (Non-Emergency)	\$ 25.73
A0425	BLS	Ground Mileage (Inter-Facility)	\$ 25.73

5. Other Services

A0420	---	Waiting Time per ½ hour	\$ 115.24
---	---	Extra Tech	\$ 403.34
---	---	Sit-Up	\$ 386.18
---	---	Aid Call	\$ 551.69

The District offers membership programs within the Yamhill County Ambulance Service Area #1 (see FireMed on page 9) to assist with out-of-pocket costs for ambulance transport. Financial assistance is also available for hardship situations that are addressed on a case-by-case basis.



## MEDICAL, CONTINUED

### FIREMED (ONLY AVAILABLE FOR RESIDENTS IN THE YAMHILL COUNTY AMBULANCE SERVICE AREA #1)

The District currently serves the Yamhill County Ambulance Service Area #1 with the FireMed program, an ambulance membership program. FireMed Plus is an expanded program that includes Life Flight services. For more information please call 503-259-1125.

1. Program Cost

- |                 |                             |
|-----------------|-----------------------------|
| a. FireMed      | \$ 65.00 / year per family  |
| b. FireMed Plus | \$ 130.00 / year per family |

## OTHER

### COMMUNITY ROOM USE

The District has several community rooms available to rent for personal or business needs. To find which rooms can be reserved visit <http://www.tvfr.com/facilities>.

1. Room rental
  - a. Private groups or businesses \$ 75.00 / four (4) hours
  - b. Qualifying public, not-for-profit organizations Free-of-charge

### TRAINING CENTER USE

The District Training Center Use fees apply to private businesses wishing to rent the use of the District's training grounds. Site usage fees are not typically charged to qualifying public or not-for-profit organizations.

1. Training Center Rental
  - a. Training Grounds/Props <sup>(1)</sup> \$ 550.00 / day
  - b. Auditorium and Classroom 1 \$ 397.50 / day  
*Fee includes multimedia system/projector and screen. <sup>(2)</sup>*
  - c. Classroom 2 <sup>(2)</sup> \$ 50.00 / day
  - d. Classroom 3 <sup>(2)</sup> \$ 50.00 / day
  - e. Training Officer/Safety Officer <sup>(3)</sup> \$ 68.00 / hour
  
2. Heavy Equipment Rental
  - a. Small Forklift \$ 125.00 / day
  - b. Large Forklift \$ 225.00 / day

<sup>(1)</sup> The Rental Fee Schedule is based on weekday/normal business hours usage (7am-5pm).

<sup>(2)</sup> The classroom base rate does not include flip charts, copies, coffee/beverages or miscellaneous materials.

<sup>(3)</sup> TVFR reserves the right to require a Training/Safety Officer present during event.