

## Program Description

The governing board is comprised of five elected citizens of the District who are responsible for the overall budgetary and policy direction of the District. The Board of Directors (Board) approves the scope and direction of the services to be provided to the citizens and ensures that the needs of the citizens are met, in so far as possible, with available resources. In addition to setting policy and hiring the Fire Chief/Administrator, the Board appoints committee and commission members, including the Budget Committee and the Civil Service Commission.

## Budget Summary

Expenditures	2013-14 Actual	2014-15 Actual	2015-16 Approved Budget	2016-17 Adopted Budget
Personnel Services	\$ 87		\$ 500	\$ 500
Materials & Services	37,531	\$ 87,112	39,265	121,575
<b>Total Expenditure</b>	<b>\$ 37,618</b>	<b>\$ 87,112</b>	<b>\$ 39,765</b>	<b>\$ 122,075</b>

## 2016-17 Significant Changes

Within Materials and Services, consultant fees of \$12,000 are budgeted for legislative expenses. Additional budgeted expenses include \$4,000 in legal expenses for monthly Board meetings and workshops, a \$7,500 allowance for Board Member meeting reimbursements, \$1,775 for Board Member conference registrations, \$6,400 in travel and per diem, and \$2,000 for dues and subscriptions for District membership fees to the National Association of Elected Fire Officials, Special Districts Association of Oregon and the Oregon Fire District Directors Association. The most significant increase in the budget is for election expenses. Election expenses of \$80,000 are budgeted for Board member election costs assessed by our three counties.

## Board of Directors



Gorgon L. Hovies  
President



Clark I. Balfour  
Vice President



Brian J. Clopton  
Secretary-Treasurer



Robert C. Wyffels  
Member



Randy J. Lauer  
Member

## Board Of Directors, continued

### Status of 2015-16 Service Measures

- Provide policy direction to the District.

Goal(s)/Call(s) for Action: All  
Service Type(s): Mandatory  
Measured By: Board policy review, input at Board and Budget Committee meetings, and action upon request.  
Status or Outcome: The Board of Directors continues to provide the required policy direction for the District through several venues including Board meetings, the budget process and the recent replacement of the strategic plan.

- Provide strategic direction and policy position on regional economic, taxation, and land use issues that have an impact on the District.

Goal(s)/Call(s) for Action: All  
Service Type(s): Essential  
Measured By: Participation in local, regional, and state forums that allows for the direct interaction and subsequent policy position statement on economic, taxation, and land use processes.  
Status or Outcome: The Board of Directors or assigned Executive Staff, have maximized participation in numerous local, regional and state forums that has allowed the District to establish or take policy positions on several economic and land use related issues that have an impact on the District.

### Status of 2015-16 Change Strategies

- Strategic regional coordination – In an effort to establish safer communities and ensure ongoing service provisions, emphasize policy positions that maximize preparedness for catastrophic events, and leverage existing systems/infrastructure in which the District has already invested. Specific attention should be paid to regional radio, regional CAD, regional preparedness (UASI, MACS), and regional risk reduction strategies.

Goal(s)/Call(s) for Action: III/1; VI/1; VII/3  
Budget Impact: Resource neutral  
Duration: Year 5 of 5  
Budget Description: None  
Partner(s): Washington County Consolidated Communications Agency (WCCCA), C800, Emergency Management Cooperative, Urban Areas Security Initiative (UASI) Points of Contact (POC), Washington, Clackamas, and Multnomah Counties  
Status or Outcome: Significant steps have been taken to finalize a two county regional radio project and are currently in the funding contemplation phase. Regional Computer Aided Dispatch continues to move forward and should provide a significant benefit to the District in the form of reduced response times. The regional preparedness initiatives continue to move at a slow pace, largely outside the control of the District.

### Additional 2015-16 Accomplishments

- Initiated an Administrative Agreement with Washington County Fire District #2
- Initiated Functional Consolidation study for Washington County Fire District #2

## Additional 2015-16 Accomplishments, continued

- Initiated Functional Consolidation study for the Newberg Fire Department
- Worked collaboratively with partner cities on numerous economic development projects
- Continued to enhance partnerships with county partners on affordable housing

## 2016-17 Tactics

- Provide policy direction for the District based upon the three strategic goals.

Goal/Strategy: All  
 Timeframe: 24 months with monthly review via Board Policy  
 Partner(s): All District Divisions and Departments  
 Budget Impact: Varies based upon policy direction  
 Measured By: Adequate engagement from Board Members.  
 Appropriate policy development that allows Staff the ability to execute plans, processes and programs that support the Strategic Plan.

- Provide strategic direction and policy position on regional economic, taxation and land use issues that have an impact on the District.

Goal/Strategy: Goal 2; Goal 3  
 Timeframe: 24 months  
 Partner(s): Fire Chief's Office  
 Budget Impact: None  
 Measured By: Participation in local, regional, and state forums that allows for the direct interaction with and development of a subsequent policy position statement on economic, taxation, and land use processes.

- Once supported, develop annexation and election strategies for Washington County Fire District #2, Newberg Rural Fire Protection District and the City of Newberg.

Goal/Strategy: Goal 3 – Strategies 3.3, 3.4  
 Timeframe: 18 months  
 Partner(s): Fire Chief's Office  
 Budget Impact: Increase required  
 Measured By: Successful public polling, annexation strategy development, measure development, filing and election campaign resulting in annexation.

# Board Of Directors, continued

	2012-13 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Proposed Budget	2016-17 Approved Budget	2016-17 Adopted Budget
<b>10120 General Fund</b>						
5270 Uniform Allowance	\$ 87		\$ 500	\$ 500	\$ 500	\$ 500
<b>Total Personnel Services</b>	<b>87</b>		<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
5300 Office Supplies		9	50	50	50	50
5301 Special Department Supplies			400	400	400	400
5410 General Legal	2,242	2,480	3,000	4,000	4,000	4,000
5413 Consultant Fees			12,000	12,000	12,000	12,000
5421 BOD Allowance	7,350	6,350	6,000	7,500	7,500	7,500
5461 External Training	1,700	1,085	2,625	1,775	1,775	1,775
5462 Travel and Per Diem	4,560	3,460	6,400	6,400	6,400	6,400
5500 Dues & Subscriptions	2,000	2,000	2,000	2,000	2,000	2,000
5570 Misc Business Exp	1,166	2,427	2,950	3,250	3,250	3,250
5572 Advertis/Public Notice	4,120	3,286	3,840	4,200	4,200	4,200
5574 Elections Expense	14,393	66,015		80,000	80,000	80,000
<b>Total Materials &amp; Services</b>	<b>37,531</b>	<b>87,112</b>	<b>39,265</b>	<b>121,575</b>	<b>121,575</b>	<b>121,575</b>
<b>Total General Fund</b>	<b>\$ 37,618</b>	<b>\$ 87,112</b>	<b>\$ 39,765</b>	<b>\$ 122,075</b>	<b>\$ 122,075</b>	<b>\$ 122,075</b>