

# Board of Directors

## Program Description

The governing board is comprised of five elected members who are responsible for the overall budgetary and policy direction of the District. The Board of Directors (Board) approves the scope and direction of the services to be provided to the citizens and ensures that the needs of the citizens are met, in so far as possible, with available resources. In addition to setting policy and hiring the Fire Chief/Administrator, the Board appoints committee and commission members, including the Budget Committee and the Civil Service Commission.

## Budget Summary

Expenditures	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Budget
Personnel Services	\$ 1,018		\$ 1,000	\$ 500
Materials and Services	36,300	\$ 88,149	101,400	104,025
Total Expenditures	\$ 37,318	\$ 88,149	\$ 102,400	\$ 104,525

## 2014-15 Significant Changes

The most significant item in this budget is the budget for election expenses. Within Materials and Services, election costs for one election are estimated and included for two Board Member positions' election expenses charged by county election offices. Consultant fees of \$12,000 are budgeted for legislative expenses. Additional budgeted expenses include \$3,000 legal expenses for monthly Board meetings and workshops, \$6,000 allowance for Board Member meeting reimbursements, \$2,625 for Board Member conference registrations, \$6,400 in travel and per diem, and \$2,000 for dues and subscriptions for District membership fees to the Special Districts Association of Oregon and the Oregon Fire District Directors Association, among others.

## Board of Directors



Robert C. Wyffels  
President



Randy J. Lauer  
Vice President



Gordon L. Hovies  
Secretary-Treasurer



Clark I. Balfour  
Member



Brian J. Clopton  
Member

# Board of Directors, continued

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## Status of 2013-14 Service Measures

- Provide policy direction to the District.

Goal(s)/Call(s) for Action: VII  
Service Type(s): Mandatory  
Measured By: Board policy review, input at Board and Budget Committee meetings, and action upon request.  
Status or Outcome: Board policies continue to be reviewed and revised as needed. In previous years, all Board policies were reviewed annually. At the direction of the Board, the review cycle has now been changed to ensure that no Board policy goes longer than two years without review. Staff has created a process to meet this expectation. Staff continues to provide the necessary research, recommendations, and discussion for the Board and Budget Committee to drive policy direction for the District.

- Provide strategic direction and policy position on regional economic, taxation, and land use issues that have an impact on the District.

Goal(s)/Call(s) for Action: VII; VIII  
Service Type(s): Essential  
Measured By: Participation in local, regional, and state forums that allows for the direct interaction and subsequent policy position statement on economic, taxation, and land use processes.  
Status or Outcome: The Board has taken steps directly or through staff to demonstrate policy position on numerous issues this fiscal year, including areas associated with urban renewal, enterprise zones, urban services agreements, and transportation related items. The Board continues to watch closely how regional policy and process impacts the District.

## Status of 2013-14 Change Strategies

- Strategic regional coordination – In an effort to establish safer communities and ensure ongoing service provisions, emphasize policy positions that maximize preparedness for catastrophic events, and leverage existing systems/infrastructure in which the District has already invested. Specific attention should be paid to regional radio, regional CAD, regional preparedness (UASI, MACS), and regional risk reduction strategies.

Goal(s)/Call(s) for Action: III; VII; VIII  
Budget Impact: Resource neutral  
Duration: Year 3 of 5  
Budget Description: None  
Partner(s): Washington County Consolidated Communications Agency (WCCCA), C800, Office of Consolidated Emergency Management (OCEM), Urban Areas Security Initiative (UASI) Points of Contact (POC), Washington, Clackamas, and Multnomah Counties  
Status or Outcome: There continues to be action required on this Change Strategy. Efforts have been made and results have been seen in the area of regional radio and regional Computer Automated Dispatch (CAD) that will enhance District operations. The Board continues to direct the Fire Chief on aspects of infrastructure enhancements internally and externally. Work will continue toward regional preparedness efforts, but outcomes may not be completely seen until late in the duration of this Change Strategy.

## Additional 2013-14 Accomplishments

- Several Board members served on various regional agencies, including Robert Wyffels - WCCCA Board of Commissioners and Budget Committee; Clark Balfour - SDAO Board of Directors and Personnel Committee representative; and Gordon Hovies - Clackamas County ALS Consortium Committee.
- TVF&R Boards of Director officer appointments remained the same: Robert Wyffels - President; Randy Lauer - Vice President; and Gordon Hovies - Secretary/Treasurer.

## 2014-15 Service Measures

- Provide policy direction to the District.

Goal(s)/Call(s) for Action: All  
Service Type(s): Mandatory  
Measured By: Board policy review, input at Board and Budget Committee meetings, and action upon request.

- Provide strategic direction and policy position on regional economic, taxation, and land use issues that have an impact on the District.

Goal(s)/Call(s) for Action: All  
Service Type(s): Essential  
Measured By: Participation in local, regional, and state forums that allows for the direct interaction and subsequent policy position statement on economic, taxation, and land use processes.

## 2014-15 Change Strategies

- Strategic regional coordination – In an effort to establish safer communities and ensure ongoing service provisions, emphasize policy positions that maximize preparedness for catastrophic events, and leverage existing systems/infrastructure in which the District has already invested. Specific attention should be paid to regional radio, regional CAD, regional preparedness (UASI, MACS), and regional risk reduction strategies.

Goal(s)/Call(s) for Action: III/1; VI/1; VII/3  
Budget Impact: Resource neutral  
Duration: Year 4 of 5  
Budget Description: None  
Partner(s): Washington County Consolidated Communications Agency (WCCCA), C800, Emergency Management Cooperative, Urban Areas Security Initiative (UASI) Points of Contact (POC), Washington, Clackamas, and Multnomah Counties

## Board of Directors, continued

	Actual Prior FY 2012	Actual Prior FY 2013	Budget Prior FY 2014	Budget Proposed FY 2015	Budget Approved FY 2015	Budget Adopted FY 2015
<b>10120 General Fund</b>						
5270 Uniform Allowance	\$ 1,018		\$ 1,000	\$ 500	\$ 500	\$ 500
<b>Total Personnel Services</b>	<b>1,018</b>		<b>1,000</b>	<b>500</b>	<b>500</b>	<b>500</b>
5300 Office Supplies	9	\$ 23	50	50	50	50
5301 Special Department Supplies	192	378	400	400	400	400
5410 General Legal	2,476	3,078	3,000	3,000	3,000	3,000
5413 Consultant Fees	12,000	12,000	12,000	12,000	12,000	12,000
5421 BOD Allowance	4,750	5,800	6,000	6,000	6,000	6,000
5461 External Training	1,463	1,782	2,900	2,625	2,625	2,625
5462 Travel and Per Diem	4,002	2,371	7,250	6,400	6,400	6,400
5500 Dues & Subscriptions	3,500	2,000	2,000	2,000	2,000	2,000
5570 Misc Business Exp	4,581	1,269	3,900	2,950	2,950	2,950
5572 Advertis/Public Notice	3,327	3,397	3,900	3,600	3,600	3,600
5574 Elections Expense		56,052	60,000	65,000	65,000	65,000
<b>Total Materials &amp; Services</b>	<b>36,300</b>	<b>88,149</b>	<b>101,400</b>	<b>104,025</b>	<b>104,025</b>	<b>104,025</b>
<b>Total General Fund</b>	<b>\$ 37,318</b>	<b>\$ 88,149</b>	<b>\$ 102,400</b>	<b>\$ 104,525</b>	<b>\$ 104,525</b>	<b>\$ 104,525</b>