

Board of Directors

Fund 10 • Directorate 01 • Division 10 • Department 120

Program Description

The governing board is comprised of five elected members who are responsible for the overall budgetary and policy direction of the District. The Board of Directors (Board) approves the scope and direction of the services to be provided to the citizens and ensures that the needs of the citizens are met, in so far as possible, with available resources. In addition to setting policy and hiring the Fire Chief/Administrator, the Board appoints committee and commission members, including the Budget Committee and the Civil Service Commission.

Budget Summary

Expenditures	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Budget
Personnel Services	\$ 1,018		\$ 1,000	\$ 500
Materials and Services	36,300	\$ 88,149	101,400	104,025
Total Expenditures	\$ 37,318	\$ 88,149	\$ 102,400	\$ 104,525

2014-15 Significant Changes

The most significant item in this budget is the budget for election expenses. Within Materials and Services, election costs for one election are estimated and included for two Board Member positions' election expenses charged by county election offices. Consultant fees of \$12,000 are budgeted for legislative expenses. Additional budgeted expenses include \$3,000 legal expenses for monthly Board meetings and workshops, \$6,000 allowance for Board Member meeting reimbursements, \$2,625 for Board Member conference registrations, \$6,400 in travel and per diem, and \$2,000 for dues and subscriptions for District membership fees to the Special Districts Association of Oregon and the Oregon Fire District Directors Association, among others.

Board of Directors



Robert C. Wyffels
President



Randy J. Lauer
Vice President



Gordon L. Hovies
Secretary-Treasurer



Clark I. Balfour
Member



Brian J. Clopton
Member

Board of Directors, continued

Status of 2013-14 Service Measures

- Provide policy direction to the District.

Goal(s)/Call(s) for Action:	VII
Service Type(s):	Mandatory
Measured By:	Board policy review, input at Board and Budget Committee meetings, and action upon request.
Status or Outcome:	Board policies continue to be reviewed and revised as needed. In previous years, all Board policies were reviewed annually. At the direction of the Board, the review cycle has now been changed to ensure that no Board policy goes longer than two years without review. Staff has created a process to meet this expectation. Staff continues to provide the necessary research, recommendations, and discussion for the Board and Budget Committee to drive policy direction for the District.

- Provide strategic direction and policy position on regional economic, taxation, and land use issues that have an impact on the District.

Goal(s)/Call(s) for Action:	VII; VIII
Service Type(s):	Essential
Measured By:	Participation in local, regional, and state forums that allows for the direct interaction and subsequent policy position statement on economic, taxation, and land use processes.
Status or Outcome:	The Board has taken steps directly or through staff to demonstrate policy position on numerous issues this fiscal year, including areas associated with urban renewal, enterprise zones, urban services agreements, and transportation related items. The Board continues to watch closely how regional policy and process impacts the District.

Status of 2013-14 Change Strategies

- Strategic regional coordination – In an effort to establish safer communities and ensure ongoing service provisions, emphasize policy positions that maximize preparedness for catastrophic events, and leverage existing systems/infrastructure in which the District has already invested. Specific attention should be paid to regional radio, regional CAD, regional preparedness (UASI, MACS), and regional risk reduction strategies.

Goal(s)/Call(s) for Action:	III; VII; VIII
Budget Impact:	Resource neutral
Duration:	Year 3 of 5
Budget Description:	None
Partner(s):	Washington County Consolidated Communications Agency (WCCA), C800, Office of Consolidated Emergency Management (OCEM), Urban Areas Security Initiative (UASI) Points of Contact (POC), Washington, Clackamas, and Multnomah Counties
Status or Outcome:	There continues to be action required on this Change Strategy. Efforts have been made and results have been seen in the area of regional radio and regional Computer Automated Dispatch (CAD) that will enhance District operations. The Board continues to direct the Fire Chief on aspects of infrastructure enhancements internally and externally. Work will continue toward regional preparedness efforts, but outcomes may not be completely seen until late in the duration of this Change Strategy.

Board of Directors, continued

Additional 2013-14 Accomplishments

- Several Board members served on various regional agencies, including Robert Wyffels - WCCCA Board of Commissioners and Budget Committee; Clark Balfour - SDAO Board of Directors and Personnel Committee representative; and Gordon Hovies - Clackamas County ALS Consortium Committee.
- TVF&R Boards of Director officer appointments remained the same: Robert Wyffels - President; Randy Lauer - Vice President; and Gordon Hovies - Secretary/Treasurer.

2014-15 Service Measures

- Provide policy direction to the District.

Goal(s)/Call(s) for Action: All
Service Type(s): Mandatory
Measured By: Board policy review, input at Board and Budget Committee meetings, and action upon request.

- Provide strategic direction and policy position on regional economic, taxation, and land use issues that have an impact on the District.

Goal(s)/Call(s) for Action: All
Service Type(s): Essential
Measured By: Participation in local, regional, and state forums that allows for the direct interaction and subsequent policy position statement on economic, taxation, and land use processes.

2014-15 Change Strategies

- Strategic regional coordination – In an effort to establish safer communities and ensure ongoing service provisions, emphasize policy positions that maximize preparedness for catastrophic events, and leverage existing systems/infrastructure in which the District has already invested. Specific attention should be paid to regional radio, regional CAD, regional preparedness (UASI, MACS), and regional risk reduction strategies.

Goal(s)/Call(s) for Action: III/1; VI/1; VII/3
Budget Impact: Resource neutral
Duration: Year 4 of 5
Budget Description: None
Partner(s): Washington County Consolidated Communications Agency (WCCCA), C800, Emergency Management Cooperative, Urban Areas Security Initiative (UASI) Points of Contact (POC), Washington, Clackamas, and Multnomah Counties

Board of Directors, continued

		Actual Prior FY 2012	Actual Prior FY 2013	Budget Prior FY 2014	Budget Proposed FY 2015	Budget Approved FY 2015	Budget Adopted FY 2015
10120 General Fund							
5270	Uniform Allowance	\$ 1,018		\$ 1,000	\$ 500	\$ 500	\$ 500
	Total Personnel Services	1,018		1,000	500	500	500
5300	Office Supplies	9	\$ 23	50	50	50	50
5301	Special Department Supplies	192	378	400	400	400	400
5410	General Legal	2,476	3,078	3,000	3,000	3,000	3,000
5413	Consultant Fees	12,000	12,000	12,000	12,000	12,000	12,000
5421	BOD Allowance	4,750	5,800	6,000	6,000	6,000	6,000
5461	External Training	1,463	1,782	2,900	2,625	2,625	2,625
5462	Travel and Per Diem	4,002	2,371	7,250	6,400	6,400	6,400
5500	Dues & Subscriptions	3,500	2,000	2,000	2,000	2,000	2,000
5570	Misc Business Exp	4,581	1,269	3,900	2,950	2,950	2,950
5572	Advertis/Public Notice	3,327	3,397	3,900	3,600	3,600	3,600
5574	Elections Expense		56,052	60,000	65,000	65,000	65,000
	Total Materials & Services	36,300	88,149	101,400	104,025	104,025	104,025
	Total General Fund	\$ 37,318	\$ 88,149	\$ 102,400	\$ 104,525	\$ 104,525	\$ 104,525