



CIVIL SERVICE COMMISSION

Sue Lamb (term expires 02/26)
Donna Fowler (term expires 02/27)
Jake Gartland (term expires 02/27)
Gary Rebello (term expires 02/26)

CHIEF EXAMINER

Timothy Ashcroft

CIVIL SERVICE SECRETARY

Pablo Mendoza

CIVIL SERVICE COMMISSION REGULAR MEETING WEDNESDAY, April 9, 2025, AT 3:00 PM

Public meetings are broadcast via the District's YouTube channel
<http://www.youtube.com/c/TualatinValleyFireRescue>

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| ATTENDANCE | Commissioners: Sue Lamb, Donna Fowler, Jake Gartland, Gary Rebello (chair) Chief Examiner: Tim Ashcroft <u>TVF&R Staff</u> <ul style="list-style-type: none">• Steven Partain• Laura Hitt• Lucy Shipley• Sara Serna• Pablo Mendoza |
| AGENDA ITEM I: <i>Call to Order</i> | Chair Rebello called the meeting to order at 3:00 p.m. |
| AGENDA ITEM II: <i>Consent Agenda</i> | Commissioner Fowler moved to approve the Consent Agenda. Commissioner Gartland seconded the motion and the motion passed unanimously. |
| AGENDA ITEM III: <i>Chief Examiner Actions</i> | Chief Examiner Ashcroft presented the actions for the quarter. All actions were within guidelines. |

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| | <p>The paramedic exam appeals were aborted due to Org Health staff stepping in and determined there was merit to candidate argument.</p> <p>The captain exam appeals prompted a Chief Examiner investigation. Upon receiving the Chief Examiner report, the appellants chose not to pursue further.</p> |
| <p>AGENDA ITEM IV: <i>District Update</i></p> | <p>Deputy Chief Laura Hitt provided a District Update for the Commissioners.</p> <p>Station 35 will be rebuilt, and permits will be submitted by end of month for both a temporary station and rebuild of the station.</p> <p>Progress continues for Station 62, which would be the new Aloha station. Permits expected to be submitted by end of May.</p> <p>Station 20 design is being finalized and needs to go through landuse, aiming for July. This will also need a temporary station.</p> <p>The training center will also be needing a full teardown and rebuild. Communication with capital improvement to determine spaces for outside activities.</p> <p>Chief Hitt provided a Save the Date for the Meritorious Awards scheduled May 17, 2025.</p> <p>Chief Hitt shared a 2024 Year in Review video.</p> <p>Lastly, Commissioner Rebello inquired about DEI policies, with Chief Hitt responding that DEI policies will stay as is due to not receiving any federal funding.</p> |
| <p>AGENDA ITEM V: <i>Items Not Listed on the Agenda</i></p> | <p>Regarding vacancy for Civil Service Commissioner, applications to open on April 11. Phone screenings will take place to get list down to 3 finalists for in-person interviews.</p> <p>Chief Examiner performance review is scheduled to be happening shortly, Steven will begin the process next week.</p> |
| <p>ADJOURNMENT</p> | <p>Chair Rebello adjourned the meeting.</p> <p>The meeting closed at 3:18 p.m.</p> |

Minutes by Pablo Mendoza