Tualatin Valley Fire & Rescue

FIRE DRILL RECORD

School/Facility Name: _____ Address: _____

Primary Contact/Title: _____ School Year: _____

Month	Date	Planned or Alarm Activated	Time of Day	# of Kids	*Duration	Blocked Exit	During Assembly	During Gym	During Classroom Session	During Recess	During Nap Time	Witnessed by: Signed	Earthquake Drill (Y or N)
SEPT													
OCT													
NOV													
DEC													
JAN													
FEB													
MAR													
APR													
MAY													
JUNE													
JULY													
AUG													

Listed above are six types of fire drills. Each type should be conducted at least once during the year.
More than one type may occur during each drill.
* Duration is calculated from the moment the alarm is activated until the last person is out of the building.

At the end of the year, please make a copy of this form and forward it to your nearest Division Office:

North Division – 14480 SW Jenkins Road – Beaverton, OR 97005 – 503.356.4700
South Division – 7401 SW Washo Court, Suite 101 – Tualatin, OR 97062 – 503.612.7000

For more information on Fire Safety curriculum, contact the TVF&R Division Office nearest you.

Special Circumstances/Notes:

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