



## **FIREFIGHTER/PARAMEDIC**

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<b>DIVISION:</b>	OPERATIONS
<b>DEPARTMENT:</b>	FIRE/EMS
<b>SUPERVISOR:</b>	COMPANY OFFICER
<b>SUPERVISION EXERCISED:</b>	May indirectly supervise emergency personnel as needed in emergency situations.
<b>SALARY/WAGE STATUS:</b>	AS PER LABOR CONTRACT
<b>CIVIL SERVICE STATUS:</b>	YES
<b>PERS STATUS:</b>	POLICE AND FIRE
<b>BARGAINING UNIT:</b>	YES-IAFF 1660
<b>REVISION DATE:</b>	6/09

### **PRIMARY PURPOSE**

Performs firefighting and rescue operations for the combating, extinguishing and prevention of fires as well as for saving life and property. Performs duties and responsibilities pertaining to hazardous materials response and mitigation. Also performs duties of a Paramedic consistent with Oregon EMT Paramedic credentials and District policy.

### **ESSENTIAL FUNCTIONS**

The essential functions of this position include, but are not limited to, the following duties and responsibilities:

#### **FIREFIGHTER DUTIES:**

1. Responds to alarms; performs all necessary duties as a firefighter including, but not limited to, hose line operations, fire pump operation, operation of heavy equipment (including hydraulic rescue tools), functions with hand tools necessary in fire suppression including walking on pitched roofs and cutting holes in roofs and/or walls using power or hand tools, life safety activities, rescue operations including forcible entry, property conservation operations, clean-up projects, and all other activities as required.
2. Searches, finds, and rescue drags or carries victims (ranging from newborns to adults) to safety.

3. Responds to hazardous materials emergencies and performs necessary mitigation activities per District policies, procedures, guidelines, and safety rules as outlined in federal, state, and local regulations.
4. Functions as an integral component of a team.
5. As needed in emergency situations, may operate fire apparatus or other vehicles in an emergency mode with emergency lights and sirens.
6. Participates in fire drills and attends classes on fire techniques and other emergency topics as mandated to maintain necessary skills and proficiency levels that are required by State and District standards.
7. Maintains, checks, tests, and repairs all fire and rescue apparatus, equipment and facilities as assigned. Responsible for equipment and station checks following District policies, procedures, guidelines, and safety rules as outlined in federal, state, and local regulations. Performs general maintenance work in cleaning, storing, and reloading equipment, apparatus, and supplies. Cleans and maintains emergency apparatus and District equipment as well as assists in the maintenance of the fire station and fire station grounds as assigned.
8. Participates in pre-fire familiarization of large buildings, draws building layouts and address run cards using computer software, tests hose requirements, and performs all other preparatory and maintenance functions as required.
9. Responds to the general public regarding fire suppression and emergency incidents following District policies and procedures in a courteous and respectful manner.
10. Assists the public in education and fire prevention, including station tours, classroom presentations, and greeting the public at fire stations.
11. Compiles, writes, and submits required reports by computer for emergency and non-emergency activities to various District Officers.

#### PARAMEDIC DUTIES:

1. Performs emergency medical services as consistent with EMT-P rating and District policy. Responds as part of a team to medical alarms and other emergencies and performs appropriate emergency medical service. Responds to emergency scenes and maintains radios communication with the Dispatch office, local hospitals for medical consultation, and other response units.
2. Directs or provides advanced life support care on emergency scenes including triage, EKG interpretation, drug therapy, splinting, bandaging, immobilizing patient, extrication and all other related duties involved in on-scene patient care.

3. Completes all reports by computer dealing with patient care as needed to record emergency responses.
4. Maintains required training hours as required by Oregon for paramedic certification.

### **SECONDARY FUNCTIONS**

1. Assists in station clerical and record keeping activities as assigned.
2. Drives various vehicles as required.
3. Performs station chores, including laundry, floor maintenance, trash removal, kitchen upkeep, landscaping, and general housekeeping and building maintenance as assigned.
4. Performs fire inspections as assigned.
5. Represents TVF&R at citizen and community activities.
6. Reports/remains at work during major emergencies and/or disasters with little or no notice.
7. Receives assignments outside of the job description or normal chain of command during major emergencies and/or disasters.
8. Conducts emergency medical classes as required by the Fire District.
9. Performs other duties as assigned.

### **JOB SCOPE**

The Firefighter/Paramedic is responsible for all firefighting-related and EMS duties and operations as assigned. Involves contact with a wide variety of personalities both inside and outside the District. Requires a high degree of independent decision making in emergency situations. Involves complex emergency and maintenance duties that may have a direct impact upon the operations of the Fire District. Incumbent is exposed to all manner of environmental conditions including inclement weather, extreme temperatures, dust, noise, dim lighting, and all other conditions as present in the performance of essential function. Incumbent may also experience such hazards as fumes, flames, chemicals, blood, other body fluids, and all other hazards as required in performance of essential functions. Requires the operation of various equipment, machinery, apparatus, and rescue vehicles as needed. May require working long hours and for extended periods of time between meals and breaks in some emergency situations.

## **JOB QUALIFICATIONS**

### **Required for initial employment:**

- High school diploma or equivalent;
- Must possess State of Oregon EMT-P certification by date of employment and maintain certification in order to perform duties of a paramedic.
- Must possess a current, valid driver's license and maintain a driving record insurable by the District's insurer in order to drive a District vehicle.
- In addition to a high school diploma, post-high school education or an equivalent combination of education and experience is preferred and will be considered.

### **Required for continued employment:**

#### *Knowledge of:*

- Modern firefighting and emergency medical principles, practices, techniques and procedures;
- Operation and maintenance requirements of various types of fire apparatus and equipment;

#### *Ability to:*

- Don and properly adjust personal protective equipment within specified time frames without assistance;
- Give and comprehend verbal orders;
- Understand and follow oral and written instructions, standard policies, procedures, guidelines, and safety rules as outlined in federal, state, and local regulations as well as by the District;
- Perform duties in a manner which positively reflects on the Fire District;
- Drive an emergency vehicle;
- Learn firefighting techniques, the use of firefighting apparatus, and emergency medical techniques;
- Conduct a standard building fire inspection;
- Perform a wide variety of mechanical operations including, but not limited to, the use of various emergency apparatus, equipment and tools;
- Provide emergency medical response;
- Prepare incident reports, inspection reports, and medical reports by computer, using proper, detailed descriptions, and appropriate grammar;
- Interview people and gather relevant information;
- Read, understand, and communicate effectively in English, both orally and in writing;
- Operate a personal computer and standard office software applications in addition to any necessary specialized software;
- Ability to work independently but also able to work cooperatively as part of a team;
- Establish and maintain courteous working relationships with others both inside and outside the Fire District.

*Annual demonstration of the following OSHA and other required competencies:*

- Physical ability to perform the physical activities required for the essential functions of a Firefighter, as demonstrated by satisfactory completion of the annual physical given by the District; and annual drills, which demonstrate each Firefighter's ability to do the job;
- HazMat awareness and operations;
- Blood-born and air-born pathogens awareness;
- Wearing self-contained breathing apparatus, which includes a demand valve-type positive-pressure face piece or HEPA filter mask, requiring the ability to tolerate increased respiratory workloads;
- Wearing personal protective ensemble (turn-outs) that are insulated, (resulting in significant fluid loss that frequently progresses to clinical dehydration and may elevate core body temperature);
- Hazardous communication plan implementation as distributed through Company Officers;
- Oregon State Cardlock Fuel Dispensing requirements;
- Confined space awareness.

### **WORKING CONDITIONS**

1. Under stressful physical and mental conditions, while wearing personal protective ensembles and self-contained breathing apparatus (SCBA), perform all necessary duties as a firefighter.
2. Climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces, and operating in proximity to electrical power lines and/or other hazards.
3. Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medications or hydration.
4. Reports/remains at work during major emergencies and/or disasters with little or no notice.
5. Work with a wide variety of hazardous materials as required. Exposure to various hazards, such as disease, chemicals, fumes, and other hazards as necessary. Exposure to toxic fumes, irritants, particulates, biological (infectious) and non-biological hazards, and or heated gases, despite the use of personal protective ensembles and SCBA.
6. Functions as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members.
7. Repeated exposure to traumatic and otherwise disagreeable situations.

8. Must work in both open and confined work spaces as well as in adverse environmental conditions for extended periods of time with little or no rest.
9. Must work under conditions of low visibility.
10. Must drive emergency vehicles during both day and night in emergency situations involving speeds in excess of posted limits, in congested traffic, and during unsafe road conditions created by environmental factors.
11. Must travel throughout the District to various work site locations in order to fulfill the essential functions of the position.

### **PHYSICAL AND MENTAL REQUIREMENTS**

1. Must effectively perform essential job functions under stressful physical and mental conditions.
2. Must put on and properly adjust personal protective equipment within specified time frames without needing assistance.
3. Must perform critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments, including hot, dark, enclosed spaces that are further aggravated by fatigue, flashing lights, sirens, and other distractions.
4. Must communicate while wearing personal protective ensembles and SCBA under conditions of high background noise, poor visibility, and drenching from hose lines and/or fixed protection systems (sprinklers).
5. Must understand a variety of fire suppression and prevention materials and information.
6. Must use tools in safe and awkward positions for extended periods of time.
7. Must execute full physical exertion and mental activity at all times of the day/night in responding to alarms and emergency situations.
8. Must remain calm and maintain composure when confronting stressful and emergency situations.
9. Must hear and orally respond to calls for assistance, radio communications, and all other calls as needed under all conditions which may include background noises in emergency operations.

11. Must advance water filled hose lines up to 1.5 inches in diameter from fire apparatus to occupancy (approximately 150 feet), which may involve negotiating multiple flights of stairs, ladders, and other obstacles.
12. Must meet National fire Protection Association (NFPA) standards for health and fitness.