



VOLUNTEER RECRUITMENT

CORE VOLUNTEER

DUTIES

- Participate in fire and EMS related drills, and attend classes to attain and maintain necessary skills related to fire suppression, life safety, rescue operations, property conservation operations, clean-up projects, and other related activities.
- Activities may include rehab unit staffing and response, medic standby and water tender operations.
- Maintain, check, and test apparatus, equipment, and facilities as assigned.
- Participate in community activities, public education, standbys, fire watches, station tours, and other events that require positive public interaction.
- Write and submit required reports by computer for emergency and non-emergency activities.
- Respond to alarms; perform firefighter related duties including, but not limited to, the use of hoses, pumps, equipment, emergency apparatus, and tools.
- Follow standard policies, procedures, guidelines, and safety rules.

MINIMUM REQUIREMENTS

- Must be 18 years of age or older.
- High school graduate or equivalent required.
- Must have a valid Oregon driver's license.
- Must pass criminal background check, reference check, pre-academy physical exam, and drug screen.
- Must live within TVF&R jurisdiction. See "About Us" at www.tvfr.com for TVF&R service area information.
- Must attend and successfully complete 100% of the academy, which includes the TVF&R Academy (two weekends) and the FF1 Academy (approximately eight weekends and eight weekday nights).
- Must be Fire Fighter I certified or have Fire Fighter I certification within one year of becoming a volunteer. District provided training.
- Must be an Oregon EMT-Basic or receive EMT-Basic certification within one year of becoming a volunteer.* EMT-B certification costs may be reimbursed upon completion.

*EMT Basic Certification

At the initial interview, you must be able to show proof of being EMT-B certified, proof of enrollment in an EMT-B course, OR proof that you meet the basic math and English requirements to enroll in an EMT course. You can obtain this proof by providing a copy of your college transcript, degree, or by taking a placement test at a community college and providing documentation of the testing.

For information on EMT schools, see the Department of Health & Human Services website:

<http://egov.oregon.gov/DHS/ph/ems/certific/school.shtml#emtb>

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APPLICATION

A completed District [application](#) must be received by the Administration front desk by 4:30 PM on the closing date listed below*. Application packets are available to [download](#) online, or may be picked up at the [Command & Business Operations Center](#) front desk.

OPEN DATE: Monday, April 5, 2010

CLOSING DATE: Monday, April 26, 2010*

Submit completed [application](#) to:

Tualatin Valley Fire & Rescue
Command & Business Operations Center
Attention: Human Resources
20665 SW Blanton Street
Aloha, OR 97007

OR as an attachment to an email, sent to: jobs@tvfr.com

**Consideration of candidates will begin immediately and position may close without notice as soon as a sufficient number of qualified candidates apply.*

All employees hired after March 16, 2004, will be tobacco free inside/outside District property, District apparatus, or inside/outside training facilities throughout their length of service to the District.

TENTATIVE TIMELINE FOR SELECTION PROCESS

Phone Interviews:	May 2010
Chief's Interview:	May 2010
Background Check, Reference Check:	June 2010
Offers Made, Physical, Drug Screen:	June/July 2010
TVF&R Volunteer Academy Start Date:	August 21, 2010

MORE INFORMATION

Questions? Refer to our [FAQ](#). If you cannot find an answer there, refer to our [contact us](#) page.