

TUALATIN VALLEY FIRE RESCUE
TRAVEL AND PER DIEM

10110 Civil Service Commission

Travel and Per Diem	Two outside evaluators per prior year numbers for promo exams as required by Civil Service.	3,000
	Total	3,000

10120 Board of Directors

Travel and Per diem	Based on previous FY.	2,500
	Total	2,500

10150 Fire Chief's Office

Travel and Per Diem	Various conferences, meetings.	8,750
Travel and Per Diem	Lead AA and 1.50 FTE Admin Assts.	2,200
	Total	10,950

10170 Logistics Administration

Travel and Per Diem	AC IAFC/ODCA/SDAO airfare, lodging, and per diem.	3,000
Travel and Per Diem	Project Coordinator - 2 day Accrediation Manager Workshop/Workshop for Susan Mootry.	2,000
Travel and Per Diem	GIS to ESRI Conference airfare, lodging, and per diem.	1,000
Travel and Per Diem	Mileage reimbursement for Special Projects Coordinator - based on actual usage.	780
Travel and Per Diem	Dir. Wells to IAFC.	1,500
	Total	8,280

10175 Communications & Technology

Travel and Per Diem	Deccan conference - airfare, lodging, and per diem - 2 @ \$1,080.	2,160
Travel and Per Diem	DC and Communications Manager ITIL conf lodging, airfare and per diem.	1,700
Travel and Per Diem	Communications Manager IAFC or FDIC airfare, lodging, and per diem.	850
Travel and Per Diem	OFSOA Conference for Program Assistant.	500
Travel and Per Diem	Mileage reimbursement for Lt. battery program; based on actual usage.	125
	Total	5,335

10200 Emergency Operations Admin

Travel and Per Diem	Duty Chief Outreach - 12 people x 3 nights @ \$150, plus meals @ \$50 per day.	7,800
Travel and Per Diem	Firehouse World Expo - 6 personnel x airfare @ \$350, plus 3 nights lodging @ \$175, plus per diem @ \$50 per day.	6,450
Travel and Per Diem	OFCA Conference - 9 personnel x 3 nights @ \$150, plus meals @ \$50 per day.	5,850
Travel and Per Diem	IAFC Conference - 4 people x airfare @ \$350, plus 4 nights lodging @ \$175, plus per diem @ \$50 per day.	4,900

Account 5462 - Travel and Per Diem, Continued

10200 Emergency Operations Admin

Travel and Per Diem	FDIC East - 4 personnel x airfare @ \$350, plus 3 nights lodging @ \$175, plus per diem @ \$50 per day.	4,300
Travel and Per Diem	Chaplains (CISM, station meetings, emergency scene response, etc.).	3,600
Travel and Per Diem	Women in Fire Service - 3 personnel x airfare @ \$350; plus 3 nights lodging @ \$175, plus per diem @ \$50 per day.	3,075
Travel and Per Diem	Ops Retreats - 14 x 4 days and 2 nights, plus food.	3,000
Travel and Per Diem	ISO Conference for two staff members - airfare @ \$350, plus 3 nights lodging @ \$175, plus per diem @ \$50 per day.	1,750
Travel and Per Diem	Mileage and per diem - misc. community college classes, safety classes, etc.	1,500
Travel and Per Diem	Misc. mileage and per diem (floater travel, one day classes, etc.).	1,500
Travel and Per Diem	Redmond Symposium - 1 staff x airfare @ \$350, plus 4 nights lodging @ \$150, plus per diem @ \$50 per day.	1,150
Travel and Per Diem	Mileage for Administrative Staff.	350
	Total	45,225

10205 Emergency Medical Services

Travel and Per Diem	Lodging and per diem/travel for EMS conferences. Same as previous year.	5,000
	Total	5,000

10210 Finance

Travel and Per Diem	Travel expenses for conferences, air fare, and hotel accommodations	1,970
	Total	1,970

10215 Information Technology

Travel and Per Diem	Based on actual and planned usage.	7,000
	Total	7,000

10220 Supply

Travel and Per Diem	Decreased based on current year expenditure level.	200
	Total	200

10300 Volunteer Administration

Travel and Per Diem	OVFA Conference (lodging and per diem) - 10 @ \$125; Newport EMS Conference (lodging and per diem) - 4 @ \$125; IAFC/VCOS Conference (airfare, lodging and per diem).	6,550
Travel and Per Diem	VBC vehicle stipend - 2 x 12 months @ \$200.	4,800
	Total	11,350

10304 Human Resources

Account 5462 - Travel and Per Diem, Continued

10304 Human Resources

Travel and Per Diem	Conference travel for 4 HR staff - \$3,000; OFSOA meeting expense for HR AA - \$400; mileage reimbursement - \$600; travel for four to two out of town job fairs - \$3,000, two female firefighters to annual conference - \$1,500.	7,500
Total		7,500

10402 Training

Conferences - Training Officers	Attendance at at least one National level conference and one State level conference for each of the five Training Officers, as part of their annual performance objectives. National Conferences - 5 days @ \$45 per day per diem, plus 5 nights lodging @ \$140, airfare @ \$400. 3 day conference @ \$45 per day per diem, plus 3 nights lodging @ \$80.	8,075
Conferences - Division Chief	Travel and per diem for the Division Chief of Training to attend National Fire Conference - 5 nights lodging @ \$125, plus per diem @ \$60 per day, plus airfare @ \$400. State Conferences - 8 nights lodging x \$80, plus 8 days per diem @ \$45.	2,325
Travel and Per Diem	Travel and per diem to attend industry seminar.	1,325
Training Retreat	Lodging expenses for the annual Training Division Planning Retreat - 7 people x 2 nights x \$65 per night; 4 people x 1 night x \$65.	1,170
Mileage	Mileage reimbursement for Training Division Administrative Assistants.	500
Total		13,395

10421 Occupational Health Services

Travel and Per Diem	Mileage reimbursement.	1,200
Total		1,200

10425 Wellness Program

Travel and Per Diem	Airfare for two external trainings and/or conferences. Also due to increase in mileage from station visits.	2,000
Total		2,000

10451 Media Services

Travel and Per Diem	Editing workshop/Seattle or San Francisco and NAB Las Vegas.	1,200
Total		1,200

10460 Public Education

Travel and Per Diem	Two Pub Ed conferences.	1,000
Total		1,000

10571 Fleet Maintenance

Travel and Per Diem	Kathy & Timmi to iMaint user conference.	3,000
Travel costs for SCBA technician re-certification	Required bi-annual re-certification of SCBA technician.	1,500
Total		4,500

Account 5462 - Travel and Per Diem, Continued

10582 Facilities Maintenance

Travel and Per Diem	To pay for potential travel and per diem expenses. We will be sending our Facilities Specialist to the iMaint User Conference to assist with the transition from PMC to iMaint.	4,000
Total		4,000

10621 Wildland Team

Travel costs for Wildland conference.	Continuing education/skill improvement - 2.5 days meals x 4 persons; 2 nights lodging @ \$127 x 2 rooms; airfare 4 persons @ \$300; rental car \$200.	2,866
Travel costs for Hunter Ligett School.	Continuing education/skill improvement - 3 days meals x 6 persons @ \$49; 3 nights lodging @ \$62 x 3 rooms; fuel \$766; \$175 misc.	2,385
Travel costs for COWS	Continuing education/skill improvement - 18 @ \$88.	1,584
Total		6,835

10622 Technical Rescue

Travel and Per Diem	To provide funds for training opportunities for lead instructors and TRT members to attend training opportunities, included in 3-year plan. Amount remained the same based on previous years expenditures.	3,000
Total		3,000

10625 HazMat Team

Travel and Per Diem	Same as previous year.	3,000
Total		3,000

10626 Water Rescue

Travel and Per Diem	Amount increased due to expected use. Meals for Swiftwater Rescue Technician Advanced Class - 63 @ \$12.00; mileage - 500 miles @ \$0.485.	998
Total		998

10750 Emergency Management

Travel and Per Diem	International Disaster Management Conference in Florida (4-day conference plus travel day). This is a combination of professional development, District promotion, and harvesting information, curriculum, and procedures that we can apply (past and current examples include employee/family welfare, MCI and WMD response, and EOC/FOC operations).	900
Total		900

10800 Fire Marshal's Office

Travel and Per Diem	Travel and per diem to support identified External Training for other than the apartment manager training and the water liaison program.	16,139
Travel and Per Diem	To provide airfare, lodging, and per diem for one attendee at the national apartment manager training conference.	2,500
Travel and Per Diem	To provide airfare, lodging, and per diem for one attendee at the national water purveyor and manager conference.	1,000

Account 5462 - Travel and Per Diem, Continued

		Total	19,639
10900 Community Services			
Travel and Per Diem	Travel to NOIA (on-scene PIO training) and 3CMA regional conference (strategic communications planning).		2,000
		Total	2,000
		Total	171,977