

Board of Directors

PROGRAM DESCRIPTION

The governing board is comprised of five elected members who are responsible for the overall budgetary and policy direction of the Fire District. The Board of Directors (Board) approves the scope and direction of the services to be provided to the citizens and ensures that the needs of the citizens are met, in so far as possible, with available resources. In addition to setting policy and hiring the Fire Chief/Administrator, the Board appoints board and commission members, including the Budget Committee and the Civil Service Commission.

BUDGET SUMMARY

Expenditures	2005-06 Actual	2006-07 Actual	2007-08 Budget	2008-09 Budget
Materials and Services	\$28,788	\$150,364	\$39,319	\$205,780
Total Expenditures	\$28,788	\$150,364	\$39,319	\$205,780

2008-09 SIGNIFICANT CHANGES

The significant increase in this budget is due to elections expense of \$140,000 for Board member election expenses and local option levy renewal. Budgeted expenses also include: \$3,000 legal expenses for monthly Board meetings and workshops, consultant fees of \$25,000 for cost sharing of a Washington County urbanization consultant to facilitate the process among Washington County governments, \$15,000 for legislative expenses, \$4,200 allowance for Board member meeting reimbursements, and \$4,900 for Dues and Subscriptions for District membership fees to the Special Districts Association of Oregon and the Oregon Fire District Directors' Association, among others.

STATUS OF 2007-08 SERVICE MEASURES (PREVIOUSLY SERVICE LEVEL OBJECTIVES)

- **Provide approval and authorization for utilization of bond funds for capital projects**, i.e. station remodeling, seismic upgrades, new station construction.

Goal(s): I, II, VII, VIII
Service Type(s): Essential Services
Measured By: Project completion.
Status or Outcome: Accomplished for projects and apparatus presented. Will continue to provide future policy direction and guidance to staff in future phases of projects.

- **Continue to meet with city managers and elected officials to strengthen relationships.**

Goal(s): II, III, VII
Service Type(s): Management Services
Measured By: Internal assessment.
Status or Outcome: Accomplished.

- **Complete review/revision of the District's Board Policies.**

Goal(s): VI, VII
Service Type(s): Management Services
Measured By: Completion.
Status or Outcome: Accomplished.

2007-08 ADDITIONAL ACCOMPLISHMENTS

- Provided direction and approval of the District's Strategic Plan.
- Reviewed and approved the new labor contract.
- Directed the movement of Board meetings to an alternate location to provide greater accessibility to the citizens.
- Approved a legislative issues matrix.
- Approved the location of the new Command and Business Operations Center.

2008-09 SERVICE MEASURES

- **Provide approval and authorization to place ballot measure** on November 2008 election calendar for local option levy.

Goal(s): VIII
Service Type(s): Essential
Measured By: Ballot placement.

- **Continue to provide policy direction to the District** representing the interests of the taxpayers.

Goal(s): VII
Service Type(s): Mandatory
Measured By: Board policy review, regular board meetings, and action upon request.

- **Provide direction to District on Washington County urbanization efforts.**

Goal(s): VII, VIII
Service Type(s): Essential
Measured By: Action upon request.

2008-09 CHANGE STRATEGIES

- **Sustainability Policy Adoption** - Review and adopt sustainability policies recommended by staff.

Goal(s): VII
Budget Impact: Resource Neutral
Duration: Year 1 of 5
Budget Description: No budget impact expected.
Partner(s): All Divisions

- **Alternate Board Meeting Locations** - In an effort to make Board of Directors and elected official meetings more accessible to the citizens and communities we serve, one meeting per quarter will be scheduled in a southern location of the District.

Goal(s): II
Budget Impact: Resource Neutral
Duration: Ongoing
Budget Description: No budget impact expected.
Partner(s): Fire Chief's Office, partner cities

Board of Directors

	Actual Prior FY 2006	Actual Prior FY 2007	Budget Prior FY 2008	Budget Proposed FY 2009	Budget Approved FY 2009	Budget Adopted FY 2009
10120 General Fund						
5300 Office Supplies		54	100	100	100	100
5301 Special Department Supplies	23	43	100	100	100	100
5330 Noncapital Furniture & Equip		943	450	450	450	450
5410 General Legal	2,088	2,182	2,900	3,000	3,000	3,000
5413 Consultant Fees	12,000	12,000	14,000	40,000	40,000	40,000
5421 BOD Allowance	3,400	2,650	4,200	4,200	4,200	4,200
5461 External Training	888	1,455	2,600	2,600	2,600	2,600
5462 Travel and Per Diem	883	1,555	2,500	2,500	2,500	2,500
5472 Employee Recog & Awards		80	250	250	250	250
5500 Dues & Subscrip	4,615	2,535	4,919	4,900	4,900	4,900
5570 Misc Business Exp	2,583	3,789	4,600	3,480	3,480	3,480
5572 Advertis/Public Notice	2,308	2,542	2,700	4,200	4,200	4,200
5574 Elections Expense		120,536		140,000	140,000	140,000
Total Materials and Services	28,788	150,364	39,319	205,780	205,780	205,780
Total General Fund	28,788	150,364	39,319	205,780	205,780	205,780

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