

# Board of Directors

## PROGRAM DESCRIPTION

The governing board is comprised of five elected members who are responsible for the overall budgetary and policy direction of the Fire District. The Board of Directors (Board) approves the scope and direction of the services to be provided to the citizens and ensures that the needs of the citizens are met, in so far as possible, with available resources. In addition to setting policy and hiring the Fire Chief/Administrator, the Board appoints board and commission members, including the Budget Committee and the Civil Service Commission.

## BUDGET SUMMARY

Expenditures	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Materials and Services	\$26,137	\$191,031	\$55,130	<b>\$117,310</b>
Total Expenditures	\$26,137	\$191,031	\$55,130	<b>\$117,310</b>

## 2010-11 SIGNIFICANT CHANGES

The significant increase in this budget is largely due to \$65,000 elections expense budgeted for Board Member election. Budgeted expenses include: \$3,180 legal expenses for monthly Board meetings and workshops, consultant fees of \$16,000 for cost sharing of a Washington County urbanization consultant to facilitate the process among Washington County governments, \$12,000 for legislative expenses, \$4,500 allowance for Board member meeting reimbursements, \$1,485 for Board Member conference registrations and \$4,600 in travel and per diem, and \$1,925 for dues and subscriptions for District membership fees to the Special Districts Association of Oregon and the Oregon Fire District Directors' Association, among others. Travel and Per Diem was increased to reflect travel to the national Commission on Fire Accreditation International meeting in August 2010. Advertising costs were increased to \$4,940 to allow for a greater number of joint city and District board meetings.

## STATUS OF 2009-10 SERVICE MEASURES

- **Provide policy direction to the District** representing the interests of the taxpayers.

**Goal(s):** VII  
**Service Type(s):** Mandatory  
**Measured By:** Board policy review, input at Board and Budget Committee meetings, and action upon request.  
**Status or Outcome:** Continuous. In addition to the regular Board policy review conducted throughout the year, the Board participated in a special work session where staff sought their direction on concepts for future service models.

- **Provide direction to the District** on the Washington County urbanization process.

**Goal(s):** VII, VIII  
**Service Type(s):** Essential  
**Measured By:** Action upon request.  
**Status or Outcome:** Participation in Phase I complete. Phase II in progress with regional partners focusing on unincorporated urbanized areas.

## ***Board of Directors, continued***

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### **STATUS OF 2009-10 SERVICE MEASURES, CONTINUED**

- **Provide direction to the District** on the Command and Business Operations Center relocation project.

**Goal(s):** VII  
**Service Type(s):** Essential  
**Measured By:** Action upon request.  
**Status or Outcome:** Ongoing dialogue.

- **Provide direction to the District** relative to state and federal legislative initiatives with potential impact on the District.

**Goal(s):** VII  
**Service Type(s):** Essential  
**Measured By:** Action upon request.  
**Status or Outcome:** Continuous.

- **Provide orientation and training** to any new Board Members.

**Goal(s):** VI  
**Service Type(s):** Essential  
**Measured By:** Action upon request.  
**Status or Outcome:** Completed.

### **STATUS OF 2009-10 CHANGE STRATEGIES**

- None

### **2009-10 ADDITIONAL ACCOMPLISHMENTS**

- Welcomed the first new Board Member in nine years – Mr. Gordon Hovies was elected to Position 3 and joined the Board in July 2009.
- Board Member Gearin completed multiple years of service on the Special Districts Association of Oregon (SDAO) Board of Directors. Subsequently, Board Member Balfour was elected to serve on the SDAO Board.
- Accepted retirement of the Fire Chief/Administrator to occur August 31, 2010, and appointed the District's next Fire Chief/Administrator effective September 1, 2010.

**2010-11 SERVICE MEASURES**

- **Provide policy direction to the District.**

**Goal(s):** VII  
**Service Type(s):** Mandatory  
**Measured By:** Board policy review, input at Board and Budget Committee meetings, and action upon request.

- **Provide direction to the District** on the Washington County urbanization process.

**Goal(s):** VII, VIII  
**Service Type(s):** Essential  
**Measured By:** Participation in phase II of the process with regional partners focusing on unincorporated urbanized areas.

## Board of Directors

	Actual Prior FY 2008	Actual Prior FY 2009	Budget Prior FY 2010	Budget Proposed FY 2011	Budget Approved FY 2011	Budget Adopted FY 2011
<b>10120 General Fund</b>						
5300 Office Supplies	41	87	100	100	100	100
5301 Special Department Supplies	224	165	100	100	100	100
5410 General Legal	2,269	16,114	3,150	3,180	3,180	3,180
5413 Consultant Fees	12,000	27,634	33,000	28,000	28,000	28,000
5414 Other Professional Services		185				
5415 Printing	13					
5421 BOD Allowance	3,550	4,000	4,500	4,500	4,500	4,500
5461 External Training	190	2,039	2,600	4,500	4,500	1,485
5462 Travel and Per Diem	810	2,353	2,500	10,000	10,000	4,600
5484 Postage, UPS & Shipping	147					
5500 Dues & Subscrip	2,035	2,535	2,500	1,925	1,925	1,925
5570 Misc Business Exp	2,028	4,419	3,480	3,480	3,480	3,480
5572 Advertis/Public Notice	2,830	4,649	3,200	4,940	4,940	4,940
5574 Elections Expense		126,851		65,000	65,000	65,000
<b>Total Materials and Services</b>	<b>26,137</b>	<b>191,031</b>	<b>55,130</b>	<b>125,725</b>	<b>125,725</b>	<b>117,310</b>
<b>Total General Fund</b>	<b>26,137</b>	<b>191,031</b>	<b>55,130</b>	<b>125,725</b>	<b>125,725</b>	<b>117,310</b>