

# Board of Directors

Fund 10 • Directorate 01 • Division 10 • Department 120

## PROGRAM DESCRIPTION

The governing board is comprised of five elected members who are responsible for the overall budgetary and policy direction of the Fire District. The Board of Directors (Board) approves the scope and direction of the services to be provided to the citizens and ensures that the needs of the citizens are met, in so far as possible, with available resources. In addition to setting policy and hiring the Fire Chief/Administrator, the Board appoints board and commission members, including the Budget Committee and the Civil Service Commission.

## BUDGET SUMMARY

Expenditures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Materials and Services	\$191,031	\$34,631	\$117,310	<b>\$41,200</b>
Total Expenditures	\$191,031	\$34,631	\$117,310	<b>\$41,200</b>

## 2011-12 SIGNIFICANT CHANGES

The significant decrease in this budget is largely due to not budgeting elections expense for Board Member elections in 2011-12, as it is a non-election year. Also, consultant fees were decreased from \$28,000 to \$12,000, which primarily includes legislative expenses. Additional budgeted expenses include: \$3,600 legal expenses for monthly Board meetings and workshops, \$6,250 allowance for Board member meeting reimbursements, \$3,000 for Board Member conference registrations, \$6,000 in travel and per diem, and \$1,500 for dues and subscriptions for District membership fees to the Special Districts Association of Oregon and the Oregon Fire District Directors Association, among others.

## STATUS OF 2010-11 SERVICE MEASURES

- Provide policy direction to the District.

**Goal(s):** VII  
**Service Type(s):** Mandatory  
**Measured By:** Board policy review, input at Board and Budget Committee meetings, and action upon request.  
**Status or Outcome:** Board policies are reviewed by the Board of Directors annually. Based upon information obtained from the last review period, the policies are either updated or maintained as is. In addition to this regular policy review cycle, meetings were held with the Budget Committee members to obtain input on policy direction specific to the District's budget process. The overall processes for this service measure are intact and will continue.

- Provide direction to the District on the Washington County urbanization process.

**Goal(s):** VII, VIII  
**Service Type(s):** Essential  
**Measured By:** Participation in phase II of the process with regional partners focusing on unincorporated urbanized areas.  
**Status or Outcome:** This process continues and the District's Board of Directors was active while the issue was in process. However, it appears that the overall process has stalled at this point and additional work is pending. The Board will continue to provide oversight and direction on this particular issue, which has overarching impacts on the District.

## ***Board of Directors, continued***

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### **STATUS OF 2010-11 CHANGE STRATEGIES**

- None.

### **2010-11 ADDITIONAL ACCOMPLISHMENTS**

- Integrated the utilization of an electronic format for the monthly Board book documents.
- Participated in the Western Washington County Fire District Directors meeting.
- Participated in joint Board/City Council meetings with Tigard, Beaverton, and Sherwood.
- In January 2011, Board Member Carol Gearin (Position #4) retired after providing 15-plus years of service to the District. Randy Lauer was appointed to fill Position #4 until the election in spring of 2011.
- Elections for Positions #4 and #5 were conducted in spring of 2011, with both Board Members reelected.

### **2011-12 SERVICE MEASURES**

- **Provide policy direction to the District.**

**Goal(s):** VII  
**Service Type(s):** Mandatory  
**Measured By:** Board policy review, input at Board and Budget Committee meetings, and action upon request.

- **Provide direction to the District on the Washington County urbanization process.**

**Goal(s):** VII, VIII  
**Service Type(s):** Essential  
**Measured By:** Participation in phase II of the process with regional partners focusing on unincorporated urbanized areas.

### **2011-12 CHANGE STRATEGIES**

- **Strategic regional coordination** – In an effort to establish safer communities and ensure ongoing service provisions, emphasize policy positions that maximize preparedness for catastrophic events, and leverage existing systems/infrastructure in which the District has already invested. Specific attention should be paid to regional radio, regional CAD, regional preparedness (UASI, MACS), and regional risk reduction strategies.

**Goal(s)/Call(s) for Action:** III/A, VII/C, and VIII  
**Budget Impact:** Resource neutral  
**Duration:** Year 1 of 5  
**Budget Description:** None  
**Partner(s):** Washington County Consolidated Communications Agency (WCCCA), C800, Office of Consolidated Emergency Management (OCEM), Urban Areas Security Initiative (UASI) Points of Contact (POC), Washington, Clackamas, and Multnomah Counties.

## Board of Directors

	Actual Prior FY 2009	Actual Prior FY 2010	Budget Prior FY 2011	Budget Proposed FY 2012	Budget Approved FY 2012	Budget Adopted FY 2012
<b>10120 General Fund</b>						
5300 Office Supplies	87	26	100	75	75	75
5301 Special Department Supplies	165	154	100	150	150	150
5410 General Legal	16,114	2,242	3,180	3,600	3,600	3,600
5413 Consultant Fees	27,634	12,000	28,000	12,000	12,000	12,000
5414 Other Professional Services	185					
5415 Printing		81				
5421 BOD Allowance	4,000	4,750	4,500	6,250	6,250	6,250
5461 External Training	2,039	870	1,485	2,000	2,000	2,000
5462 Travel and Per Diem	2,353	5,005	4,600	5,000	5,000	5,000
5500 Dues & Subscriptions	2,535	1,955	1,925	1,925	1,925	1,925
5570 Misc Business Exp	4,419	3,655	3,480	6,000	6,000	6,000
5572 Advertis/Public Notice	4,649	3,893	4,940	4,200	4,200	4,200
5574 Elections Expense	126,851		65,000			
<b>Total Materials &amp; Services</b>	<b>191,032</b>	<b>34,631</b>	<b>117,310</b>	<b>41,200</b>	<b>41,200</b>	<b>41,200</b>
<b>Total General Fund</b>	<b>191,032</b>	<b>34,631</b>	<b>117,310</b>	<b>41,200</b>	<b>41,200</b>	<b>41,200</b>

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