

Apparatus Fund

Fund 21 • Special Revenue Fund Type

FUND DESCRIPTION

The Apparatus Fund is a special revenue fund designated for the purchase of emergency response apparatus. Requirements for this fund are generally in accordance with the District's long-term capital replacement plans. The General Fund's local option tax levy provides property tax resources to be transferred to this fund to provide apparatus funding. This fund is expected to have limited activity until 2014-15, as the District utilizes the proceeds of its general obligation bonds in the Capital Projects fund to purchase emergency response apparatus.

The apparatus replacement section of the Capital Plan is affected by several factors and the plan is reviewed and updated annually. Planning factors include the extended order-to-receipt time of approximately nine months for fire engines and ladder trucks as the apparatus are constructed to District specifications; as well as apparatus deployment needs of Integrated Operations as they adjust units deployed to meet increased population and response needs. An ongoing Apparatus Planning Committee is utilized to keep up-to-date and prepared for the future. Apparatus are relocated throughout the District to make best use of their particular technical support capabilities, such as a narrow turning radius, water supply capabilities, rural/urban interface abilities, and all terrain capabilities. The apparatus response requirements for industrial areas, residential areas, and wildland areas differ.

Funding for the ongoing requirements has been provided by working capital brought forward from the prior fiscal year, transfers from the General Fund, interest earnings on invested funds, and any proceeds from the sale of emergency response vehicles purchased from this fund.

BUDGET SUMMARY

Expenditures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Contingency			\$500,000	\$500,000
Ending Fund Balance	\$1,144,518	\$1,776,988	1,148,629	2,487,120
Total Expenditures	\$1,144,518	\$1,776,988	\$1,648,629	\$2,987,120

LONG-TERM PLANNING

Apparatus replacement requires long-term financial planning. Below is a schedule of anticipated apparatus replacement that is largely expected to be funded with general obligation bonds in the Capital Projects Fund through 2013-14, and then through the Apparatus Fund.

Apparatus	2011-12	2012-13	2013-14	2014-15	2015-16
Engines		\$1,150,000	\$1,200,000	\$1,240,000	\$1,328,000
Trucks			1,000,000		
Brush Units	\$125,000	390,000			
Rehabilitation Units					
Medic Units				200,000	
Special Purpose	700,000	630,000	240,000	100,000	
Tenders	900,000			550,000	
Total	\$1,725,000	\$2,170,000	\$2,440,000	\$2,090,000	\$1,328,000

Apparatus Fund, continued

OPERATING BUDGET

The annual maintenance and operating costs, including fuel to operate the fire apparatus are:

Apparatus	2006-07	2007-08	2008-09	2009-10	2010-11
Engines	\$22,769	\$22,980	\$26,854	\$30,582	\$18,505
Trucks	23,585	38,910	42,490	49,800	31,722
Aerial Pumpers	37,340	34,196	41,668	44,500	31,412
Heavy Brush Rigs	17,429	13,232	8,326	10,190	5,650
Specialty ⁽¹⁾	6,100	6,487	5,479	5,980	5,841
Tenders	3,647	2,881	3,901	4,569	5,028

⁽¹⁾ Specialty includes Heavy Rescue, Technical Rescue, Hazmat, and Dive Rescue units.

These costs are budgeted within the Fleet Maintenance and fire stations, as well as with Finance, for the insurance premiums.

Fleet maintenance costs typically rise at an annual rate of 5% to 10%. This increase is directly caused from rising costs in maintenance parts, fuel, lubricants, and outsourced vendor labor rates. Although fleet maintenance costs will occasionally flat line and/or decrease from time to time, this condition is normally short lived due to several reasons.

When new apparatus are purchased, they come with a manufacturer's warranty that allows certain maintenance work to be performed at no cost to the District. Depending upon how many apparatus and how close together the purchases are can create this lower cost effect.

Also, Fleet has moved from a cost per mile to a cost per hour method to allow for the accurate ability to track apparatus maintenance costs. This change has temporarily lowered the fleet costing trend, since the District's vehicles do not travel great distance, and at times, are deployed in a way that mileage is hardly a factor; the costs per hour model is a more accurate way to track true costs and vehicle utilization. As apparatus are placed in a lower deployment method, Fleet and Integrated Operations will evaluate the need versus the true costs to consider the value in keeping or redeploying the apparatus to allow full functionality and costs utilization of each vehicle. As apparatus age and are replaced, it is expected that all of the replaced apparatus will be designated as surplus equipment. Proceeds from the sale of surplus apparatus are returned to this fund for utilization in future years.



Apparatus Fund

<i>Historical Data</i>			<i>Budget for Next Year 2011-12</i>			
Actual Second Preceding Year 2008-09	Actual First Preceding Year 2009-10	Adopted Budget This Year 2010-11	Resources	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Board
\$612,210	\$1,144,518	\$1,644,518	Beginning Fund Balance	\$1,790,991	\$1,790,991	\$1,790,991
17,308	9,970	4,111	Earnings from Temporary Investments	9,392	9,392	9,392
15,000	122,500		Surplus Property Income			
500,000	500,000		Transfer from Other Funds	1,186,737	1,186,737	1,186,737
\$1,144,518	\$1,776,988	\$1,648,629	Total Resources	\$2,987,120	\$2,987,120	\$2,987,120
			Requirements			
		\$500,000	Capital Outlay			
\$1,144,518	\$1,776,988	1,148,629	Contingency	\$500,000	\$500,000	\$500,000
			Reserved for Future Expenditures	2,487,120	2,487,120	2,487,120
\$1,144,518	\$1,776,988	\$1,648,629	Total Requirements	\$2,987,120	\$2,987,120	\$2,987,120

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Capital Improvements Fund

Fund 22 • Special Revenue Fund Type

FUND DESCRIPTION

The Capital Improvements Fund accounts for capital expenditures used to support day-to-day operations that the District classifies as “small capital” items or “operating capital” items. This fund accounts for the purchase of equipment and furniture that cannot be funded through general obligation bonds under Oregon law, and equipment that generally must be regularly replaced, such as firefighting equipment or computers. The renewal of the local option tax levy, approved by voters in November 2008, continues to provide resources for this fund, in addition to normal General Fund transfers to provide resources for specialized emergency response technologies, such as self-contained breathing apparatus and response aids.

BUDGET SUMMARY

Expenditures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Capital Outlay	\$2,686,145	\$2,772,536	\$4,774,041	\$2,628,742
Contingency			2,811,763	2,683,160
Reserved for Future	6,108,620	6,063,701	1,865,391	3,337,601
Total Expenditures	\$8,794,765	\$8,836,237	\$9,451,195	\$8,649,503

2011-12 SIGNIFICANT CHANGES

Because this fund is utilized to account for the “operating” equipment needed to operate the fire department, the items are detailed by type and managing cost center. The fund’s expenditures this year are in accordance with the District’s normal replacement schedule for existing equipment and to purchase furnishings and equipment for new fire stations. Communications equipment (MDTs, radios, lighting packages, etc.) for new apparatus purchases are budgeted as well as the capital replacement of Mobile Data Computers (MDCs) on all front line apparatus. In addition, an estimated placeholder is included to replace the current FireRMS software with a new occupancy database management solution.



Capital Improvements Fund

5603 Training Props

22402 Training/Supply - Cap Imp Fd

Ground level wood ventilation props	Funding for ground level vent prop development at both North and South Training grounds. This will include pitched wood roof props like the current, and two commercial flat roof props, one for each site.	10,000
Portable LPG prop replacement	Relocate the mobile LPG props as a part of the CFBT siting on the flam pad. Initial plan was to use the valves and lines that are already in place, but recent review finds these do not meet shut off safety standards. These funds covers relocating, purchasing of valves for emergency shut off, and fabrication of manual station to run the prop.	7,500
CFBT Burn Prop	Was part of FY11 budget but won't be delivered till FY12	217,550
	Total	235,050

5610 Building & Bldg Improv

22571 Fleet Maint - Cap Imp Fd

Apparatus building - HVAC	Central HVAC needs replacement because it is beyond its lifecycle. Issues with this unit could result in the loss of heating and cooling for this building and lead to emergency repairs, Parts for the unit could take several weeks to receive, if available. By replacing this unit, will also help to improve the ventilation in the parts room.	29,500
	Total	29,500

5615 Vehicles & Apparatus

22571 Fleet Maint - Cap Imp Fd

All Steer axle conversion on Dash pumpers (2 @ \$22,000)	Conversion of seven Dash All Steer units to meet State of Oregon Department of Transportation guidelines. This request is to remove the rear axle and All Steer components on two All Steer pumper units and replace them with conventional dual rear wheel axles. This procedure will allow TVF&R to deploy these two units into front line status.	138,721
Apparatus set-up	Fleet fabrication, bracket installation, and compartment configuration for firefighting equipment.	30,000
Apparatus set-up	Light brush engine.	10,000
Apparatus set-up	Fire Investigator unit.	5,000
	Total	183,721

5620 Firefighting Equip

22160 Central Int Ops - Cap Imp Fd

Firefighting supplies	Holmatro combination tool for Truck 50R.	4,725
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22170 Logistics Admin - Cap Imp Fd

RPP: Spare SCBA bottles (300 @ \$955)	Spare bottles that meet the specifications of the requested new SCBA packs.	286,500
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Capital Improvements Fund, continued

5620 Firefighting Equip

RPP: Crew communications equipment (137 @ \$1,138)	SCBA mask integrated voice communications devices per request in new Respiratory Protection Program (roll over from FY 2011 due to lack of equipment availability during FY 2011).	165,010
RPP: ODH Quantifit test machine	Quantifit 1-3 minute respirator fit testing. No certification required. On-board data storage can store more than 500 tests. Subject can self-test; transfers file in Excel and PDF. Will interface with SharePoint and MUNIS, and exceeds NFPA standards. Can test full face and APR.	8,500
R.I.T. packs	Part of the RPP approved by the Board Agenda Bill in FY11	34,290

22200 Int Ops Admn - Cap Imp Fd

Hydraulic cutter upgrade (4 @ \$5,423)	Hydraulic cutters are part of the District's heavy extrication tool complement. There are six complements in the District (T67, T51, T56, T50R, HR51, USAR51). In order to keep up with the changing metals in the 2012 model year vehicles, four of the District's cutters need to be upgraded. Two of the District's cutters have already been upgraded (T67, HR51).	21,692
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22622 Tech Rescue - Cap Imp Fd

Confined space rope winch	Used to safely and quickly mount to tripod without separate anchor system. Significantly improves speed, performance, and safety.	2,700
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Total 523,417

5625 EMS Equip

22402 Training/Supply - Cap Imp Fd

EMS mannequins (2 @ \$1,750)	To be designated to two stations, not yet identified, due to revamp of FTO Program.	3,500
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22421 EMS/Health/Well - Cap Imp Fd

Power Cot Stretcher, Stryker Power Pro	Power Cots to assist lifting/moving of patients. These cots provide mechanical lifting of patients' weight while loading/unloading and when raising/lowering cot while on scene. This stretcher will match the two purchased last year and standardize the stretchers on the frontline three Medic Units and Reserve Medic. Use of these units will lower the number of crew injuries (local ambulance companies report a 40% reduction in their injuries due to this stretcher). See Budget Request documentation.	12,438
Spirometer replacement (2 @ \$2,200)	To replace aging/obsolete equipment that is greater than ten years old and starting to fail. This equipment is used several thousand times per year and required for Occupational Health physicals. Anticipated life of new equipment is eight to ten years. This equipment generates approximately \$3,000/hr. revenue (150 tests X \$20) from outside contracts and saves the District approximately \$10,000 annually if paid to external clinic to administer.	4,400
12-lead EKG machine	Replace 12-lead EKG machine that is greater than ten years old and is failing (misdiagnosing a high number of EKG interpretations), has obsolete diagnostic software and paper. Life expectancy of new machine is ten years. This equipment generates approximately \$3,000/hr. revenue (100 X \$30) from outside contracts and saves the District approx. \$10,000 annually if paid to external clinic to administer.	3,800

Capital Improvements Fund, continued

5625 EMS Equip

Stryker Tracked Stair Chair, Model Stair Pro 6252	To safely move patients, including morbidly obese patients, down stairs and hallways. Use would lower injury risk to patients and crew members. Many documented crew injuries occurred during movement down stairs, landings, negotiating narrow hallways, etc., which can be prevented with use of a stair chair. Injuries prevented will pay for these items in a very short time.	3,007
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Total	27,145
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5630 Office Equip & Furn

22065 Station 65 - Cap Imp Fd

New construction office furniture	Office furniture outlined in the approved FFE list.	8,650
New construction furniture	Furniture outlined in the approved FFE list.	8,000

22068 Station 68 - Cap Imp Fd

New construction office furniture	Office furniture outlined in the approved FFE list.	8,650
New construction furniture	Furniture outlined in the approved FFE list.	8,000

22150 Fire Chiefs Office -Cap Imp Fd

Office Equipment	CBOC - Post Move-in Additions	15,000
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22402 Training/Supply - Cap Imp Fd

Training North projection system	The Training North classrooms and grounds will be utilized more often to keep north companies closer to their first-due areas. Current facility has no built-in equipment and this will provide a more efficient system to meet the needs of increased usage. Funds are inclusive of a projector, amplifier, wireless mic, and cable tuner. Will use existing speakers and screens.	15,700
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22451 Media Services - Cap Imp Fd

Samsung TVs and wall brackets (2 @ \$2,500)	Televisions will be used at NOC (BHQ) and Training Center (lunchroom) for reception of DTV an cable TV. TVs will also have the ability to act as a computer monitor when needed. In addition, the TV at NOC will also serve as a resource for the BHQ.	5,000
Blue-ray disc and HDD recorder	Recorder to provide customers with a HD DVD format of TVF&R programs and to record off-the-air news as needed.	1,950

22582 Facilities Maint - Cap Imp Fd

Flat files for plans	For building plans to be filed and stored appropriately.	1,500
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Total	72,450
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5635 Building Equipment

22052 Station 52 - Cap Imp Fd

Kitchen table	Reached end of service life; it is 20 years old and its chipped edges damage kitchen chairs.	1,500
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22057 Station 57 - Cap Imp Fd

Station 57 AC unit	Install a split system AC unit for the Shop.	10,000
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Capital Improvements Fund, continued

5635 Building Equipment

22170 Logistics Admin - Cap Imp Fd

Washer/dryer/other major appliance replacement	Money for new/replacement if required for turnout washers (2 @ \$10,000). Routine maintenance/replacement at stations (3 washers @ \$1,500 and 3 dryers @ \$1,200). Also, \$7,000 set aside for replacement of major appliances in stations (dishwashers, refrigerators, and other major appliances). Cost is due to purchasing the new "Energy Star" rated specifications on all major appliances.	6,000
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22200 Int Ops Admn - Cap Imp Fd

Washer/dryer/other major appliance replacement	Money for new/replacement if required for turnout washers (2 @ \$10,000). Routine maintenance/replacement at stations (3 washers @ \$1,500 and 3 dryers @ \$1,200). Also, \$7,000 set aside for replacement of major appliances in stations (dishwashers, refrigerators, and other major appliances). Cost is due to purchasing the new "Energy Star" rated specifications on all major appliances.	30,000
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Total	47,500
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5640 Physical Fitness Equip

22056 Station 56 - Cap Imp Fd

Fitness equipment: St. 56 Treadmill, Functional Trainer, Versa Climber, TRX, Pull-up bar, Squat Rack	Last FY, the Peer Fitness Trainer Equipment Committee developed a "standard" list of fitness equipment. Although the District's 23 fitness rooms are far from equivalent, the goal is to maintain a similar footprint of fitness equipment in all fitness rooms. Cardiovascular disease is the number one killer of firefighters; equipment that emphasizes cardiovascular fitness is critical in any firehouse fitness room. Current replacement equipment includes the Versa Climber, which is a device that simulates the critical skill of climbing ladders. This type of workout not only stresses the cardiac muscle, but the musculature in the shoulders, lats, forearms, thighs, hamstrings, and calves. The Glide Functional Trainer (GFT) is one of the most efficient machines on the market for targeting multiple muscle groups in a single apparatus. The GFT replaces several pieces of single-use fitness equipment, such as the bench press, pec deck, lat pull down, bicep curl, and shoulder raise machines. Not only does the machine target multiple muscle groups, it simulates many firefighter specific tasks such as breaching a door, swinging an ax, lifting equipment overhead, and pulling equipment. Bosu trainers emphasize balance, which is a critical element of several firefighting and EMS tasks. Considerable balance must be maintained when climbing in and out of an apparatus, walking on unstable surfaces such as roofs, climbing ladders, and carrying equipment to and from the fire/EMS scene. Meets District Goal #4 – Call C.	12,894
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Capital Improvements Fund, continued

5640 Physical Fitness Equip

22065 Station 65 - Cap Imp Fd

Fitness equipment: St. 65 Functional Trainer, Versa Climber, TRX, Pull-up bar	Current replacement equipment includes the Versa Climber, which is a device that simulates the critical skill of climbing ladders. This type of workout not only stresses the cardiac muscle, but the musculature in the shoulders, lats, forearms, thighs, hamstrings, and calves. The Glide Functional Trainer (GFT) is one of the most efficient machines on the market for targeting multiple muscle groups in a single apparatus. The GFT replaces several pieces of single-use fitness equipment, such as the bench press, pec deck, lat pull down, bicep curl, and shoulder raise machines. Not only does the machine target multiple muscle groups, it simulates many firefighter specific tasks such as breaching a door, swinging an ax, lifting equipment overhead, and pulling equipment. Bosu trainers emphasize balance, which is a critical element of several firefighting and EMS tasks. Considerable balance must be maintained when climbing in and out of an apparatus, walking on unstable surfaces such as roofs, climbing ladders, and carrying equipment to and from the fire/EMS scene. Meets District Goal #4 – Call C.	7,094
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22068 Station 68 - Cap Imp Fd

Fitness equipment: St. 68 Functional Trainer, Versa Climber, TRX, Pull up bar	Current replacement equipment includes the Versa Climber, which is a device that simulates the critical skill of climbing ladders. This type of workout not only stresses the cardiac muscle, but the musculature in the shoulders, lats, forearms, thighs, hamstrings, and calves. The Glide Functional Trainer (GFT) is one of the most efficient machines on the market for targeting multiple muscle groups in a single apparatus. The GFT replaces several pieces of single-use fitness equipment, such as the bench press, pec deck, lat pull down, bicep curl, and shoulder raise machines. Not only does the machine target multiple muscle groups, it simulates many firefighter specific tasks such as breaching a door, swinging an ax, lifting equipment overhead, and pulling equipment. Bosu trainers emphasize balance, which is a critical element of several firefighting and EMS tasks. Considerable balance must be maintained when climbing in and out of an apparatus, walking on unstable surfaces such as roofs, climbing ladders, and carrying equipment to and from the fire/EMS scene. Meets District Goal #4 – Call C.	7,094
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22421 EMS/Health/Well - Cap Imp Fd

Fitness Equipment	Current replacement equipment includes the Versa Climber, which is a device that simulates the critical skill of climbing ladders. This type of workout not only stresses the cardiac muscle, but the musculature in the shoulders, lats, forearms, thighs, hamstrings, and calves. The Glide Functional Trainer (GFT) is one of the most efficient machines on the market for targeting multiple muscle groups in a single apparatus. The GFT replaces several pieces of single-use fitness equipment, such as the bench press, pec deck, lat pull down, bicep curl, and shoulder raise machines. Not only does the machine target multiple muscle groups, it simulates many firefighter specific tasks such as breaching a door, swinging an ax, lifting equipment overhead, and pulling equipment. Bosu trainers emphasize balance, which is a critical element of several firefighting and EMS tasks. Considerable balance must be maintained when climbing in and out of an apparatus, walking on unstable surfaces such as roofs, climbing ladders, and carrying equipment to and from the fire/EMS scene. Meets District Goal #4 – Call C.	15,000
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Total	42,082
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Capital Improvements Fund, continued

5645 Shop Equipment

22065 Station 65 - Cap Imp Fd

New construction shelving	Shelves and storage for the bay shop.	8,000
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22068 Station 68 - Cap Imp Fd

New construction shelving	Shelves and storage for the bay shop.	8,000
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22571 Fleet Maint - Cap Imp Fd

CCFD#1 Enterprise: Diagnostic testing equipment and tooling	Due to an IGA with CCFD#1, Logistics Fleet is requesting the purchase of Cummins engine diagnostic equipment, Detroit Diesel diagnostic equipment, and an automotive diagnostic tool to properly diagnose CCFD#1 fleet apparatus and staff vehicles. Cost is calculated in CCFD#1 Capital Expense.	4,200
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CCFD#1 Enterprise: Parts washer	With the addition of CCFD#1, a parts washer is required to effectively clean apparatus parts during repair procedures. Cost is calculated in CCFD#1 capital expense.	2,000
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CCFD#1 Enterprise: Battery tester	With the addition of CCFD#1, an additional battery tester is required to diagnose and repair CCFD#1's fleet. Cost is calculated in CCFD#1 capital expense.	1,700
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CCFD#1 Enterprise: Impact gun and sockets	With the addition of CCFD#1, a 1" impact gun and sockets are required to remove and install various heavy duty apparatus components. Cost is calculated in CCFD#1 capital expense.	1,500
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Allison MD and HD thread repair and installation kit	Logistics Fleet is requesting this particular tool so that Fleet will have the ability to make in-shop repairs to Allison transmissions that are standard equipment in 54 of TVF&R's apparatus. Currently, Fleet is required to outsource this repair to a vendor with an average cost of \$1,200. This tool will pay for itself after one repair and save the District a substantial amount of money in the future. Obtaining this tool provides Fleet with the ability to better control out-source vendor costs.	1,075
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CCFD#1 Enterprise: Battery charger	With the addition of CCFD#1, an additional battery charger is required to make adequate repairs and diagnosis on CCFD#1's fleet. Cost is calculated in CCFD#1 capital expense.	1,000
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Total		27,475
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5650 Communications Equip

22056 Station 56 - Cap Imp Fd

Specialized communications equipment	Communications equipment for fire station, Battalion Headquarters (BHQ), and South Operating Center (SOC).	48,905
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Specialized communications equipment	Communications equipment for alternate Fire Operations Center (FOC).	42,185
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22065 Station 65 - Cap Imp Fd

Specialized communications equipment	Communications equipment for fire station.	43,845
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22068 Station 68 - Cap Imp Fd

Specialized communications equipment	Communications equipment for fire station.	43,845
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Capital Improvements Fund, continued

5650 Communications Equip

22175 Communications - Cap Imp Fd

New water tender communications packages (2 @ \$24,300)	Two tenders will be replaced/sold. The mobile radios will be reused. Current tenders do not have MDCs. MDT and mounting system included in IT MCTU budget item (22215/5660). New package includes: OMG (\$2,500 - may be removed depending on outcome of new matrix for communication equipment), Firecom headset and interface package \$2,500), antennas (\$250), StartGuard (\$250), new cables and mounting supplies (\$800), (4) portable 800 MHZ radios and chargers (\$18,000). Lighting package installed by vendor.	48,600
New light brush unit communications packages	Four portable 800 MHZ radios and chargers (\$18,000), 800 MHZ mobile radio (\$3,500). Lighting packages are not available from brush unit manufacturers.	21,500
800 Mhz mobile radio replacement	Replace the remaining eight MCS-2000s in the fleet. With existing spare inventory, four additional radios are needed to complete the upgrade and will provide one spare.	17,500
Code 3 lighting package for new light brush unit	Lighting package is not available from most brush rig unit manufacturers. Communications package includes: Lightbar /Opticom (\$2,335), side lighting (\$426), rear lighting (\$213), siren and lighting controller (\$255), siren and speaker (\$750), corner lighting (\$260), interior lighting (\$100), labor (30 hrs. @ \$64).	6,259
Code 3 lighting packages for pool vehicles	1-572 Ford F-350 Pickup; 1-660 Ford Ranger; 1-547 Ford F-450 Flatbed. Recommend the installations be outsourced because of the project to replace the MDCs. Code 3 installation: 4 Rigs - 9.5 hrs. labor for each install x \$88/hr for \$836 per vehicle; parts are \$860 per vehicle (not including Opticoms) for \$1,696 per vehicle. Item includes an additional 10% as a contingency. FY11 installations were completed under a piggyback contract that might expire before work is done. At the direction of Operations, Opticoms are not included in the package. As noted in the IT request for mobile computing (22215/5660), this technology will be reviewed as part of the technology matrix.	5,597
800 Mhz mobile radio for Fire Investigator	Placeholder until the technical matrix is developed. Investigation vehicle (Ford Ranger).	3,500
Code 3 lighting packages for pool vehicles	New pool Expedition. Recommend the installations be outsourced because of the project to replace the MDCs. Code 3 installation: (4) Rigs - 9.5 hrs. labor for each install x \$88/hr. for \$836 per vehicle; parts are \$860 per vehicle (not including Opticoms) for \$1,696 per vehicle. Item includes an additional 10% as a contingency. FY11 installations were completed under a piggyback contract that might expire before work is done. At the direction of Operations, Opticoms are not included in the package.	1,866
Total		283,602

5655 Data Processing Software

22215 Info Tech - Cap Imp Fd

Proposed occupancy database management system	Project to replace FireRMS, which is inadequate to support the needs, and maintenance and support are no longer carried on the software because it has not been updated in several years. Functional requirements have been completed and presented to Executive Staff. This is a rough estimate and a placeholder until the formal RFP and bid process can occur.	150,000
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Capital Improvements Fund, continued

5655 Data Processing Software

Network monitoring solution	IT has used "WhatsUp Gold" for three years and has determined that a more medium sized or "enterprise" business solution that includes hardware monitoring would enhance the monitoring capabilities. Used to monitor all business critical servers, network hardware, storage systems, and OMs for failures and performance metrics. Proper monitoring allows IT to react as quickly and accurately as possible to a failure. IT has demonstrated several products for three months and has found the performance metrics to be far more robust than "WhatsUp Gold." The software proved to be valuable to quickly address and troubleshoot network issues when VideoOn Demand was deployed District-wide. The tool allows IT to visualize information trends that assist in troubleshooting, planning, and performance tuning. A modular solution would be purchased to allow for flexibility in deployment within a complex environment. Long-term plan would replace "WhatsUp Gold," but not in FY12.	30,000
MUNIS customized programming and product enhancements	457, contract, PO change orders as well as unanticipated modifications and upgrades such as from PERS legislation.	25,000
MUNIS development and modifications	For departments, current and future, that want to use the workorder system. Having a workorder system that could be shared by multiple departments was one of the functional requirements established when the District selected a vendor.	20,000

22500 Planning - Cap Imp Fd

Mapping Solutions contract	Contracted mapping services (field survey and drafting services) to support Response Aids Program. Reflects \$33,000 decrease from FY10/11 approved budget based on review of actual contract activity for the prior three fiscal years.	153,000
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Total **378,000**

5660 Computer Equip

22056 Station 56 - Cap Imp Fd

Specialized equipment	IT equipment for alternate Fire Operations Center (FOC).	16,400
Specialized equipment	IT equipment for fire station and South Operating Center (SOC), Battalion Headquarters (BHQ).	10,500

22065 Station 65 - Cap Imp Fd

Specialized equipment	IT equipment for new fire station 65.	10,500
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22068 Station 68 - Cap Imp Fd

Specialized equipment	IT equipment for new fire station 68.	10,500
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Capital Improvements Fund, continued

5660 Computer Equip

22215 Info Tech - Cap Imp Fd

Mobile Computing technology upgrade (84 @ \$7,000)	Capital replacement of 65 MDCs and mounting hardware in front line apparatus. Additional mobile computing budget pre-plan requests requiring approval from IBC for FY12 include: (3)ruggedized laptops for core program assignments in Fire Prevention; MDCs for (4) Volunteer engines; (2) Volunteer rehabs; (1) MDC for EMS Chief; (1) MDC for EMS Officer; potential replacement of (6) Fire Investigator Panasonic Toughbooks (original purchase Oct. 2007, w/4 year warranty). In addition, three new apparatus in FY12 include (2) new water tenders. A placeholder amount is being submitted until such time that a final needs analysis and matrix can be completed. The specific replacement hardware selection has not been determined. The project team is performing extensive research to determine the best solution for the mobile needs of the District. Functional requirements have been completed with the departments directly affected by mobile technology needs and a District-wide survey was reviewed. A line item for temporary staffing to accomplish the installations is in 10175/5417. Estimate based on maximum number of requests detailed in this line item. Anticipate the hardware will be ruggedized and estimate includes mounting hardware and maintenance/support. Does not include labor costs.	588,000
Storage Area Network (SAN) file storage	Replace current tape backup library hardware (quote received for physical replacement, writing data to disk. Not only far more efficient, but the library costs \$7,100 annually to maintain. Will continue to leverage existing high performance SAN for critical data. New solution would provide a location for large, low access data such as training videos and photos, which is a high percentage of storage on the current SAN. Will perform production testing of a new storage platform that can easily expand to replace the EVA SAN, as that platform will be seven years old in FY13 and its replacement should be planned for FY13 or FY14. Provide a viable target for Video OnDemand and GIS data, as both of these file shares have the potential to grow well beyond their current capacity in the next 12-14 months.	80,000
Internet security solution	The existing internet security devices in use by the District are deprecated, non-redundant, and require disparate management systems. Of the utmost concern is the lack of redundancy in the hardware. The existing devices are single points of failure for critical services such as VPN and firewall. The current, older VPN device used to connect the OMGs to the network is not supported by In Motion, the OMG vendor. The solution industry standard, modular in features and supported security hardware, with hardware redundancy and automatic failover that will replace up to three devices and maintenance agreements (firewall, Nortel VPN, and SSLVPN). The hardware consists of condensed appliances, managed by a single interface and licensing, is purchased as needed by feature and number of users.	32,000
HP Proliant Server refresh web filter server & vmware	Capital replacement as outlined in the long-term capital plan for annual server refresh. This replaces the two oldest servers (6 years) and the maintenance costs have doubled in the last year.	18,000

Capital Improvements Fund, continued

5660 Computer Equip

Hardware upgrade for GIS/mapping computers	Three new PCs (64 –bit) to address performance and memory issues associated with running data-intensive programs (GIS, PIP, Maverick Maps, etc.). Improves performance and reliability of computer work done by Planning staff. Replaces 3 systems that can be used elsewhere (3.5, 2.5, and 1 year-old). The newest machine's operating system has been problematic from the outset, as documented by IT staff. Alternatives short of replacement have been considered and ruled out by IT. Large monitor replacement for Data Analyst detailed in 10215/5368.	6,900
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Fax Over IP solution	Fax Over IP solution. Allows faxes to be sent and received from the desktop. Would eliminate three Efax lines at \$60/month.	6,000
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Total 778,800

Total Capital Improvements Fund 2,628,742

Capital Improvements Fund

<i>Historical Data</i>			<i>Budget for Next Year 2011-12</i>			
Actual Second Preceding Year 2008-09	Actual First Preceding Year 2009-10	Revised Budget This Year 2010-11	Resources	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Board
\$6,003,849	\$6,108,620	\$6,326,338	Beginning Fund Balance	\$5,507,962	\$5,507,962	\$5,507,962
30,266	42,848		Surplus Property Income			
115,112	12,560	15,503	Interest Income	32,187	32,187	32,187
63,038			Grants and Donations			
2,582,500	2,672,209	3,109,354	Transferred from Other Funds	3,109,354	3,109,354	3,109,354
\$8,794,765	\$8,836,237	\$9,451,195	Total Resources	\$8,649,503	\$8,649,503	\$8,649,503
			Requirements			
			Capital Outlay			
\$368,879	\$1,201	\$108,500	Vehicles and Apparatus	\$183,721	\$183,721	\$183,721
	3,032	277,000	Training Center Props	17,500	17,500	235,050
136,595	847,364	2,054,094	Firefighting Equipment	489,127	489,127	523,417
5,751	22,275	59,881	Emergency Medical Equipment	27,145	27,145	27,145
19,082	265,309	1,318,602	Office Equipment	57,450	57,450	72,450
35,936	35,892	26,975	Building Equipment/Improv	77,000	77,000	77,000
35,877	48,819	24,500	Physical Fitness Equipment	42,082	42,082	42,082
25,355		5,000	Shop Equipment	27,475	27,475	27,475
1,403,738	310,394	24,299	Communications Equipment	283,602	283,602	283,602
182,847	894,501	694,120	Data Processing Software	378,000	378,000	378,000
472,085	343,749	181,070	Data Processing Equipment	778,800	778,800	778,800
2,686,145	2,772,536	4,774,041	Total Capital Outlay	2,361,902	2,361,902	2,628,742
		2,811,763	Contingency	2,950,000	2,950,000	2,683,160
2,686,145	2,772,536	7,585,804	Total Expenditures	5,311,902	5,311,902	5,311,902
6,108,620	6,063,701	1,865,391	Reserved for Future Expenditures	3,337,601	3,337,601	3,337,601
\$8,794,765	\$8,836,237	\$9,451,195	Total Requirements	\$8,649,503	\$8,649,503	\$8,649,503

Emergency Management Fund

Fund 24 • Special Revenue Fund Type

FUND DESCRIPTION

This fund accounts for costs associated with administration of the Office of Consolidated Emergency Management for Washington County or OCEM. OCEM is a regional emergency preparedness partnership between the District, Washington County, and the cities of Beaverton, Hillsboro, and Tigard. The District's commitment to the partnership includes a full time Emergency Program Coordinator funded entirely by the District, with a contribution of 20% of the costs of the Program Director funded jointly by the participating agencies.

BUDGET SUMMARY

Expenditures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Personnel Services	\$32,921	\$34,184	\$47,912	\$44,743
Materials and Services	4,232	2,076	9,107	9,061
Total Expenditures	\$37,153	\$36,260	\$57,019	\$53,804

PERSONNEL SUMMARY

Position	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Emergency Management Director	1.00	1.0	1.00	1.0
Total Full-Time Equivalents (FTE)	1.00	1.0	1.00	1.0

2011-12 SIGNIFICANT CHANGES

Personnel Services reflects annual wage and benefits for the Director budgeted at expected actual costs.

STATUS OF 2010-11 SERVICE MEASURES (AS APPROVED BY THE OCEM BOARD)

- **Lead efforts in Washington County to design and conduct a full scale exercise in the spring of 2011.** Effectively partner with local, regional, state, and other exercise participants (planners and players) to maximize outcomes from the exercise. Guide and facilitate player agency exercise preparations with a focus on efforts of the OCEM partner agencies.

Goal(s): III, VI
Service Type(s): Mandatory
Measured By: OCEM partner agency participation in the spring 2011 exercise and implementation of the post-exercise corrective action plan by June 30, 2011.

Status or Outcome: A full-scale windstorm exercise involving all of the OCEM partner agencies and many more local agencies and organizations was conducted in May 2011. An after-action report was developed and corrective actions were initiated.

Emergency Management Fund, continued

STATUS OF 2010-11 SERVICE MEASURES, CONTINUED

- **Continue implementation of the incident and emergency management guidelines and recommendations** developed by the Washington County Incident Management Enhancement Taskforce (IMET) and adopted by the OCEM Board.

Goal(s): III, VI
Service Type(s): Mandatory
Measured By: Implementation of the taskforce guidelines and recommendations by June 30, 2011, with a focus on enhancing the use of unified command and integrated operations on-scene, operation and administration of the MAC Group and TAG, and conduct of field and EOC staff training.

Status or Outcome: Implementation efforts have stalled due to a lack of public safety agency engagement and commitment. A meeting of the OCEM partner agency public safety and emergency management staffs was held late in the fiscal year to re-educate the staff and restart the process.

- **Develop and manage a contract to update Incident Command System (ICS) section-specific courses** used for training of OCEM and other agency EOC staffs.

Goal(s): III, VI
Service Type(s): Mandatory
Measured By: Acceptance of course materials for the ICS Operations and Planning sections and subsequent course delivery to OCEM and other agency EOC staffs by June 30, 2011.

Status or Outcome: Course materials for the EOC Operations and Planning section classes were accepted and the initial offerings of both classes were completed.

- **Continue rewrite of the Washington County Emergency Operations Plan**, with the focus for fiscal year 2009-2010 being on debris management, urban search and rescue, and animals in disaster annexes.

Goal(s): III
Service Type(s): Mandatory
Measured By: Completion or update of the following annexes and appendices to the Washington County Emergency Operations Plan by June 30, 2011: Debris Management Annex; Urban Search and Rescue Annex; and Animals in Disaster Annex.

Status or Outcome: Work continued on the Urban Search and Rescue annex and Animals in Disaster annexes, but was not completed. The following annexes and appendices to the county plan were completed and approved: Debris Management; Catastrophic Mass Reception; Shelter, Care and Temporary Housing; Communications; Population Protection; HazMat Hazard; Flood Hazard; Earthquake Hazard; and Severe Weather Hazard.

- **Evaluate options and recommendations stemming from the contract study of countywide Citizen Corps Program management** and adopt and implement the preferred option.

Goal(s): III
Service Type(s): Essential
Measured By: Development and adoption of a plan to implement the study recommendations, which will enhance Citizen Corps program management and citizen involvement.

Status or Outcome: The Citizen Corps Council project was completed and the project report and recommendations accepted by the OCEM Executive Committee. The Committee approved implementation of the OCEM-Integrated Model Phase I recommendations.

Emergency Management Fund, continued

STATUS OF 2010-11 SERVICE MEASURES, CONTINUED

- **Manage contract to develop an intelligence and information-sharing protocol** and coordinate its adoption and use.

Goal(s): III
Service Type(s): Essential
Measured By: Completion and acceptance of a countywide intelligence and information-sharing protocol and use of the protocol by OCEM and other local agencies.
Status or Outcome: No progress. Protocol development was hindered by a lack of support from local law enforcement agencies and changes being made to information-sharing and alert notification processes at the federal level.

STATUS OF 2010-11 CHANGE STRATEGIES (AS APPROVED BY THE OCEM BOARD)

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** through support for, facilitation of, and participation in complex, full-scale disaster exercises that test all levels of the incident management and emergency management systems in concert with one another.

Goal(s): III
Budget Impact: None, although OCEM partner agencies could incur some additional costs for exercise equipment, materials and supplies, staff overtime, and exercise evaluation costs
Duration: Ongoing
Budget Description: Recurring commitment of OCEM partner agency staff, equipment and other resources needed to both design and conduct challenging and realistic disaster exercises.
Partner(s): OCEM partner agencies, other local governments, non-governmental organizations, and businesses.
Status or Outcome: A countywide exercise involving the OCEM partner agencies and many more local agencies and organizations was conducted. The exercise focused on a major windstorm scenario. All OCEM agencies exercised at the functional (EOC) or full scale (EOC and field) levels.

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** by both leading and supporting efforts to implement and institutionalize use of the National Incident Management System (NIMS), enhancing use of unified command and integrated operations on-scene, and delivering the Washington County Emergency Response System Course countywide.

Goal(s): III
Budget Impact: OCEM partner agency staff commitment to training delivery, attendance of emergency response system courses, and participation in drills and exercises focused on unified command and integrated operations will require additional training funds.
Duration: Year 3 of 5
Budget Description: As the program is formalized and OCEM partner agency commitments are solidified, expect modest increases in overtime costs for both training delivery and training attendance.
Partner(s): OCEM partner agencies, other local governments
Status or Outcome: The OCEM partner agencies continued to lead and support efforts to ensure compliance with NIMS training requirements and expectations on the agency and countywide levels. However, no progress was made on implementing the Incident Management Enhancement Taskforce (IMET) report recommendations, including further delivery of the Washington County Emergency Response System course.

Emergency Management Fund, continued

STATUS OF 2010-11 CHANGE STRATEGIES, CONTINUED

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** by both leading and supporting efforts to enhance Incident Command System (ICS) competency among OCEM and other agency EOC staffs.

Goal(s): III
Budget Impact: OCEM partner agency commitment to funding a contracted update of ICS section-specific courses and EOC staff commitment to participation in the courses.
Duration: Year 1 of 2
Budget Description: Once the course rewrites are completed, expect modest increases in overtime costs for both training delivery and training attendance.
Partner(s): OCEM partner agencies
Status or Outcome: The OCEM partner agencies continued to lead and support efforts to ensure compliance with NIMS ICS training requirements and expectations on the agency and countywide levels. In addition, NIMS-based ICS courses for agency EOC staffs were developed and course delivery initiated.

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** through more effective and efficient management of citizen volunteer programs in disaster preparedness, prevention, and response activities.

Goal(s): III
Budget Impact: Resource neutral
Duration: Year 2 of 3
Budget Description: Implementing the recommendations of the contract study of Citizen Corps programs within Washington County could potentially reduce program management costs currently incurred by OCEM and other agencies.
Partner(s): OCEM partner agencies, other local governments currently operating Citizen Corps programs
Status or Outcome: The OCEM agency partners facilitated and supported a contract study examining options for establishing a Washington County Citizen Corps Council to oversee and guide the many Citizen Corps program activities in the county. The study's findings and recommendations were accepted by the OCEM Executive Committee and implementation of the OCEM-Integrated Model Phase I recommendations was approved.

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** through more effective and efficient sharing of law enforcement, public health, homeland security, and other program intelligence/information.

Goal(s): III
Budget Impact: Resource neutral
Duration: Year 1 of 1
Budget Description: Contract project funded with homeland security grant funds managed by Washington County.
Partner(s): OCEM partner agencies, other local governments
Status or Outcome: Some progress was made in the daily sharing of intelligence information between law enforcement, fire, and emergency management. This progress was largely the result of cooperative efforts between TVF&R and the Beaverton Police Department to coordinate intelligence reporting and distribution. No progress was made on the project to evaluate current countywide practices and recommend process improvements.

Emergency Management Fund, continued

ADDITIONAL 2010-11 ACCOMPLISHMENTS

- A scope of work was developed and a contractor hired to assist the OCEM agencies in updating the OCEM Strategic Plan. Stakeholder surveys and interviews were conducted, staff and executive committee planning sessions were held, and a proposed revision to the strategic plan was prepared for review and acceptance by the OCEM Executive Committee.
- A countywide data call in support of a statewide energy assurance project was coordinated by the OCEM Director. The data included listings of critical infrastructure and backup electrical generation capabilities for all local governments in the county.
- The OCEM Director coordinated preparation of the countywide application for fiscal year 2010 Homeland Security Grant Program funds from the State Homeland Security and Citizen Corps program grants. The application was successful in securing over \$400,000 in grant funds for the OCEM partners and other agencies in Washington County.
- The OCEM Director spearheaded a project to review and rewrite the Oregon Omnibus Intercounty Mutual Aid Agreement, which has 12 signatory counties in Oregon. The rewrite included coordination with the attorneys, risk managers, and/or emergency managers of many of the signatory counties and the preparation of seven drafts. The final draft was presented to the Board of County Commissioners of all the signatory agencies for re-approval.
- Following the move of most of TVF&R's command, operations, finance, human resources, and administrative staffs to the new Command and Business Operation Center in Tigard, the OCEM staff worked with the TVF&R project management team to relocate all of its offices within the newly created North Operating Center in Aloha.

2011-12 SERVICE MEASURES (AS APPROVED BY THE OCEM BOARD)

- **Lead efforts in Washington County to design and conduct a full scale exercise in the spring of 2012.** Effectively partner with local, regional, state, and other exercise participants (planners and players) to maximize outcomes from the exercise. Guide and facilitate player agency exercise preparations with a focus on efforts of the OCEM partner agencies.

Goal(s): III, VI
Service Type(s): Mandatory
Measured By: OCEM partner agency participation in the spring 2012 exercise and implementation of the post-exercise corrective action plan by June 30, 2012.

- **Continue implementation of the incident and emergency management guidelines and recommendations** developed by the Washington County Incident Management Enhancement Taskforce (IMET) and adopted by the OCEM Board.

Goal(s): III, VI
Service Type(s): Mandatory
Measured By: Implementation of the taskforce guidelines and recommendations by June 30, 2012, with a focus on enhancing the use of unified command and integrated operations on-scene, operation and administration of the Multiagency Coordination (MAC) Group and Technical Advisory Committee (TAG), and conduct of field and Emergency Operations Center (EOC) staff training.

Emergency Management Fund, continued

2011-12 SERVICE MEASURES, CONTINUED

- **Deliver Incident Command System (ICS) Operations and Planning section-specific courses** to OCEM and other agency EOC staffs.

Goal(s): III, VI
Service Type(s): Mandatory
Measured By: Delivery of ICS Operations and Planning section-specific courses to OCEM and other agency EOC staffs by June 30, 2012.

- **Continue rewrite of the Washington County Emergency Operations Plan**, with the focus for fiscal year 2011-12 being on the Animals in Disaster, Urban Search and Rescue, and Wildland Urban Interface Fire Hazard annexes.

Goal(s): III
Service Type(s): Mandatory
Measured By: Completion or update of the following annexes and appendices to the Washington County Emergency Operations Plan by June 30, 2012: Animals in Disaster, Urban Search and Rescue, and Wildland Urban Interface Fire Hazard annexes.

- **Develop a Washington County Disaster Recovery Framework Plan.**

Goal(s): III
Service Type(s): Mandatory
Measured By: Preparation of a Washington County Disaster Recovery Framework Plan by June 30, 2012.

- **Implement the preferred option for organizing a Citizen Corps Council in Washington County** based on the adopted recommendations from the contract study of countywide Citizen Corps Program management.

Goal(s): III
Service Type(s): Essential
Measured By: Implementation of the OCEM-Integrated Model Phase I recommendation from the Citizen Corps Program study.

2011-12 CHANGE STRATEGIES (AS APPROVED BY THE OCEM BOARD)

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** through support for, facilitation of, and participation in complex, full scale disaster exercises that test all levels of the incident management and emergency management systems in concert with one another.

Goal(s)/Call(s) for Action: III
Budget Impact: None, although OCEM partner agencies could incur some additional costs for exercise equipment, materials and supplies, staff overtime, and exercise evaluation costs.
Duration: Ongoing
Budget Description: Recurring commitment of OCEM partner agency staff, equipment and other resources needed to both design and conduct challenging and realistic disaster exercises.
Partner(s): OCEM partner agencies, other local governments, non-governmental organizations, and businesses.

Emergency Management Fund, continued

2011-12 CHANGE STRATEGIES, CONTINUED

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** by both leading and supporting efforts to implement and institutionalize use of the National Incident Management System (NIMS), enhancing use of unified command and integrated operations on-scene, and delivering the Washington County Emergency Response System Course countywide.

Goal(s)/Call(s) for Action: III
Budget Impact: OCEM partner agency staff commitment to training delivery, attendance of emergency response system courses, and participation in drills and exercises focused on unified command and integrated operations will require additional training funds.
Duration: Year 4 of 5
Budget Description: When the program is formalized and OCEM partner agency commitments are solidified, expect modest increases in overtime costs for both training delivery and training attendance.
Partner(s): OCEM partner agencies, other local governments

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** by both leading and supporting efforts to enhance Incident Command System (ICS) competency among OCEM and other agency EOC staffs.

Goal(s)/Call(s) for Action: III
Budget Impact: OCEM partner agency commitment to training delivery and EOC staff commitment to participation in the courses will require additional training funds.
Duration: Year 2 of 2
Budget Description: Expect modest increases in overtime costs for both training delivery and training attendance.
Partner(s): OCEM partner agencies

- **Enhance District, served agency, and other partner preparedness for catastrophic and unforeseen events** through more effective and efficient management of citizen volunteer programs in disaster preparedness, prevention, and response activities.

Goal(s)/Call(s) for Action: III
Budget Impact: Resource neutral
Duration: Year 3 of 3
Budget Description: Implementing the recommendations of the contract study of Citizen Corps programs within Washington County could potentially reduce program management costs currently incurred by OCEM and other agencies.
Partner(s): OCEM partner agencies, other local governments currently operating Citizen Corps programs

Emergency Management Fund

<i>Historical Data</i>				<i>Budget for Next Year 2011-12</i>		
Actual Second Preceding Year 2008-09	Actual First Preceding Year 2009-10	Adopted Budget This Year 2010-11		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Board
\$37,153	\$36,261	\$57,019	Resources			
			Operating Transfers In	\$53,804	\$53,804	\$53,804
<u>\$37,153</u>	<u>\$36,261</u>	<u>\$57,019</u>	Total Resources	<u>\$53,804</u>	<u>\$53,804</u>	<u>\$53,804</u>
			Requirements			
\$32,921	\$34,184	\$47,912	Personnel Services	\$44,743	\$44,743	\$44,743
4,232	2,077	9,107	Materials and Services	9,061	9,061	9,061
<u>\$37,153</u>	<u>\$36,261</u>	<u>\$57,019</u>	Total Requirements	<u>\$53,804</u>	<u>\$53,804</u>	<u>\$53,804</u>

Grants Fund

Fund 25 • Special Revenue Fund Type

FUND DESCRIPTION

This fund has been created to account for grant funds awarded to the District in order to separately account for and manage the flow of funds and associated audit requirements.

BUDGET SUMMARY

Expenditures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Personnel Services			\$1,219,221	\$1,114,467
Materials and Services		\$17,000	30,000	
Capital Outlay	\$3,534	92,097	20,750	32,000
Ending Fund Balance	90,554	90,554		
Contingency			100,000	247,402
Total Expenditures	\$94,088	\$199,651	\$1,369,971	\$1,393,869

GRANT DESCRIPTIONS

Personnel Services for 2011-12 includes Staffing for Adequate Fire and Emergency Response (SAFER) grant funding for nine firefighters, which was awarded effective May 12, 2011. These firefighters will enable three additional emergency response engines to be deployed with four full-time personnel upon their graduation from the recruit academy in September 2011. The grant provides for two full years of personnel cost funding with a District matching requirement to commit to the third year of funding.

An additional grant of \$32,000 for information technology is also included.

Grants Fund

<i>Historical Data</i>			<i>Budget for Next Year 2011-12</i>			
Actual Second Preceding Year 2008-09	Actual First Preceding Year 2009-10	Adopted Budget This Year 2010-11		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Board
			Resources			
\$90,564	\$90,554	\$90,555	Beginning Fund Balance	\$90,555	\$90,555	\$90,555
3,524	109,097	1,185,802	Grant Revenue	1,103,314	1,103,314	1,103,314
		93,614	Operating Transfers In	200,000	200,000	200,000
\$94,088	\$199,651	\$1,369,971	Total Resources	\$1,393,869	\$1,393,869	\$1,393,869
			Requirements			
		\$1,219,221	Personnel Services	\$1,114,467	\$1,114,467	\$1,114,467
	\$17,000	30,000	Materials and Services			
\$3,534	92,097	20,750	Capital Outlay	32,000	32,000	32,000
		100,000	Operating Contingency	247,402	247,402	247,402
3,534	109,097	1,369,971	Total Expenditures	1,393,869	1,393,869	1,393,869
90,554	90,554		Reserved for Future Expenditures			
\$94,088	\$199,651	\$1,369,971	Total Requirements	\$1,393,869	\$1,393,869	\$1,393,869

Retiree Medical Insurance Stipend Fund

Fund 46 • Expendable Trust Fund Type

FUND DESCRIPTION

The Retiree Medical Insurance Stipend Fund was created to account for the District’s previous defined benefit post employment health plan. This closed plan provided for a \$100 or less stipend per month for firefighters and employees who were disabled from active duty or retired with 20 or more years of service, until they reached Medicare eligible age. That plan was phased out for all current employees as of June 30, 2000.

The resources in this fund are used to pay for monthly stipends of \$100 or less per retired employee who retired under the prior plan on or before June 30, 2002, until they reach Medicare eligible age. The fund also pays for certain contractual insurance commitments under early retirement contracts previously authorized by the Board of Directors. Due to the age of current recipients, it is expected that no further contributions will be necessary and that future stipend payments are fully reserved for within the ending fund balance.

BUDGET SUMMARY

Expenditures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Personnel Services	\$93,054	\$80,514	\$110,103	\$74,661
Ending Fund Balance	211,273	215,414	185,163	99,407
Total Expenditures	\$304,327	\$295,928	\$295,266	\$174,068

Retiree Medical Insurance Stipend Fund

<i>Historical Data</i>			<i>Budget for Next Year 2011-12</i>			
Actual Second Preceding Year 2008-09	Actual First Preceding Year 2009-10	Adopted Budget This Year 2010-11		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Board
			Resources			
\$214,327	\$211,273	\$211,273	Beginning Fund Balance	\$173,360	\$173,360	\$173,360
4,200	1,370	708	Earnings from Investments	708	708	708
85,800	83,285	83,285	Transfer from Other Funds			
<u>\$304,327</u>	<u>\$295,928</u>	<u>\$295,266</u>	Total Resources	<u>\$174,068</u>	<u>\$174,068</u>	<u>\$174,068</u>
			Requirements			
\$93,054	\$80,514	\$110,103	Post Employment Health Program	\$74,661	\$74,661	\$74,661
211,273	215,414	185,163	Unappropriated Ending Fund Balance	99,407	99,407	99,407
<u>\$304,327</u>	<u>\$295,928</u>	<u>\$295,266</u>	Total Requirements	<u>\$174,068</u>	<u>\$174,068</u>	<u>\$174,068</u>