



MINUTES OF TUALATIN VALLEY FIRE AND RESCUE BOARD OF DIRECTORS
WORKSHOP ON TUESDAY, DECEMBER 15, 2009, 7:39 P.M., AT THE DISTRICT
ADMINISTRATION OFFICE LOCATED AT 20665 S.W. BLANTON STREET, ALOHA,
OREGON

ATTENDANCE

Board Members: Clark Balfour, Brian Clopton,
Gordon Hovies, Carol Gearin, Robert Wyffels

Others present: Deputy Chief Mike Duyck,
Sherry Arasim, Sherri Camarillo, Tom Clemo,
Dan DeHaven, Claire Doolittle, Karen Eubanks,
Steve Forster, Debra Guzman, Kirk Hale,
Rocky Hanes, Siobhan Kirk, Paul LeSage,
Dustin Morrow, Walt Peck, Brian Sherrard,
Eric Wicks, Bev Wilkinson – TVF&R;
Bob Blackmore – Attorney; Sue Lamb– Guest

INTRODUCTION

Deputy Chief Duyck thanked the Board for the
opportunity to share information with them regarding
current initiatives, issues and projects on the horizon,
and for the Board's guidance and direction.

CURRENT ENVIRONMENT

Assistant Chief Hale said the District has made some of
the biggest decisions in the past five months that it has
ever seen. He said staff thought tonight would be a
good opportunity to have a conversation with the Board
to give them an overview of some of the major
projects. He reported that three the fire station projects
are 50% completed, as well as the internal design for
the new CBOC. Chief Hale thanked the Board and
staff for helping to get the project team for the Capital
Bond Project in place. The projects are on schedule
and within budget.

Assistant Chief Hale reported that over the past four to
five months, staff has been concerned about the
District's budget. Neighboring agencies have
expressed interest in becoming part of TVF&R. Staff
believes the District is headed in the right direction,
and have been exploring ways to do things better and
smarter for our taxpayers.

FINANCIAL UPDATE

Chief Financial Officer Guzman reported that the
District received less revenue than anticipated this past
fiscal year.

FINANCIAL UPDATE (cont)

The District will need to be more conservative in the future and in predicting future financial forecasts, so plans can be made accordingly.

CFO Guzman said PERS rates and Training Division costs are increasing significantly. She also reported costs have increased as the District has seen an increase in employee injuries and military leave, which are both difficult to forecast.

Assistant Chief Morrow said with cooperation from the Local 1660 leadership, overtime authorization has been reduced for committee work and training; the deployment of 40-hour units and fourth firefighters has been deferred to the spring. The District is also applying for a SAFER grant, which would provide federal money to fund additional firefighters for several years.

Assistant Chief Morrow said that although the District is very healthy financially, it is definitely prudent to protect strategic reserves.

PROGRAM UPDATE

Assistant Chief Morrow reported imperative progress continues on the Capital Bond Program. Internal conversations about the large size of some of the District's facilities have caused staff to possibly adjust the size of future fire stations. He also said station siting is important. The move to CBOC will begin sometime between July and September. He said staff is grateful for the leadership the Board has given staff.

NEW INITIATIVES

Assistant Chief Morrow said the future of the District's response system in 2010 will include the option to send a smaller vehicle to certain calls, instead of always sending the "big red truck". Future emphasis will focus on deploying the right resources to the right call at the right time.

Assistant Chief Morrow said staff has met with other neighboring fire departments to discuss other ways to save taxpayer money, such as self-insured health insurance programs.

NEW INITIATIVES (cont)

Clackamas County Fire District #1 has researched this idea and found huge financial savings.

Deputy Chief Duyck said several of the District's partner agencies have met with staff to discuss joint initiatives on topics that include group purchasing, fleet maintenance, and joint training facilities.

Deputy Chief Duyck also reported that Washington County Fire District #2 approached TVF&R several months ago to discuss the possibility of becoming part of the District. Research has been conducted and three major items staff is looking at strongly are the political, financial, and operational components. He said from a financial standpoint it looks favorable. Staff is continuing their analysis to see if it would be a good fit.

Deputy Chief Duyck thanked the Board for the opportunity to share this information with them.

The Board concurred that staff should look at options that could enhance the District.

ADJOURN

There being no further business to come before the Board, President Wyffels adjourned the meeting at 9:35 p.m.

Approved this 26th day of January, 2010
Chuck Bull
Secretary/Treasurer