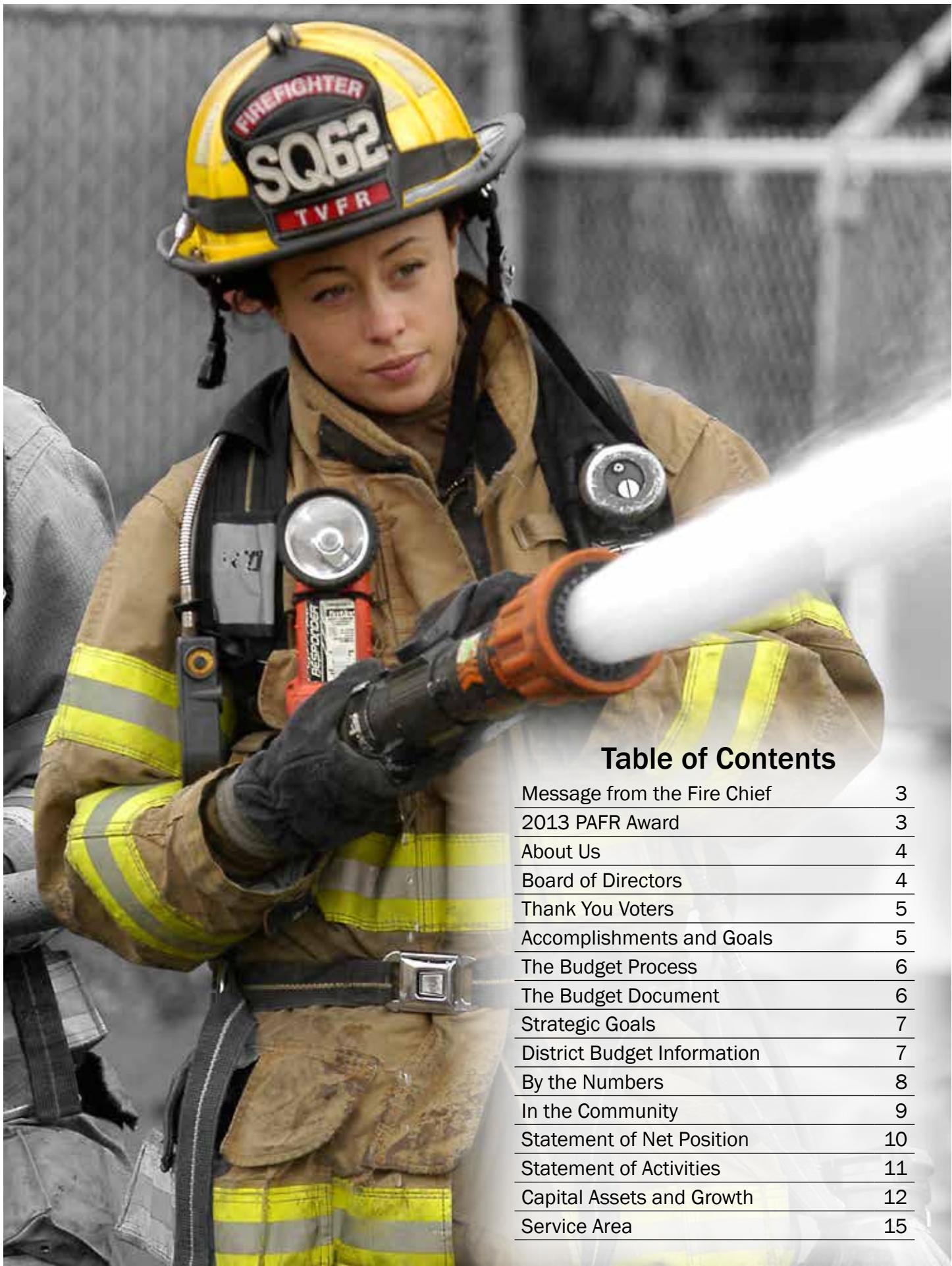


**TUALATIN VALLEY FIRE & RESCUE**  
**POPULAR ANNUAL FINANCIAL REPORT**  
FOR THE YEAR ENDED JUNE 30, 2014





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## Message from the Fire Chief

Dear Citizens and Friends of Tualatin Valley Fire and Rescue,

I am pleased to present Tualatin Valley Fire and Rescue's second Popular Annual Financial Report (PAFR) for the fiscal year ended June 30, 2014. This report is designed to provide a summary view of the financial activities of the District in a readily accessible and easily understandable manner. It is a high-level report for stakeholders who wish to learn more about the District and its finances. The information in this report is drawn from Tualatin Valley Fire and Rescue's [Comprehensive Annual Financial Report](#) (CAFR) for the fiscal year ended June 30, 2014, the Annual Budget Document for fiscal year 2014-15, and other District resources. The CAFR is prepared annually by District management, is audited by an independent audit firm and submitted to the State of Oregon. It provides detailed financial information, note disclosures, and ten years of statistical information.

The District is proud to receive awards from the Government Finance Officers Association (GFOA) for its budget documents, annual financial reports, and its first for the PAFR. We believe participation in these programs helps us achieve our goals of transparency and full disclosure of our financial activities and to utilize financial best practices in our operations. All of these reports may be found online at [www.tvfr.com](http://www.tvfr.com). We would be pleased to answer any questions or provide copies of any of these documents to our citizens.

Respectfully,

Michael R. Duyck  
Fire Chief



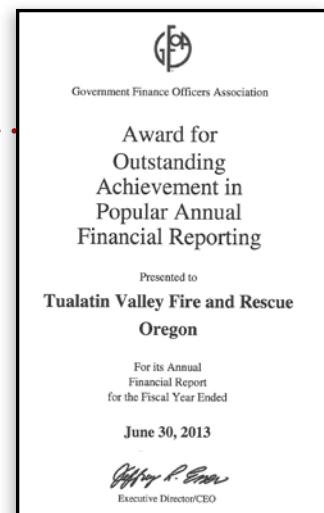
Chief's Bull's-eye

### MISSION STATEMENT

**TVF&R** is committed to  
CREATING SAFER COMMUNITIES through  
**PREVENTION, PREPAREDNESS, & effective  
EMERGENCY RESPONSE.**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded TVF&R with its award for outstanding achievement for the District's work and production of the 2013 Popular Annual Financial Report. The award is a prestigious national award that recognizes conformance with the highest standards of preparation in state and local government financial reporting.

In order to be considered for an award, a government must publish a Popular Annual Financial Report that conforms to program standards for creativity, presentation, understandability and reader appeal.



## About Us

Tualatin Valley Fire and Rescue (TVF&R) was formed in 1989 through the merger of two predecessor fire departments and has continued to grow through additional mergers and annexations. The District provides fire protection and emergency medical services to its approximately 450,000 citizens in the communities of Beaverton, Durham, King City, Rivergrove, Sherwood, Tigard, Tualatin, West Linn, Wilsonville, and portions of Washington, Clackamas, and Multnomah counties.

The District is dedicated to creating safer communities through education, prevention, preparedness, and emergency response. Emergency response services include fire suppression, emergency medical services, and technical rescue services. For several years, the District has served as a Regional Hazardous Material Response provider for the State of Oregon, with a service area ranging from the City of Portland boundary on the east to the Pacific Ocean on the west and from the District's northern boundary in Multnomah county south to Marion county.

The District's broad geographic base of almost 210 square miles serves a relatively strong area of Oregon's economic base with recovering employment and property tax values. The District's population is forecasted to continue to grow in the years ahead.

The District is accredited by the Commission on Fire Accreditation International (CFAI) through 2015 and is preparing for its next site visit and intensive review.



### Board of Directors

President	Vice President	Secretary/Treasurer	Board Member	Board Member
Robert C. Wyffels Term Ends: June 30, 2017	Randy J. Lauer Term Ends: June 30, 2015	Gordon L. Hovies Term Ends: June 30, 2017	Clark I. Balfour Term Ends: June 30, 2017	Brian J. Clopton Term Ends: June 30, 2015



## Thank You Voters

In May 2014, TVF&R voters approved a replacement local option levy, to begin in fiscal year 2015-16. The replacement levy of \$0.45 replaces the \$0.25 levy which expires at the end of 2014-15.

.....

### What the replacement levy provides:

The replacement levy will keep 42 current firefighter medics, add up to 44 emergency responders, additional staff, equipment and fire stations. These resources are needed to address growing demand, improve response times, and allow us to provide the right resources at the right time.

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## Accomplishments and Goals

In 2014, TVF&R accomplished the following goals:

- Deployed Medic Units 52 and 58
- Purchased the new Station 70 site
- Implemented emergency transport services
- Improved response times
- Completed an integrated mobile healthcare project with a local hospital



Medic Unit 52

### Goals in process:

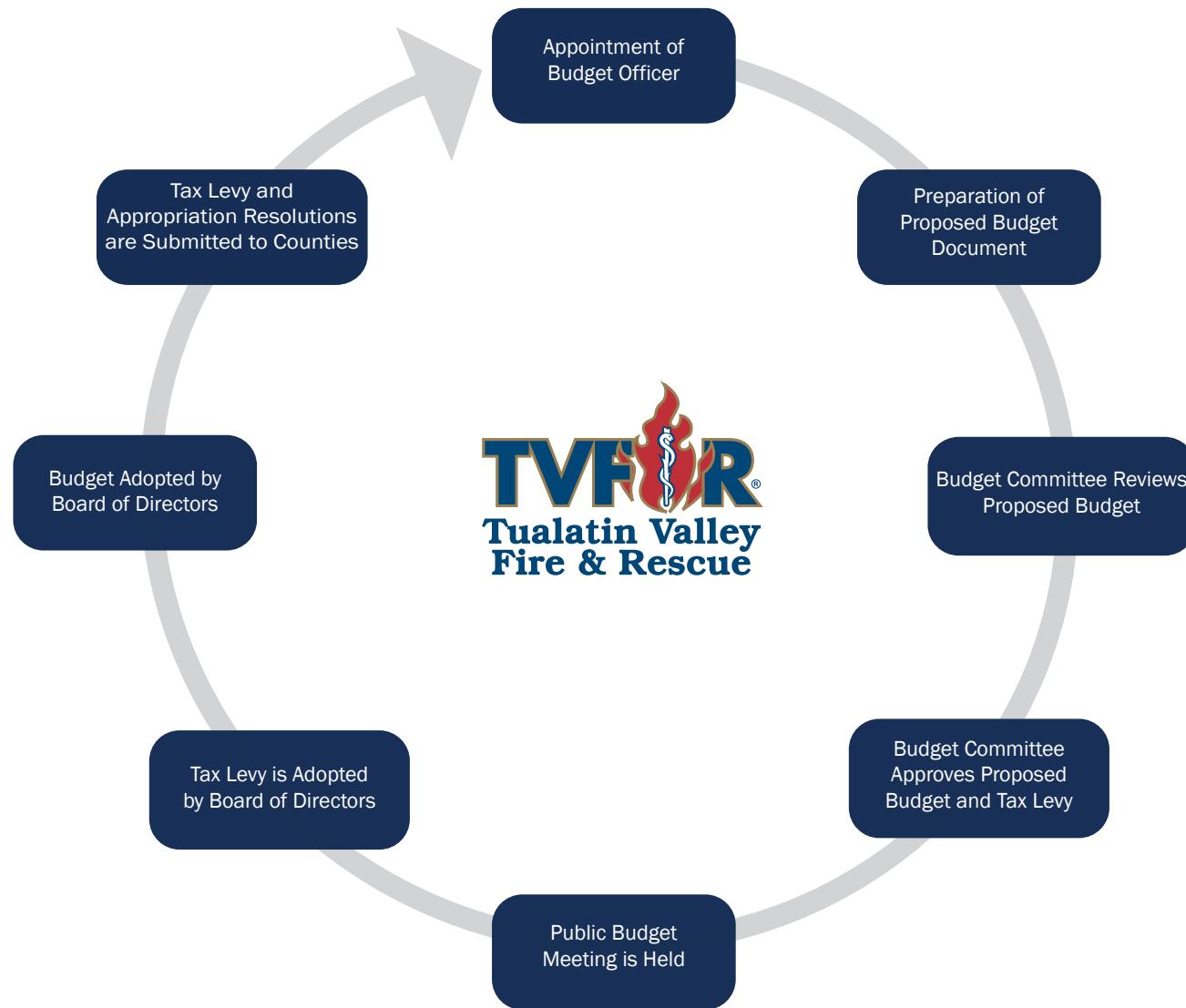
- Opening new Station 68
- Completing construction of Station 70
- Purchasing land for new Station 63 in Aloha
- Implementing additional mobile healthcare pilot programs
- Purchasing land in Charbonneau, Rosemont, Borland, and West Bull Mt. locations
- Deploying of six new medic units
- Purchasing three trucks
- Remodeling volunteer Station 368
- Acquiring new apparatus for Station 368



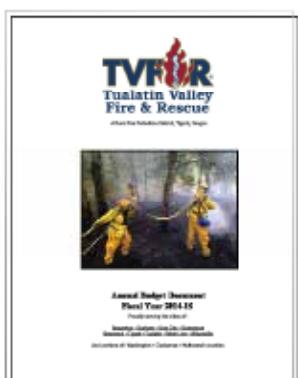
Station 68 Crew

# The Budget Process

The District's fiscal year is July 1 to June 30. Each year in early fall the District begins its budget process. This process is completed with the Board of Director's adoption of the budget each year in late June. Creation of the budget includes analysis, projection and incorporation of the District's Strategic Plan.



## The Budget Document



Please visit [www.tvfr.com](http://www.tvfr.com) to access the current Budget Document online.

## Strategic Goals

The District operates under seven strategic goals. Each year the District assesses its achievement toward the goals as part of the District's annual report card process. The measurement of District and organization-wide impact is part of the annual assessment process.

1. Reduce the number and severity of emergency incidents.
2. Increase the community's participation in their safety and preparedness, and knowledge and support of the District's services.
3. Enhance preparedness for catastrophic and uncommon events.
4. Foster an environment conducive to the safety and health of all members.
5. Develop and enhance a workforce that understands and respects individual and group differences, and builds trust in the communities we serve.
6. Leverage use of existing resources and seek efficiencies for the greatest community good.
7. Ensure ongoing financial and business operations stability and predictability.

## District Budget Information

	Fiscal Year		
	2013	2014	2015
<b>Budgeted Requirements All Funds</b>			
Personnel Services	\$ 71,520,425	\$ 74,012,410	\$ 78,199,718
Materials and Services	10,145,035	10,496,072	11,194,787
Capital Outlay	14,412,567	14,906,550	11,614,737
Debt Service Payment	5,839,637	5,765,836	5,696,285
Transfers	3,558,592	2,829,647	3,256,559
Contingency	12,718,137	11,396,627	9,003,624
<b>Total Budgeted Requirements</b>	<b>\$ 118,194,393</b>	<b>\$ 119,407,142</b>	<b>\$ 118,965,710</b>



## By the Numbers

Over the past ten years the District's population has continued to grow, reaching a total of **450,000** in 2014. As the population and demographics change, we adjust our operations. This allows us to continue to respond to our citizens, quickly, efficiently and with the right resources.

### Incidents & Resources

**2013**

#### Incidents by type:

Fire Prevention Inspections	6,684
Emergency Medical Service Calls	28,738
Fire Responses	3,597
Other Calls, including hazardous condition and public service	2,416
Miscellaneous calls, including good intent	342

**41,777**

**PREVENTION,  
PREPAREDNESS,  
RESPONSE.**

TVF&R is widely recognized for innovation and regularly measures performance to constantly monitor and improve service delivery.

- Data tracking, gathering and analysis are essential to maximize resources. For example, sending the right resource to the right call is a top priority for TVF&R.
- Decisions about where to assign firefighters, how to move apparatus, and where to build new fire stations are based on constantly analyzed data.
- In 2010, TVF&R became one of the first departments in the country to add Cars to its response fleet. The Car—with one paramedic—is a cost-effective option for responding to non-life-threatening medical and public service calls.
- Medic deployment will continue in 2014-15 and beyond to decrease response times to certain call types.

#### Moody's Bond Rating

The District's bond rating is Aaa, the highest rating available.

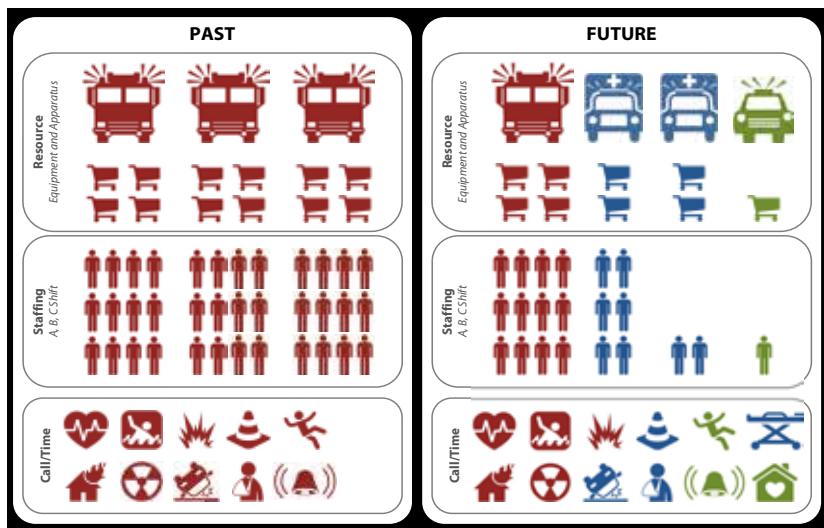
#### District Property Tax

98% of the District's revenue comes from the collection of property taxes. The tax rate TVF&R receives consists of the permanent tax rate, the local option levy, and the general obligation bond levy. Each is assigned per \$1,000 dollars of assessed value.

- Permanent rate - \$1.5252
- Local option levy - \$0.2500
- General obligation bond - \$0.1309

Total Tax Rate **\$1.9061**

### Right Resource, Right Call



## In the Community

### Stop Kids Impaired Driving



May 2014 SKID Demonstration

Stop Kids Impaired Driving (SKID) is a multi-agency demonstration to show consequences of impaired driving to high school students. The demonstrations re-enact a fatal multi-vehicle collision due to the effects of alcohol. Participants include police, fire and medical first-responders, as well as the medical examiner. These powerful re-enactments deeply affect all who watch, so teachers and counselors are on hand to help students understand what they've seen.

### Hands-Only CPR

In 2014, TVF&R staff trained **4,713** students to perform hands-only CPR. The chances of surviving a cardiac arrest within TVF&R's service area is greater than the national average. In 2013, our cardiac **SURVIVAL RATE** was **40%**. This rate is a reflection of our commitment to investing in cardiac care and equipment and in our community. We invest in our community through outreach programs like teaching hands-only CPR to students, working with police officers to carry AEDs, and exchanging our blue uniforms for red t-shirts each February as we work to spread the message about responding to cardiac events.

#### Two steps to save a life:



#### 2013 Public Events

Station Tours, Open Houses,  
Community Events, Safety House  
Events & Landlord Training  
Workshops

#### Citizens Served

**51,101**

We Value **HEALTHY**  
**SAFE**  
**COMMUNITIES**



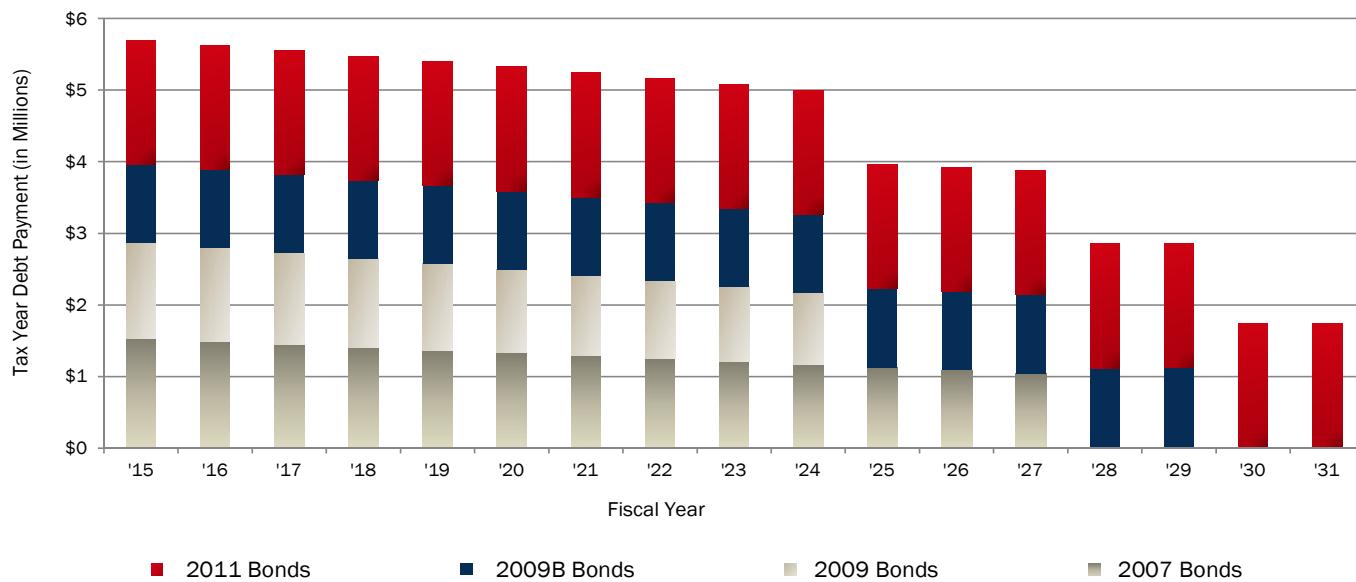
Washington Square Mall Hands-Only CPR Demonstration

## Statement of Net Position

The Statement of Net Position is also known as the Government-wide Balance Sheet. It presents information on all the District's assets and liabilities, with the difference between the two representing the net position of the District. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating. In 2014, the District's net position increased by \$3.5 million. This is a result of the District's efforts to build capital assets to support future operational requirements.

	<b>2012</b>	<b>2013</b>	<b>2014</b>
Current and other assets	\$ 92,248,106	\$ 90,991,605	\$ 88,129,430
Capital assets	73,007,397	76,280,759	79,085,299
<b>Total assets</b>	<b>\$ 165,255,503</b>	<b>\$ 167,272,364</b>	<b>\$ 167,214,729</b>
Current liabilities	\$ 15,706,249	\$ 17,753,764	\$ 16,234,930
Long-term debt	62,762,442	58,976,371	56,996,686
<b>Total liabilities</b>	<b>78,468,691</b>	<b>76,730,135</b>	<b>73,231,616</b>
<b>Total net position</b>	<b>\$ 86,786,812</b>	<b>\$ 90,542,229</b>	<b>\$ 93,983,113</b>

Future District Debt Payments



- The District was authorized by its voters in November of 2006, to issue \$77.5 million of general obligation bonds.
- To date, there have been four issuances of these bonds totaling \$72.5 million.
- The bond issues were for purposes of funding fire station construction and command center projects, seismic improvements, and to purchase land and fire apparatus.

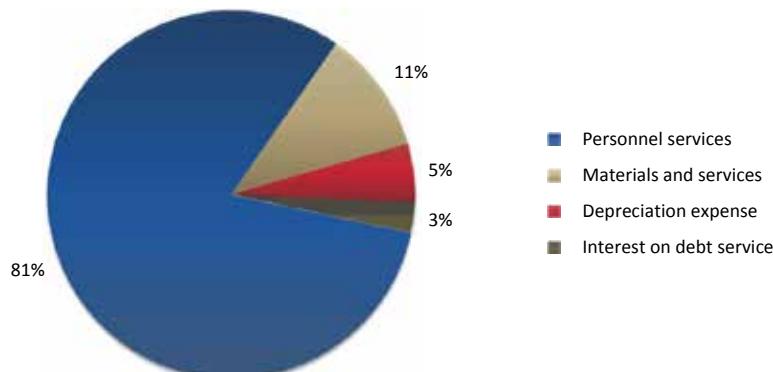
## Statement of Activities

The Statement of Activities is also known as the Government-wide Income Statement. This statement reports money received and spent by the District during the fiscal year. The largest revenue by far is from property taxes, which makes up over 95% of all revenue. Since the District is so dependent on this revenue type, great effort is dedicated to understanding housing market and property tax trends. Of note during 2014:

- Property tax revenue increased by 3.5 percent
- Expenditures for public safety increased by 3.6 percent
- Personnel services account for 81 percent of all expenditures

Revenues	2012	2013	2014
Taxes	\$ 79,303,750	\$ 79,853,105	\$ 82,677,581
Interest	343,772	336,512	276,632
Charges for services	1,322,636	1,383,399	1,939,665
Insurance refunds	188,074	527,435	882,340
Operating grants and contributions	1,086,330	1,161,457	168,769
Capital grants	48,450	-	-
Gain on sale of capital assets	-	551,304	583,350
Miscellaneous	224,531	400,202	91,807
	<u>82,517,543</u>	<u>84,213,414</u>	<u>86,620,144</u>
Expenditures			
Personnel services	63,391,870	65,478,071	67,684,441
Materials and services	8,945,999	8,644,634	9,026,296
Depreciation expense	4,100,517	4,020,065	4,257,139
Interest on debt service	2,417,200	2,315,227	2,211,384
	<u>78,855,586</u>	<u>80,457,997</u>	<u>83,179,260</u>
Change in net position	3,661,957	3,755,417	3,440,884
Beginning net position	83,124,855	86,786,812	90,542,229
Ending net position	<u>\$ 86,786,812</u>	<u>\$ 90,542,229</u>	<u>\$ 93,983,113</u>

Government-wide Expenditures FY 2013-14

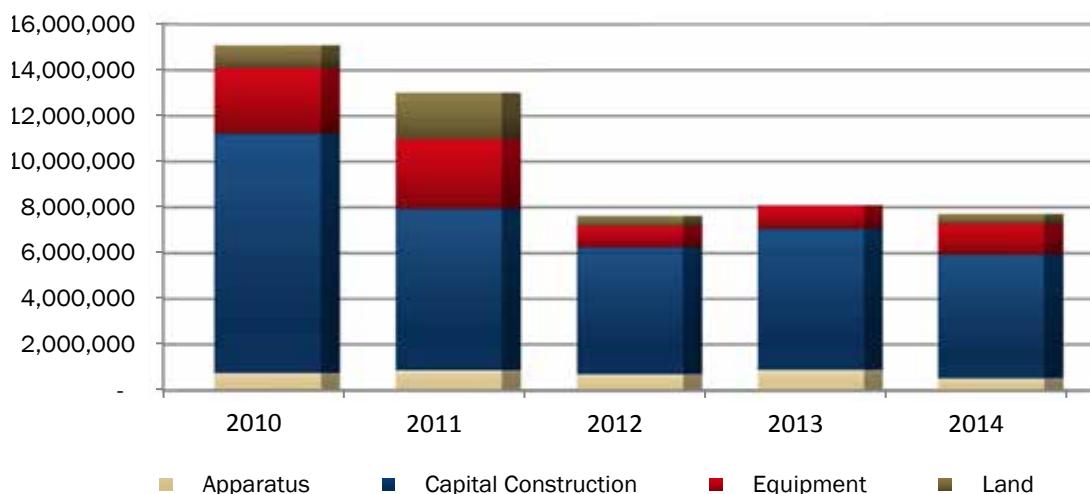


## Capital Assets and Growth

TVF&R sets aside reserves for future capital expenditures. Because the cost of certain assets is significant, the District must save over a period of years prior to expenditure. This process also helps anticipate when outside funding might be required. Both the general obligation bonds and the local option levy have been utilized for capital purposes.

Capital projects range from the purchase of land for future development of fire stations, costs for construction of new facilities, seismic remodel of older facilities, and the purchase of apparatus and other firefighting equipment. All departments within the District are required to maintain replacement schedules for anticipated new and ongoing purchases. These are built into the long-term forecast.

Capital Spending History by Fiscal Year  
Past Five Years



Car 50 - single paramedic unit

**58%** of TVF&R  
firefighters are  
**PARAMEDICS**



Station 65 - West Slope

**Capital Expenditures over the next five years will include:**

**Apparatus**

Fire engines  
Fire trucks  
Medic units  
Response cars  
Water tenders  
Pool, Code 3, and staff vehicles

**Capital Construction**

Stations 51, 52, 62, 64 and 69 remodel  
New station construction

Station 54  
Station 55  
Station 68  
Station 70  
Station 71

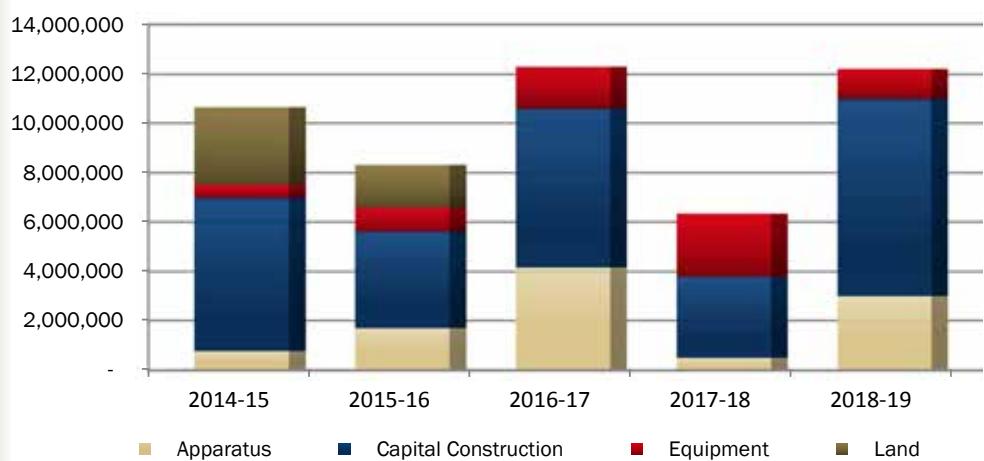
**Equipment**

IT & Communications equipment  
Radio replacement  
Network infrastructure  
Mobile computing  
Response infrastructure (WCCCA)  
Operations equipment  
Turnouts  
Extrication equipment  
Technical rescue equipment  
EMS equipment  
Media equipment  
AV replacement

**Land**

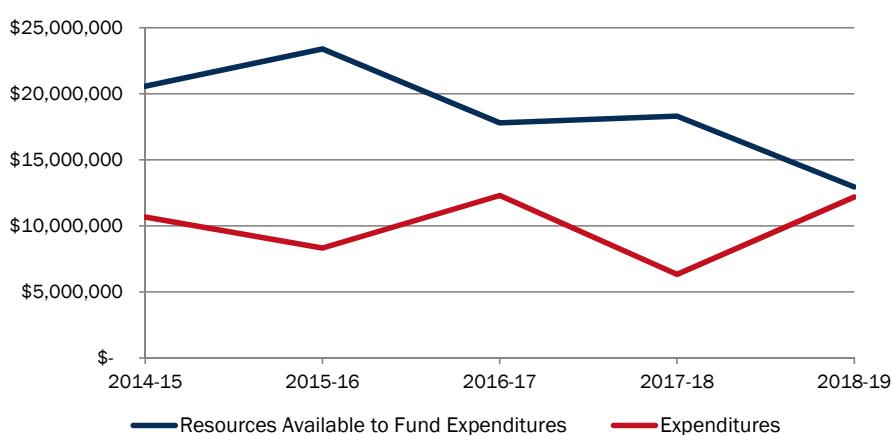
West Linn  
West Bull Mountain  
Aloha  
Raleigh Hills  
Kaiser  
Charboneau

**Capital Spending Forecast by Fiscal Year Next Five Years**



Site of future station 70, Raleigh Hills

**Forecasted Resources and Expenditures**



**Sources of Capital Funds Include**

General obligation bonds  
Local option levy  
Sale of surplus land  
Reserves held for capital purposes  
Transfers from the General Fund

Firefighters in the Community



Emergency Medical Services



Hazardous Materials Team

**TVF&R** is committed to  
CREATING SAFER COMMUNITIES through  
PREVENTION, PREPAREDNESS, & effective  
EMERGENCY RESPONSE.



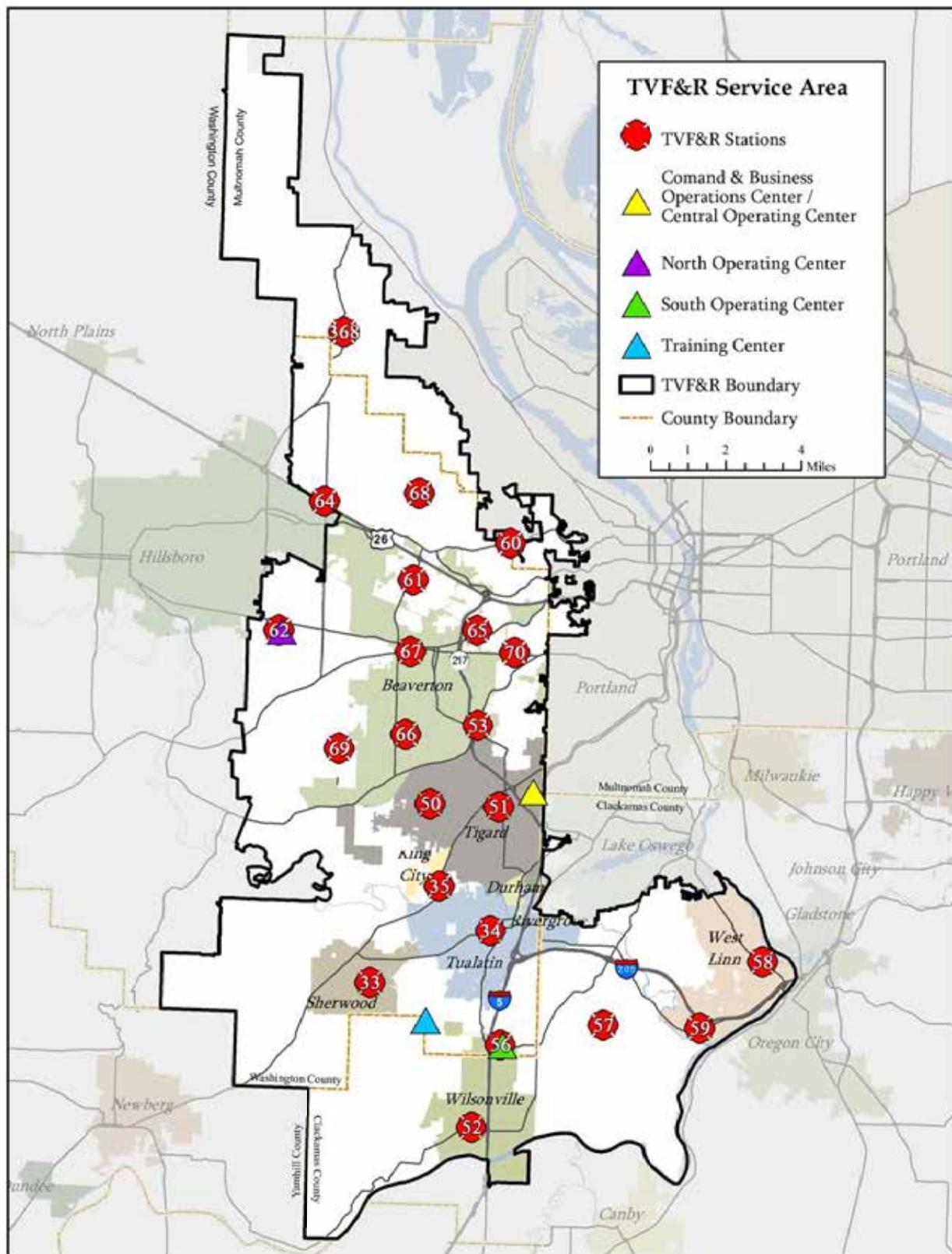
Technical Rescue Team



Firefighter on fire scene



Traffic accident extrication



Tualatin Valley Fire & Rescue is Oregon's second largest fire department. The service area includes nine cities and portions of three unincorporated counties. Twenty two fire stations, three operating centers, and a training facility are strategically located throughout the service area, ensuring a quick and immediate response to any situation.

Tualatin Valley Fire & Rescue

Central Operating Center  
11945 SW 70th Avenue  
Tigard, OR 97223-9196

Phone: (503) 649-8577

[www.tvfr.com](http://www.tvfr.com)



This report was prepared by Tualatin Valley Fire & Rescue, Finance Division.